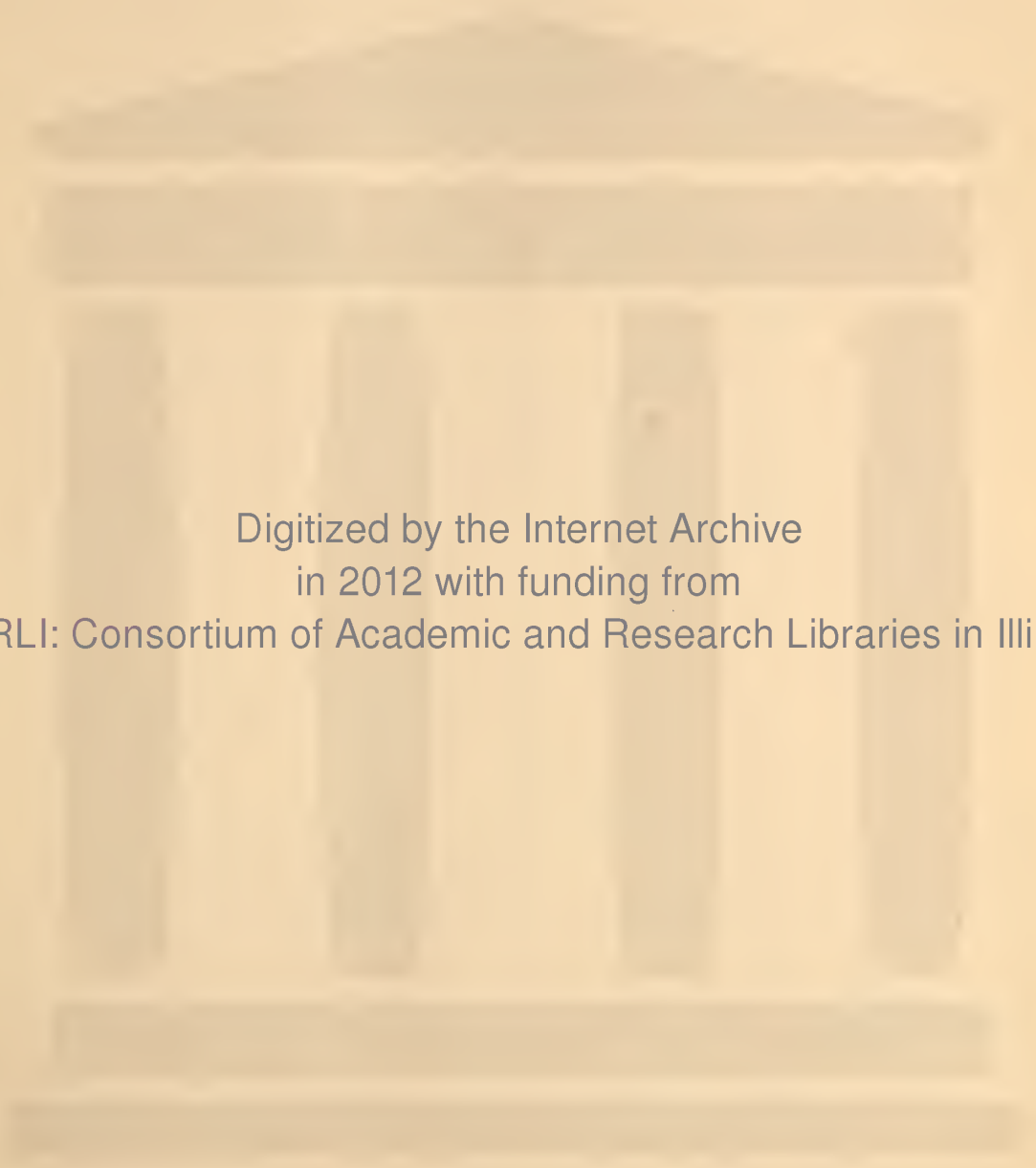


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Outline of the Administrative Organization of the
Southern Illinois State Normal University

The administration of the College has been divided into five large administrative units: Instructional Service, Personnel Service, Business Management, Records and Admissions, and Extension Service. The outline given below will indicate in a general way the distribution of authority and responsibility under the plan.

The President's Council of Administration will consist of the Dean of the College, the Dean of Men, the Dean of Women, the Business Manager, the Registrar, the Director of Teacher Training, the Director of Extension Service, and the Chairman of the Faculty Senate.

INSTRUCTIONAL SERVICE - Under the direction of the Dean of the College, Mr. G. D. Wham.

The various subject matter fields and corresponding faculty departments of the College will be grouped into six major divisions. These divisions are as follows:

I. The Social Studies

Chairman - Mr. R. L. Beyer

Member of Faculty Senate - Mr. W. G. Swartz

Departments: History, Economics, Political Science,
and Sociology.

II. The Humanities

Chairman - Miss Thelma Kellogg

SL 11374

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF THE HISTORY OF ARTS
OFFICE OF THE CURATOR

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF THE HISTORY OF ARTS
OFFICE OF THE CURATOR
1100 EAST 58TH STREET
CHICAGO, ILLINOIS 60637
TEL: 773-936-5000
FAX: 773-936-5001
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Member of Faculty Senate - Mr. Wendell Margrave

Departments: English, Foreign Language, Music,
and Art.

III. Biological and Earth Sciences

Chairman - Mr. W. M. Bailey

Member of Faculty Senate - Miss Hilda Stein

Departments: Health, Geography, Botany, and Zoology.

IV. Physical Sciences and Mathematics

Chairman - Mr. John R. Mayor

Member of Faculty Senate - Mr. J. W. Neckers

Departments: Physics, Chemistry, and Mathematics.

V. Practical Arts and Crafts

Chairman - Mr. J. Henry Schroeder

Member of Faculty Senate - Mrs. Mary L. Barnes

Departments: Agriculture, Household Arts, Manual
Arts, Business Training, and Physical
Education.

VI. Professional Studies

Chairman - Mr. Bruce W. Merwin

Member of Faculty Senate - Mr. Ted R. Ragsdale

Departments: Education and Practice Teaching

Permanent Committees Responsible Directly to the President of the College

Committee for the Improvement of Instruction
Mr. G. D. Wham, Chairman

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Committee on the Curriculum
Mr. Wellington A. Thalman, Chairman

The Bureau of Child Guidance
Mr. W. A. Thalman, Director
Associates, Dr. Marie Hinrichs, Miss Florence
Denny, Mrs. Wanda N. Gum.

Committee on Term Programs
Miss Mary M. Steagall, Chairman

Committee on Graduate Study
Mr. Ted R. Ragsdale, Chairman

Library Committee - Miss Thelma Kellogg, Chairman

Museum and Visual Education Committee
Mr. Thomas Barton, Chairman

Entertainment Committee - Mr. W. G. Swartz, Chairman

Placement Committee - Mr. G. D. Wham, Chairman

Committee on Graduation - Mr. T. W. Abbott, Chairman

Chapel Music and Special Programs - Mr. David McIntosh

System of Class Advisors

Miss Emma Bowyer will continue to be chief advisor to the Freshman class. The work will be done by the freshman group sponsors under her direction. Freshman sponsors are listed with the committees.

Mr. G. D. Wham will continue to be chief advisor of the Sophomore class. He will organize the work as he deems best. Sophomore advisors are listed with the committees.

The department heads will serve as Junior and Senior advisors. Each student in the Junior and Senior classes will plan his program and have his class cards made out under the direction of the head of the department in which his major field of study lies.

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PERSONNEL ADMINISTRATION - Dean of Men, Mr. E. G. Lentz
Dean of Women, Miss Lucy K. Woody

1. Freshman groups (Committee, Miss Emma Bowyer, Chairman)
2. Sophomore advisors, Mr. G. D. Wham, Chairman
3. F.S.A. Administration and Student Employment
(Committee, Mr. William McAndrew, Chairman
Mrs. Wanda N. Gum, Director of Student Employment)
4. Student Council
(Committee, Mr. John I. Wright, Chairman)
5. Athletics (Mr. William McAndrew, Director,
Athletic Committee, Mr. Richard L. Boyer, Chairman)
6. Social Activities of the College
(Committee, Miss Mary Crawford, Chairman of
Committee and Official Hostess of the College)
7. Student Health Service
Dr. Marie A. Hinrichs, Director
8. Women's Residence Hall
(Head of Hall, Miss Julia M. Barber)
9. Student Loans (Committee, Mr. E. G. Lentz, Chairman)
10. Student Housing (Committee, Mr. W. M. Bailey, Chairman)
11. Homecoming (Committee, Mr. Hal Hall, Chairman)
12. Clubs and Organizations (Individual Sponsors)

BUSINESS MANAGEMENT - Mr. Edward V. Miles, Business Manager

1. Management of the budget and all matters pertaining thereto.
2. Administration and audit of finances of auxiliary enterprises including dormitory, farm and bookstore. Textbook Rental Library Committee - Mr. J. R. Purdy, Chairman.
3. Supervision and audit of trust funds, including student activity funds, student organization funds and other trust funds.
4. Accounting and preparation of financial reports.
5. Collection of institutional and trust fund income.

6. Supervision and maintenance of buildings and grounds.
7. Supervision of supplies and stores.
8. Maintenance and audit of inventory of properties.
9. Supervision of physical plant force, including janitorial, police, engineering, grounds, and carpentry.
10. Pre-audit of expenditures.
11. Disbursements of funds.
12. Internal check and audit.
13. Purchasing.
14. Student Publications
 - The Egyptian - (Committee: Mr. R. L. Beyer,
Mr. K. A. VanLente and Mr.
Charles D. Tenney)
 - The Obelisk - (Committee: Miss Thelma Kellogg
and Mrs. Julia Neely)

RECORDS AND ADMISSIONS - Miss Marjorie Shank, Registrar

Registration Procedure - (Committee, Mr. R. A. Scott,
Chairman)

Maintenance of college records.

Relations to high schools and other colleges.

Classification of students.

Preparation of Catalogs and Quarterly Bulletins.

Alumni records.

EXTENSION SERVICE - Mr. T. W. Abbott - Director of Extension
Service

1. Administration of extension courses offered.

Preparation of extension bulletin.

2. Administration of Public Relations of the College

School publicity.

Relations to civic bodies.

1. The first part of the book is devoted to a general survey of the history of the subject. It begins with a discussion of the early attempts to explain the origin of life, and then proceeds to a consideration of the more recent theories of evolution. The author's own views are given in the last chapter.

2. The second part of the book is devoted to a detailed examination of the evidence in support of the theory of evolution. It is divided into three sections: (a) the evidence from the fossil record, (b) the evidence from comparative anatomy, and (c) the evidence from comparative physiology.

3. The third part of the book is devoted to a consideration of the philosophical and social implications of the theory of evolution. It discusses the relationship between the theory and the doctrine of natural selection, and the influence of the theory on the development of modern thought.

4. The fourth part of the book is devoted to a consideration of the evidence in support of the theory of evolution. It is divided into three sections: (a) the evidence from the fossil record, (b) the evidence from comparative anatomy, and (c) the evidence from comparative physiology.

5. The fifth part of the book is devoted to a consideration of the philosophical and social implications of the theory of evolution. It discusses the relationship between the theory and the doctrine of natural selection, and the influence of the theory on the development of modern thought.

6. The sixth part of the book is devoted to a consideration of the evidence in support of the theory of evolution. It is divided into three sections: (a) the evidence from the fossil record, (b) the evidence from comparative anatomy, and (c) the evidence from comparative physiology.

7. The seventh part of the book is devoted to a consideration of the philosophical and social implications of the theory of evolution. It discusses the relationship between the theory and the doctrine of natural selection, and the influence of the theory on the development of modern thought.

8. The eighth part of the book is devoted to a consideration of the evidence in support of the theory of evolution. It is divided into three sections: (a) the evidence from the fossil record, (b) the evidence from comparative anatomy, and (c) the evidence from comparative physiology.

9. The ninth part of the book is devoted to a consideration of the philosophical and social implications of the theory of evolution. It discusses the relationship between the theory and the doctrine of natural selection, and the influence of the theory on the development of modern thought.

Relations to public schools (County representatives constitute the committee of which the Director of Extension is Chairman)

Relations with other state departments.

3. Alumni activities and organizations.

County representatives and county student chairmen constitute the committee of which the Director of Extension is Chairman.

4. Arrangements for meetings of educational and quasi-educational organizations on the campus.

5. Relations with Federal Educational Projects.

6. Development of adult educational procedure.
(Committee, Mr. R. D. Bowden, Chairman)

THE FACULTY SENATE - Mr. J. W. Neckers, Chairman
Miss Mary Crawford, Secretary

A consultative and advisory body consisting of seven members elected by the Faculty, one each from each of the Divisions of the College, and one elected at large from the Faculty.

<u>Member</u>	<u>Expiration Date</u>
1. Mr. W. G. Swartz	October, 1939
2. Mr. Wendell Margrave	October, 1938
3. Miss Hilda Stein	October, 1939
4. Mr. J. W. Neckers	October, 1938
5. Mrs. Mary L. Barnes	October, 1939
6. Mr. Ted R. Ragsdale	October, 1938
7. Miss Mary Crawford	October, 1938

1877
The following are the names of the persons who have been elected to the office of Justice of the Peace for the year 1877.

Wm. H. Smith, John D. Jones, and others.

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Wm. H. Smith, John D. Jones, and others.

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THE JUDICIAL DEPARTMENT

The following are the names of the persons who have been elected to the office of Justice of the Peace for the year 1877.

NAME	RESIDENCE
Wm. H. Smith	Wm. H. Smith
John D. Jones	John D. Jones
Wm. H. Smith	Wm. H. Smith
John D. Jones	John D. Jones
Wm. H. Smith	Wm. H. Smith
John D. Jones	John D. Jones
Wm. H. Smith	Wm. H. Smith
John D. Jones	John D. Jones
Wm. H. Smith	Wm. H. Smith
John D. Jones	John D. Jones

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

Standing Faculty Committees

The Committee for the Improvement of Instruction is made up of the Dean of the Faculty, Dean of Men, Dean of Women, and the Department Heads.

The Curriculum Committee consists of the Acting Chairman, W. A. Thalman, and the Chairmen of the Divisions and the members of the Faculty Senate.

Freshman Sponsors:

Emma Bowyer, Chairman
Helen Baldwin
Mary Louise Barnes
Aileen Carpenter
Elizabeth Cox
Mary Crawford
Thelma Kellogg
Edith S. Krappe
Helen Matthes
Dorothy Muzzey
Julia Neely
Lulu Roach
Martha Scott
Madeleine Smith
Hilda Stein
Elisabeth Taylor
Alice K. Wright
Charlotte Zimmerschied
Sherman Barnes
Fuller Combs
J. Cary Davis
Vincent DiGiovanna
Robert D. Faner
Herman R. Friis
Wendell Margrave
Charles J. Pardee
J. R. Purdy
R. A. Scott
William B. Schneider
Charles D. Tenney
K. A. VanLente

Sophomore Advisors:

G. D. Wham, Chairman
T. W. Abbott
Flemin W. Cox
Louis W. Gellermann
Mary Goddard (leave)
Annemarie E. Krause (leave)
Dorothy B. Magnus
Susie Ogden
Ted R. Ragsdale
Burnett Shryock
W. A. Thalman
John I. Wright
William P. Dallmann

Term Programs and Class Schedules:

Mary Steagall, Chairman
Richard L. Beyer
Vera L. Peacock
G. D. Wham
W. B. Schneider

Appointments:

G. D. Wham, Chairman
Bruce W. Merwin
F. G. Warren (leave)
W. G. Cisne
Troy Stearns

Textbook Rental Committee:

J. R. Purdy, Chairman
Hilda Stein
Charles D. Tenney
Susie Ogden
K. A. VanLente

County Representatives:

Thomas F. Barton
F. G. Warren
J. Cary Davis
W. A. Thalman
Clarence H. Cramer
Richard L. Beyer
Charles J. Pardee
Fuller Combs
Flemin W. Cox
Victor Randolph
Troy Stearns
Hal Hall
R. E. Muckelroy
May S. Hawkins
S. E. Boomer
Louis W. Gellermann
Ted R. Ragsdale
T. W. Abbott
J. W. Neckers
Hilda Stein
O. B. Young
R. D. Bowden
Mary Crawford
Willis G. Swartz
John R. Mayor
Emma Bowyer
William B. Schneider
W. O. Brown
Charles D. Tenney
William P. Dallmann
Annemarie E. Krause (leave)
W. G. Cisne
T. L. Bryant
E. G. Lentz
John I. Wright

Committee on Graduate Study and
Graduate Scholarships:

Ted R. Ragsdale, Chairman
Marjorie Shank, Secretary
Bruce W. Merwin
George Bracewell
Vera Peacock
J. W. Neckers
W. M. Bailey
David S. McIntosh

Museum and Visual Education:

Thomas F. Barton, Chairman
Bruce W. Merwin
Mary M. Steagall
K. A. VanLente
W. M. Bailey
Willard Gersbacher
John I. Wright
O. B. Young
Louis W. Gellermann
C. C. Logan
Mary Goddard (leave)

Social:

Mary Crawford, Chairman
Mary Entsminger
Hal Hall
Thelma Kellogg
R. A. Scott
William McAndrew
Frances D. Etheridge
Julia M. Barber
Elisabeth Taylor
E. G. Lentz
Lucy K. Woody
Fay Hart
Louis W. Gellermann
Wanda Newsum Gum
Aileen Carpenter

Student Employment

William McAndrew, Chairman
E. V. Miles, Secretary
E. G. Lentz, Dean of Men
Lucy K. Woody, Dean of Women
Mrs. Wanda Newsum Gum

Student Loan:

E. G. Lentz, Dean of Men,
Chairman
Lucy K. Woody, Dean of Women
E. V. Miles, Business Manager

Graduation:

T. W. Abbott, Chairman
Marjorie Shank
Sara Baker
Ted Ragsdale
O. B. Young

Entertainment:

Willis G. Swartz, Chairman
J. W. Neckers
David S. McIntosh
Clarence H. Cramer
Troy Stearns
Charles D. Tenney
Madeleine Smith

Athletic:

R. L. Beyer, Chairman
E. V. Miles
R. A. Scott
O. B. Young

Student Council:

John Wright, Chairman
William B. Schneider
Troy Stearns

The Egyptian:

Richard L. Beyer
K. A. VanLente
Charles D. Tenney

The Obelisk:

Thelma Kellogg
Julia Neely

Debating:

Thomas F. Barton
Julia Neely
Charles D. Tenney

Tennis:

Charles D. Tenney
Clarence H. Cramer

Housing:

W. M. Bailey, Chairman
Lucy K. Woody, Dean of Women
Florence E. Denny

Faculty Library:

Thelma Kellogg, Chairman
Clarence H. Cramer
Lulu C. Clark

Adult Educational Procedure:

R. D. Bowden, Chairman
Mrs. E. W. Reef
Hilda Stein
Thomas F. Barton
A. Edson Smith
Harley Hammack

Registration Procedure:

R. A. Scott, Chairman
G. D. Wham
Marjorie Shank
E. V. Miles

Committee on Rural Life & Welfare

Troy L. Stearns, Chairman
R. E. Muckelroy
R. D. Bowden
Gladys L. Smith

SPECIAL SERVICES

Student Health:

Marie Hinrichs, Director
Associates
Leland P. Lingle
Florence Denny

Chapel Music and Student Programs:

D. S. McIntosh

Bureau of Child Guidance:

W. A. Thalman, Director
Associates
Marie Hinrichs
Florence Denny
Wanda Newsum Gum
Douglas Lawson

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

September 7, 1937

Volume 3

Number 1

Meetings

The regular monthly meeting of the Faculty will be held next Monday afternoon, September 13, at four o'clock in front of Section III of the Auditorium.

The Council of Administration will meet Thursday afternoon, September 9 at three o'clock in the President's Office.

Friday and Saturday Classes

Classes which are regularly scheduled to meet on Thursday and Friday will meet this week on Friday and Saturday, respectively. Faculty members will make it clear that there will be no other Saturday classes after this week.

A New Outline of Administrative Organization

With this bulletin there is being issued to each faculty member a copy of the new Outline of Administrative Organization for the College and a mimeographed list of the numerous faculty committees. (Several days ago a form letter was written to each member of the faculty stating the committee memberships and other non-teaching responsibilities that he is expected to carry.)

Addendum to Outline of Organization

The following assignments were inadvertently omitted from the Table of Organization:

1. Mr. Merwin is to be Advisor to juniors and seniors who are majoring in Primary ~~Education~~ and Elementary Education.
2. Mr. Barton will continue to be Unclassified Student Advisor, a responsibility that he inherited from Mr. Colyer.

3. In addition to the duties outlined for him, Mr. Lingle has intramural basketball and is assistant football coach.

The Book Rental Plan

The book rental system which was under consideration all last year has been duly established, and we believe is ready for efficient operation. It is to be expected that it will not function perfectly from the beginning, that a certain amount of trial and error will be necessary to work it out. It will, therefore, be necessary not only to be patient but also to suggest improvements that appear to be desirable to the committee, of which Mr. Purdy is Chairman. In caring for the books to keep the rental fee low, and in bringing the students to understand the book rental plan, we shall need the cooperation of all of the members of the Faculty.

We Need More Careful Attention to Student Programs

Certain difficulties that Mr. Wham faces in his work in the Appointments Bureau, as well as some other matters that have come up from time to time indicate that advisors who make out the students' programs on all levels, but particularly those who make out programs for juniors and seniors, need to keep several fundamental things in mind. One of them is that after a student graduates with a Bachelor's degree he usually tries to secure a position teaching in southern Illinois without first going to graduate school. His chances of securing a position depend entirely on the question of whether or not he can teach a combination of subjects. This year, as usual, we have four or five very excellent students still on the list of unemployed people because their work has been specialized. For example, it is practically impossible to find a teaching position for a student who has the required number of units to satisfy the North Central Association in Mathematics only, or in Art only, or in one of the Physical or Biological Sciences only. Three-fourths of the high schools of southern Illinois are so small that there are no positions on their faculties for teachers who teach just one of these subjects.

There has been a tendency in this school, so I am told, for some departments to insist that major students in the department take so large a number of required hours of work that they have no chance to secure the North Central Association minimum number of units in any other field. As has been emphasized before, this is not only an impractical procedure for the student who has to make a living after he graduates, but it is also bad educational practice in the

ORIGINAL ARTICLES

THE JOURNAL OF THE AMERICAN MEDICAL ASSOCIATION
PUBLISHED WEEKLY
CHICAGO, ILL., U.S.A.

THE JOURNAL OF THE AMERICAN MEDICAL ASSOCIATION
PUBLISHED WEEKLY
CHICAGO, ILL., U.S.A.

undergraduate college. The following extract from a letter from the Department of Zoology at the University of Illinois addressed to Miss Steagall, shows that the graduate schools actually prefer a student who is not so highly specialized when he enters the graduate school.

"May I preface anything in the way of specific remarks with the statement that our only stipulation for students entering zoology as a major in graduate work is that they should have had two years of zoology, but, in evaluating this work, if the student seems mature and worthwhile, closely related courses such as entomology and physiology are counted in meeting this requirement. The stipulation for a minor in graduate work in zoology specifies one year of undergraduate courses in zoology.

"The courses which you have specified as required of all majors in zoology would meet with the full approval of this department. In fact, I would strongly recommend that for any major who has intention of going on with graduate work, you should urge him to make sure of his preparation in French, German and chemistry before proceeding with more than one or two courses in addition to your stipulated requirements for the major. It has always seemed to me and to the other members of our staff such an unfortunate misdirection of time for a student to take a broad offering of zoology as an undergraduate and then come to us to spend two years or more wrestling with elementary French and German to the exclusion of the possibility of taking courses in his major field of interest. Likewise if any of your students are to prepare for work that would involve physiology or genetics, their undergraduate curriculum should include chemistry, through the field of physiological chemistry, and preferably some physical chemistry and at least enough mathematics to understand statistical methods.

"I have no criticisms whatever of your offerings. I have watched them grow and have been pleased with the balance that you have built into your zoological work. In closing I would like to emphasize the desirability of limiting the amount of zoology that you give to your major students until you are sure that they are adequately prepared in other required fields if they are going on for graduate work."

Very cordially yours,

(Signed)

H. J. Van Cleave, Chairman
Executive Committee
Department of Zoology

We should not let the very proper enthusiasm for the subject he teaches nor pride in the number of students enrolled in his department cause the faculty member to advise the student to neglect his general education in order to pile up credits in his major field of interest.

Coming down to the freshman and sophomore levels, we also occasionally find instances where strange things still happen. For instance, during the summer term a third-term freshman appeared who had had three units in Education. It ought not to have been possible for this to happen. We also had to try to straighten out the record of a student finishing his sophomore year who had already had thirty-four hours of work in Agriculture. These things are contrary to sound educational policy. The first purpose of the undergraduate is to make a broadly educated person. The place for concentration and specialization is in the graduate school. That is what graduate schools are for.

Let us keep all these things in mind as we make out the programs of students.

Chapel Schedule

There will be a general Chapel exercise for students and faculty on both Friday and Saturday of this week. All announcements and other matters that need to be straightened out will be taken care of at these assemblies.

Beginning next week we will follow the regular Chapel schedule of last year with a faculty-student Chapel on Monday, a student program on Wednesday, and a program by one of the musical organizations of the College on Friday.

Attendance at the Monday and Friday exercises will be obligatory. On Monday morning faculty members will be seated on the stage.

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SPECIAL BULLETIN
Office of the President
Southern Illinois State Normal University

September 9, 1937

Important Announcements for Classes Tomorrow

All members of the faculty will be sure to make three things clear tomorrow morning. First, school will be in session all day Saturday. Students who have Saturday work at Kroger stores or elsewhere are to be excused without penalty.

Second; the classes that are scheduled to meet on Thursday and Friday will meet on Friday and Saturday, respectively, this week.

Third, there will be a Chapel exercise at the usual time Friday and again Saturday. At the Friday exercises a brief introduction of each new faculty member to the student body will be made.

Caution About the Rented Books

The following note comes from Mr. Lentz.

"Perhaps this suggestion has already received your attention; on the chance that it has not, may I suggest that all instructors be asked to take a little time in the organization of classes to emphasize the proper care and handling of the new books under our rental system? It may save a lot of trouble at the end of the term."

All members of the faculty are heroby asked in all first and second hour classes on Friday to comply with this suggestion. We need to emphasize that the amount collected for the rental fee will ultimately depend on the care given the books since we expect to operate the rental plan at its actual cost.

Label the Classrooms

It has also been suggested that each department head do two things to help new students find their recitation

rooms tomorrow. First, each recitation room should have posted outside the door a list of classes which meets in it giving the time at which each class meets. Second, each department might designate one properly informed upper-classman to be in the hallway between classes to direct new students.

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

September 13, 1937

Volume 3

Number 2

Meetings

The regular monthly meeting of the faculty will be held this afternoon at four o'clock in front of Section III of the Auditorium.

The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

Check for Improperly Registered Students

Both the Spring term and the Summer term there were two students who were admitted to classes who had not registered, had paid no fees and had no assignment card. In order to avoid this, we are requesting every faculty member to check all student assignment cards to be sure that every student has a registration number before he is admitted to class. The instructor in the classroom is the only person who can get a check on this matter soon enough to save all sorts of embarrassment. Faculty members will be held strictly responsible for failure to exclude all people who have not paid their fees.

Concerning Student Employees

Because it has been necessary to reduce both the number of State employes and the number of students employed under the NYA, it is impossible for us to furnish anywhere near the amount of student help that was furnished last year. The NYA appropriation has been reduced two-thirds on this campus, and state funds available for student help have been cut about one-fifth. Since the era of extraordinary expenditures for the relief of unemployment is nearing its close, all public agencies will have to accustom themselves to conditions that prevailed before the relief agencies were organized. There is no way to do anything else.



Last year a few unhappy instances arose in connection with NYA employes. In a few instances faculty members failed to take the responsibility for seeing that the students were profitably employed for the full number of hours for which they were paid. If a faculty member does not have serious and important work to take up all of the time of the student who has been assigned to him he should report the fact to Mrs. Gum's office, so that she can see that the student receives an assignment to utilize his unused time.

Several other misunderstandings arose over situations where one faculty member undertook to direct the work of a student who had been assigned to another faculty member. It is extremely hard for anyone to work for more than one boss. Federal Student Aid students are responsible to the faculty member to whom they have been assigned and to him alone.

A Recommendation from the Faculty Senate

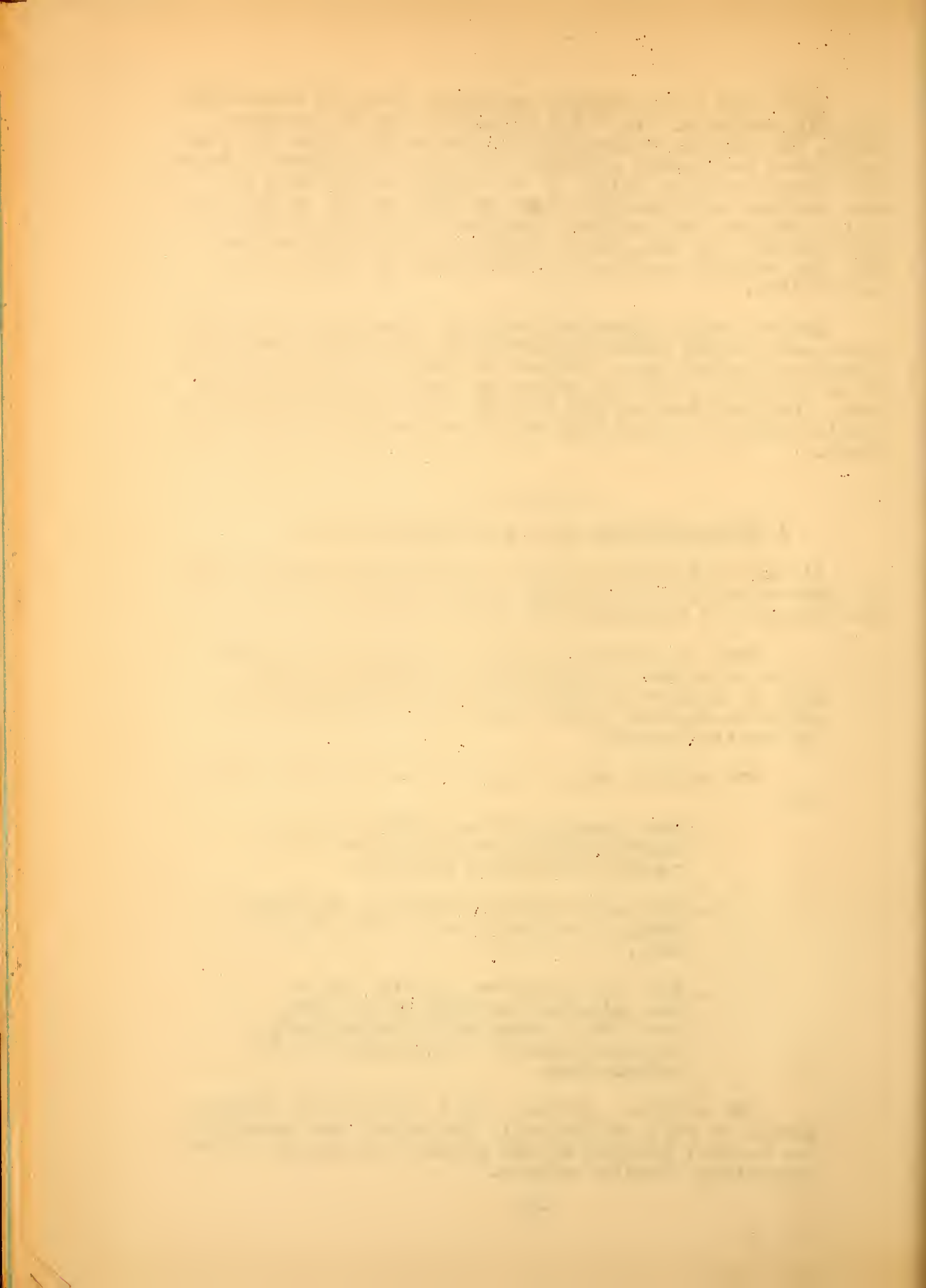
At the last meeting of the Faculty Senate held during the Summer term, the following resolution was passed and referred to the President for further action:

"We, the members of the Faculty Senate, wish to go on record as opposing the practice on the part of members of the faculty of employing undergraduate student-assistants for the grading of examination papers.

"We believe this action is justified by virtue of--

1. This growing student criticism and demoralization resulting from this rapidly increasing practice.
2. The questionable competence of undergraduate students to do this type of work.
3. The fact that, by removing one of the principal burdens of teaching from those using such student help, a false concept of teaching-load is established.

"We believe, further, that the size of classes should be kept sufficiently low as to make possible the careful grading of all examination papers by the respective faculty members."



This resolution seems to be sound in all respects and has the full endorsement of this office. Student papers may properly be graded by students only where they are simple objective type examinations where the element of judgment does not enter into the scoring of them at all. Even in such cases as this, the scoring should be done in the office of the faculty member under his direction and only by a student whose maturity and training are clearly superior to that of the members of the class whose papers are being scored.

In no case should students be permitted to take papers out of the faculty member's office for grading. One instance was reported last year where a sophomore was grading the papers of a faculty member in the University Cafe before a gallery of members of the class who were giving him facetious advice about the job. No member of the faculty who has regard for the scholarly integrity of his work and for the reputation which his work will establish through the years would want anything like this to happen.

Freshman Tests to be Completed Thursday

All freshmen who have not taken their Intelligence Test will be excused from the second hour class on Thursday. The tests will be given in the Assembly room on the second floor of the Allyn Building under the direction of Dr. Thalman. Freshman sponsors will see that all freshmen who have not taken the test present themselves without fail.

We Need Three Typewriters

The Commerce Department needs very much to have three more typewriters to tide over some classes until some new machines, ordered last Spring, come in. They should be here by October 1. Any faculty member who has a college typewriter that is not now absolutely needed should send word to the Business Office.

The Business Managers Report

Beginning this week we shall publish each week one interesting table from the annual report of the Business Office prepared by Mr. Miles. This week we are publishing a table showing the gross amounts of money spent directly on each department for the past two years. We invite the most careful consideration by all members of the faculty of the information contained in these reports.

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

DIRECT INSTRUCTIONAL EXPENDITURES (Including Equipment)

Biennium 1935-1937

(Does not include N.Y.A. Expenditures)

	Total	1935-1936	1936-1937
Agriculture	\$9,531.97	\$4,511.40	\$5,020.57
Art	12,273.66	5,948.78	6,324.88
Botany	16,016.30	8,047.36	7,968.94
Chemistry	32,399.98	16,291.76	16,108.22
Commerce	14,556.67	6,511.00	8,045.67
Dramatics	626.18	26.10	600.08
Economics	9,028.56	3,846.20	5,182.36
Education	25,973.16	12,987.63	12,985.53
English	59,192.29	28,592.89	30,599.40
Foreign Language	29,995.25	15,257.38	14,737.87
Geography	19,288.32	9,785.01	9,503.31
History	38,050.22	20,109.65	17,940.57
Household Arts	7,771.87	3,859.92	3,911.95
Industrial Arts	9,849.44	5,190.26	4,659.18
Mathematics	18,053.46	8,901.17	9,152.29
Museum	1,810.37	745.32	1,065.05
Music	19,085.96	9,806.71	9,279.25
Physical Education (Men)	23,370.74	11,314.83	12,055.91
Physical Education (Women)	14,963.87	7,028.73	7,935.14
Physics and Astronomy	24,415.86	11,853.40	12,562.46
Physiology and Health Education	13,819.18	5,528.74	8,290.44
Political Science	7,396.12	3,538.86	3,857.26
Practice Supervision	8,812.84	4,343.77	4,469.07
Allyn Training School	53,387.59	26,048.88	27,338.71
Brush Training School	22,142.06	11,096.70	11,045.36
Cartersville Training School	12,104.61	6,039.37	6,065.24
Rural Training School	28,875.36	14,362.87	14,512.49
University High School	37,419.47	17,530.92	19,888.55
Sociology	3,191.56	-- -- --	3,191.56
Zoology	16,906.21	8,124.58	8,781.63
Emeritus	<u>14,290.00</u>	<u>6,640.00</u>	<u>7,650.00</u>
Totals	\$604,599.13	\$293,270.19	\$310,728.94

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

September 20, 1937

Volume 3

Number 3

Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

All members of the faculty who are county representatives of the College are asked to meet in Mr. Swartz's classroom on the first floor of the Main Building on Thursday morning at the Chapel hour.

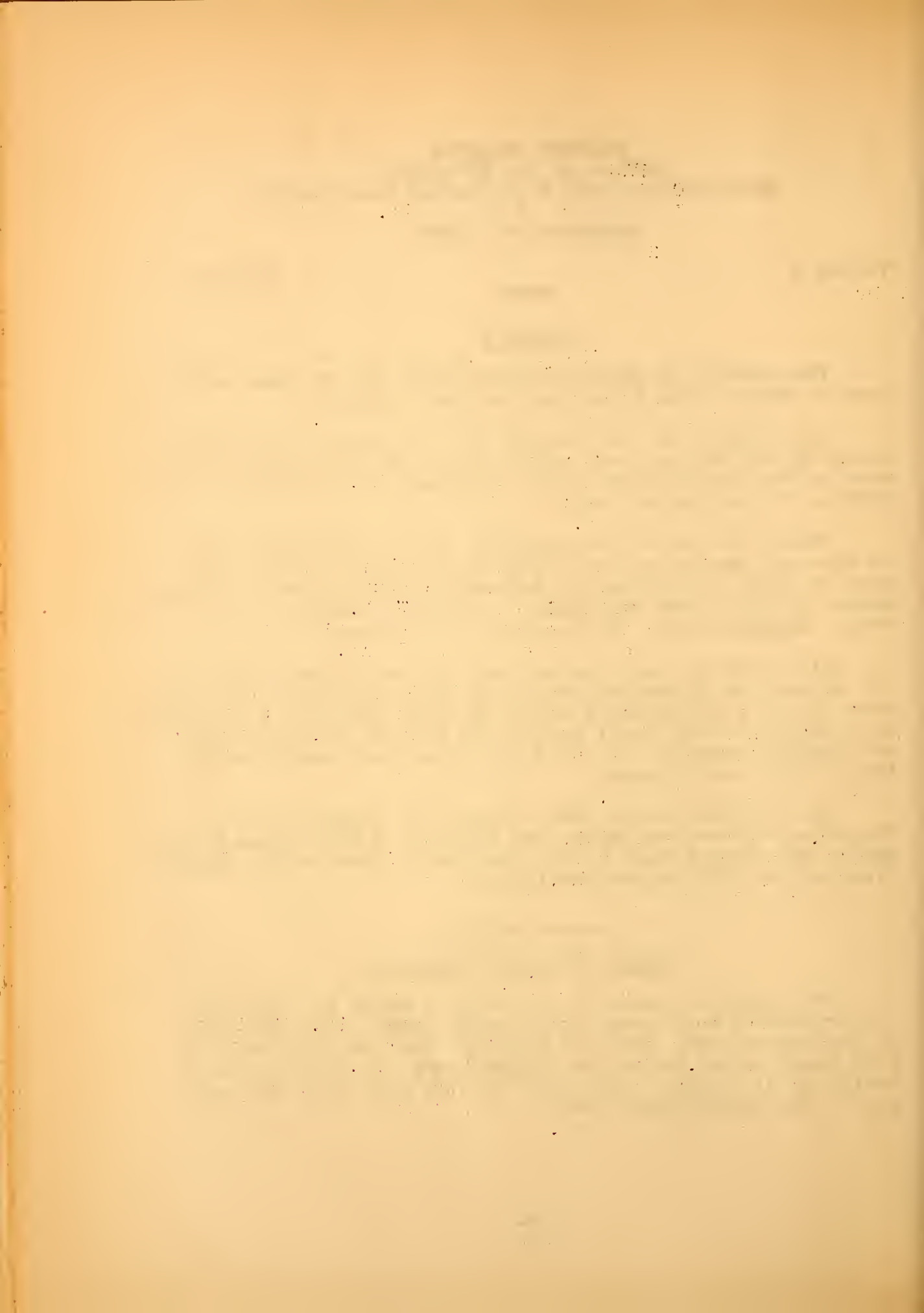
There will be a group meeting of each freshman group on Tuesday, September 21, at the Chapel hour in the same room in which it met during Orientation Week. This meeting is one of the three compulsory attendance meetings this term. Absences will be reported to the Deans.

All freshmen who have not had the Social Science test are to meet on Thursday morning during the Chapel and third hour in the Assembly Hall in the Allyn Building. There will be a comparatively small number who have to take this test and faculty members are asked to excuse such students from their third hour classes.

Mr. Ragsdale would like to meet all members of the Committee on Graduate Study and Graduate Scholarships Wednesday at the Chapel hour in Mr. Margrave's room on the second floor of the Old Science Building.

Report from Dr. Hinrichs

The following summary of a report which Dr. Hinrichs has presented shows some interesting facts about the work of her department. When we remember that Dr. Hinrichs and Miss Denny teach twelve and eight hours per week, respectively, it is evident that there is not much time for loafing in the Health Department.



Summary

	<u>1935-36</u>	<u>1936-37</u>
Office calls to town physicians	1499	1860
Home and Hospital calls	298	336
Departmental calls	892	1493
Total number treatments received	2689	3689

Add to this:

Excuses granted	592	1210
Total number contacts with students	3281	4899
Total number who received treatment	1233	1627
Average number contacts per ill student	2.6	2.4

The above summary does not include the following contacts with students:

1. Grade school exams	371	231
2. College Physical Exams	315	616
3. Heart Rechecks for P.E.	31	110
4. Case histories for Child Guidance Clinic	11	18

No Overtime on Student Help

I have a report from the Business Office that in turning in the time of students who are employed at a fixed monthly salary, several teachers have turned in overtime. These reports of overtime will be honored this month but not hereafter. Our student help budget is made up to utilize a given amount of money, and will permit no increases in one department without forcing decreases in another.

In order to give flexibility to the student help program, it is possible for the faculty member to carry over student time to succeeding months if a mutually satisfactory agreement can be worked out between the student and the instructor.

Teachers College Faculties Meeting

Several inquiries have come to the office about when the Fall meeting of the Teachers College Faculties is to be held. The plan is that a general meeting of the faculties of the colleges is to be held only once every two years. Presumably, the meeting will be held next year.

Have Patience with the Bookstore

Mr. Purdy, Chairman of the Bookstore Committee, has reported a number of difficulties about supplies that are late in coming in. It will be necessary for students and faculty members who happen to be inconvenienced because of these delays to be patient about them. They will straighten themselves out in time.

The truth of the matter is that the bookstore has worked very much more smoothly, with much less inconvenience and unhappiness than anybody had a right to expect of as large and complicated a new enterprise as it is.

Use Faculty Bulletin for Announcements

Faculty members who are chairmen of committees, or who have other duties that bring them into relation with members of the faculty other than those of their own departments are urged to use the Faculty Bulletin for announcements and reports that are of general interest to any large part of the faculty. Announcements for the bulletin that is issued on Monday morning should be put into Mrs. DiGiovanna's hands before ten o'clock on Saturday morning.

Quarter hour Costs in Each Department

We are presenting below the second installment of the Business Manager's Report. This report shows the cost of a quarter hour's credit in each of the departments. It is necessary to remember that this measure is unfair to the two Physical Education Departments, the Music Department, and the Health Department because many of the regular routine duties of these departments do not translate themselves into quarter-hour credits.

The extremely high cost of credits in Practice Teaching as compared with other credits is a fact to be considered in comparing our instructional costs with costs in other undergraduate colleges where professional practice work is not given. In the nature of things the student hour cost of practice teaching is bound to be very high.

(Quarter Hour) of Instruction

1936-1937

Terms Included: Summer, 1936 to Spring, 1937
including Mid-Spring Term

Total Quarter Hours	Direct Instructional Cost - Year Ended 6-30-37 (1)	Unit Cost Quarter Hour
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Residence Instruction

Agriculture	1,574	\$5,020.57	\$3.189
Art	2,362	6,324.88	2.677
Botany	2,292	7,958.94	3.476
Chemistry	3,960	16,108.22	4.067
Commerce	3,355	8,045.67	2.398
Economics	3,768	5,182.36	1.375
Education	7,514	12,985.53	1.728
English	11,290	30,599.40	2.711
Foreign Language	4,152	14,737.87	3.549
Geography	5,899	9,503.31	1.611
History	7,858	17,940.57	2.283
Household Arts	893	3,911.95	4.381
Industrial Arts	599	4,659.18	7.778
Mathematics	4,649	9,152.29	1.968
Music	2,241	9,279.25	4.140
Physical Education - Men	2,050	12,055.91	5.881
Physical Education - Women	1,792	7,935.14	4.428
Physics and Astronomy	2,180	12,562.46	5.762
Physiology and Health Educ.	1,994	8,290.44	4.157
Political Science	2,715	3,857.26	1.421
Sociology	2,457	3,191.56	1.298
Zoology	2,199	8,781.63	3.993
Practice Teaching	3,137	83,319.42	26.560
Totals	<u>80,930</u>	<u>301,413.81</u>	<u>3.724</u> Avg

Extension

Botany	74	\$585.00	\$7.905
Education	348	980.54	2.818
English	524	725.65	1.384
Foreign Language	12	90.00	7.500
Geography	360	835.62	2.321
History	249	402.83	1.617
Mathematics	4	(2)	- ---
Physics and Astronomy	52	88.53	1.702
Physiology and Health Educ.	4	(2)	- ---
Zoology	25	330.00	13.200
General Expense		9.87	
Totals	<u>1,652</u>	<u>4,048.04</u>	<u>2.448</u> Avg

(1) Does not include direct Instructional Cost for: Dramatics \$600.08,
Museum \$1,065.05, Emeritus \$7,650.00

(2) Expense absorbed by Residence Instruction.

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

September 27, 1937

Volume 3

Number 4

Meetings

The regular monthly meeting of the Faculty will be held next Monday afternoon, October 4, at four o'clock in the Little Theater Auditorium.

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The Faculty Senate will meet Tuesday at the usual time and place.

The Museum and Visual Education Committee will meet Tuesday at the Chapel hour in Mr. Merwin's office.

Freshman sponsors are asked to meet Thursday during the Chapel hour in Mr. Muckelroy's room.

County representatives are asked to meet with their groups on Tuesday, October 5, during the Chapel period.

Social Committee Plans Monthly Faculty Tea

The Social Committee has voted to sponsor an informal tea for faculty members from three-thirty to four o'clock on the first Monday afternoon of each month. These teas will precede the regular faculty meeting. Serving in the order in which they appear in the catalog, the various departments will act as hosts. The Agricultural Department, with Mr. Muckelroy as host, will give the first of these affairs on Monday, October 4.

The Administration of the Faculty Fund

The faculty fund, which is the fund to which faculty members contribute and from which the money is drawn for such matters as flowers sent to funerals in the name of

the faculty, small donations to various activities, and the like, has been placed in charge of the Faculty Senate. The Senate will have charge of all levies and disbursements from the fund. The Committee appointed by the Senate to administer the fund consists of Miss Stein, Miss Crawford, and Mr. Margrave.

Presumably, they will want to make a small levy on faculty salaries in proportion to their size such as was made last year. When they are ready to do this, announcement will be made in the Bulletin.

Announcement for Social Committee

The Social Committee wishes again to remind all faculty members that tickets for the Faculty dinner must be purchased before twelve o'clock on Tuesday.

University of Illinois Graduate Course

The third graduate course in Education offered on this campus by the University of Illinois opened last Saturday with 56 students enrolled. These courses give to teachers, principals, and superintendents who are ready to do graduate work an opportunity to do a part of the required work for the University of Illinois Master's degree on this campus. The course this year is given by Dr. Peter L. Spencer who is a visiting professor of Education at the University of Illinois this year. The subject is "Diagnostic and Remedial Reading from Grades One to Twelve".

Late registration will still be accepted next Saturday. If members of the faculty know of students who might be interested in these courses, word should be passed along to them. Members of the faculty who are working on graduate degrees at the University of Illinois may also receive credit toward the degree for this course.

Third Installment of Business Manager's Report

We are presenting on the last two pages of this Bulletin the third installment of the Report of the Business Manager.

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

Summary Statement of Income

Biennium 1935-1937

(Does not include N.Y.A. Funds)

	Total	1935-1936	1936-1937
I. <u>Educational and General</u>			
Appropriations - State	\$756,900.00	\$402,200.00	\$354,700.00
Federal Funds	88,658.12	87,907.54	750.58
Student Fees	98,204.12	48,505.10	49,699.02
Sales & Services - Of- fices and Departments	<u>542.82</u>	<u>325.48</u>	<u>217.34</u>
Total	\$944,305.06	\$538,938.12	\$405,366.94
II. <u>Auxiliary Enterprises</u>			
Residence Hall	\$31,415.95	\$14,431.38	\$16,984.57
Farm	2,623.62	750.02	1,873.60
Bookstore	<u>---</u>	<u>---</u>	<u>---</u>
Total	\$34,039.57	\$15,181.40	\$18,858.17
III. <u>Non-Educational</u>			
None	<u>---</u>	<u>---</u>	<u>---</u>
IV. <u>Agency Funds</u>			
Student Activity Funds	\$60,642.53	\$30,917.98	\$29,724.55
Student Organization Funds	16,642.92	7,512.99	9,129.93
Other Agency Funds	<u>22,104.79</u>	<u>10,342.58</u>	<u>11,762.21</u>
Total	\$99,390.24	\$48,773.55	\$50,616.69
 Grand Total	 <u>\$1,077,734.87</u>	 <u>\$602,893.07</u>	 <u>\$474,841.80</u>

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

Summary Statement of Expenditures

Biennium 1935-1937

(Does not include N.Y.A. Expenditures)

	<u>Total</u>	<u>1935-1936</u>	<u>1936-1937</u>
<u>I. Educational and General</u>			
General Administration and			
General Expense	\$77,373.14	\$32,451.31	\$44,921.83
Instruction	604,599.13	293,870.19	310,728.94
Organized Research	704.50	694.50	10.00
Extension	5,895.36	1,847.32	4,048.04
Library	32,623.57	15,600.46	17,023.11
Physical Plant	<u>109,363.48</u>	<u>58,421.05</u>	<u>50,942.43</u>
Total	\$830,559.18	\$402,884.83	\$427,674.35
<u>II. Auxiliary Enterprises</u>			
Residence Hall	\$29,840.72	\$12,888.39	\$16,952.33
Farm	6,508.89	2,419.49	4,089.40
Bookstore	<u>13.50</u>	<u>- - - -</u>	<u>13.50</u>
Total	\$36,363.11	\$15,307.88	\$21,055.23
<u>III. Non-Educational</u>			
Community Projects	\$44.75	- - - -	\$44.75
Refunds	<u>808.50</u>	<u>808.50</u>	<u>- - - -</u>
Total	\$853.25	\$808.50	\$44.75
<u>IV. Capital Additions</u>			
Stadium	\$38,310.01	\$232.25	\$38,077.76
Athletic Field Fence	3,267.71	3,267.71	- - - -
Flag Pole	139.16	139.16	- - - -
Federal Art Murals	238.72	- - - -	238.72
Improvements - Library and			
Old Science Building	<u>44,744.91</u>	<u>- - - -</u>	<u>44,744.91</u>
Total	\$86,700.51	\$3,639.12	\$83,061.59
<u>V. Agency Funds</u>			
Student Activity Funds	\$60,144.58	\$26,860.23	\$33,284.35
Student Organization Funds	18,041.48	7,654.89	10,386.59
Other Agency Funds	<u>22,666.00</u>	<u>5,506.38</u>	<u>17,159.62</u>
Total	<u>\$100,852.06</u>	<u>\$40,021.50</u>	<u>\$60,830.56</u>
<u>Grand Total</u>	<u>\$1,055,328.11</u>	<u>\$462,661.83</u>	<u>\$592,633.28</u>

Supplement to the 1897 Yearly Report

of the Board of Education

of the City of New York

SCHOOL DISTRICTS			
No.	Name	Area	Population
1	Manhattan	22.1	345,000
2	Manhattan	22.1	345,000
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97	Manhattan	22.1	345,000
98	Manhattan	22.1	345,000
99	Manhattan	22.1	345,000
100	Manhattan	22.1	345,000

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

October 4, 1937

Volume 3

Number 5

Meetings

The regular monthly meeting of the Faculty will be held this afternoon at four o'clock in the Little Theater Auditorium. At the close of the meeting Mrs. Neely would like to meet all county sponsors in order to give them some mimeographed material which she would like to have them distribute among the principals and the English teachers in their counties.

All county sponsors are asked to meet with their groups on Tuesday at the Chapel period. In order that we may post a list of meeting places of the county groups I am asking all county sponsors to leave the room number in which they expect to hold their meeting with Mrs. DiGiovanna before noon today.

The Faculty Senate will meet Wednesday at the Chapel hour.

The Council of Administration will not meet this week.

There will be a meeting of the Curriculum Committee Thursday during the Chapel hour in room 105, Parkinson Laboratory. The committee consists of the members of the Faculty Senate and the chairmen of the various divisions with Mr. W. A. Thalman as general chairman. Some definite plans for the year will be presented at this meeting. Mr. Thalman's plan is to hold only a limited number of meetings during the year called for specific important matters. Meetings will open and close promptly.

Announcement for Homecoming Publicity Committee

The Homecoming Publicity Committee requests that county sponsors enlist the cooperation of their student groups as well as their county alumni organizations. At least one student might be selected from each community who will be able to suggest possibilities for promotion in his home town, and who will be willing to help the Committee with the distribution of Homecoming publicity there. Please put the names of such students in Mr. Mayor's mail box. The Committee would also like to know the dates of any county

alumni meetings which will be held before Homecoming.

On Changing Weekly Class Schedules

Several times some confusion has resulted this Fall because faculty members have arbitrarily changed their off-days without giving the students in their classes due notice. Since the students' work is also important, and since a large number of students have outside work of various sorts for which they are responsible, to say nothing of work in the training schools, off days that have been worked into their weekly schedules should not be changed except when it is absolutely necessary to do so. In such cases the student should have several days' notice that the change is going to be made. If, in spite of such notice, a student has other obligations that he cannot well give up, he certainly should not be asked to take an official cut if he is absent from class when the class meets on a day when it was not scheduled to meet.

The October Magazines

The offering of the October magazines is especially rich in stimulating articles. Harpers contains two that ought to be read by every college teacher. The first of these is the leading article of the month, "Balance What Budget?", by David Cushman Coyle, and the second is an article by Donald Slesinger entitled "Professor's Freedom". The Slesinger article is particularly apropos because it deals with some of the pettiness that is found on every campus.

Scribner's has an article by John R. Tunis who has written a half dozen or more articles during the past few years that are more or less critical of college education. This one is called, "Selling Scholarship Short", and deals with the over-aggressive, unethical practices of colleges in securing students. It is a fine exposition of what not to do in promoting enrollment. In the Atlantic Monthly Wilson Follett has an article on the "Death of the Sentence", which is interesting and to some of us, disturbing.

I believe most emphatically that one of our first responsibilities as teachers in an undergraduate college is to arouse in the students an intelligent, critical, rather general interest in what is going on in the present world. I know of no other single device that will do this better than to start them reading the good magazines. I wish it were possible to get every student to read David Cushman

Coyle's article in the current Harpers at least.

Committee Meetings at the Chapel Period

It is becoming evident that there are not enough vacant Chapel periods to accommodate all the meetings that are being called for these periods, especially meetings of faculty groups. Naturally, this is the most convenient period for such meetings, but unfortunately, most of the large faculty committees have overlapping memberships. Where the work is important, as it always ought to be, it is unsatisfactory to have these committee meetings at the same time with resulting partial attendance. I have been wondering lately, as I read the announcements for these meetings, what was done when the College Chapel was held every day. The solution of the problem is up to the committee chairmen.

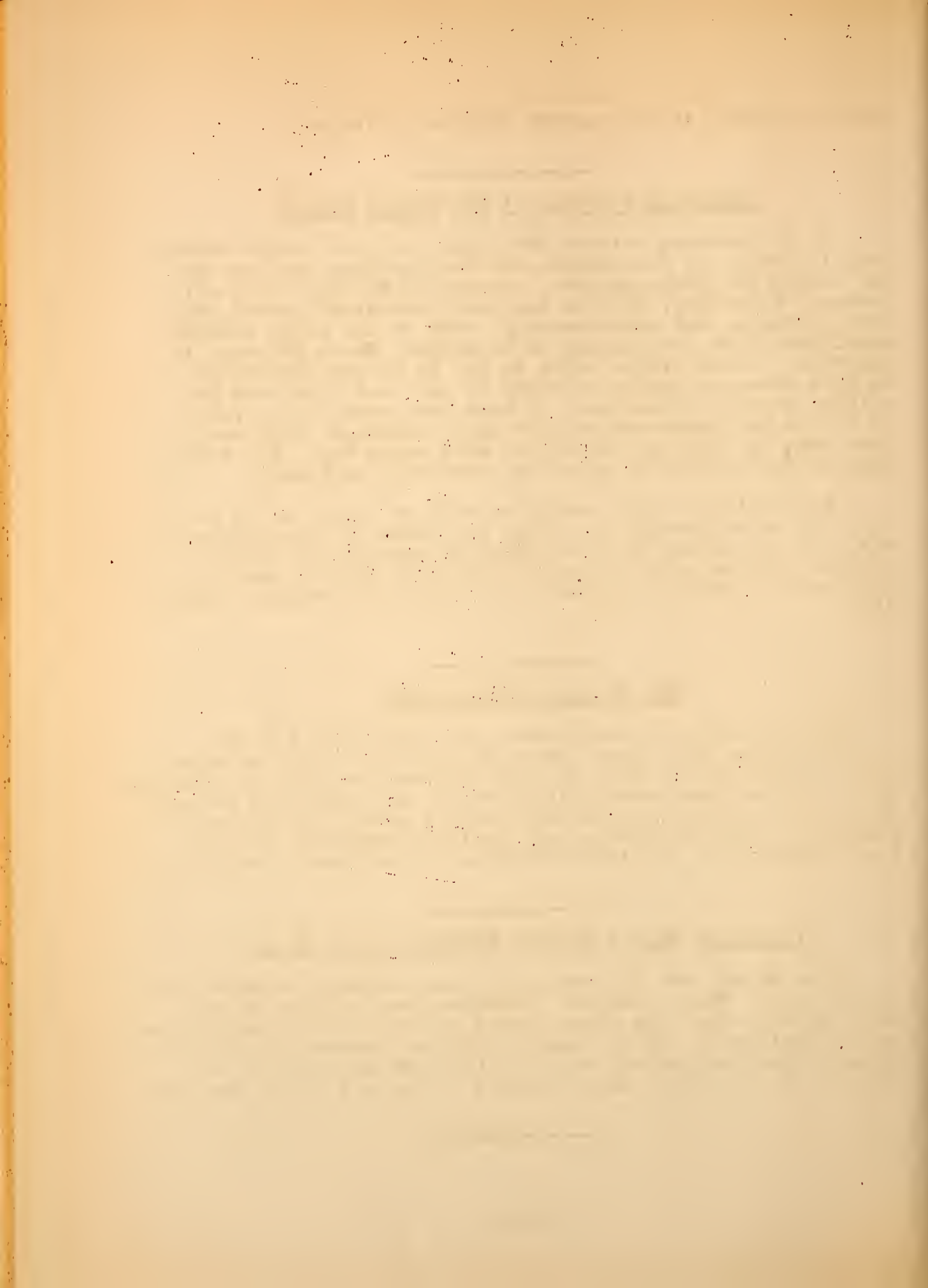
No meetings at all should be held on Monday or on Friday. To do so conveys the wrong suggestion to the students, since we are asking them to attend on these days. These periods will be used for general purposes that we hope may also have something important to do with the students' education.

The Freshman Orientation

As the period of orientation and initiation for the freshmen draws to a close, those of us who have had no part in it should observe that the job of inducting the new students this year was done superlatively well. No doubt Miss Boyer, the freshman sponsors, and the clerical staff have observed points by which the process may still be improved, but from the standpoint of the Administration it has been a good job.

Procedure When A Student Withdraws from Class

Miss Shank, the Registrar, has the following request for the faculty: When a student withdraws from college or has exceeded his cuts, his class ticket should be dated and handed to the Registrar. These tickets will be returned to the instructor just before the close of the term in order to be included in the final class reports at the end of the quarter.



Reports on Probationary Students

Green cards have been placed in faculty boxes for reports on students who are on probation. When these are returned please submit also the grades of all freshmen who thus far are making an average grade of D or below. Blank cards for this purpose may be secured from the Registrar.

Some Recent Recognition for Members of Our Staff

Mr. Barton is now writing an Illinois Supplement for the McConnell Geography Series published by Rand McNally and Company. This supplement will appear in all copies of McConnell Geographies sold in Illinois.

Mr. Swartz has been nominated as National Council member of the American Association of University Professors; the first member of any Teachers College faculty ever to receive this recognition.

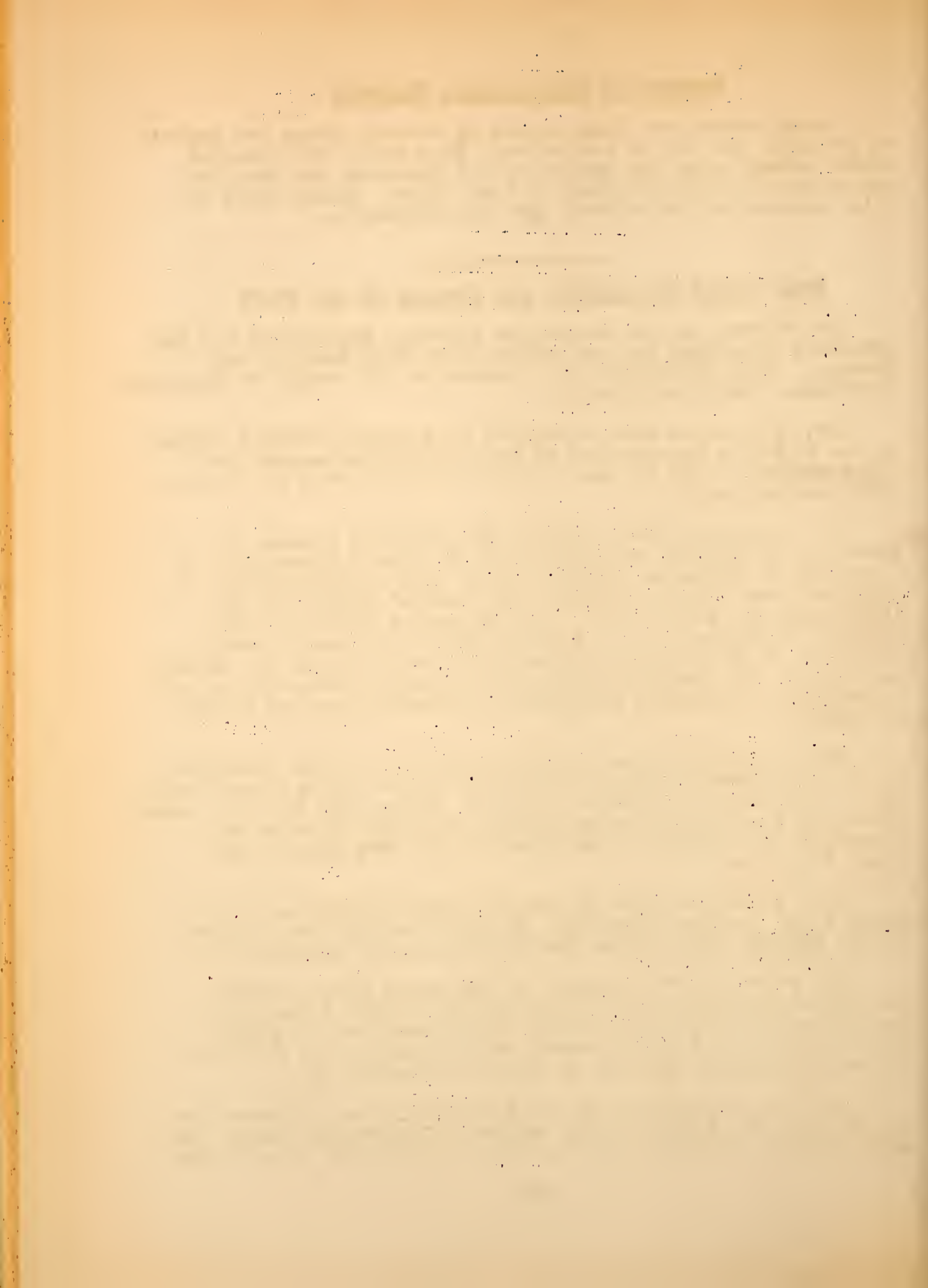
Mr. Miles has been asked by the American Council on Education to deliver an address and to lead a discussion at a meeting of Illinois colleges to be held in Springfield, Illinois some time in October. Mr. Miles' topic will be "Adjusting the Accounts of a Tax Supported State Teachers College to Conform to the Recommendations of the National Committee on Standardized Reports for Institutions for Higher Learning." The topic for the discussion is, "Preparation of a Manual of Accounting Procedure for Institutions of Higher Learning".

Mr. Lawson has been appointed Chairman of the Committee on Training Schools which is made up of two members from each of the five State Teachers Colleges. During the last two weeks in August Mr. Lawson was in Greeley, Colorado where he was appointed out-of-state consultant for the WPA program in Adult Education.

Miss Stein has been appointed a National Organizer of Delta Sigma Epsilon Sorority. She had formerly been editor of the Shield, Delta Sigma Epsilon's national magazine.

Mr. Peithman, the manager of the state farm, has been elected a director of the Illinois Archaeological Society. He will read a paper on "Certain Bluff Shelters on Indian Creek in Jackson County" before the meeting of the Society to be held at Bradley College in Peoria on October 9.

In a new book on Track and Field Athletics by Bresnahan and Tuttle, Mr. Lingle of the Athletic Department, along with several other college track coaches, is credited with having



provided valuable material and inspiration for the book:

The Southern Illinois Schoolmasters Club Meeting Tuesday

The Southern Illinois Schoolmasters Club will meet on this campus in the Little Theater Auditorium on Tuesday of this week. The following is the program:

- 10:00 Group Singing--David S. McIntosh, Carbondale
- 10:15 "The City Superintendent Views School Legislation"
Russell Malan, Harrisburg
- 10:50 Special Music--Teachers' College Glee Club
- 11:00 "A Schoolmaster Abroad"--Roy V. Jordan, Centralia
- 11:40 Business Session

(a) Amendment to Constitution:

Dues: The Annual membership fee to the Southern Illinois Schoolmasters' Club shall be \$.50. (This proposal is offered by Principal A. Edson Smith of Anna-Jonesboro.)

(b) "Schoolmasters' Jamboree"

12:00 Luncheon

1:15 Group Meetings

(a) City Superintendents--Joe Strickler,
President

(b) High School Principals--Albert Willis,
President

Since we have closer relations with the public school people of southern Illinois than with any other group, it is worthwhile for as many faculty members as possible to participate in the meeting. All men of the faculty are eligible to membership, but non-members are always welcome at the meetings and at the dinner.

Fourth Installment of Business Manager's Report

We are presenting on the last four pages of this Bulletin the fourth installment of the Report of the Business Manager.



SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

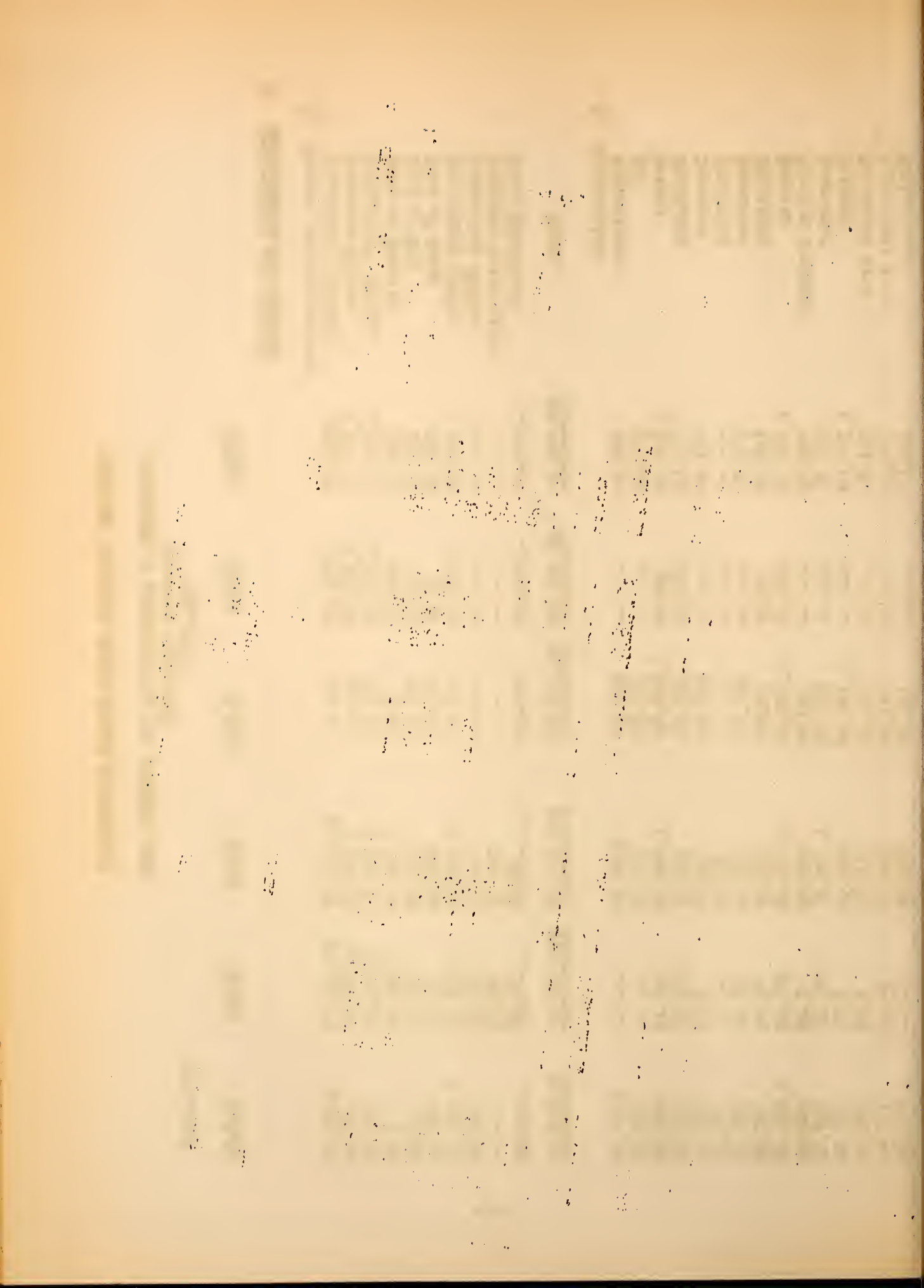
STATEMENT OF EXPENDITURES FOR STUDENT HELP

Biennium 1935-1937
1935-1936

1935-1937

A. EDUCATIONAL AND GENERAL

	<u>Total</u>	<u>State</u>	<u>N.Y.A.</u>	<u>Total</u>	<u>State</u>	<u>N.Y.A.</u>
1. General Administration						
President's Office	\$815.83	\$315.83	---	\$1,243.35	\$1,113.75	\$129.60
Business Office	2,374.35	2,195.30	179.55	3,393.51	2,830.76	567.75
Registrar's Office	1,572.33	1,426.63	245.70	3,324.84	2,841.54	483.30
Dean of Faculty	555.15	552.75	2.40	1,135.10	1,134.00	2.10
Dean of Men	215.15	35.00	130.15	587.00	458.00	129.00
Dean of Women	155.74	39.34	146.40	465.00	51.75	416.25
Employment Office	1,909.20	1,011.75	397.45	2,494.60	1,437.25	1,057.35
Mimeograph Office	---	---	---	421.85	217.25	204.60
Freshman Orientation	---	---	---	259.65	259.65	---
Class Examiners	---	---	---	18.26	18.26	---
Total	\$7,723.25	\$6,076.60	\$1,551.65	\$13,352.16	\$10,362.21	\$2,989.95
2. Instruction						
Agriculture	\$98.10	---	\$98.10	\$106.20	---	\$106.20
Art	543.60	---	543.60	613.30	---	613.30
Botany	1,197.65	50.00	1,147.65	1,095.43	156.13	939.30
Chemistry	593.00	382.50	310.50	919.77	428.97	490.30
Commerce	467.10	---	467.10	630.90	3.75	627.15
Dramatics	---	---	---	65.70	---	65.70
Economics	547.80	---	547.80	434.10	27.00	407.10
Education	136.33	43.63	92.70	656.35	19.00	637.35
English	1,402.52	219.92	1,182.60	1,516.00	176.00	1,440.00
Foreign Language	239.40	---	239.40	270.95	8.00	262.95
Geography	334.35	230.21	604.65	1,120.76	233.16	337.50
History	1,164.00	---	1,164.00	919.55	2.75	915.30
Household Arts	511.80	---	511.80	766.75	4.75	762.00
Industrial Arts	204.50	21.50	183.00	142.50	15.00	127.50
Mathematics	195.60	---	195.60	491.25	---	491.25



SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

STATEMENT OF EXPENDITURES FOR STUDENT HELP

Biennium 1935-1937
1935-1936

1936-1937

	<u>Total</u>	<u>State</u>	<u>N.Y.A.</u>	<u>Total</u>	<u>State</u>	<u>N.Y.A.</u>
Museum	753.55	340.20	413.35	1,497.30	545.00	952.30
Music	1,435.30	11.50	1,423.30	1,207.25	23.00	1,184.25
Physical Education (Men)	3,323.15	1,151.60	2,171.55	4,433.33	321.43	3,611.95
Physical Education (Women)	934.17	403.17	576.00	1,405.75	330.25	1,075.50
Physics and Astronomy	543.05	219.50	323.55	536.34	220.34	316.50
Physiology and Health Educ.	319.10	134.25	134.35	1,034.43	513.33	521.10
Political Science	69.00	---	69.00	160.20	---	160.20
Practice Supervision	310.13	310.13	---	641.93	377.33	264.60
Allyn Training School	1,105.50	225.00	330.50	1,396.24	242.44	1,153.30
Brush Training School	1,220.35	535.00	635.35	1,316.39	570.49	745.40
Cartersville Training School	152.40	---	152.40	146.10	---	146.10
Rural Training School	150.00	---	150.00	432.77	94.67	338.10
University High School	1,520.39	434.54	1,036.35	1,504.90	199.65	1,305.25
Sociology	---	---	---	353.25	12.00	341.25
Zoology	910.60	63.40	347.20	1,157.35	110.00	1,047.35
Emeritus	---	---	---	---	---	---
Total	\$21,033.95	\$4,931.05	\$16,107.90	\$27,079.64	\$5,134.49	\$21,395.15
3. Organized Research	\$39.00	---	\$39.00	\$10.00	\$10.00	---
4. Extension	\$241.25	\$41.00	\$200.25	\$19.30	---	\$19.30
C.C.C.	---	---	---	---	---	---
5. Library	\$1,374.27	\$1,307.22	\$67.05	\$3,177.63	\$1,303.03	\$1,374.60
6. Physical Plant	---	---	---	---	---	---
Carpenter	\$1,739.30	\$732.35	\$1,006.95	\$1,710.65	\$1,055.50	\$655.15
Engineering	1,593.30	1,130.75	413.05	2,976.70	1,531.00	1,445.70
Grounds	957.33	752.33	205.50	3,416.61	717.91	2,693.70

THE UNIVERSITY OF CHICAGO
LIBRARY

1. The first part of the book is devoted to a general survey of the history of the subject. It begins with a brief account of the early attempts to explain the origin of life, and then proceeds to a more detailed consideration of the various theories which have been advanced. The second part of the book is devoted to a discussion of the various methods which have been employed to study the history of life. It begins with a brief account of the early attempts to study the history of life, and then proceeds to a more detailed consideration of the various methods which have been employed. The third part of the book is devoted to a discussion of the various theories which have been advanced to explain the origin of life. It begins with a brief account of the early attempts to explain the origin of life, and then proceeds to a more detailed consideration of the various theories which have been advanced. The fourth part of the book is devoted to a discussion of the various methods which have been employed to study the history of life. It begins with a brief account of the early attempts to study the history of life, and then proceeds to a more detailed consideration of the various methods which have been employed. The fifth part of the book is devoted to a discussion of the various theories which have been advanced to explain the origin of life. It begins with a brief account of the early attempts to explain the origin of life, and then proceeds to a more detailed consideration of the various theories which have been advanced. The sixth part of the book is devoted to a discussion of the various methods which have been employed to study the history of life. It begins with a brief account of the early attempts to study the history of life, and then proceeds to a more detailed consideration of the various methods which have been employed. The seventh part of the book is devoted to a discussion of the various theories which have been advanced to explain the origin of life. It begins with a brief account of the early attempts to explain the origin of life, and then proceeds to a more detailed consideration of the various theories which have been advanced. The eighth part of the book is devoted to a discussion of the various methods which have been employed to study the history of life. It begins with a brief account of the early attempts to study the history of life, and then proceeds to a more detailed consideration of the various methods which have been employed. The ninth part of the book is devoted to a discussion of the various theories which have been advanced to explain the origin of life. It begins with a brief account of the early attempts to explain the origin of life, and then proceeds to a more detailed consideration of the various theories which have been advanced. The tenth part of the book is devoted to a discussion of the various methods which have been employed to study the history of life. It begins with a brief account of the early attempts to study the history of life, and then proceeds to a more detailed consideration of the various methods which have been employed.

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

STATEMENT OF EXPENDITURES FOR STUDENT HELP
Biennium 1935-1937
1935-1936

1936-1937

	<u>Total</u>	<u>State</u>	<u>N.Y.A.</u>	<u>Total</u>	<u>State</u>	<u>N.Y.A.</u>
Janitor	\$2,367.34	\$2,207.64	\$160.20	\$4,109.37	\$2,337.62	\$1,772.25
Watchman	<u>915.99</u>	<u>915.99</u>	<u>---</u>	<u>1,104.65</u>	<u>1,104.65</u>	<u>---</u>
Total	<u>\$7,530.31</u>	<u>\$5,739.61</u>	<u>\$1,790.70</u>	<u>\$13,313.45</u>	<u>\$6,746.63</u>	<u>\$6,571.30</u>
Total Educational and General	\$38,002.03	\$13,145.43	\$19,856.55	\$56,957.76	\$24,106.46	\$32,851.30

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

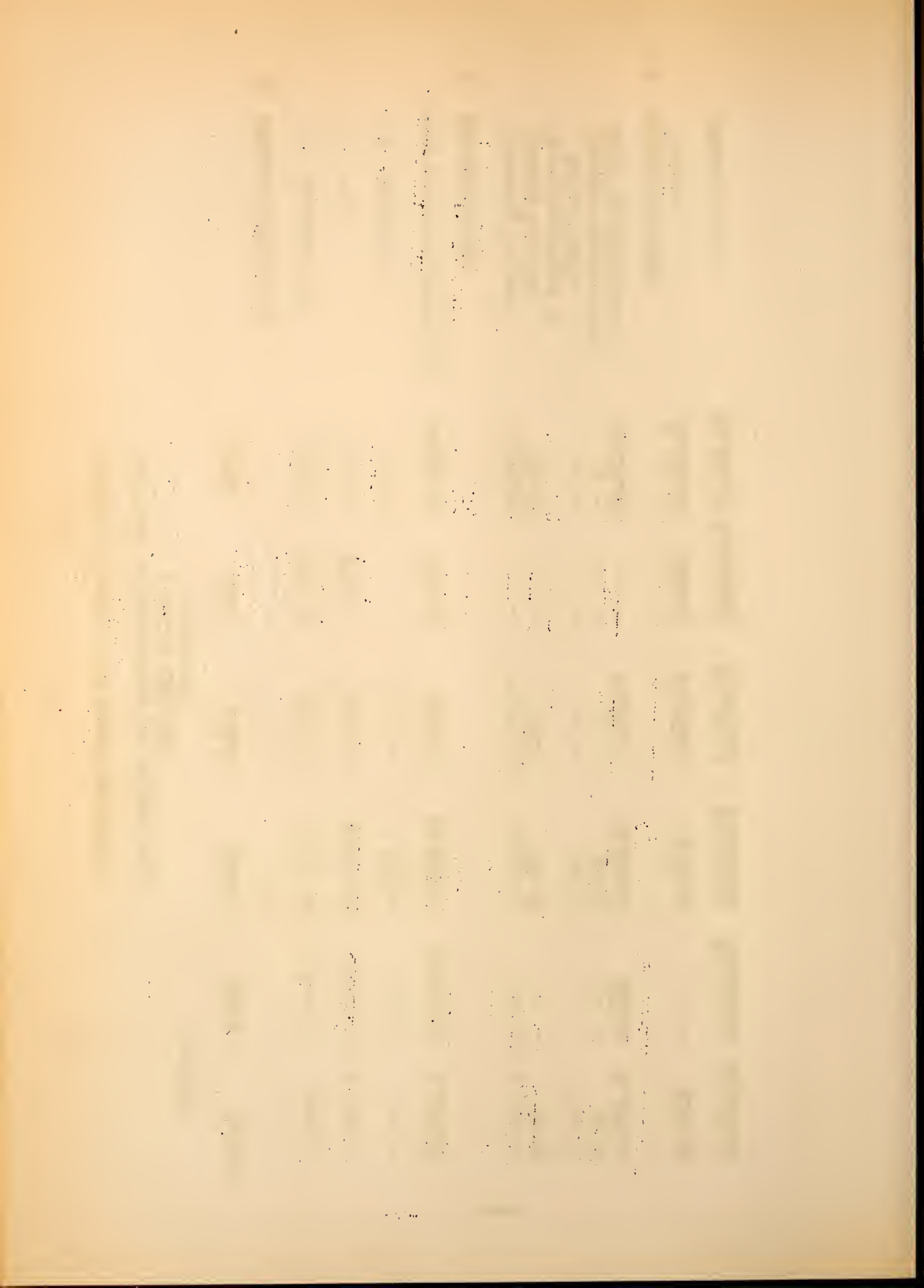
STATEMENT OF EXPENDITURES FOR STUDENT HELP

Bienium 1935-1937

1935-1936

1936-1937

	<u>Total</u>	<u>State</u>	<u>N.Y.A.</u>	<u>Total</u>	<u>State</u>	<u>N.Y.A.</u>
B. AUXILIARY ENTERPRISES						
1. Residence Hall	\$630.30	\$355.10	\$275.70	\$1,027.19	\$434.09	\$593.10
2. Farm	\$715.71	\$370.71	\$345.00	\$1,821.56	\$562.01	\$1,259.55
3. Bookstore	---	---	---	\$13.50	\$13.50	---
Total Auxiliary Enterprises	<u>\$1,346.51</u>	<u>\$725.81</u>	<u>\$620.70</u>	<u>\$2,862.25</u>	<u>\$1,009.60</u>	<u>\$1,852.65</u>
C. NON-EDUCATIONAL						
Community Projects	\$1,972.35	---	\$1,972.35	\$3,003.65	\$36.75	\$2,966.90
Student Activity	213.75	---	213.75	139.95	---	139.95
State Department of Public Health	---	---	---	294.60	---	294.60
Student Organizations	---	---	---	27.60	---	27.60
Total Non-Educational	<u>\$2,186.10</u>	---	<u>\$2,186.10</u>	<u>\$3,465.80</u>	<u>\$36.75</u>	<u>\$3,429.05</u>
D. CAPITAL ADDITIONS						
Stadium	<u>\$1,331.75</u>	<u>\$232.25</u>	<u>\$1,099.50</u>	<u>\$266.10</u>	---	<u>\$266.10</u>
COMBINED TOTALS	<u>\$42,866.39</u>	<u>\$19,103.54</u>	<u>\$23,762.85</u>	<u>\$63,551.91</u>	<u>\$25,152.81</u>	<u>\$33,399.10</u>



FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

October 11, 1937

Volume 3

Number 6

Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The Faculty Senate will meet Tuesday at the Chapel period at the usual place.

Homecoming Announcements

Two Homecoming committee chairmen are asking that the following announcements be made:

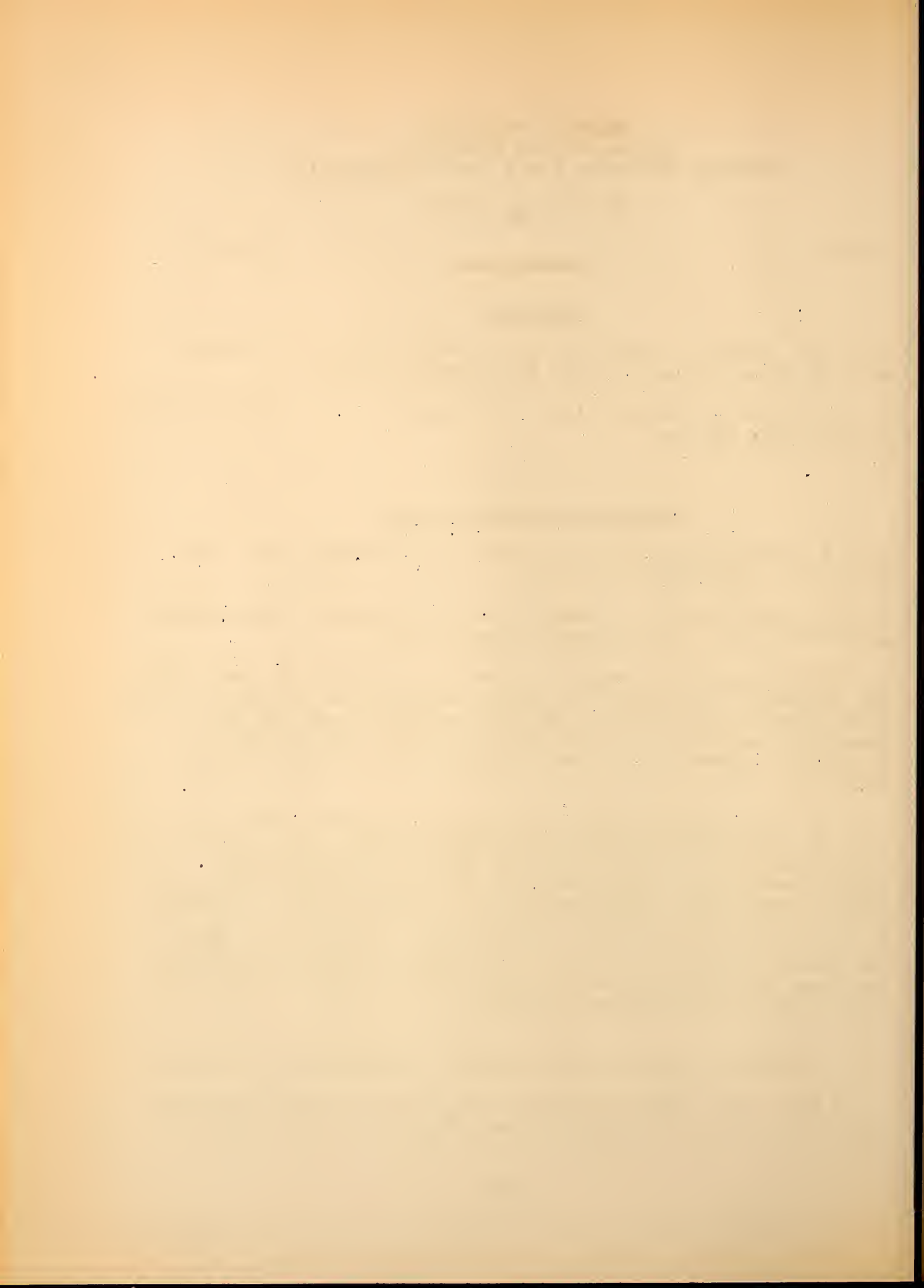
Mr. Hall, who is General Faculty Chairman of Homecoming Activities, has the following announcement:

"The financial success of Homecoming depends on how well the students get behind the ticket sale drive. Aside from the main objective--completion of the stadium--there are two immediate and attractive incentives that should enlist the students' support--the queen election and the sales commission offered.

If the students back the plan, it is very likely that the advance ticket sale will gross around \$2,500. If it does, it is probable that we will pay some \$250 in commissions to student salesmen. Since many of our students need cash, they should know about this opportunity. Tickets may be checked out at the Business Office at all times during the school day between now and Homecoming without any cash deposit. Will you please explain our plan to the students in organization meetings and elsewhere so that our sale of tickets will gross the amount it rightfully should?"

Mr. Davis asks that the following announcement be made:

"There have been placed in each faculty member's box ten of the Homecoming schedule cards. Each member is asked to



aid the Homecoming Publicity Committee by enclosing a card in any correspondence between now and next week, except in instances where such enclosure would be futile. If you have too many cards, please put the surplus in Mr. Davis' box. Extra cards may be secured in any of the administrative offices."

No Excuse for Irregularities in Meeting Classes

Three or four times during the past two years, and again within the past week, reports have been made about faculty irregularities in meeting or holding classes. Except in instances when a faculty member is away from Carbondale for some good reason, he is expected to meet his classes on time, and to hold them for the full time of the class period. Instances where a member of the faculty needs to be late in meeting his class or where it is necessary to dismiss a class before the close of the period ought to be very rare.

College teaching is not supposed to be a sinecure. The assumption behind the small number of actual hours of teaching is that the college teacher will need to spend many hours doing two other things; first, reading, experiment and writing to extend his mastery of his subject, and to make original contributions to it if he can; and second, conference work with individual students and work through organizations that will promote the very important informal education which the College gives. In cases where both scholarly work and extra class teaching are not done there is no excuse for a sixteen hour week, much less for a sixteen hour week in which some of the hours are skimmed.

We Are Judged By Appearance

Some recent visits to the Teachers College at Cape Girardeau and to two very fine high schools in southern Illinois suggest the following observations:

In the physical equipment and in the housing of some of its departments this College is now not up to the standards of some of the best high schools in its area. This contrast cannot help but be observed to our disadvantage by students from those high schools when they visit the College. Unfortunately, not much can be done about this very quickly, without spending more money than we can possibly get.

One thing that we can do, however, is to see to it that everything that we do have is kept in first class condition. We do not want to give the appearance of a down at the heels, inefficiently managed institution. To this end the whole

staff, from the student janitors up, ought to be at constant pains to see to it that everything that we do is done superlatively well. When faculty members accept invitations for public appearances anywhere, the matter they present should be carefully prepared and checked for (1) scholarly integrity, (2) simplicity and clearness so that modestly educated laymen can understand it, and (3) tact and suitability to the social situation in which it is to be given. The long range reputation of the individual scholar, and of the institution he represents is not enhanced by startling, bizarre, or highly sophisticated utterances, or by unconventional dress or manners.

Similarly, when student groups appear before meetings of outsiders on the campus or elsewhere, the matter that they present ought always to be of high quality, and the students themselves ought to present the best possible appearance. For example, when the Women's Clubs of southern Illinois are holding a convention on the campus, it would be better for the reputation of the College for a campus organization not to appear at all than for it to give a performance of poor quality or for a part of the membership of the organization to come in greasy sweaters without ties. Such dress may be the fashion in the new democracy now emerging, but if this is so, it is always doubtful whether enough conservative ladies of the Women's Clubs know it to keep our Bohemian habits from injuring their opinion of the school.

Departmental Teaching Load

Miss Shank, the Registrar, presents the following analysis of the enrollment of the College by departments for the fall term.

	Full Time Teachers	Total No. Cr.Hours	Cr.Hours per teacher
Agriculture	1	368	 368
Art	2	708	 354
Botany.....	2 2/3	872	 327
Chemistry	4	1232	 308
Commerce	2 3/4	1316	 479
Economics	2 1/4	1169	 519
Education	3 1/2	2016	 620
English	10 1/2	3458	 329
Foreign Language	5 5/28 ...	1157	 223
Geography	3 1/20 ...	1791	 587
History	4 1/2	2395	 532
Household Arts	1 5/12 ...	280	 198
Industrial Arts	1 1/4	211	 169
Mathematics	3	1552	 517
Music	3 1/14 ...	714	 232
Physics and Astronomy	3	696	 232
Physiology and Health Education	2	484	 282
Political Science	1	680	 680
Sociology	1	767	 767
Zoology	2	623	 312

THE [illegible] OF [illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

Physical Education has been omitted from the list because so much of the important work of this department is supervision of extra-curricular activities. It should be noted, also, that part of the regular work of the Health Education Department is not included in the count of credit hours per teacher.

Department Heads Have Authority and Responsibility

Several times before the statement has been made that all matters other than personal matters between faculty members and the Administration are to be handled through the department heads. It is understood, of course, that a faculty member is welcome to come to the office at any time with any suggestion or proposal for the improvement of the school, but in matters affecting the department, courtesy requires that the matter be discussed with the department head first, and if possible, handled within the department. This is the only sound principle of administration.

The same principle applies to committees or individuals who have been appointed to care for certain matters. Responsibility that has been committed to a department head should not be exercised by the administration without consulting the individual to whom it has been committed.

Social Committee Meeting

All members of the Social Committee are asked to meet this afternoon at 3:45 in Miss Woody's recitation room. This announcement came in too late to be included with the announcements of meetings on the first page of this Bulletin.

Fifth Installment of Business Manager's Report

We are presenting on the last two pages of this Bulletin the fifth installment of the Report of the Business Manager.



FACULTY FUND

Statement of Receipts and Disbursements

July 1, 1936 to June 30, 1937

BALANCE: July 1, 1936 27.34

RECEIPTS:

Faculty Dinner	152.00	
Contribution to Flood Relief-		
Contra	570.50	
Transfer from Pro-Rata		
Transportation Fund	8.05	
Contributions- Faculty	<u>139.13</u>	<u>869.68</u>
		842.34

DISBURSEMENTS:

Stationery	8.75	
Postage	.51	
Books for emeritus members	20.01	
Flowers for funerals and dinners	59.34	
Candles	1.48	
Emeritus Dinner	138.00	
Contribution to Flood Relief -		
Contra	570.50	
Ice Cream	7.80	
Faculty Party	43.52	
Supplies - Picnic	<u>17.97</u>	<u>864.01</u>

BALANCE: June 30, 1937 21.67

[illegible]

(continued)

HOMEcoming FUND

Statement of Receipts and Disbursements

July 1, 1936 to June 30, 1937

BALANCE: July, 1, 1936 44.64

RECEIPTS:

Homecoming Dance	1,033.47	
Homecoming Play	489.50	
Dunbar Dance	<u>82.95</u>	<u>1,605.92</u>
		1,650.56

DISBURSEMENTS:

Homecoming Dance:		
Orchestras	660.00	
Tax - Federal	127.95	
Printing	134.05	
Lumber	25.26	
Services	19.65	
Supplies	8.55	
Advertising	8.40	
Flowers	5.67	
Prizes	2.25	
Telephone & Telegraph	1.36	
Express	<u>.64</u>	993.78
Homecoming Play:		
Costumes	83.82	
Printing	15.60	
Supplies	13.25	
Royalties	10.00	
Plays	5.07	
Ticket Seller	1.00	
Laundry	.90	
Lumber	.78	
Express	<u>.39</u>	130.81
Contribution to Stadium		250.00
Allocation to Little Theatre		100.00
House Prizes		40.00
School Song Prize		25.00
Police Service		28.00
Refunds		<u>19.25</u>
		1,586.84

BALANCE: June 30, 1937 63.72

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

October 18, 1937

Volume 3

Number 7

Meetings

The Council of Administration will meet Monday afternoon at three o'clock in the President's Office.

The Faculty Senate will meet Tuesday at the chapel period.

The Science Club will meet Thursday at the chapel period in the Botany Recitation Room. Miss Shank will speak on her trip to Guatemala.

Health Meeting Tonight

I have the following letter from the Business and Professional Women's Club:

"The Business and Professional Women's Club of Carbondale cordially invites the faculty and students of your college to attend a picture talkie, "For All Our Sakes," on Monday, October 18, by Roland R. Cross, M.D., from the Department of Health, Division of Communicable Diseases, at the First Baptist Church. The program is to start promptly at 7:30.

"Anyone who cares to come to the dinner meeting may do so by telephoning Mrs. Fannie McGinnis not later than Saturday afternoon. Attending the dinner meeting is not compulsory, as the picture will be shown in another room of the church."

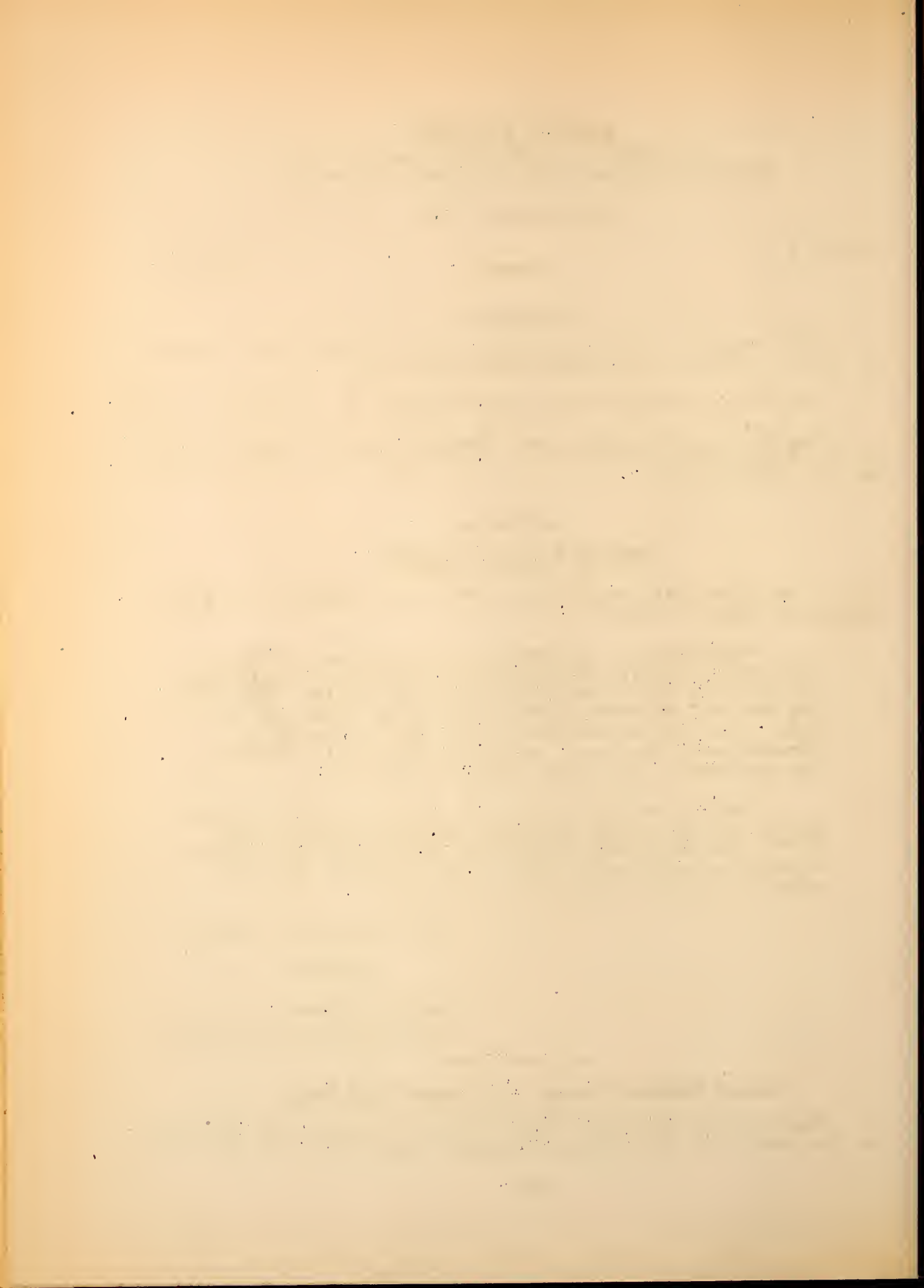
Very sincerely yours,

(Signed)

Mary Y. Cerney
Corresponding Secretary

Child Welfare Clinic on Campus This Week

The regular quarterly Child Welfare Clinic will be held on the campus on Wednesday, Thursday, and Friday of this week.



Faculty members, as usual, are invited to get acquainted with the work of the Clinic. It is especially desirable that every teacher in the Training Schools should have some contact with it every time it is held on the campus. It is most important of all that students taking practice teaching come to understand its purposes and its methods. This is the chief reason for holding the clinic on the campus.

The following notice is submitted by Mr. Thalman, who has charge of the Clinic.

"The three staff members of the Child Welfare Clinic who will be here from the Institute of Juvenile Research in Chicago will present a discussion in the Little Theater on Thursday afternoon, October 21, at 4:00. Students and faculty are invited to attend.

"The staff will review a case study, one which has been selected from some other section of the state. The purpose of this discussion is to acquaint the audience with the procedure used in the study of special cases. An open forum will follow the presentation.

"The case study will be presented by Dr. Marvin Sukov, Psychiatrist, Dr. Andrew W. Brown, Psychologist, and Mrs. Ethel Richardson, Psychiatric Social Worker."

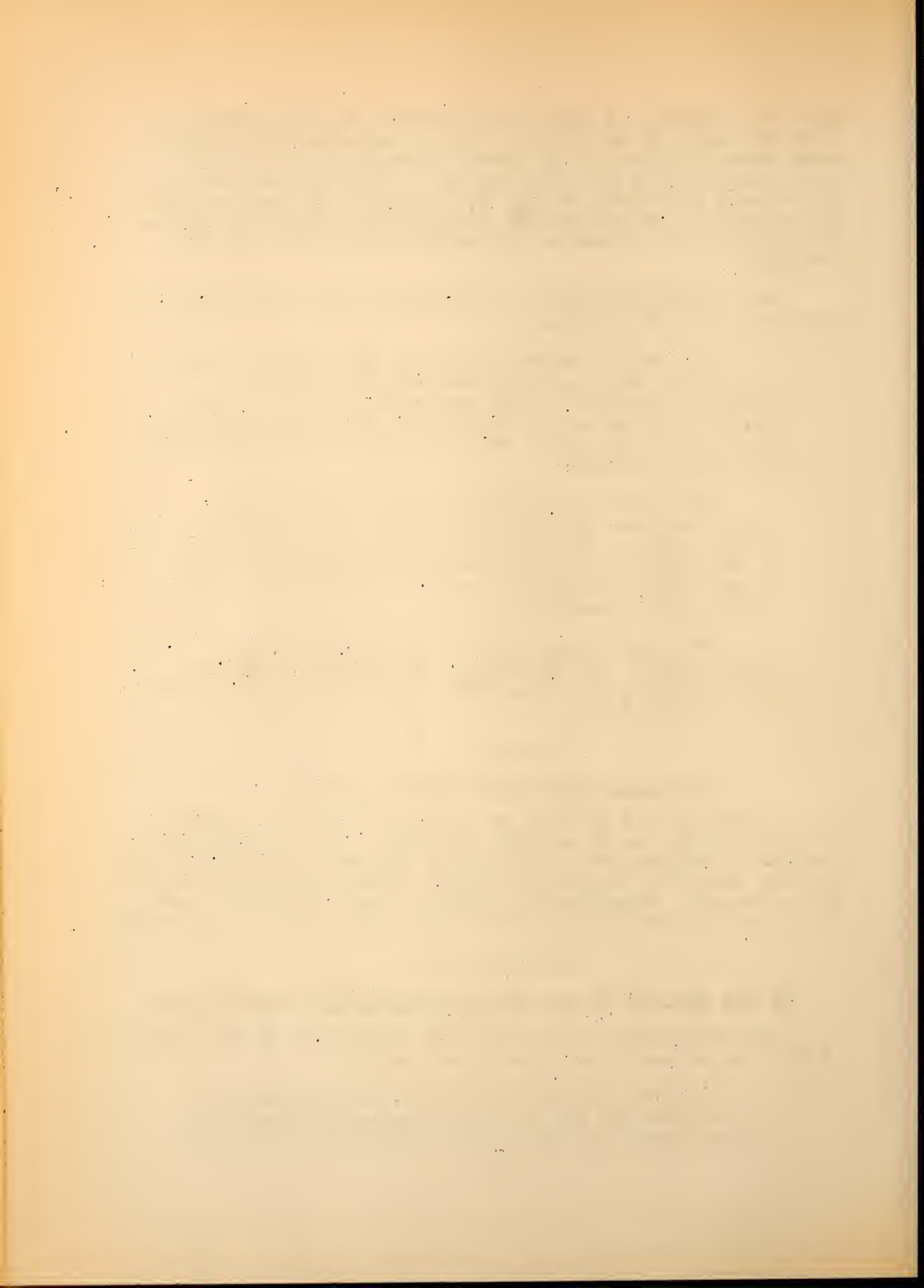
On Using Giant City Park Facilities

I have been requested to announce to faculty members and others who use Giant City Park for picnics and parties that the park now has a Recreation Director, Mr. John Henry Jacobs, who will be glad to work with any groups who desire his services. Arrangements should be made with him some time prior to the occasion for which his services are asked.

We Owe Support to the National Education Association

The following letter from the Secretary of the National Education Association speaks for itself:

"Your National Association is intensifying its efforts in the field of Teacher Welfare and we are happy to report that during the past year



considerable progress was made. Salaries were increased in many communities. Three states adopted new retirement laws and four improved their retirement systems. Five adopted new tenure laws, four strengthened or expanded their existing tenure regulations, and the "Red Rider" was repealed. Plans for 1937-38 include increased activities along these lines.

"The success of the Association's program depends in large measure on the size of its membership and we are hoping that you will cooperate in the N.E.A. enrolment campaign in your institution. If you can use additional copies of the enrolment materials enclosed, herewith, we shall be glad to send them promptly in such quantities as you may request. Many teachers colleges take pride in maintaining a 100 percent enrolment record in the N.E.A. as well as in the State Association. Enthusiastic cooperation on the part of all leaders is essential for the wholesome growth of your national organization.

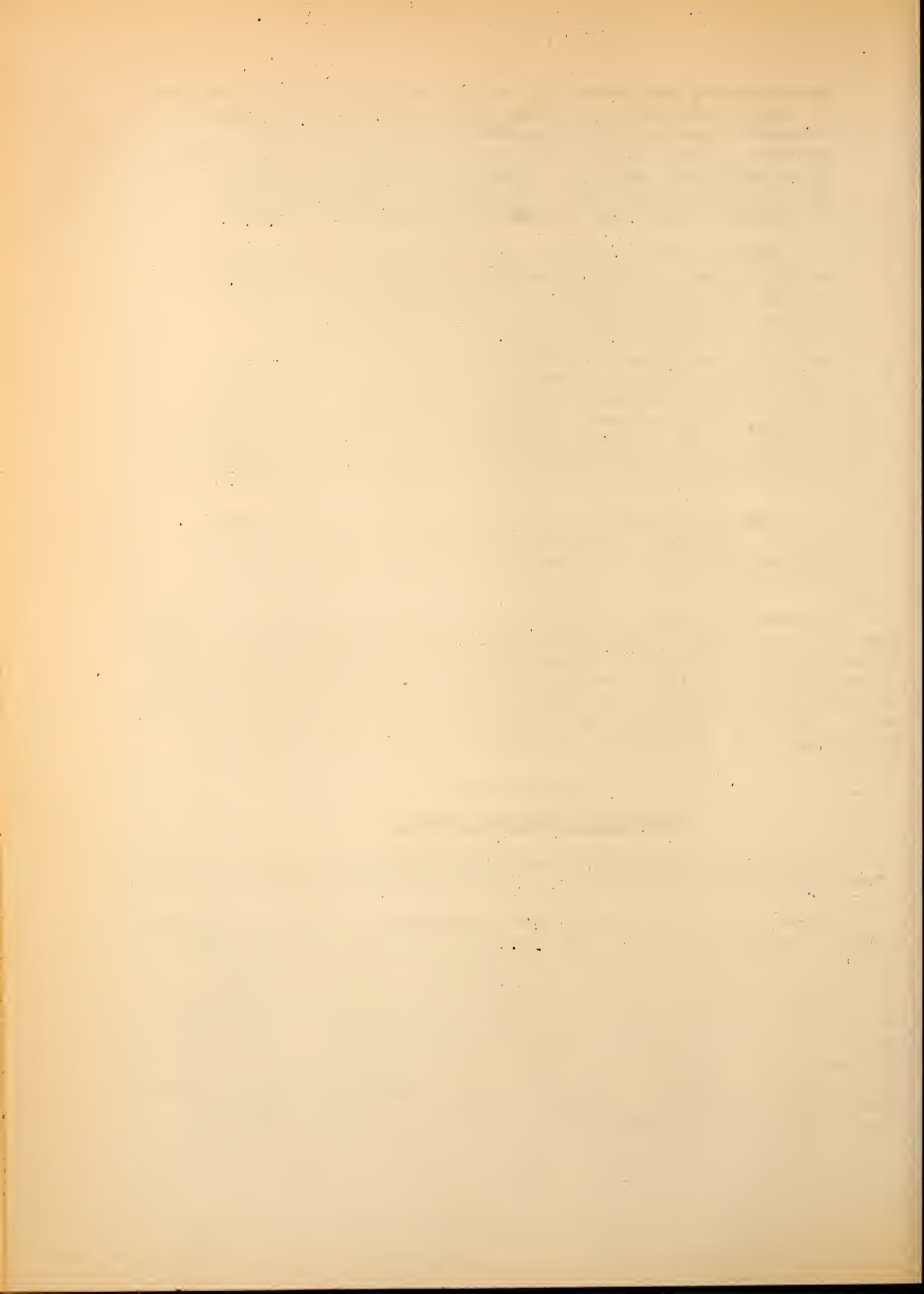
"We are counting on you. Encourage your associates to enlist. Let us make 1937-38 a year of real progress for the children and the teachers of the nation."

Membership dues in the National Education Association are two dollars a year which includes a subscription to the monthly magazine. The Association is by far the largest and most effectively organized group of teachers in the United States. It cannot maintain its prestige or do its work without membership. The implication for the individual teacher is plain. Our record for membership hitherto has not been good.

Homecoming Announcement

Mr. Davis, Chairman of the Homecoming Advertising Committee, asks that the following announcement be made:

"These last few days before Homecoming afford an invaluable opportunity to make the program offered on Friday and Saturday so inviting to all the students, and especially to the large body of freshmen to whom Homecoming is largely an unknown quantity, that even the most confirmed commuters will think twice before going home this week-end. The dismissal of classes Friday afternoon need not mean a general exodus of the student body, IF -- each faculty member will help create a desire to stay for the celebration by a few enthusiastic remarks to students during the week. There are many good talking points, e.g., the new Stadium, the first



home game, the play, the dance, and other functions.

"Moreover, the students will not want to miss an attraction that will bring together not only alumni, students, and townspeople, but faculty members as well. This is a fine opportunity for the best kind of stimulating social contact between student and teacher. Hence, the latter would do well to put aside the burden of professional duties and join in the fun this week-end."

Sixth Installment of Business Manager's Report

We are presenting on the last two pages of this Bulletin the sixth installment of the Report of the Business Manager.



EGYPTAIN

Statement of Receipts and Disbursements

July 1, 1936 to June 30, 1937

BALANCE:- July 1, 1936 \$1,136.28

RECEIPTS:

Student Activity Fees	\$2,125.00	
Advertising	826.62	
Dividends - Collegiate Digest	<u>81.93</u>	<u>3,033.55</u>
		4,169.83

DISBURSEMENTS:

Printing - Newspaper	2,238.26	
Printing - Magazines	88.25	
Salaries - Editor and Business Manager	440.00	
Notes Receivable:		
Stadium Fund	\$500.00	
Student Loan Fund	<u>300.00</u>	800.00
Press Conference Expense	21.64	
Promotional Issue:		
Wrapping	20.00	
Editing	10.00	
Cuts	<u>6.20</u>	36.20
Labor - Carpenter	20.00	
Office Expense:		
Stenographic	75.50	
Supplies	26.55	
Postage	23.60	
Prizes	26.50	
Taxi	17.30	
Miscellaneous	<u>2.00</u>	171.45
Dues	7.00	
Contribution to Flood Relief	25.00	
Refunds	<u>19.50</u>	<u>3,867.30</u>

BALANCE: - June 30, 1937 \$302.53

FUND ASSETS

Cash \$302.53
Notes Receivable 800.00

\$1,102.53

1. The first part of the report deals with the general situation of the country and the progress of the work during the year.

2. The second part of the report deals with the results of the work during the year and the progress of the work during the year.

3. The third part of the report deals with the results of the work during the year and the progress of the work during the year.

4. The fourth part of the report deals with the results of the work during the year and the progress of the work during the year.

5. The fifth part of the report deals with the results of the work during the year and the progress of the work during the year.

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10. The tenth part of the report deals with the results of the work during the year and the progress of the work during the year.

11. The eleventh part of the report deals with the results of the work during the year and the progress of the work during the year.

12. The twelfth part of the report deals with the results of the work during the year and the progress of the work during the year.

13. The thirteenth part of the report deals with the results of the work during the year and the progress of the work during the year.

14. The fourteenth part of the report deals with the results of the work during the year and the progress of the work during the year.

15. The fifteenth part of the report deals with the results of the work during the year and the progress of the work during the year.

16. The sixteenth part of the report deals with the results of the work during the year and the progress of the work during the year.

17. The seventeenth part of the report deals with the results of the work during the year and the progress of the work during the year.

18. The eighteenth part of the report deals with the results of the work during the year and the progress of the work during the year.

19. The nineteenth part of the report deals with the results of the work during the year and the progress of the work during the year.

20. The twentieth part of the report deals with the results of the work during the year and the progress of the work during the year.

OBELISK

Statement of Receipts and Disbursements

July 1, 1936 to June 30, 1937

BALANCE: - July 1, 1936 \$314.67

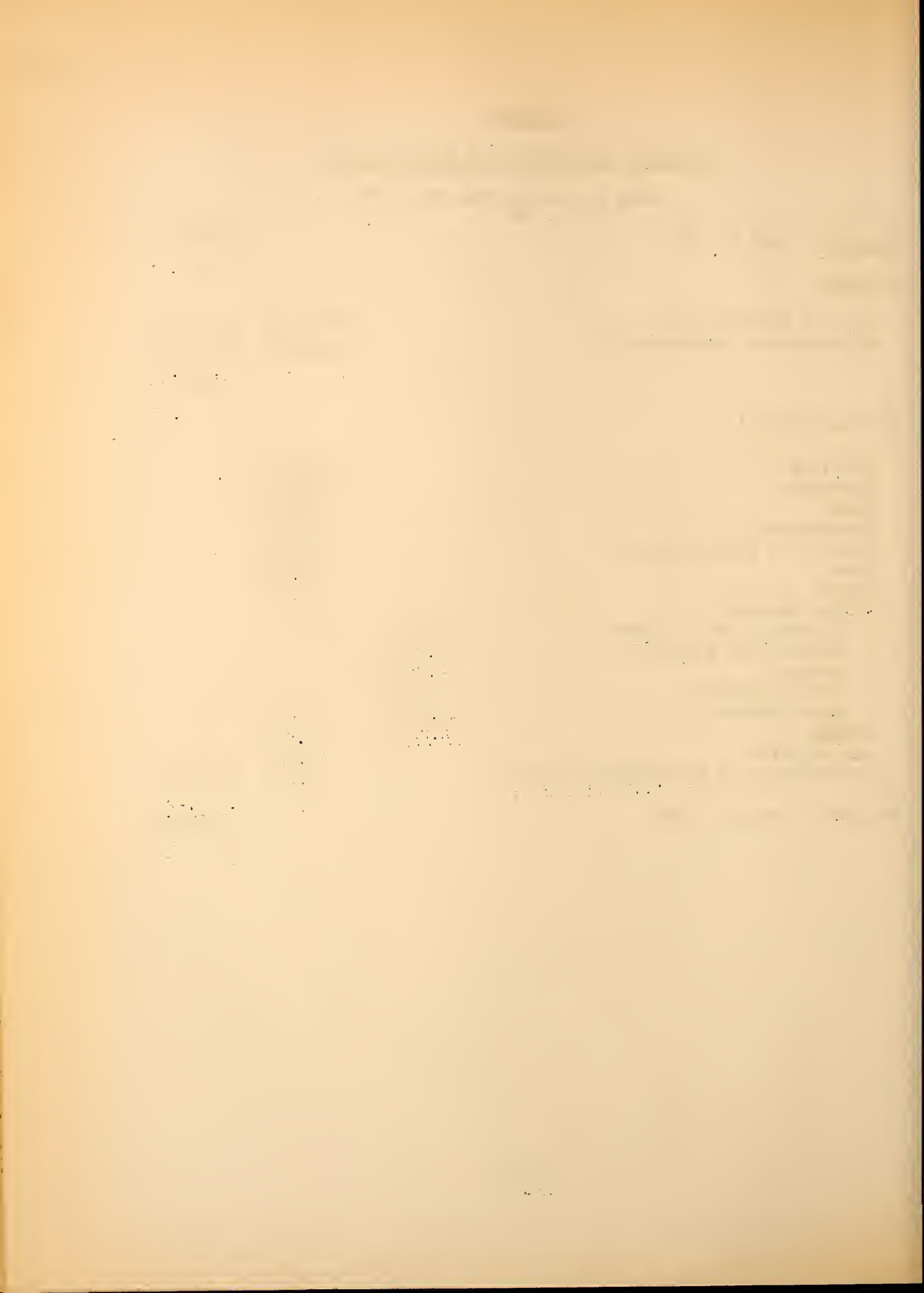
RECEIPTS:

Student Activity Fees	\$3,874.74	
Miscellaneous Reimbursements	<u>11.00</u>	<u>3,885.74</u>
		4,200.41

DISBURSEMENTS:

Printing	1,823.47	
Engraving	1,390.67	
Paper	319.68	
Photography	230.65	
Salaries - Business Manager	225.00	
Dues	5.05	
Travel	34.92	
Office Expense:		
Telephone and Telegraph	\$7.70	
Freight and Express	3.92	
Postage	4.59	
Office Supplies	18.23	
Miscellaneous	<u>2.33</u>	36.77
Refund		36.52
Art Supplies		5.93
Contribution to Hospitalization Fund	<u>10.00</u>	<u>4,118.66</u>

BALANCE: - June 30, 1937 \$81.75



SPECIAL BULLETIN
Office of the President
Southern Illinois State Normal University

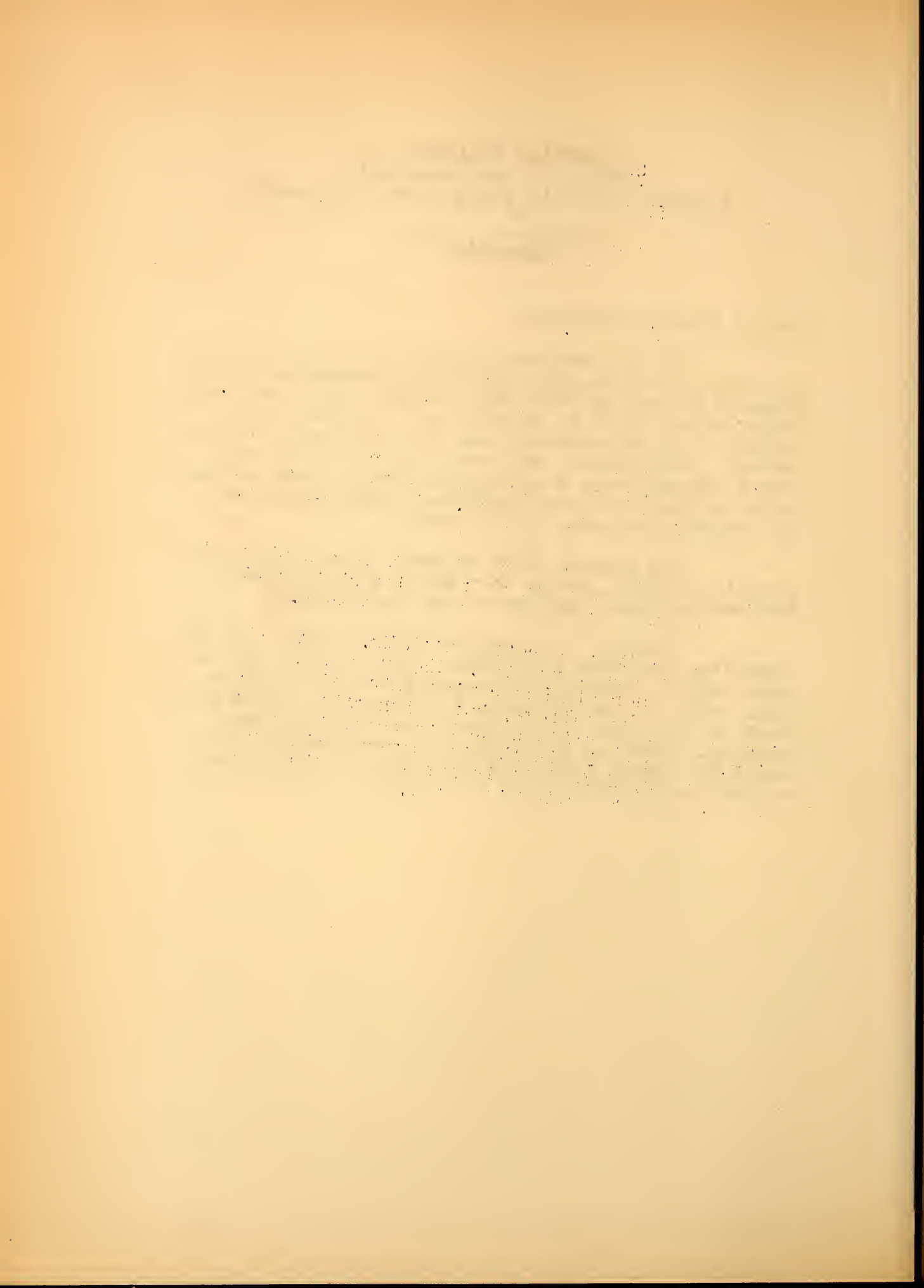
October 22, 1937

To All Faculty Members:

We are anxious to have the faculty well represented at the meeting of old graduates in the Women's Gymnasium after the football game tomorrow. Since alumni will be particularly interested in meeting faculty members whom they knew well when in school, instructors who have been here for some years should make a special effort to come and help serve as hosts to our visitors. The meeting will be entirely informal in all ways.

It appears that we shall have a number of official guests, among them State Superintendent Wieland and some members of the Legislature.

Faculty cooperation with Mr. Hall and his committee has been very fine. May we all help to make this a memorable Homecoming which will have real value to the college, but which will also raise most of the money still needed to complete the stadium. Much as I dislike to commercialize the event too much, I feel it is justified this year by the end we are trying to serve.



FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

October 25, 1937

Volume 3

Number 8

Meetings

The Council of Administration will not meet this week since it will be necessary for me to be away the early part of the week attending a meeting of the Teachers College Board at Springfield and of the Illinois Conference on Social Welfare at Rockford.

The regular monthly meeting of the faculty will be held next Monday afternoon, November 1, at four o'clock in the Little Theater Auditorium. The members of the Art Department will be hosts at the Faculty Senate Tea before the meeting, beginning at three-thirty.

The Faculty Senate will meet Tuesday at the chapel period.

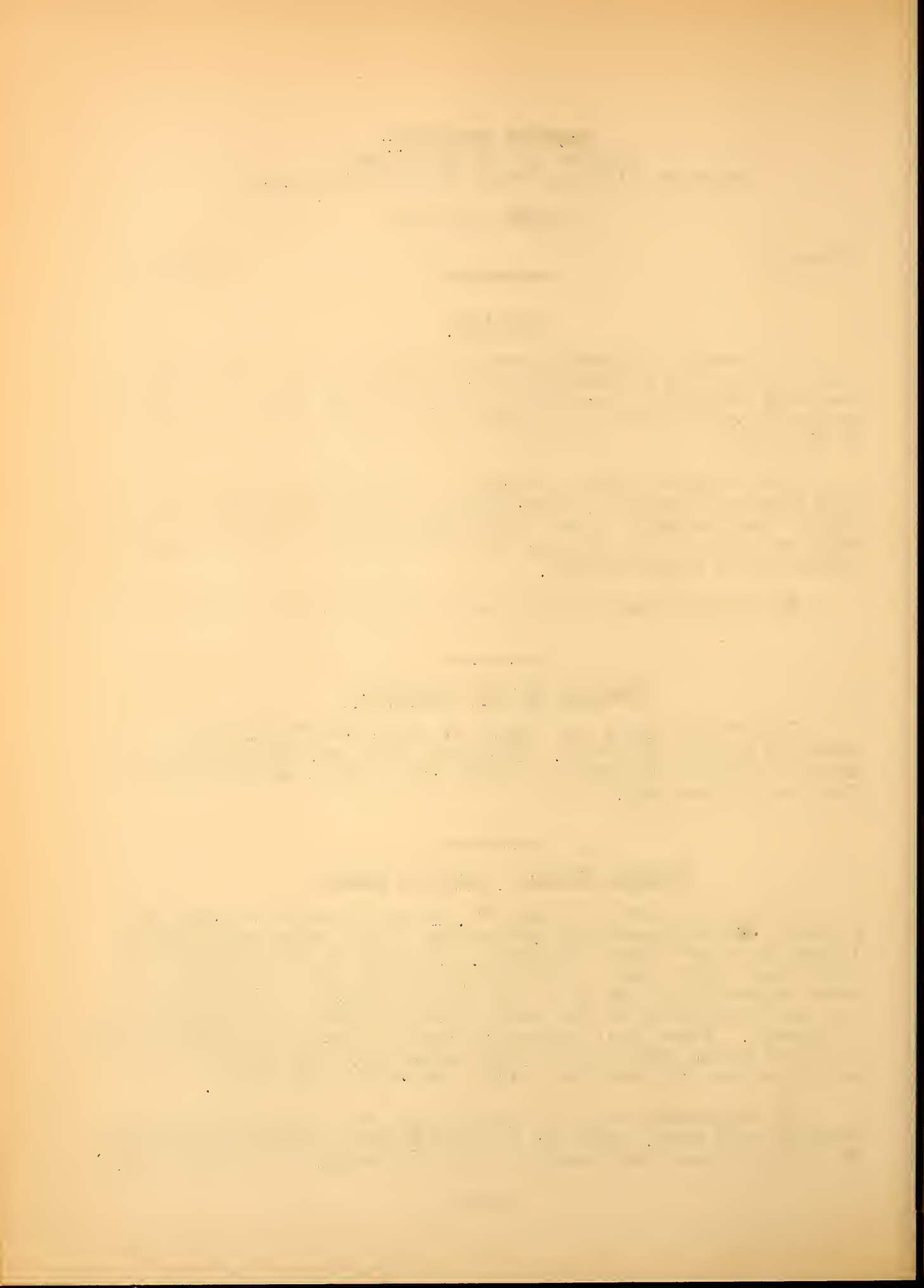
Request of the Registrar

Department Heads are asked to check the Winter Term schedule within the week. Those who have not already done so should indicate the days on which the classes meet as well as the hour of meeting.

Keeping Within a Limited Budget

During the past few days Mr. Miles has been meeting Department Heads requesting reductions in the quarterly requisitions that have been submitted. Members of the faculty will understand that since a large part of the revolving fund has been temporarily tied up in the book exchange, we are limited for the time being to the state appropriation for supplies and equipment. Since this appropriation was increased only fifteen per cent while prices have risen much more than that, this requisition and the next one will have to be very light.

The operating cost of the College, of course, can not be reduced very much, since it is very largely beyond our control. We cannot reduce the cost of coal, for example, when the price



has been increased. Other operating costs, such as those for light, water, and telephone services, can be reduced substantially if every member of the staff, including all student helpers, will see to it that these services are not wasted. In some instances we have been especially careless about lights. The Gymnasium, the Little Theater, and the Auditorium are the places where the biggest wastes are likely to occur. All people who are in charge of activities in these places at any time will please do everything possible to avoid waste. Every dollar's worth of unnecessary waste that we save can, through savings made in the revolving fund, be used to buy substantial things that we really need.

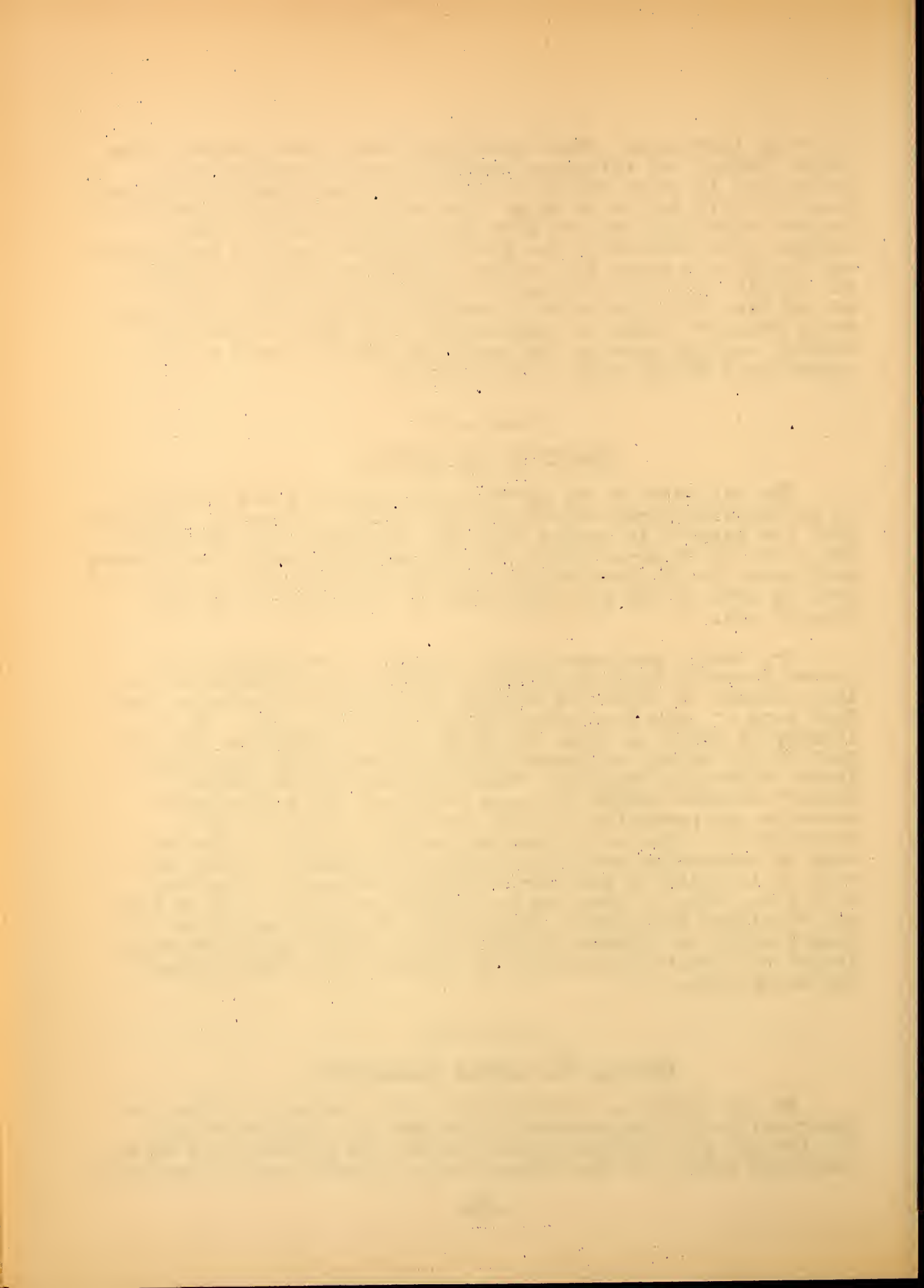
Report of the Library

The Director of the Library, Mr. Bosley, has presented an interesting first report for the year. The report indicates that the Library is moving forward. I regret very much that the purchase of books has to be reduced temporarily for reasons that have already been explained. We will restore it just as soon as some of our revolving fund is available again for general use.

Mr. Bosley has asked that a policy be established to govern loans of books to faculty members. He reports that a large number of books are charged out to faculty members, and that some of them have been out for a year or more. In a library as small as ours, in which there is only one copy of most of the books, we cannot justify excessively long term loans to faculty members. Under ordinary circumstances, faculty members should not keep books out any longer than students are permitted to keep them out. Under special circumstances, where the faculty member is using a library book in connection with his teaching throughout a term, or when he is using it for some writing or research work that he may be doing, a book may be checked out for a term of for the remainder of a term. Henceforth, we shall make it a practice for the Library to call in all books that have been issued to faculty members at the close of each term without any exceptions.

Filling Off-Campus Engagements

We are having an increasingly large number of calls for important public appearances off-campus for members of the faculty and for college organizations. In general this is an excellent thing for the College and we should seek to encourage



it. It serves at least two good purposes. It raises the income and should enhance the reputation of individual members of the faculty, and it ought to increase the influence and the reputation of the College.

However, in making these appearances, it is necessary for us always to keep certain fundamental principles in mind. To begin with, the only justification for permitting instructors to take school time is that the work that is done during this time contributes to the general education of the region and cultivates good will for the College. We have a right to expect, therefore, that every faculty member who leaves the campus, whether at the request of the College or on his own responsibility, make himself an ambassador of good will wherever he goes. This means that he will take pains to be agreeable to the people whom he meets and that he will make it his business to meet as many as possible.

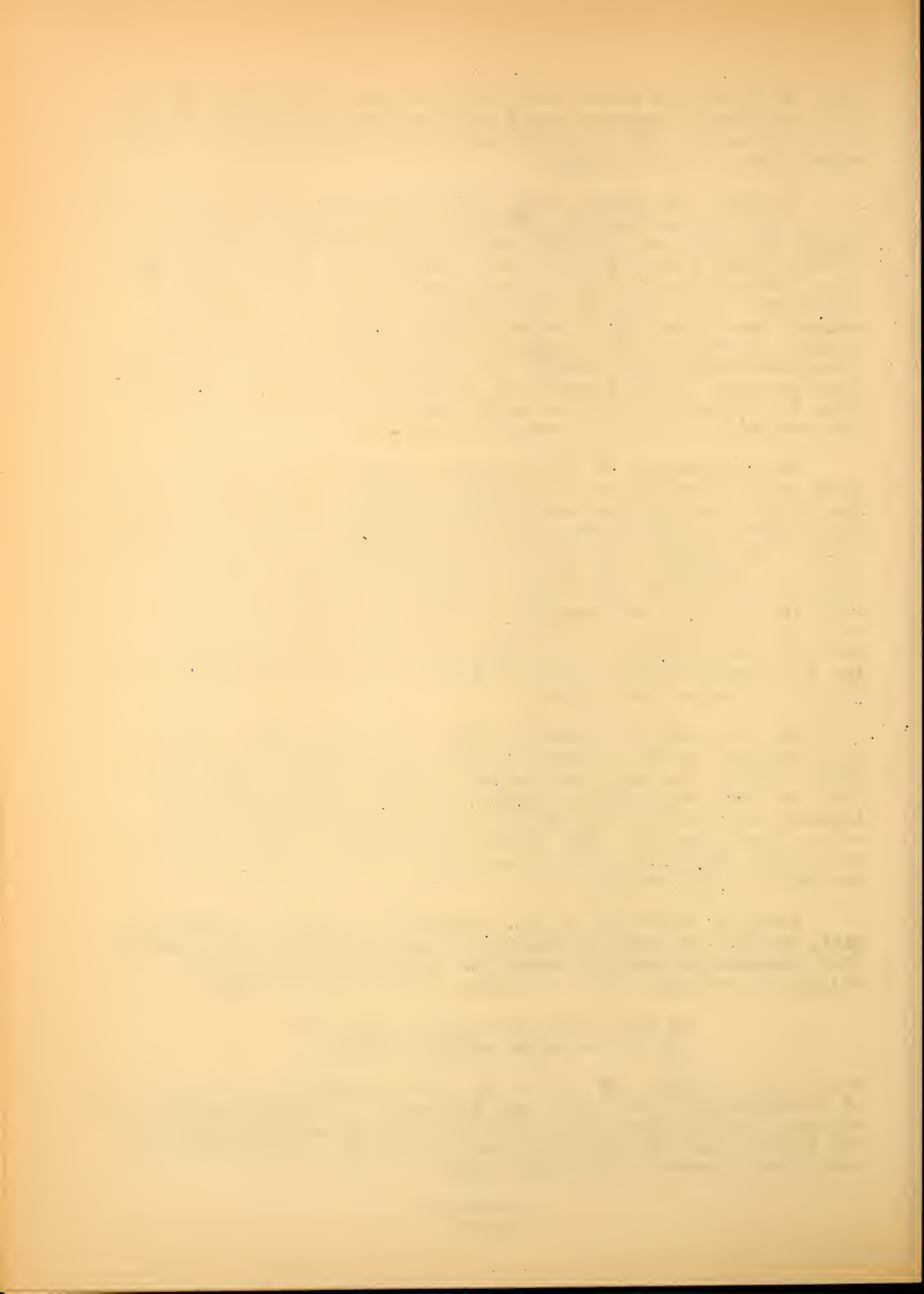
Most important of all, it means that when any one of us goes out to lecture or to present a college organization to the public, he will present material that appears to have some importance. There is no place for the trivial subject matter, the poorly prepared address, the unfinished musical performance, or anything else that is of poor quality. When we lecture, we should talk about subjects that could conceivably seem interesting and important to the particular audience whom we are invited to address. A subject that would be excellent for a chapter of the American Association of University Professors might be very bad for a farmers' institute or even a teachers' institute.

We also need to remember that we are teachers and that as teachers our job is necessarily a gradual and a slow one; that patience is the very essence of our craft. This means that we must keep ever-lastingly at the job of public enlightenment, but we must not lose our heads if our views do not at once prevail. The truth can afford to wait, and then, of course, there is always the chance that we may not have a monopoly of the truth.

When the material we are presenting involves controversial, social, or ethical issues, we must remember the principle that independent adults cannot be taught when they are frightened or when they are angry; that the old rhyme,

"A man convinced against his will
Is of the same opinion still."

holds true always. If we are to carry conviction, our technique of presentation, our tact, our judgment of relative values, our respect for the harmless prejudices and our understanding of the limitations in vision of our audiences, is apt to be very much more important than our logic.



Freshman Reports are Overdue

A half dozen or more faculty members have still failed to report freshman failures. It is possible that these faculty members either have no freshmen in their classes, or for some reason are unable to make a conscientious report at this time. If this is so, a note to this effect should be sent to the Registrar.

Use the Bulletin For All Faculty Announcements

The members of the staff in this office failed to receive the notice of the assessment for the faculty fund because a separate notice was placed in the boxes of the faculty members. It will be more convenient for members of the faculty and better in other ways as well if all general notices that go out to faculty members are carried through the Faculty Bulletin. The only exceptions to this rule ought to be emergency notices that cannot wait for the next issue of the Bulletin.

Membership in the National Education Association

With this Bulletin we are sending to each member of the staff a set of materials concerning membership in the National Education Association. To those who give them a chance the materials will speak for themselves. We cannot have a respectable membership in the National Association of Education unless some members of the faculty will join it. We owe a duty to the profession of which we are members which we can best discharge through this very large, all inclusive organization.

Freshman Group Meetings

Freshman sponsors are asked to meet with their Freshman group Tuesday at the Chapel hour. This announcement came in too late to be included with the announcements of meetings on the first page of this Bulletin.

THE HISTORY OF THE

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CHAPTER I

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SECTION I

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SECTION II

CHAPTER II

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SECTION III

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

November 1, 1937

Volume 3

Number 9

Meetings

The regular monthly meeting of the faculty will be held this afternoon at four o'clock in the Little Theater Auditorium. The members of the Art Department will be hosts at the Faculty Senate Tea before the meeting, beginning at three-thirty.

Mr. Hal Hall would like to meet all persons who are planning to attend the High School Conference in Champaign this week-end immediately after the faculty meeting today.

The Council of Administration will meet Wednesday afternoon at three o'clock in the President's Office.

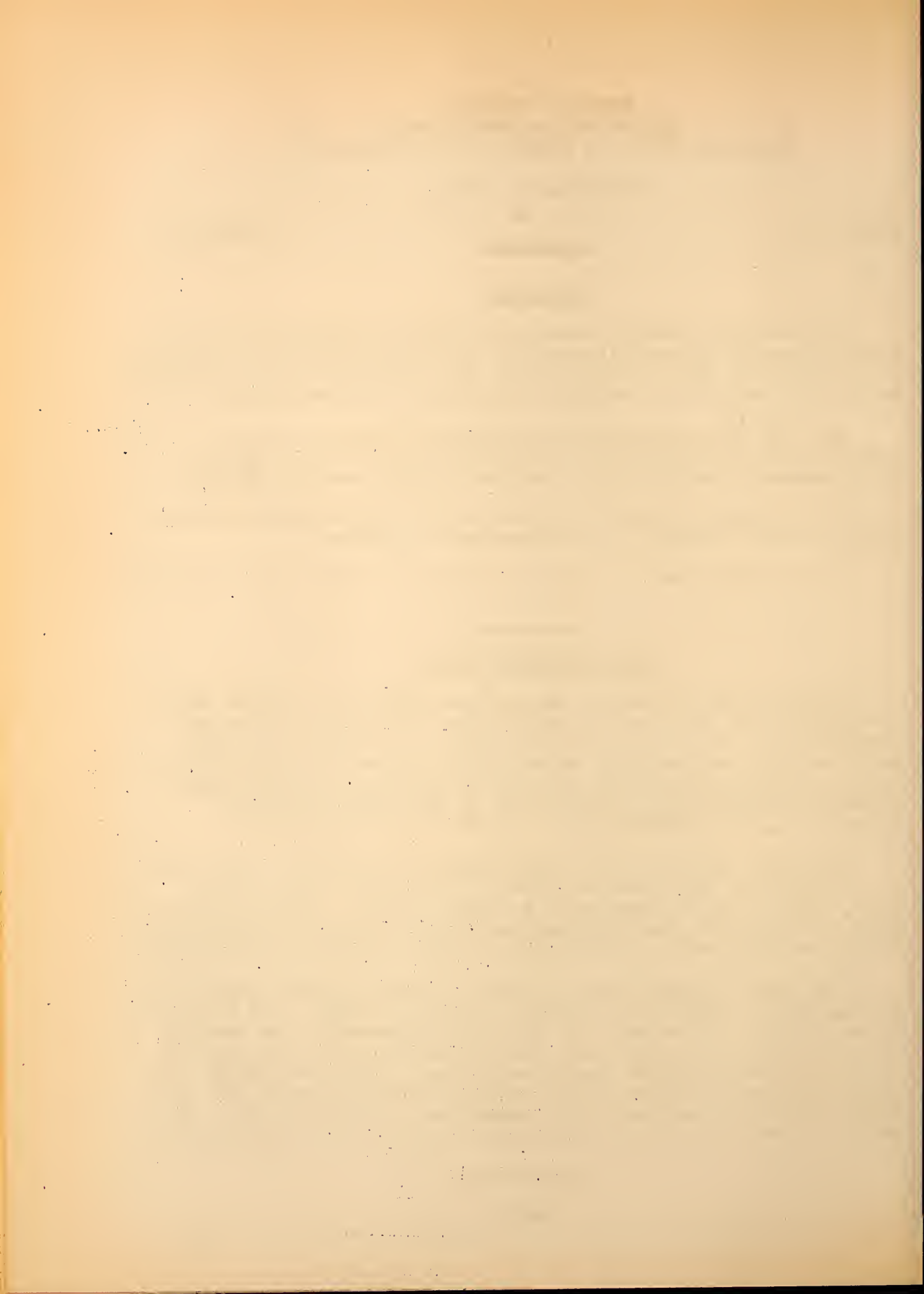
The Faculty Senate will meet Tuesday at the Chapel period.

Entertainment Course

Printed Entertainment Course programs for the year have been placed in the faculty mail boxes. There are two major corrections: The Chapel program series printed on the back page are all to be given on the dates listed at eight o'clock in the evening instead of the Chapel period, and the Angna Enters program listed for December 2 has been changed to December 3. The Forums are to be free to the public.

Activity tickets for faculty members and their wives may be obtained at the Business Office for seventy-five cents a term. Single admissions will be fifty cents. These tickets will not admit to the Cooperative Concert Series numbers since these are open only to students or members of the association.

The value of this entertainment course as education will depend on the number of students and other people who attend it. We would like, therefore, to have all members of the faculty help to develop the attitude among students that they should not miss entertainment course programs. The region which we serve does not have any other center where good music and good lectures may be heard. It is important, therefore, that we make our own center here as popular and effective as possible.



Rooms for Special Meetings of Campus Organizations

Due to the fact that there have been several misunderstandings concerning rooms for meetings of various organizations both on and off the campus, I am asking Miss Woody to take complete charge of the reservation of all buildings except the Auditorium. All persons or organizations desiring rooms for meetings other than regularly scheduled classes should make arrangements with Miss Woody. Reservations for the Auditorium are taken care of in the President's Office. Mrs. DiGiovanna keeps a record of all meetings and should be consulted when the Auditorium is wanted.

Women's Clubs Meeting Tuesday

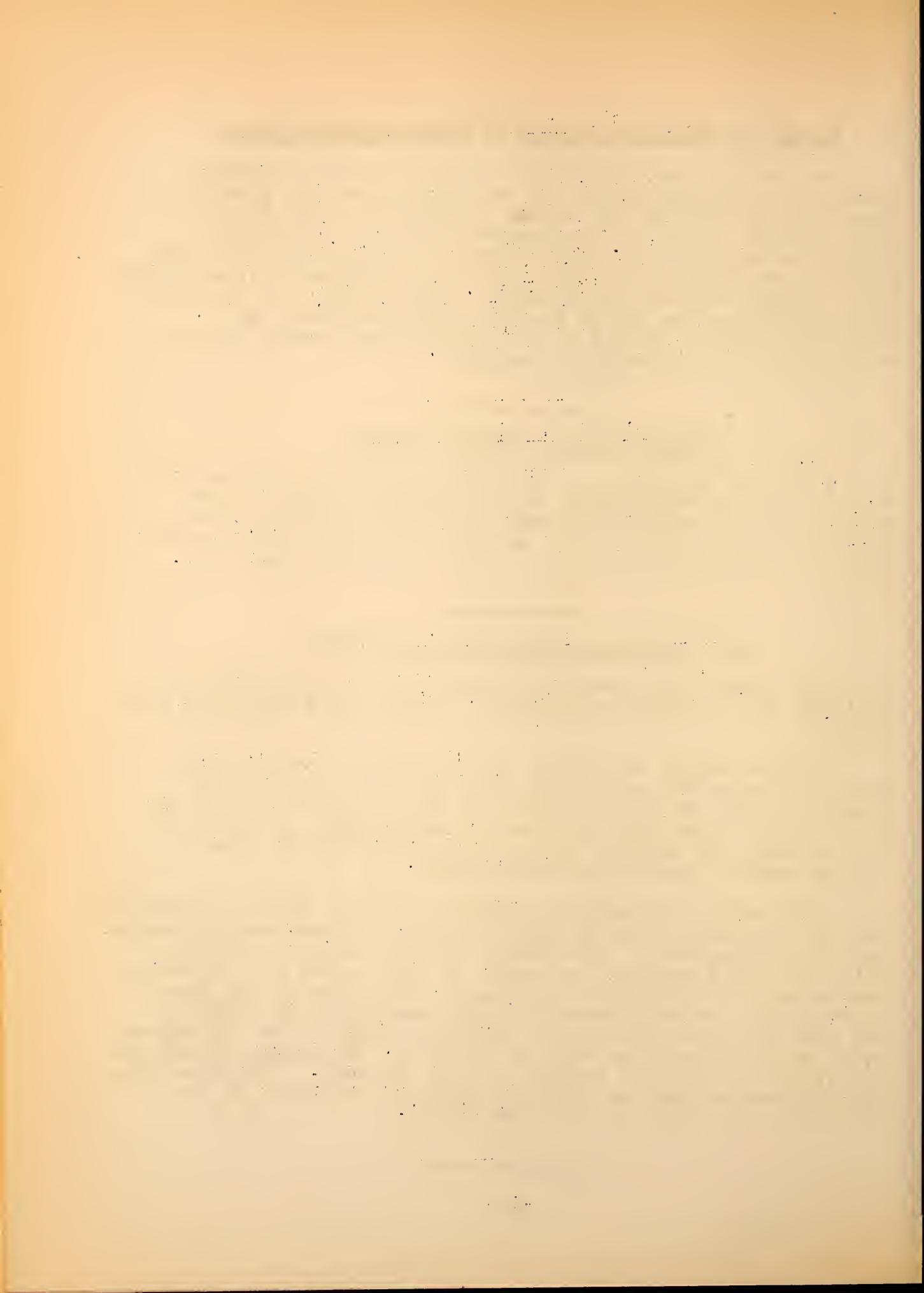
With this Bulletin we are sending to each member of the staff a copy of the program of the Illinois Federation of Women's Clubs Educational Forum which is to be held on the campus Tuesday of this week. All of us who come into contact with this meeting will do all we can to make it a success.

The High School Conference at Urbana

The annual high school conference at the University of Illinois will be held on Thursday, Friday, and Saturday of this week.

A large number of members of the College Faculty have asked for leave to go, so many that the College could not possibly afford to pay expenses for them, desirable as it is for them to attend the conference. Accordingly, no expenses will be paid for members of the College Faculty for this meeting unless they are on the program.

This brings up another problem which also comes up occasionally in connection with meetings of special departmental groups, namely the question of what should be done with the classes while the staff members are away. In most cases this question can be settled within the department. For example, if there is more than one staff member in the department the members may take turns in attending conferences while their colleagues carry on the classes as well as possible. Obviously we cannot let all members of the faculty be away at once. I am sure this question can be left to the good sense and fairness of the members of the staff of each department.



Report on the Social Science Test
Administered to the Freshmen of Illinois Teachers Colleges,
September, 1937

This year the Research Committee of the Illinois Teachers Colleges undertook for one of its goals the measurement of college freshmen in the field of social science. The test was prepared by the Social Science Department of the State Teachers College of Normal, Illinois. Four of the five State Teachers Colleges gave the test. This report has been prepared and submitted by Mr. Thalman.

A summary of the results follows:

Comparison of Scores Made On

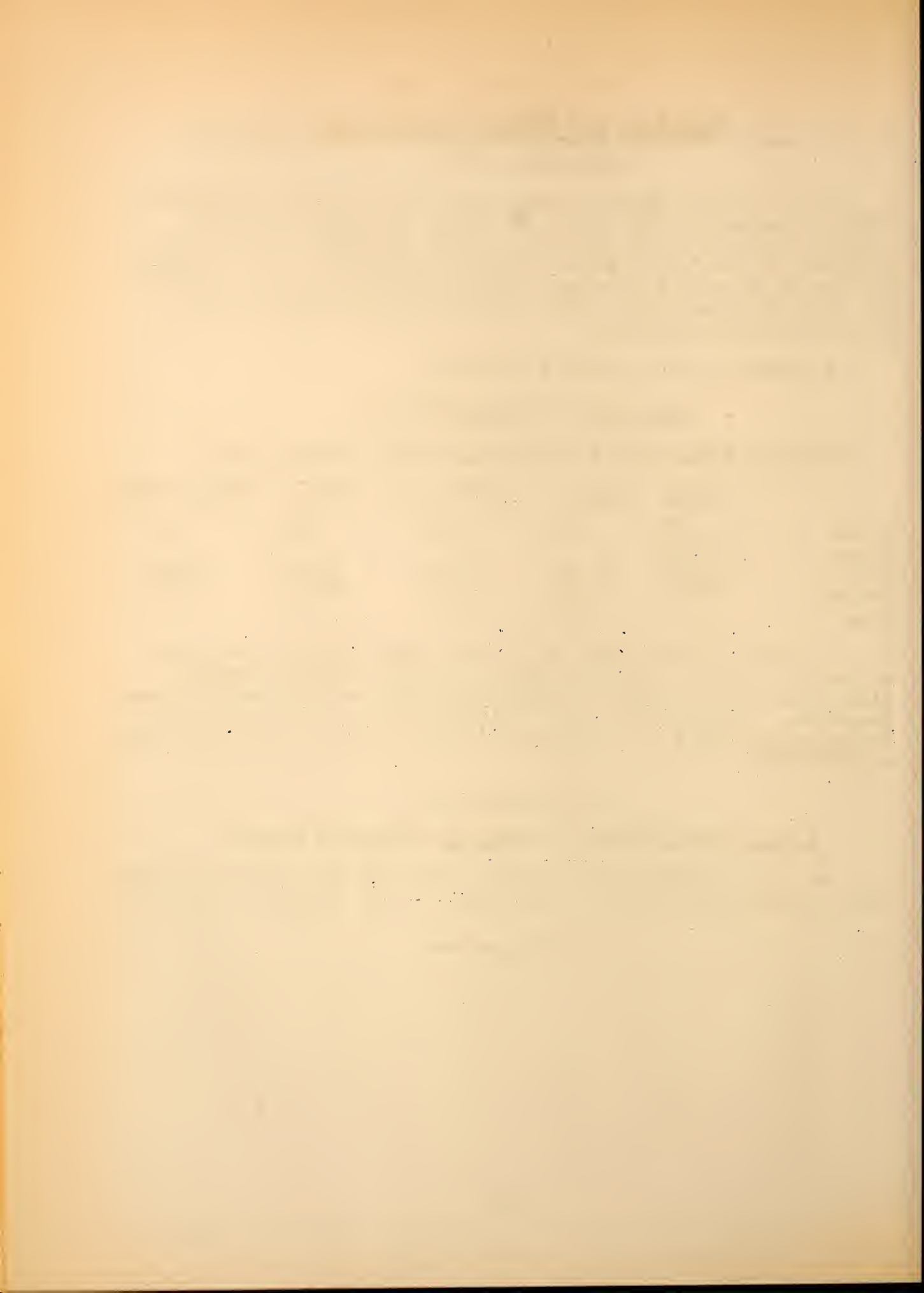
"Illinois State Normal University Social Science Test"

	<u>Normal</u>	<u>Macomb</u>	<u>Carbondale</u>	<u>DeKalb</u>	<u>Grand Total</u>
Total	687	295	601	268	1851
Range	19-142				
Mean	71.92	71.42	74.43	81.02	73.97
Median	72.14	70.49	75.40	82.45	74.47
Rank	3	4	2	1	

A study of this table shows that DeKalb had the highest median of all four colleges with Carbondale coming second. Since the test was made at Normal this speaks very well for our freshmen. However, there is a difference of seven points between us and DeKalb, a difference large enough to be considered significant.

Seventh Installment of Business Manager's Report

We are presenting on the last three pages of this Bulletin the seventh installment of the Report of the Business Manager.



COLLEGE ATHLETIC FUND

Statement of Receipts and Disbursements

July 1, 1936 to June 30, 1937

BALANCE: - July 1, 1936

\$2,468.14

RECEIPTS:

Student Activity Fees		\$9,464.34	
Football:			
Gate Receipts	\$285.00		
Guarantees	<u>700.00</u>	985.00	
Basketball:			
Gate Receipts	514.20		
Guarantees	<u>525.00</u>	1,039.20	
Track:			
Gate Receipts	25.65		
Guarantees	<u>100.00</u>	125.65	
Gym Team:			
Exhibition Receipts	81.45		
Guarantees	<u>107.00</u>	188.45	
Boxing and Wrestling:			
Gate Receipts		72.25	
General:			
Reimbursement of Film Rental		20.00	
Reimbursement - Olympic			
Expense Money		<u>37.76</u>	<u>11,932.65</u>
			14,400.79

DISBURSEMENTS:

Basketball:		
Travel	938.95	
Guarantees and Officiating	1,224.65	
Supplies	365.66	
Medical and Hospital		
Expense	241.64	
Laundry and Cleaning	91.07	
Supplies - Intramural	62.08	
Express and Freight	2.12	
Contribution - Stadium	205.00	
Student Help (Games)	27.00	
Lunches	131.83	
Repairs to Equipment	3.27	
Film Rental	10.47	
Pictures	23.30	
Vacation Practice	32.75	
Printing	16.33	
Sweaters and Letters	46.08	
Equipment	<u>4.82</u>	3,427.02

THE UNIVERSITY OF CHICAGO DEPARTMENT OF THE HISTORY OF ARTS RECORDS OF THE DEPARTMENT

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Nov. 1	1910
Dec. 1	1910

COLLEGE ATHLETIC FUND

Statement of Receipts and Disbursements

July 1, 1936 to June 30, 1937

(Continued)

Football:

Travel	\$947.51	
Guarantees and Officiating	1,562.90	
Supplies	849.22	
Medical and Hospital Expense	312.87	
Scouting Expense	119.23	
Police Service	36.00	
Laundry and Cleaning	329.11	
Advertising	47.49	
Student Help (Games)	22.25	
Awards	120.66	
Printing	122.60	
Contribution - Stadium	285.00	
Equipment	<u>584.81</u>	\$5,339.65

Track:

Travel	871.74	
Lunches	29.50	
Supplies	183.01	
Medical and Hospital Expense	94.08	
Laundry and Cleaning	13.48	
Awards	5.37	
Printing	12.75	
Freight and Express	3.84	
Guarantees	175.00	
Repairs Tractor	61.73	
Sweaters	73.95	

Cross Country:

Supplies	\$23.63	
Medical Supplies	2.70	
Travel	<u>62.95</u>	89.28
Equipment	<u>287.60</u>	1,901.33

Gym Team:

Supplies	173.51	
Travel	166.49	
Lunches	13.70	
Medical and Hospital Expense	48.27	
Freight and Express	.74	
Laundry and Cleaning	27.27	
Telephone and Telegraph	5.76	
Advertising	51.03	
Student Help	3.50	
Officiating	26.00	

THE JOURNAL OF THE

AMERICAN MEDICAL ASSOCIATION

Vol. 10, No. 1
 January, 1917
 Chicago, Ill.
 Published by the
 American Medical Association
 535 North Dearborn Street
 Chicago, Ill.
 Entered as Second-Class Matter, June 26, 1901
 Postpaid
 Accepted for mailing at special rate of \$2.00 per copy provided for in Act of October 3, 1917
 Authorizes sale at special rate of \$2.00 per copy provided for in Act of October 3, 1917
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COLLEGE ATHLETIC FUND

Statement of Receipts and Disbursements

July 1, 1936 to June 30, 1937

(Continued)

Gym Meet	\$15.00		
Sweaters and Letters	89.83		
Miscellaneous	9.21		
Equipment	<u>130.00</u>	\$760.31	
Tennis:			
Supplies	53.90		
Awards	4.75		
Books	3.50		
Guarantees	15.00		
Asphaltum	29.09		
Travel	<u>70.37</u>	176.61	
Baseball:			
Services (Intramural Base- ball League)	20.00		
Supplies	4.13		
Medical and Hospital Expenses	<u>25.00</u>	49.13	
Physical Education:			
Supplies	62.68		
Archery Supplies	28.94		
Books	50.00		
Boxing and Wrestling Awards	<u>17.70</u>	159.32	
General:			
Supplies	273.94		
Printing	135.17		
Medical and Hospital Expenses	90.78		
Books	22.79		
Transfer to W. A. A.	249.99		
Telephone and Telegraph	81.33		
Postage	30.00		
Conference Dues	75.00		
Freight and Express	13.81		
Laundry and Cleaning	74.21		
Shrubbery	25.00		
Awards	12.08		
Pictures	98.66		
Fertilizer	35.00		
Options on Lands	155.00		
Office Supplies	51.63		
Refunds	87.70		
Film Rental	37.32		
Repairs to Equipment	23.70		
Miscellaneous	37.96		
Equipment	<u>78.28</u>	<u>1,689.35</u>	<u>\$13,502.72</u>
<u>BALANCE: - June 30, 1937</u>			<u>\$898.07</u>

THE HISTORY OF THE

REPUBLIC OF THE UNITED STATES OF AMERICA

FROM THE FIRST SETTLEMENTS TO THE PRESENT TIME

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FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

November 8, 1937

Volume 3

Number 10

Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The Faculty Senate will meet Tuesday at the Chapel period.

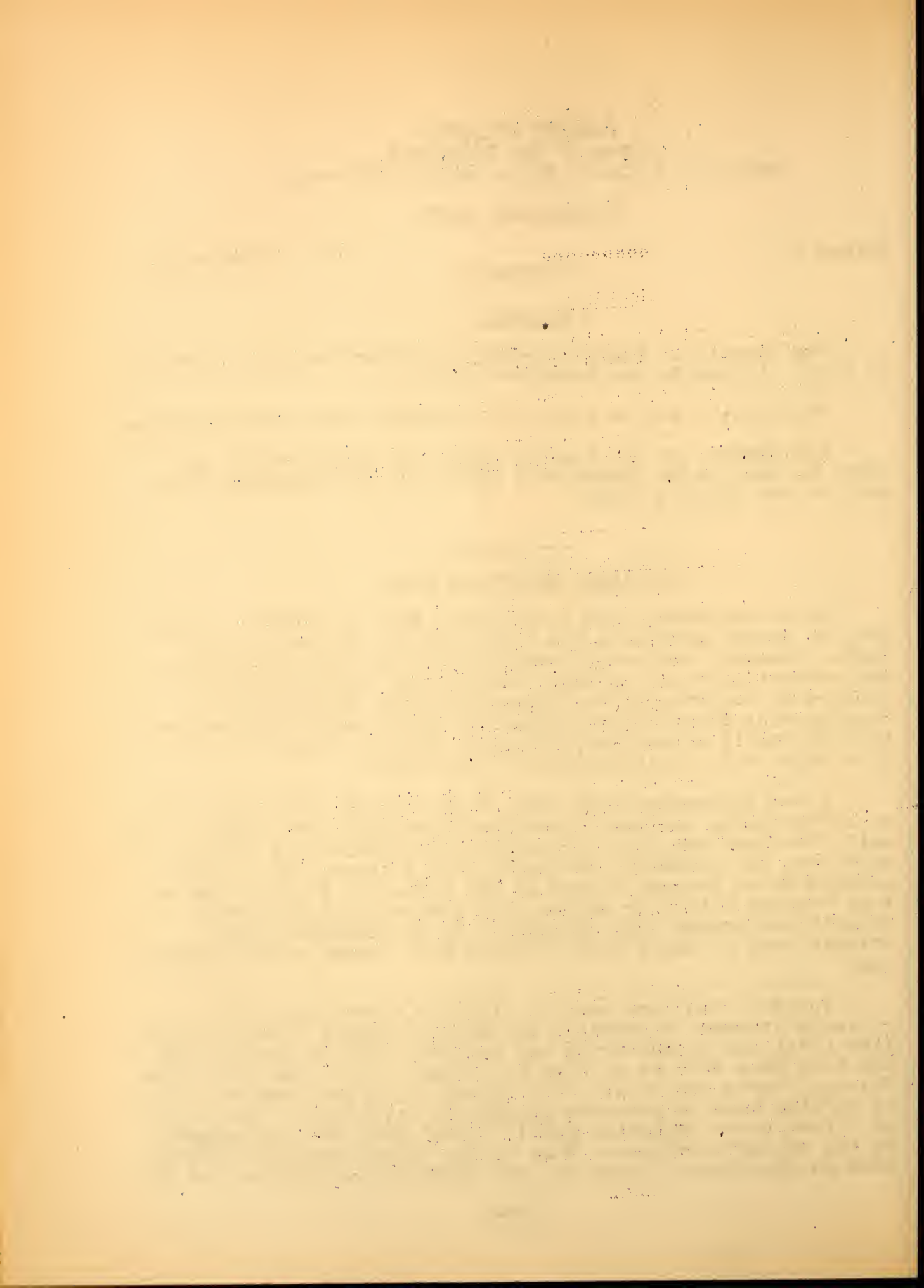
The members of the Faculty Committee on Athletics are asked to meet in Mr. McAndrew's office in the gymnasium Tuesday, at the Chapel period.

National Education Week

As we all know, this is National Education Week. A program of chapel exercises has been prepared to observe the week. However, the chapel programs are probably not enough, and other things may be done casually and deliberately by members of the faculty to indoctrinate the students with a deep appreciation for our system of public education, one of the few really magnificent original contributions that we have made to the civilization of the world.

I was interested last week in the remark with which one of our students prefaced a question about Ruth Bryan Owen. He said, "We take our free, democratic institutions of higher education for granted." No doubt this is true, but I think perhaps there is some danger in the fact. It is possible to take a great privilege so much for granted that the great majority of people fail altogether to be concerned about attacks upon it until those attacks have become really dangerous.

Judging from what certain sinister forces that are actively at work to restrict the public schools to the elementary level and to hamstring and dominate them in every other way have been able to do with the schools of a great city like Chicago, there really are very important reasons why we should be working hard to generate passionate loyalties to the ideal of a free state supported public school from the kindergarten to the graduate college. This is the very heart of democracy both in the literal sense of government by the people, and in



the broader sense of a society in which no values except the worth of the human individual are recognized as fundamental. Those of us whose duties take us to the battle front for the public schools have many reasons to believe that we cannot take public education too much for granted.

Let every faculty member do his bit, not only during Education Week, but all the time.

Education Week Program

- Monday Mr. Bracewell--"Thomas Jefferson and Horace Mann as Leaders for Education in a Democracy"
- Tuesday Father Mallon--"The Personnel Point of View for Teachers"
- Wednesday Student Program:
Miss Mary Sue Nelson--"The Place of Youth in the Modern Peace Movement"
- Mr. Evan Hugh Kelley--"Problems of Youth in a Democracy"
- Mr. J. C. Hancock--"Education in the South"
- Thursday Forum at eight o'clock in the Auditorium:
Dr. William T. Foster--"Doctors, Dollars and Disease"
- Friday Mr. Claude Vick--"Educational Needs in Southern Illinois and their Implications"

Questionnaire from the Faculty Senate

Some weeks ago in casual conversation with one of the members of the Faculty Senate the question of professional ethics for college teachers came up. At this time I suggested that the Faculty Senate might well make the formulation of a code of ethics for the college faculty member one of its projects. As I understand it, the suggestion was subsequently taken to the Senate as a whole and discussed at length, with the result that the Senate has decided to undertake to formulate such a code.

It is understood, of course, that the code which is formulated will operate only in the way in which the ethical codes of other professions are expected to operate. The administration will in no case undertake the responsibility for

exerting any pressure for the observance of the code. A code of professional ethics is supposed to be made effective by the force of opinion among the members of the group and only thus.

The questionnaire which appears on the last page of the Bulletin has been prepared and is presented by the Senate.

For all County Sponsors

Mrs. Neely of the English Department asks that the following request be made of county sponsors:

"A number of county sponsors have been unable to distribute the letters regarding the Egyptian English Teachers organization. I am very anxious to get complete coverage for this area and would like to mail these letters immediately. I wish that those sponsors who could not give out these letters directly will put in my box the names of the high school principals and, if possible, of the English teachers in the high schools which they visit."

Homecoming Financial Statement

We are presenting on the next three pages statements of receipts and disbursements of the Homecoming fund.

THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES
DEPARTMENT OF CHEMISTRY
CHICAGO, ILLINOIS 60637

REPORT OF THE
COMMISSIONER OF THE
BUREAU OF CHEMISTRY
FOR THE YEAR 1904
CONTAINING
A SUMMARY OF THE WORK
DURING THE YEAR
AND A LIST OF THE
PUBLICATIONS
ISSUED BY THE
BUREAU DURING THE YEAR

CHICAGO, ILLINOIS
PUBLISHED BY THE
UNIVERSITY OF CHICAGO PRESS
1905

U.S. GOVERNMENT PRINTING OFFICE

HOMEcoming FUND

Statement of Receipts and Disbursements

July 1, 1937 to October 31, 1937

Balance: July 1, 1937 \$63.72

Receipts:

Homecoming Dance	\$1,127.70	
Homecoming Play	438.55	
Dunbar Dance	83.60	
Sales - Souvenir Booklets	161.70	
Sales - Concessions	164.25	
Sales - Check Room	<u>71.10</u>	<u>2,046.90</u>
		2,110.62

Disbursements:

Homecoming Dance:		
Orchestra	\$400.00	
Lumber	61.64	
Decorations	24.21	
Telephone and Telegraph	18.77	
Services	8.00	
Flowers	6.18	
Public Address System	6.50	
Janitorial Service	9.75	
Postage	50.13	
Electrical Wiring	5.70	
Supplies	1.10	
Freight and Express	<u>.25</u>	592.23
Homecoming Play:		
Lumber	33.75	
Royalty	25.00	
Play Books	13.29	
Rental - Costumes	7.00	
Supplies	6.14	
Janitorial Service	3.00	
Postage	3.00	
Freight and Express	<u>.60</u>	91.78
Concessions:		
Supplies	67.47	
Services	34.75	
Electrical Wiring	28.70	
Commissions	<u>18.19</u>	149.11

THE UNIVERSITY OF CHICAGO

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Dunbar Dance:			
Orchestra	150.00		
Advertising	7.34		
Decorations	2.40		
Soda	3.25		
Janitorial Service	<u>2.00</u>	164.99	
Souvenir Booklets:			
Printing	167.50		
Cuts	84.88		
Covers	77.50		
Photography	17.00		
Awards - Cover	9.00		
Commissions	<u>5.62</u>	361.50	
General:			
Commissions - Ticket Sales	126.99		
Awards - House Decorations	110.00		
Awards - Track Meet	16.36		
Awards - Band	12.56		
Bonfire:			
Hauling	\$4.50		
Public Address System	7.50		
Labor	<u>.75</u>	12.75	
Public Address System - Football	6.50		
Alumni - Faculty Tea:			
Supplies	5.01		
Flowers	5.41		
Services	<u>3.15</u>	13.57	
Advertising	77.54		
Printing, Posters, Schedule Cards	93.36		
Student Police	31.00		
Broadcasts	42.00		
Band Supplies	16.15		
Services - Check Room	8.00		
Postage	10.78		
Services	2.50		
Miscellaneous Supplies	15.98		
Freight and Express	<u>1.94</u>	<u>597.98</u>	<u>1,957.59</u>
<u>BALANCE: October 31, 1937</u>			<u>\$153.03</u>

BILLS UNPAID

As of October 31, 1937

(1) Federal Tax	\$111.30
Miscellaneous Bills	<u>40.24</u>
	<u>\$151.54</u>

(1) Contingent - Application for exemption filed with Collector of Internal Revenue.

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Journal of Management Education 30(6)

Journal of Management Studies, 19(1), 67-80.

1900

“*For*”

HOMECOMING FOOTBALL GAME

Statement of Income and Expenditures

Income:

Ticket Sale	\$542.00
-------------	----------

Expenditures:

Guarantee	\$250.00	
Officials	75.50	
Printing	3.75	
Services	<u>16.00</u>	<u>345.25</u>

Excess of Income over Expenditures	<u>\$196.75</u>
------------------------------------	-----------------

BILLS UNPAID

As of October 31, 1937

Federal Tax	<u>\$69.20</u>
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THE UNITED STATES OF AMERICA
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

WASH. D.C.

WASHINGTON, D.C.

April 1, 1954

TO: DIRECTOR, BLM

FROM: SAC, ALBUQUERQUE
SUBJECT: [illegible]

RE: [illegible]

Enclosed for the Bureau are two copies of a letterhead memorandum (LHM) dated and captioned as above.

Very truly yours,

[illegible signature]

[illegible name]

cc: [illegible]

Professional Ethics Questionnaire

The Faculty Senate will attempt to work out a code of professional ethics which may be of value to the teachers in the Southern Illinois State Normal University. Will you please make any suggestions you may have for such a code and deposit them unsigned in the box of your group senator?

List your recommendations under one of the following headings; use the back of this sheet if necessary.

I. Relations with the Administration

II. Relations with the Faculty

III. Relations with the Students

IV. Relations with the Public

THE HISTORY OF THE

REIGN OF THE EMPEROR OF THE EAST

FROM THE DEATH OF THE EMPEROR OF THE WEST

TO THE DEATH OF THE EMPEROR OF THE EAST

BY THE

OF THE

SPECIAL BULLETIN
Office of the President
Southern Illinois State Normal University

November 11, 1937

Important Announcement for Classes Today

Faculty members will please announce in all remaining classes today that William T. Foster will lecture in the Auditorium tonight on "Doctors, Dollars, and Disease." This is an important forum number, the first and probably the best. Help us get out a good audience.

Change in Schedule for Friday

Since there is a football game Friday of this week, the afternoon schedule will be changed. Fifth and sixth hour classes will not meet, and seventh hour classes will meet from one to one fifty-five. The football game begins at two o'clock.

THE
JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
OF GREAT BRITAIN AND IRELAND
VOLUME 34
PART 1
1904
LONDON
PUBLISHED BY THE
Royal Society of Great Britain
at the Royal Society's Office,
1, BEDFORD SQUARE, W.C.1
1904

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

November 15, 1937

Volume 3

Number 11

Meetings

The Committee for the Improvement of Instruction will meet Wednesday afternoon in the President's Office at three forty-five.

The Council of Administration will not meet this week.

Mr. Scott requests that the Committee on Registration Procedures meet Tuesday at the chapel hour in Miss Woody's recitation room.

The Faculty Senate will meet Tuesday at the chapel hour.

The Committee on Vocational Education will meet in the Allyn Building Assembly Hall Saturday morning at nine o'clock.

Members of the Division of Professional Studies which includes all members of the education and practice teaching departments will meet in Room 204, Allyn Building, on Wednesday at the chapel hour.

Examination Schedule

Monday, November 22

7th hour classes - 2:50-5:00

Tuesday, November 23

1st hour classes - 7:30- 9:30

3rd hour classes -10:30-12:30

5th hour classes - 1:30- 3:30

Wednesday, November 24

2nd hour classes - 7:30- 9:30

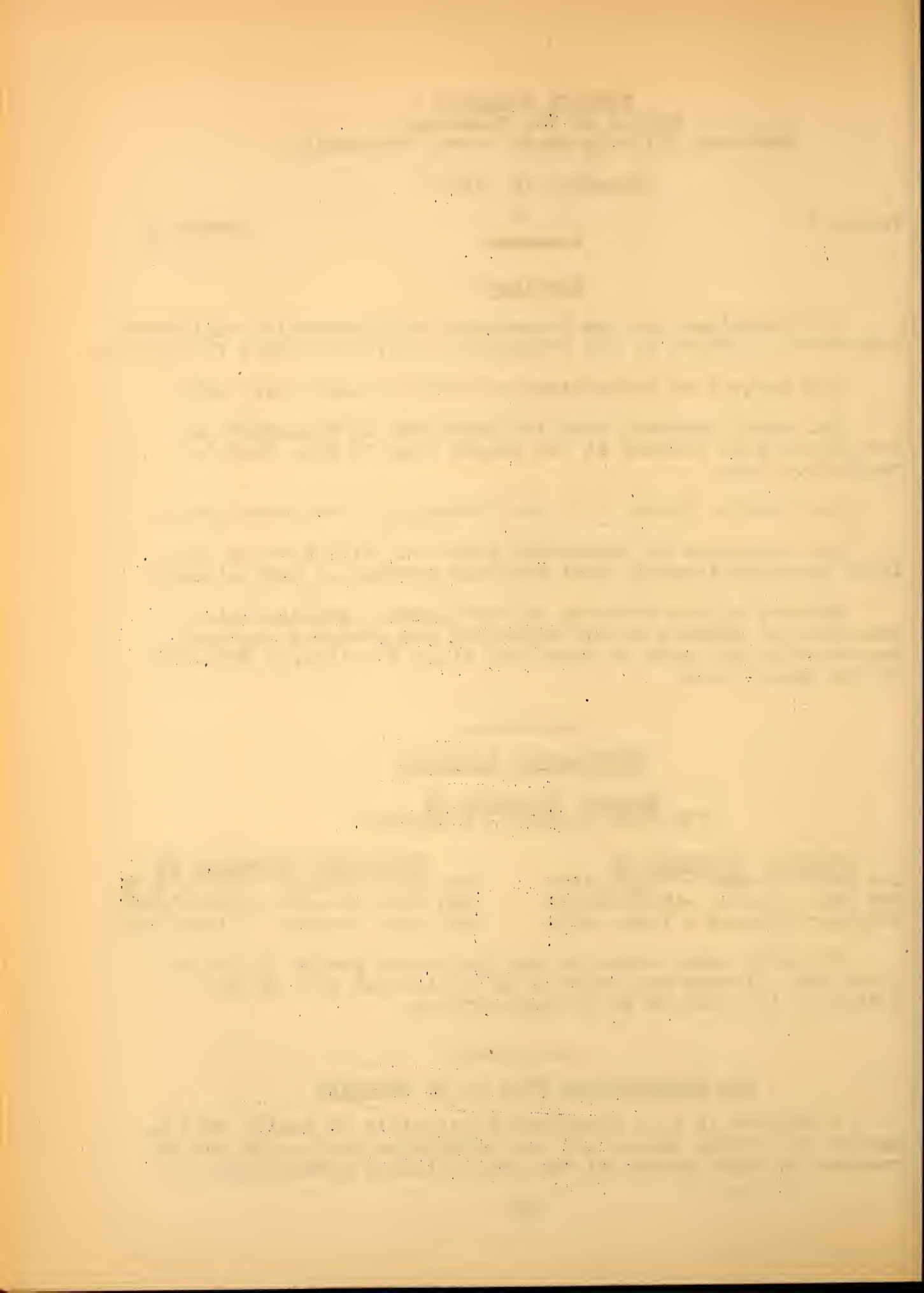
4th hour classes -10:30-12:30

6th hour classes - 1:30- 3:30

In cases where students and instructor prefer to do so, sixth hour classes may begin at 12:30 instead of 1:30 on Wednesday in order to be through earlier.

All Examinations Will be on Schedule

I believe it is a fundamental principle of ethics that no member of a group should ask for privileges that could not be granted to every member of the group without demoralizing or



disorganizing the enterprise in which the group is engaged. This principle would apply to both students and faculty in the giving and taking of final examinations.

Accordingly, final examinations are not to be given except at the hours for which they are scheduled and every faculty member is expected to give an examination which can be decently characterized as a two hour examination. Students who have good reason to be granted permission to take their final examination ahead of schedule must secure permission to do so from Mr. Wham. There ought to be very few such students.

In the meeting of the Council of Administration last week the question of what is to be done about students who finish the examination before the period is over was discussed at some length. The objection to letting them leave the room as soon as they have turned their papers in is that in doing so they sometimes disturb other students in their own class and other classes. On the other hand, it certainly is offensive to the dignity of an adult to ask him to sit and twiddle his thumbs when he might be enjoying the leisure to which he is entitled because of his superior efficiency. Each faculty member may settle this question as he thinks best. It would be my judgment that students should be cautioned to be careful not to disturb other classes after they leave and permitted to go when they have finished their work.

Final Grades Due Friday, November 26

Final grades for the Fall quarter of 1937 are due in the office on Friday, November 26 at one o'clock.

Faculty members are requested to post the final grades of the students, preferably by number, on the classroom or departmental bulletin board in order that students may be informed of their grades before completing registration on Monday, November 29. It is impossible for the office to give out all of these grades on that day.

Registering Superior Students

It has been suggested that faculty members who make out students' cards, particularly for freshmen and sophomore classes, pay more attention to the students who have both high intelligence ratings and excellent scholarship records. Unless these students are very heavily loaded with extra duties or social responsibilities they should be permitted to take more hours of work than the average student is allowed to take.

THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES
DEPARTMENT OF CHEMISTRY

REPORT OF THE
COMMISSIONERS OF THE
UNIVERSITY OF CHICAGO
FOR THE YEAR 1900

THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES
DEPARTMENT OF CHEMISTRY
REPORT OF THE
COMMISSIONERS OF THE
UNIVERSITY OF CHICAGO
FOR THE YEAR 1900

THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES
DEPARTMENT OF CHEMISTRY
REPORT OF THE
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UNIVERSITY OF CHICAGO
FOR THE YEAR 1900

THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES
DEPARTMENT OF CHEMISTRY
REPORT OF THE
COMMISSIONERS OF THE
UNIVERSITY OF CHICAGO
FOR THE YEAR 1900

THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES
DEPARTMENT OF CHEMISTRY

Each one of these students should be made a special case, and the number of outside activities he is responsible for as well as his own wishes in the matter should all be considered.

Registration and the Book Exchange

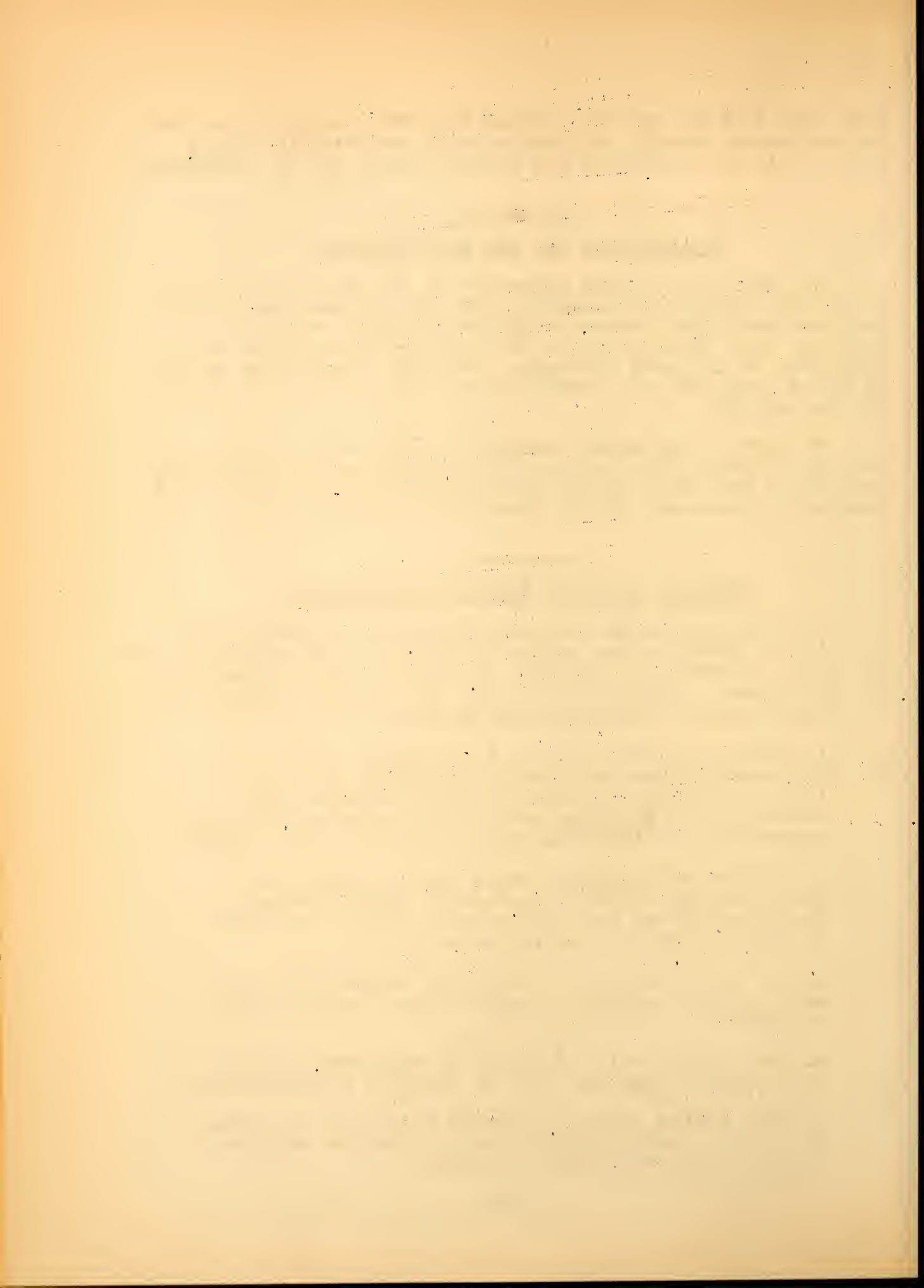
Mr. Purdy has called attention to the fact that there is a relation between registration for some of the courses and the book exchange. Other things being equal we should not register more students for a course than there are books available in the book exchange. For most courses the number of books available will permit larger classes than we ought to have anyway.

We have a very heavy investment in the book exchange now and we would like to have the cooperation of all faculty members to keep from making any increases in it that are not absolutely necessary for the remainder of this year.

Election Code for Student Organizations

The following code has been formulated to govern the election of officers for campus organizations in which as many as twenty students are eligible to participate. It applies to all student organizations except the student council which is elected as its constitution prescribes.

1. Notice of any election must appear at least two weeks before the election is held. The organization holding the election shall publish such notice in the Egyptian and post it upon two bulletin boards located in conspicuous places upon the campus.
2. A list of eligible voters must be prepared by the secretary of the organization or by someone appointed by the faculty sponsor. This list must be approved by the faculty sponsor.
3. A typewritten or mimeographed ballot must be used in all elections. Only official ballots will be counted.
4. One ballot will be issued to each voter whose name appears upon the list of eligible participants.
5. One ballot will be received from each voter and placed in a sealed ballot box by election tellers appointed by the faculty sponsor.



6. Votes will be counted in the presence of the faculty sponsor by persons appointed by the same authority.

7. Failure to observe any one of the above provisions will automatically nullify the election.

The above code was drawn up by the Student Council and ratified by the student body. It has my complete approval.

Explaining Our Pension Tangle

Attention has been called to the fact that some faculty members do not understand fully the regulations under which we are asked to contribute to a state teachers pension fund which has no connection whatsoever with the emeritus salary for which the Teachers College Board has arranged. The explanation is that it would require an act of the Legislature to absolve teachers college faculty members of the mandate to contribute to the Illinois State Institution Pension and Retirement Fund, whether or not other provisions have been made for them. An attempt was made at the last session of the Legislature to straighten out the tangle, but nothing was done about it. We are reprinting below both the law with reference to the pension fund and the regulations which apply to the emeritus salaries in the State Teachers Colleges. The less discussion and agitation about this matter there is just now, the better it will be for the emeritus plan.

The Illinois State Institutions Teachers' Pension and Retirement Fund created in 1915 provides as follows:

Contributions--Elective or Compulsory

Any person employed as a teacher in any state school before September 1, 1920 may elect to become a contributor to the fund.

Any person accepting a position in a state school after July 1, 1915 shall be conclusively deemed a compulsory contributor.

Contributions

Contributors to the fund are divided into the following classes:

Class 1--Those who have taught 10 years or fewer than 10 years.

Class 2--Those who have taught more than 10 years, but not more than 15 years.

Class 3--Those who have taught more than 15 years.

Administrative officers, boards, and commissions are re-

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF THE HISTORY OF ARTS
AND ARCHITECTURE

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF THE HISTORY OF ARTS
AND ARCHITECTURE

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AND ARCHITECTURE

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AND ARCHITECTURE

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AND ARCHITECTURE

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF THE HISTORY OF ARTS
AND ARCHITECTURE

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF THE HISTORY OF ARTS
AND ARCHITECTURE

quired to deduct from the salaries of teachers in the state schools the amounts as shown by each class as follows:

Class 1-\$2.00 per month for the first 5 months taught after July 1 of each year while the teacher remains in the first class.

Class 2-\$4.00 per month for the first 5 months taught after July 1 of each year while the teacher remains in the second class.

Class 3-\$6.00 per month for the first 5 months taught after July 1 of each year for the first 10 years while the teacher remains in the third class.

The total principal paid into the fund by each teacher shall be based upon 25 years of service, but it shall not be less than the full amount of the annuity to which the teacher shall be entitled for the first year nor more than \$500.00.

Retirement

Any teacher may retire and receive an annuity after teaching 25 years of which at least 15 years must have been taught in the state of Illinois, and who has attained the age of 50 (except as noted below) and made contributions as provided above. If the said contributions have not amounted to \$500.00 the teacher shall pay into the fund a sum equal to that which he would have contributed under the provisions of the act had he been a regular contributor to the fund during the period of past service together with interest at the rate of 4% from the time such payments would have been made to the time such payments are made.

Any teacher may retire regardless of age with disability benefits after 15 years of teaching of which not more than 2/5 shall have been outside of Illinois, but within the United States, provided he is suffering from any disability which would disqualify him from teaching.

Annuity Benefits

Any teacher retiring from service in a state school shall annually and for life be entitled to receive an annuity of \$16.00 for each year of service as a teacher, but not to exceed a total of \$400.00 for any one year except that when a person has served as a teacher for 25 years or more and has reached 70 years of age may upon payment, into the fund of an additional \$200.00 with interest at 4% from July 1, 1937 be entitled annually and for life to an annuity of \$600.00.

Regulations for Emeritus Service
in the
State Teachers Colleges of Illinois

- Section I. The mandatory retirement age for persons in the employ of the Normal School Board as presidents or as teachers in the teachers colleges of Illinois shall be seventy years. Retirement may be permissive at the age of sixty-five.
- Section II. The date of retirement for persons provided for in Section I shall be the close of the regular college year during which these ages are attained.
- Section III. A teacher, who, by reason of disability cannot remain in service until the age of sixty-five, may, upon recommendation of the President and the approval of the Board, be retired prior to that age provided he meets the requirements of Section IV, but emeritus salary shall not begin until age sixty-five.
- Section IV. A teacher who has served thirty-five years in public education, twenty years of which must have been in the State Teachers Colleges of Illinois, shall be eligible to receive an annual emeritus salary.
- Section V. A teacher who is employed in a State Teachers College of Illinois at the time of the adoption of these regulations, who meets all requirements other than that of twenty years of service in the State Teachers Colleges of Illinois, may be eligible to receive an emeritus salary upon the recommendation of the president and the approval of this Board.
- Section VI. Annual emeritus salaries shall be determined by taking the nearest \$50.00 unit to 35% of the median salary provided in the salary schedule for teachers at the beginning of each college year as a base for Group IV; add \$100 as the base for Group III; add \$200 as the base for Group II; and add \$300 as the base for Group I. In each case add \$30.00 for each year of service between twenty years and thirty-five years in the State Teachers Colleges of Illinois. (The groups referred to here are provided in the salary schedule approved by the Board on February 6, 1929.) A teacher's emeritus salary depends upon the group to which he belongs at the time of retirement.
- Section VII. A President of a State Teachers College in

THE HISTORY OF THE
CITY OF BOSTON
FROM THE FIRST SETTLEMENT TO THE PRESENT TIME

BY
JOHN H. COLEMAN, ESQ.
OF THE BOSTON BAR.
IN TWO VOLUMES.
VOL. I.

BOSTON:
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1857.

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Illinois who meets the conditions provided for teachers in sections III, IV, and V shall be entitled to an annual emeritus salary to be set by this Board.

Section VIII. All emeritus salaries are to be paid in the same manner as regular salaries.

Section IX. A teacher's right to an emeritus salary is forfeited in case his service is discontinued either voluntarily or otherwise, except under the provisions of Section III.

Section X. These regulations shall take effect for teachers September 1, 1935, for presidents September 1, 1936.

Important Announcement for the Library

"All faculty members interested in having Wheeler Library receive additional government bulletins are asked to borrow from the circulation desk the Classified List of Government Publications and check in pencil the additional copies desired.

Bulletins already checked in red are now being received.

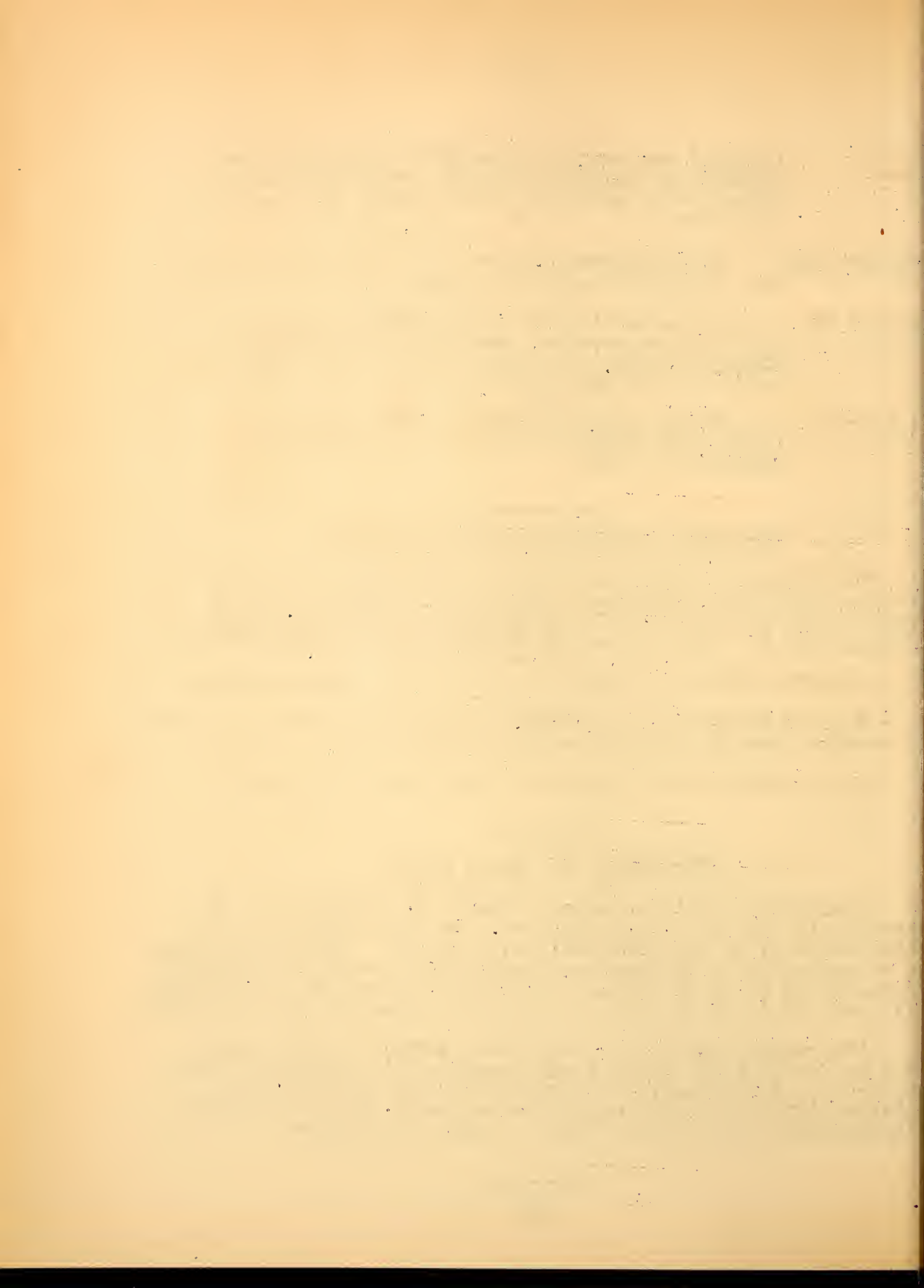
Wheeler Library is a government depository, and is entitled to receive free all the publications listed.

The Classified List cannot be taken from the library."

The Annual Red Cross Drive

Announcement will be made in Chapel this morning of the annual drive for Red Cross membership in Carbondale. As you know, the cost of the membership is a dollar. The Red Cross has to be supported by business and professional people of moderate income if it is to be supported at all. Members of the faculty will want to do their part, as we did last year during the flood.

The responsibility for soliciting members of the faculty will be turned over to the Faculty Senate or a committee which the Senate will choose. The money may be deposited in the Business Office to be forwarded to the local chapter treasury. A membership card will be issued to each contributor.



SPECIAL BULLETIN
Office of the President
Southern Illinois State Normal University

November 18, 1937

This Turning in Grades

A considerable number of faculty members seem to feel that they cannot turn in a full report of final grades by Friday at one o'clock, November 26 and do a respectable job on their final examination papers. It is suggested, therefore, that each instructor do the best he can and turn in grades for as many of his classes as possible. If any are held out, it would be better to withhold those classes made up of senior college students or those in which there are the fewest failures. Since the chief purpose of having the grades turned in is to isolate the failures in time for registration on Monday, each instructor will be held responsible for turning in grades for all students in all classes who appear likely to make D or less.

Important Announcement for Classes Today

Faculty members will please announce in all classes today that Dr. Raymond Leslie Buell will lecture in the Auditorium tonight on "Can Democracy Survive?". Dr. Buell is a nationally known lecturer and author on foreign relations and has just recently returned from Europe.

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

November 22, 1937

Volume 3

Number 12

Meetings

Since this is examination week no meetings of faculty groups will be called.

Registration Instructions

Since this will be the last Bulletin that will be issued before registration a number of important announcements and cautions concerning registration need to be made at this time. I hope the members of the faculty will keep all of them in mind.

1. Registration begins at seven-thirty, and all faculty members are expected to be on duty at this time.
2. Freshman and sophomore sponsors should be at some pains to see to it that the students work in the general requirements given on page 36 of the catalog as fast as the size of the classes will permit. Most of the objections which are raised to taking 100 and 200 courses result from the students' not having succeeded in fulfilling the general requirements early. Sometimes the cause is the student's desire to concentrate before he should be permitted to do so, and sometimes it is due to the fact that he finds himself unable to get into the class because it is closed too early.

There are also a few departments where it appears that the students are encouraged to concentrate far beyond what sound educational policy would dictate. Unless a student is a special student definitely preparing for some immediate goal, either to work or to transfer to some other school, he should not be permitted to specialize at the expense of his general education during his first two years.

Classes in subjects that freshmen and sophomores have to take will necessarily be larger than they ought to be since we have an increased student load. We shall enlarge the staffs of these departments as fast as the budget will permit, but under existing conditions we must give the students a chance to do what we tell them to do.

3. The corollary of what has been said above is that freshmen and sophomores should not be permitted to take 300 courses except for very obvious special reasons. Some leeway, of course, may be given in the second and third quarters of the sophomore year, especially where closed classes make it hard to do anything else, but by and large we should adhere to this principle.

4. It is very important during registration for faculty members who make out cards to ask the students to return class tickets for the courses dropped when they come to have their cards changed. There are two reasons for this. (1) If the ticket is retained the student may make some effort to take more work than he is registered for, with resulting confusion and disappointment later on. (2) When courses are changed and class tickets are not returned, a class may sometimes be thought by the instructor to be closed when, if the class tickets for changed courses were to be returned to the department head, there would be room in the class for other students.

5. To these instructions Mr. Scott, Chairman of the Registration Committee, adds the following additional ones:

One of the weak spots in the past registration has been the inaccuracy, due to changes in schedule, of the directory cards. The cooperation of all examiners is needed to improve this condition. This will avoid the necessity of making any changes in assignment cards after the directory cards have been turned in. Many of the changes in the past have been necessary because of the failure of students in courses that are prerequisite to courses the student wants to take the next term. Examiners will not assign such courses until they are certain the student has passed his prerequisite course. All faculty members are asked to bring their grade books on registration day so that the students who are in doubt can obtain their grades when necessary.

6. The working sheets, mimeographed copies of the assignment cards, will be used for registration until the student's program is completed and class cards are obtained. The examiner and the examiner only will then copy in ink on the regular assignment card the perfected program and sign it in the indicated place. This is to avoid having students make out their own programs.

7. When more or less than the regular load for the student seems advisable he should be assigned the doubtful classes and a notation made that the approval of Dean Wham is required. The student will then complete registration and secure the Dean's approval at the first opportunity.

8. Examiners will avoid making any changes in assignment

4. The fourth part of the document discusses the company's financial outlook for the future, including the expected growth of the business and the potential challenges that may be encountered. It also includes a discussion of the company's financial strategy and the steps that will be taken to ensure the company's long-term financial stability.

5. The fifth part of the document provides a summary of the key findings of the financial analysis and a conclusion that highlights the company's overall financial health and the importance of continued financial discipline and transparency.

cards after the directory cards have been turned in. If any such changes are made each examiner should personally see that the student makes the necessary corrections on all directory cards.

9. A faculty member should not admit a student to a class unless the assignment card has on it the registration number indicating that he has gone through the regular registration procedure.

Faculty Senate Recommendations

The Faculty Senate has made the following recommendations for registration. We shall consider these recommendations to be in effect.

1. Freshman sponsors shall be relieved of extra registration duties.

2. All sponsors who have non-registration duties, such as bookstore, band try-outs, medical examinations, shall be relieved of sponsor duties on registration days.

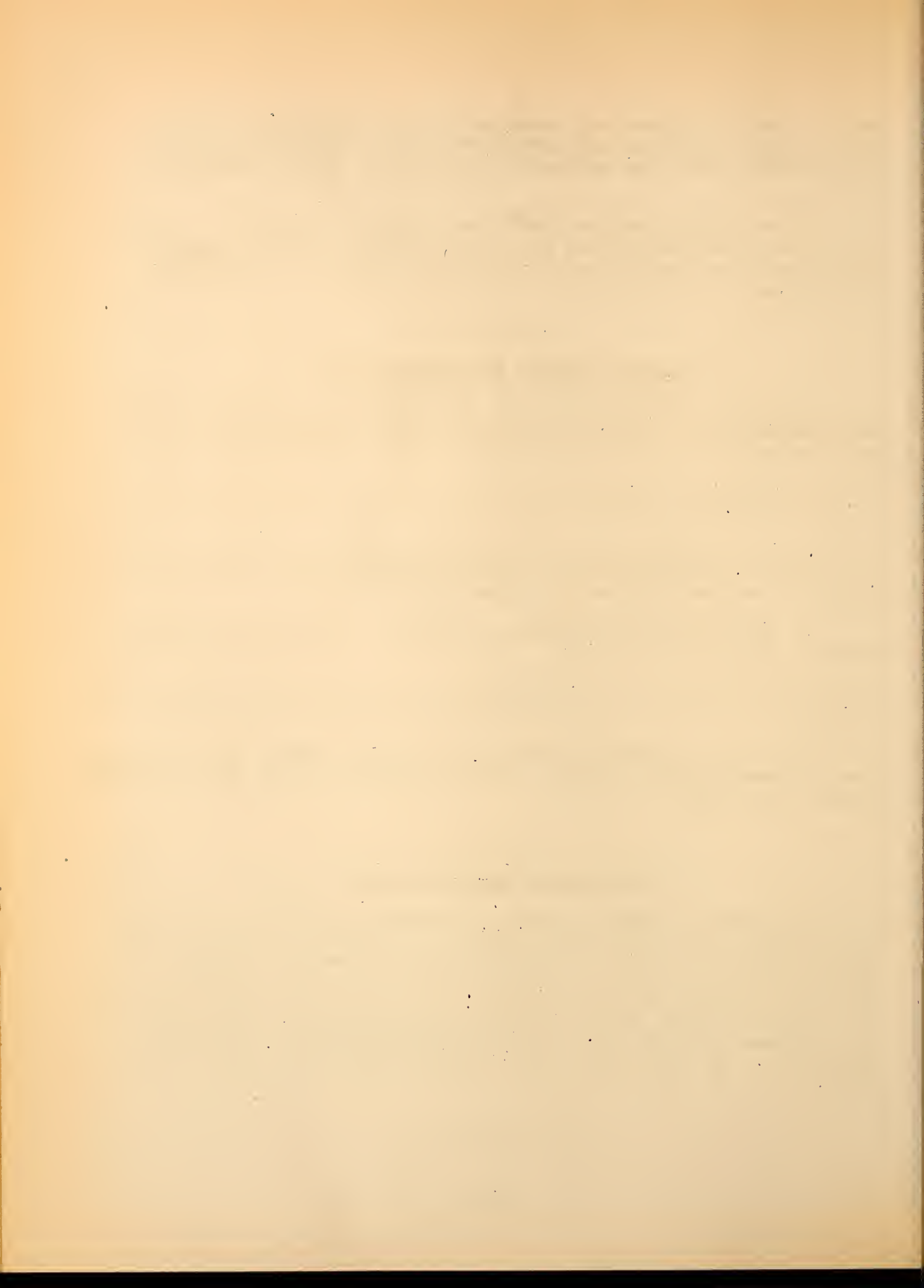
3. The duties of freshman, sophomore, and senior college sponsors shall not overlap.

4. All college faculty members should share in registration duties.

The other suggestions which the Faculty Senate made have been covered above or in the special bulletin which the Registrar issued last week.

The Faculty Questionnaire

In order to keep our faculty records up to date and to have at hand the information that is necessary to fill out the various reports to the accrediting agencies we are asking each faculty member again this year to fill in the questionnaire which is attached to the Bulletin. Last year the office was put to a great deal of inconvenience in badgering faculty members to get these reports in. I see no reason why this should be necessary. We shall want the reports before the close of the week.



New Courses

The following new courses are not described in the catalog.

English 362--Development of the Tragic Drama
Physiology 305--College Physiology
Geography 314--Caribbean America
Philosophy 345--Philosophy of Art
Mathematics 106--General Mathematics I
Mathematics 107--General Mathematics II

Data for Summer Session Bulletin

1938 Summer session bulletin material and schedules of classes will be called for the first week after Christmas vacation.

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ENTERTAINMENT FUND

Statement of Receipts and Disbursements

July 1, 1936 to June 30, 1937

BALANCE: - July 1, 1936

\$1,613.39

RECEIPTS:

Student Activity Fees		\$3,915.41	
House Receipts:			
Smedley Butler	\$21.55		
Play - "The Rivals"	38.50		
Illinois Symphony Orchestra	8.89		
Elijah	35.50		
Luther King	4.00		
Cornelia Otis Skinner	167.75		
John Haynes Holmes	14.40		
Harold G. Moulton	14.00		
Julian Bryan	43.15		
R. Wright	1.00		
Arthur Kallet	22.50		
Monte Carlo Ensemble	1.75	372.99	
Miscellaneous		<u>1.50</u>	<u>4,289.90</u>
			5,903.29

DISBURSEMENTS:

Concert Series Course		1,325.00	
Educational Conference:			
Clerical	3.00		
Rental - Furniture	<u>15.00</u>	18.00	
Illinois Symphony Orchestra:			
Guarantee	250.00		
Advertising	<u>3.20</u>	253.20	
Smedley Butler:			
Lecture Fee	250.00		
General Expense	<u>1.69</u>	251.69	
Jitney Players:			
Guarantee	250.00		
Advertising	1.60		
Ushers	<u>5.00</u>	256.60	
Master Singers - Advertising		8.87	
Wheeler Lecture - Advertising		3.20	
Harold G. Moulton:			
Lecture Fee	350.00		
Advertising	4.00		
General Expense	<u>2.50</u>	356.50	

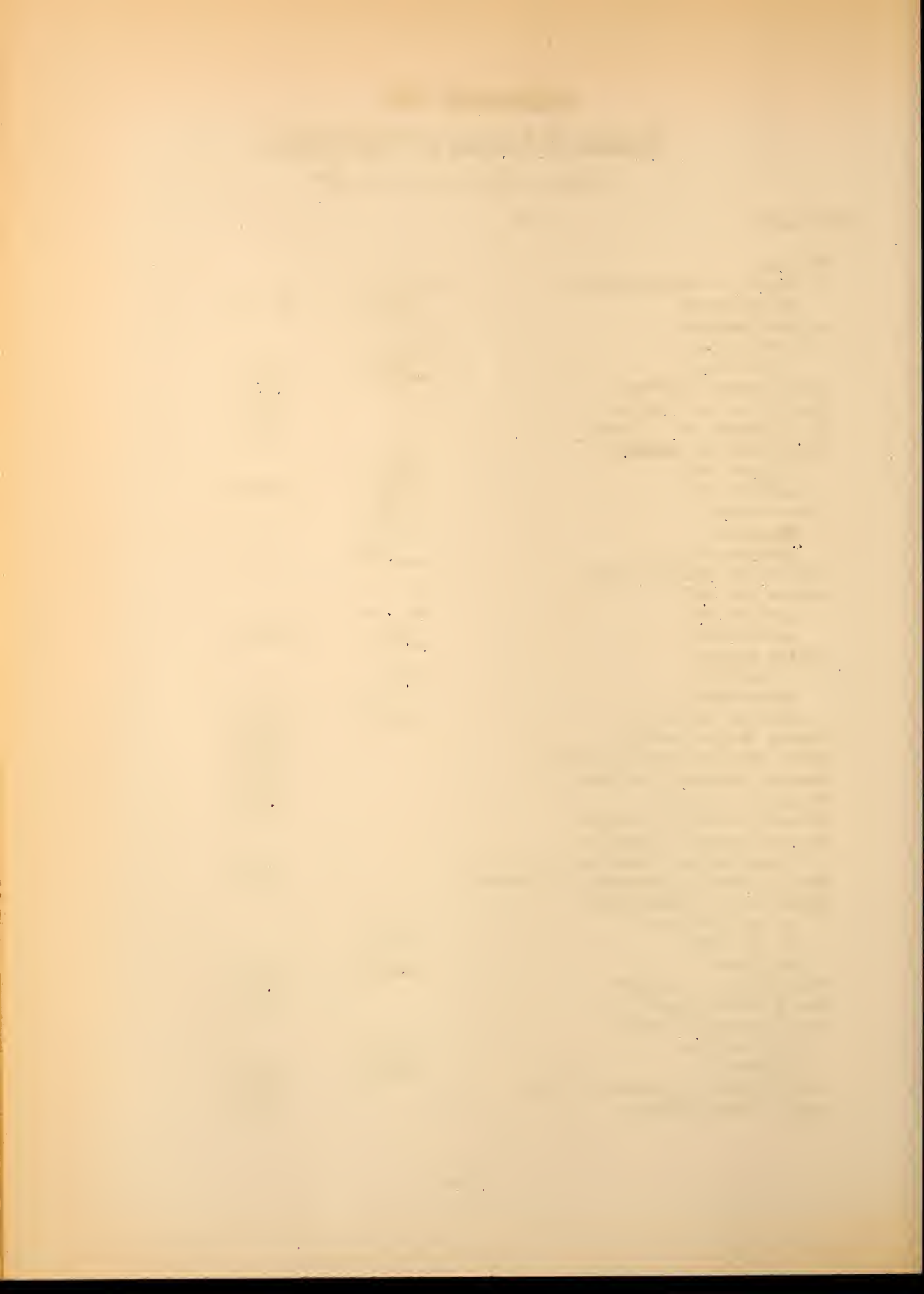
ENTERTAINMENT FUND

Statement of Receipts and Disbursements

July 1, 1936 to June 30, 1937

(Continued)

Elijah:		
Rental - Orchestration	\$21.56	
Advertising	<u>4.00</u>	\$25.56
Holmes Lecture:		
Lecture Fee	150.00	
Advertising	<u>2.00</u>	152.00
Mabel Carney Address		50.00
Charles A. Lee Address		50.00
M. H. Detweiler - Travel		10.00
Cornelia Otis Skinner:		
Lecture Fee	500.00	
Advertising	<u>6.40</u>	506.40
Luther King:		
Guarantee	75.00	
Advertising	<u>4.75</u>	79.75
John Mason Brown Lecture		
Arthur Kallet:		
Lecture Fee	200.00	
Advertising	<u>4.00</u>	204.00
Julian Bryan:		
Lecture Fee	250.00	
Advertising	4.00	
Machine Operation	<u>3.75</u>	257.75
Russel Wright Lecture		50.00
Grace Sloan Overton - Lecture		25.00
Russell Judson - Lecture		25.00
Frederic - Lecture		25.00
Preston Bradley - Lecture		75.00
William Rainey Bennett -		
Baccalaureate Address		75.00
Fred L. Wham - Commencement Address		50.00
Educational Conference:		
N. L. Garrison	200.00	
L. C. Helm	160.00	
Printing	<u>14.50</u>	374.50
Nick Wreden - Lecture		80.00
Dr. Sigmund Spaeth		150.00
Rev. George M. Link:		
Lecture Fee	30.00	
Expenses	<u>20.00</u>	50.00
Martha Miller - Dramatic Play		75.00
Monte Carlo Ensemble		85.00



ENTERTAINMENT FUND

Statement of Receipts and Disbursements

July 1, 1936 to June 30, 1937

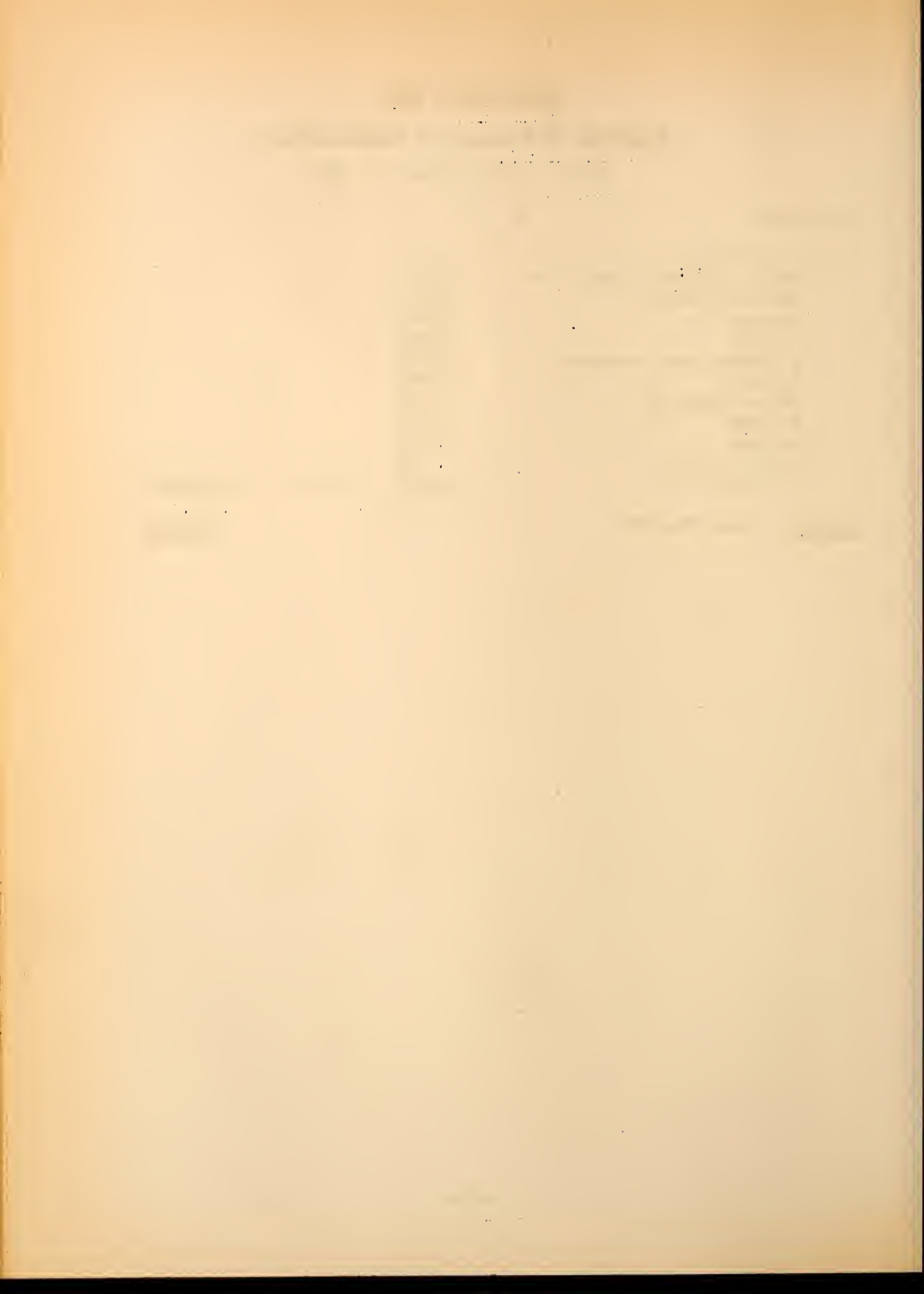
(Continued)

General Expense:

Books - Student Circulation	\$35.00		
Projector Rental	12.50		
Express	50.88		
Postage	15.36		
Telephone and Telegraph	3.18		
Programs	26.50		
Office Supplies	7.30		
Tickets	16.00		
Refunds	38.58		
Miscellaneous	5.63		
Equipment	<u>190.47</u>	\$401.40	<u>\$5,599.42</u>

BALANCE: - June 30, 1937

\$303.87



FACULTY QUESTIONNAIRE

Name _____ Date of Birth _____

Street Address _____ Tel. No. _____

Date of Appointment to this Faculty _____ Present Salary _____

Department _____ Leaves of Absence _____

Rank (with years) _____

Summer Teaching _____

Summer Study (1937) _____

Travel _____

Learned Societies--Membership _____

Meetings (1936-37) _____

(1937-38) _____

Education (including graduate study--please list dates degrees
were received) _____

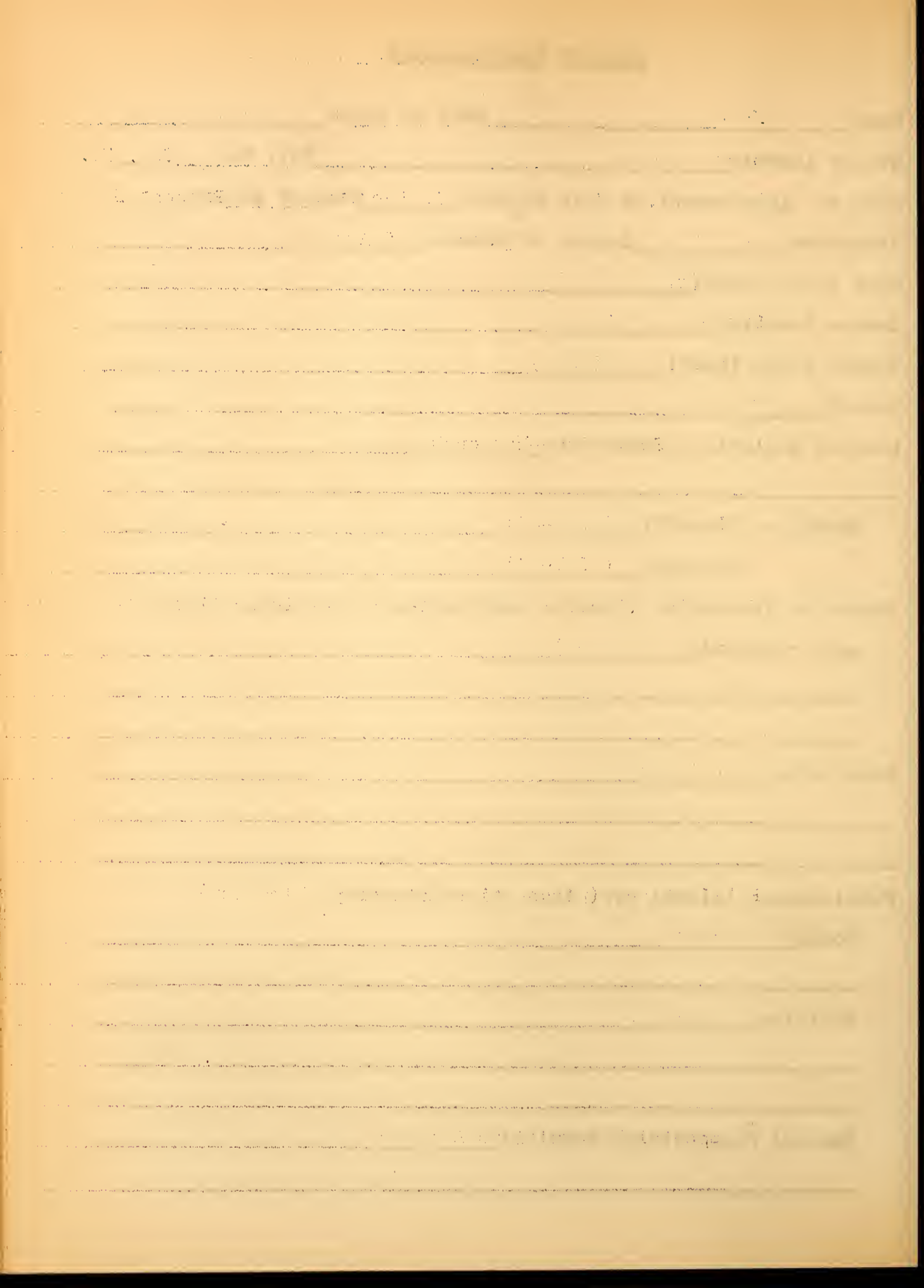
Experience _____

Publications (please give date of publication)

Books _____

Articles _____

Special Recognitions Received _____



FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

November 29, 1937

Volume 3

Number 13

Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The Faculty Senate will meet Thursday at the Chapel hour.

The regular monthly meeting of the faculty will be held Monday afternoon, December 6, at four o'clock in the Little Theater Auditorium. The members of the Botany Department will be hosts at the Faculty Senate Tea before the meeting, beginning at three-thirty.

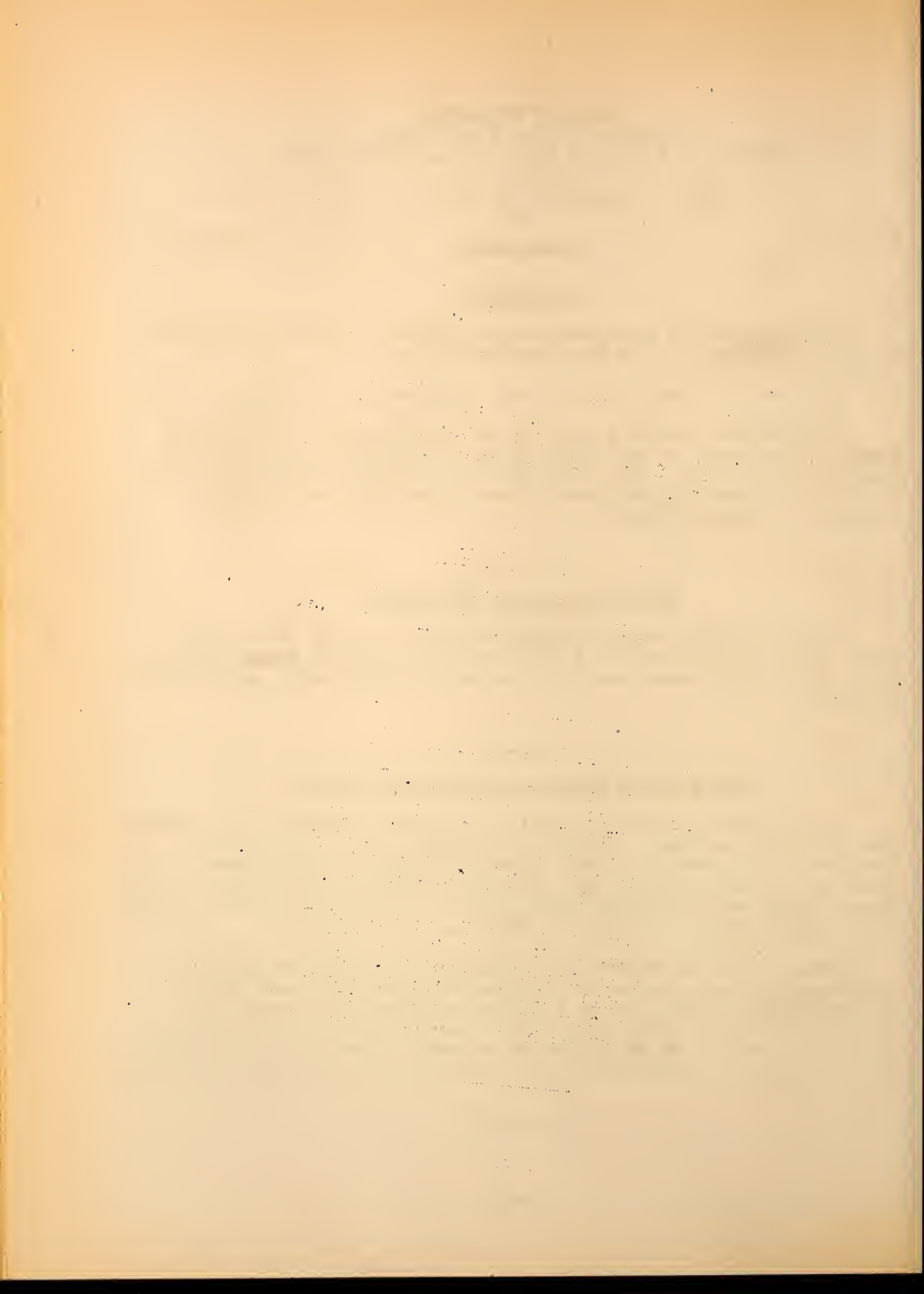
Chapel Schedule This Week

Three regular chapel exercises will be held this week. Exercises usually held on Monday will be held on **Tuesday** morning. The other exercises will be held on Wednesday and Friday as usual.

Third Forum Program on Thursday Night

On Thursday night at eight o'clock Dr. Edward Clark Carter, who has returned very recently from China, is scheduled to lecture on the subject, "War Clouds in Asia." Since the time our chapel program was printed the war clouds in Asia have become much more tangible than clouds. I trust that Mr. Carter will make suitable changes in what he has to say.

Mr. Carter is Secretary of the Institute of Pacific Relations. He is a graduate of Harvard University and is a distinguished authority on Asiatic problems. We hope that members of the faculty will help to maintain student interest in these forums. So far they have been as well attended as we have a right to expect but each one needs to be given publicity.



FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

December 6, 1937

Volume 3

Number 14

Meetings

The regular monthly meeting of the faculty will be held this afternoon at four o'clock in the Little Theater Auditorium. The members of the Botany Department will be hosts at the Faculty Senate Tea before the meeting, beginning at three-thirty.

The Curriculum Committee will meet during the chapel and third hour on Thursday in Room 105, Parkinson Laboratory.

The Council of Administration will meet on Tuesday at three o'clock in the President's Office.

This evening at eight o'clock the Honorable Morgan Jones, labor member of the British Parliament and a recognized authority on education and international affairs, will speak in the Shryock Auditorium. This is one of the numbers of the College Entertainment Course Program.

The regular Wednesday chapel will be held on Tuesday of this week, at which time Mr. Jones will speak again.

Wednesday evening at eight o'clock Angna Enters, acknowledged as America's greatest living dance mime, will appear in Shryock Auditorium. This is one of the Cooperative Concert Association numbers.

Christmas Vacation

Christmas vacation will begin Friday, December 17. School will close officially at 2:10. All classes will meet in their regular order omitting chapel and the noon hour. The schedule follows.

First hour	-	7:50	-	8:40
Second hour	-	8:45	-	9:35
Third hour	-	9:40	-	10:30
Fourth hour	-	10:35	-	11:25
Fifth hour	-	11:30	-	12:20
Sixth hour	-	12:25	-	1:15
Seventh hour	-	1:20	-	2:10

THE JOURNAL OF THE ROYAL ANTHROPOLOGICAL INSTITUTE OF GREAT BRITAIN AND IRELAND, VOLUME 31, 1901. THE JOURNAL OF THE ROYAL ANTHROPOLOGICAL INSTITUTE OF GREAT BRITAIN AND IRELAND, VOLUME 31, 1901.

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Some Observations Suggested by Fall Term Grades

About one student out of every five during the Fall Term had an average below 2.75 and was, therefore, placed on the list of students who should be warned about low grades. This seems to me to be a very large proportion. It is true, of course, that a low average for one term does not mean that an individual student cannot still graduate with a fairly good average. But it does mean that during the Fall Term the grading done by the faculty must have been rather severe.

An examination of the graphs turned in by faculty members shows great variation in grading by different teachers. It is true, I suppose, that some subjects are naturally harder than others. It is also true that in some departments, where only a few deeply interested upper class majors in the field are registered in a special class, we should expect high grades and no failures. In spite of these allowances, a critical examination of the grade graphs still points to the conclusion that some faculty members fail too many people and some not enough, but that on the whole, the grading is perhaps somewhat more severe than it needs to be.

Incidentally, it may be said that I have very little patience with the idea that the college teacher discharges his whole responsibility when he dishes out his specialty in large doses of scholarly abstraction and gives failing grades to those who do not seem to grasp a certain minimum amount of his offering. We are here to teach and that means many things besides lecturing, assigning readings, and giving and grading quizzes. We are not obliged to nurse along students of poor quality, but we are obliged to make it possible for students of average quality to do good work.

On Proselyting Students for the College

There seems to be a great deal of interest just now in educational magazines and elsewhere in the methods that some of the colleges are using to secure new students, not only for athletic teams but for general enrollment. During the past week we received a questionnaire from the North Central Association inquiring about our methods of securing students. Judged by the standards that the various discussions suggest, this College does not engage in any objectionable proselyting at all, and does much less proselyting of any kind than most other colleges.

Such work as we tried to do last year, namely, to have regular faculty members who are presumed to have good ethical sense and good taste do the promotional work, is not considered objectionable at all. We shall continue to do that

and no more. Apparently, judging from this year's enrollment, it has been quite effective. I hope the county representatives are now at work quietly but effectively getting better acquainted in their counties.

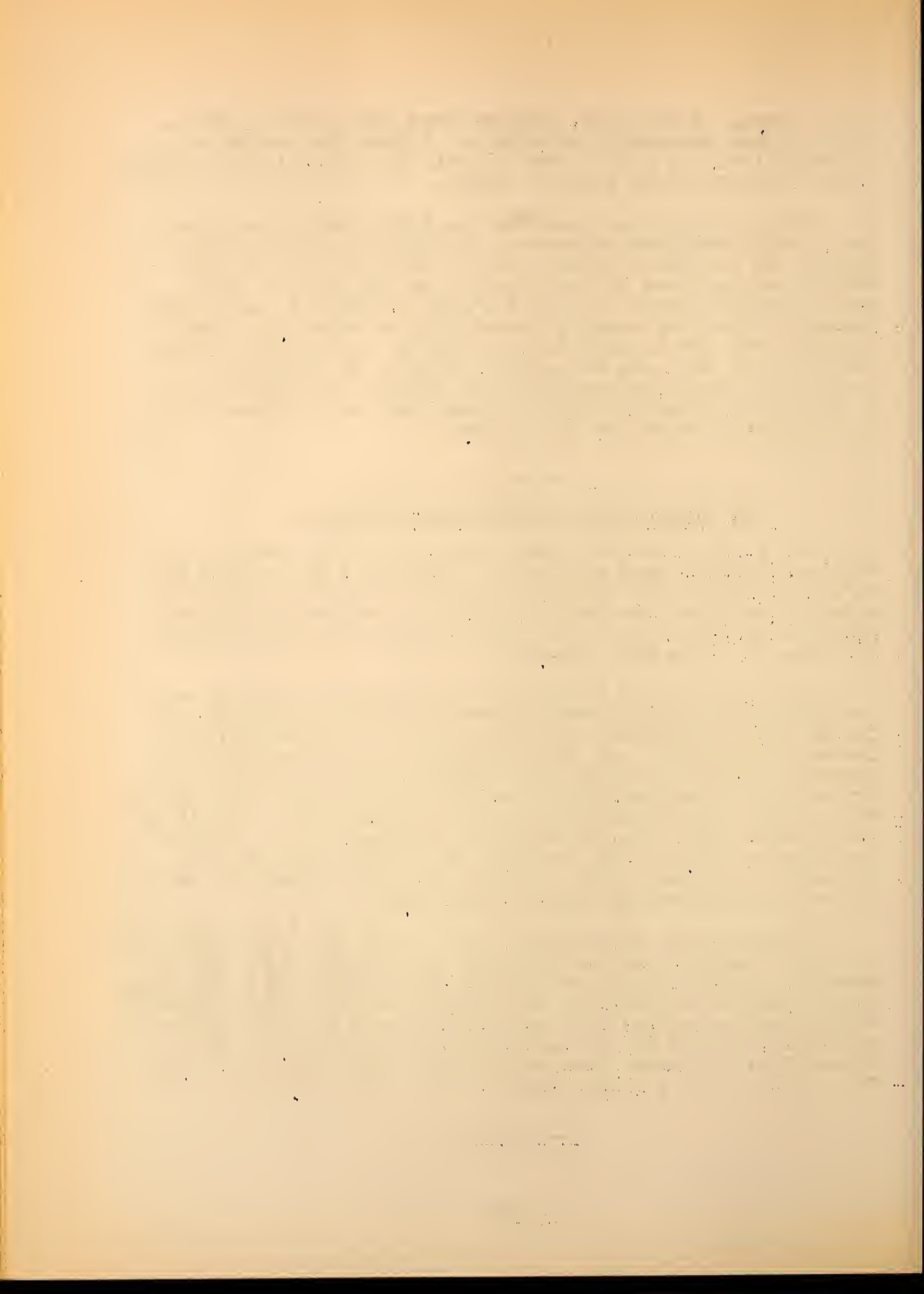
Judging from some questions that Mr. Lentz issued last year about what induced various students to come to this College in the first place, general good will toward the College on the part of students and on the part of the public school authorities in Southern Illinois is much more important than any special proselyting we might do. The students who attend this College who are pleased with what they get and who come to believe strongly in the school bring other students here, and, of course, the high school teachers and principals have a great deal of influence on the students' selection of a school.

We Should Hold Good Students Who Come

One factor connected with the business of getting and keeping students that will have a great deal to do with the future reputation of the College is the degree to which we hold the superior students who enter as freshmen until they graduate or until they have gone as far as it is profitable for them to go in this school.

Over a period of years the reputation of a school depends upon the people whom it turns out into the world. It is extremely important, therefore, that we should hold the honor roll students and the students who have superior personal qualities or superior artistic talents of one sort or another as long as it is profitable for them to stay here. We are ethically bound not to keep a student here when it is quite clear that, for his own best development, he ought to go somewhere else. But I believe that this would be true in only a few cases where a highly developed specialty which we are not prepared to offer is involved.

I should like to urge that all of us, more especially the heads of departments and the freshman advisors who come to know the students well personally, take special pains to keep good students from leaving this school to go to other schools where their opportunities for fruitful work along the lines of their interest are no better than they are here. We cannot have too many first rate people among our graduates. We dare not have too many third raters among them.



Some Announcements for the Bookstore

The book exchange has now gone through a complete cycle of issuing, collecting, and re-issuing books, and all along the line it has functioned more smoothly than anyone had a right to expect of so complex a new enterprise. It has undoubtedly been a great boon to the students. The students have apparently done all they could to cooperate with the plan in order to help make it work economically. The fine work of the faculty committee and particularly of Mr. Purdy has been chiefly responsible for the very successful, smooth operation of the plan.

The one objection to it, of course, has been that it is costing a great deal of money to initiate it. To date we have spent \$23,629.28. We have collected from the bookstore a total of \$9,600.65. Now this good income indicates quite clearly that the bookstore will eventually pay for itself completely on the present assessment. But in the meantime it has tied up the \$23,000 of the revolving fund which the College would otherwise have as a contingent fund to use for various other purposes. This amount plus what we spend from now on will be tied up at least until the first of next July no matter how much we collect in rental fees. This situation comes about because of a mistake in the appropriation which affects all five of the schools, and which we do not have space here to explain.

We would like to urge, therefore, that the various departments safeguard the book list against any unnecessary expansion until after July 1. This does not mean that we want to hamstring the departments at all, but it does mean that any offering of courses that will require the purchase of expensive books which can be postponed without doing injury to the program ought to be postponed.

Please Report on Use of Rooms

Last week the Business Office asked Heads of Departments to file a statement listing classrooms that are available one or more hours on any day of the week. So far only a few of these statements have been turned in. We have a deluge of requests for classrooms and it is urgent that this information be in the Business Office today.

Urgent Request for Information

One of the forms that we have to fill out for the American Association of Teachers Colleges calls for the following information by departments. Since we are not sure that we have complete and up to date information for the whole five year period we are asking the Department Heads to please get this information at once and return this page with the report.

Department _____

Number who have published book or dissertation

Number who have published 5 or more articles in well-known periodicals.

Number who have done original research

Number whose preparation, interests and abilities qualify them in your judgment, for work with graduate students

Number in each field who have done advanced or graduate work in the 5 years up to September, 1937

Less than $\frac{1}{2}$ year _____

$\frac{1}{2}$ to 1 year _____

More than 1 year _____

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

December 13, 1937

Volume 3

Number 15

Meetings

The January faculty meeting will be held on Monday, January 10, at four o'clock in the Little Theater Auditorium. The members of the Chemistry Department will be hosts at the Faculty Senate Tea before the meeting, beginning at three-thirty.

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

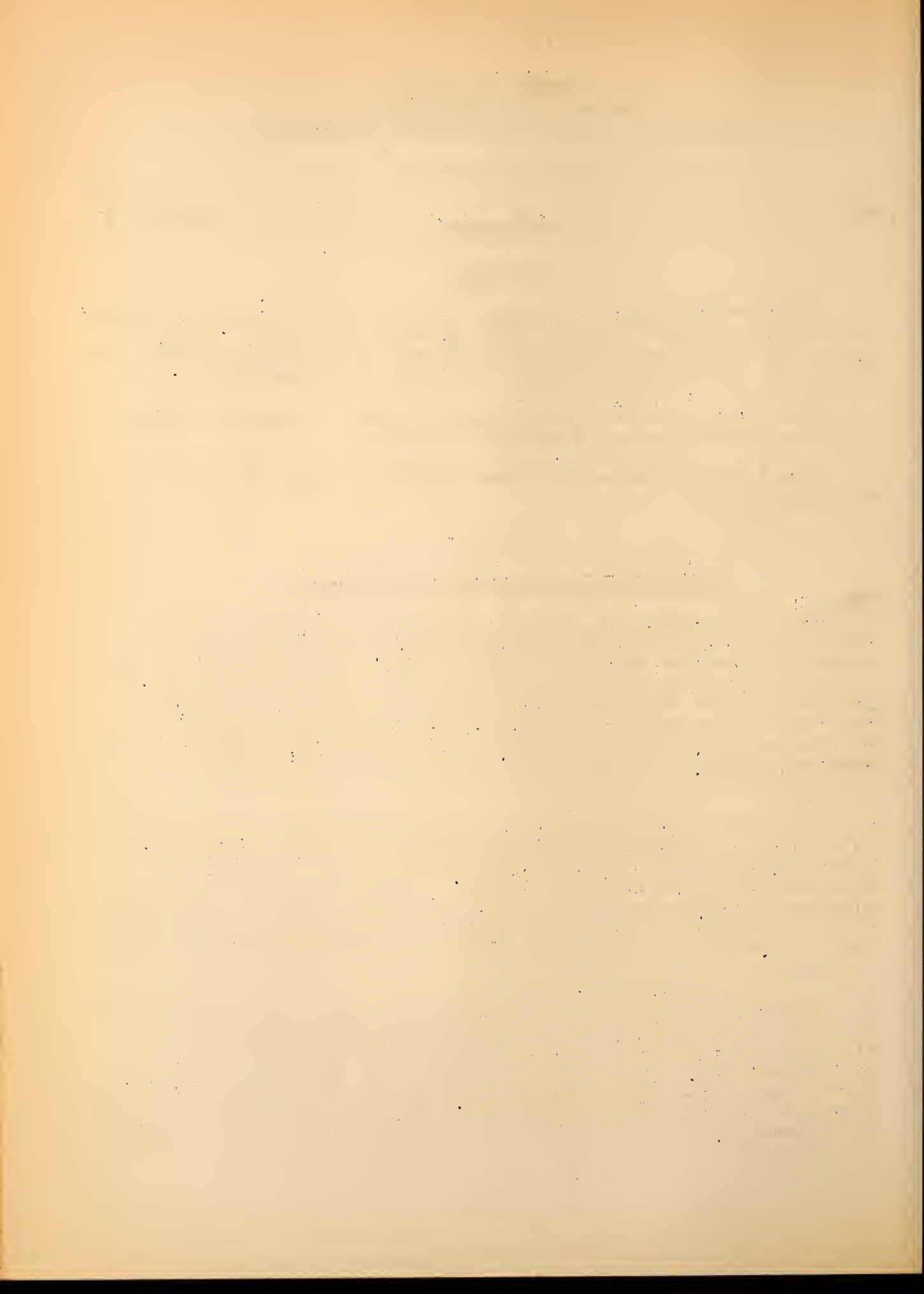
The Faculty Senate will meet Thursday during the chapel and third hours.

Promoting Original Work by Students

One very desirable tendency that I have observed on the campus during the current year has been an increase in the amount of creative work done by students. Two instances of the sort of thing I am thinking about are the art work which Mr. Chamness did on the Homecoming booklet, and on the settings for the play at Homecoming time, and the original compositions for the orchestra that students in the Music Department have been composing. The one by Mr. Cook was a particularly creditable job.

Of course, there always has been opportunity for students to engage in creative work in the College in various fields. There have been the school publications, particularly the Egyptian, and last year the Scarab. The College has always sponsored a number of plays for students who like to try their hand at acting. It is a good thing, I think, to encourage this work and do more of it in all fields, but particularly in the fine arts.

However, if we are to have students doing original work in the arts which they present or impose on college audiences, we will need also to foster a frank and merciless, but fair criticism, both on the part of the faculty and on the part of student critics. The trouble with some of the student criticism last year was that it was not fair. A fair critic is as anxious to commend a fine performance as he is to point out the faults in a poor one.



Another thing that we need to do, as we encourage our students to write or to compose or to paint, is to set up strong prejudices against plagiarism. The tendency to lift a sentence or a paragraph without taking the trouble to name the source from which it is drawn is common among amateur writers, especially in school publications. It is the school's job to develop the attitude that the stealing of ideas without giving credit for them is at least as disreputable as the stealing of property.

For Freshman Sponsors

All freshmen who are on the probation list must report at the Little Theater Auditorium Tuesday morning at 9:35 to take a Reading Test. About one-half of the third period will be necessary for the completion of the test and since only a limited number of students from this group have third hour classes, faculty members are asked to excuse these persons. However, they will be asked to go to their classrooms immediately after the test in order to be present for at least a part of the class hour.

The Vote on the Cut System

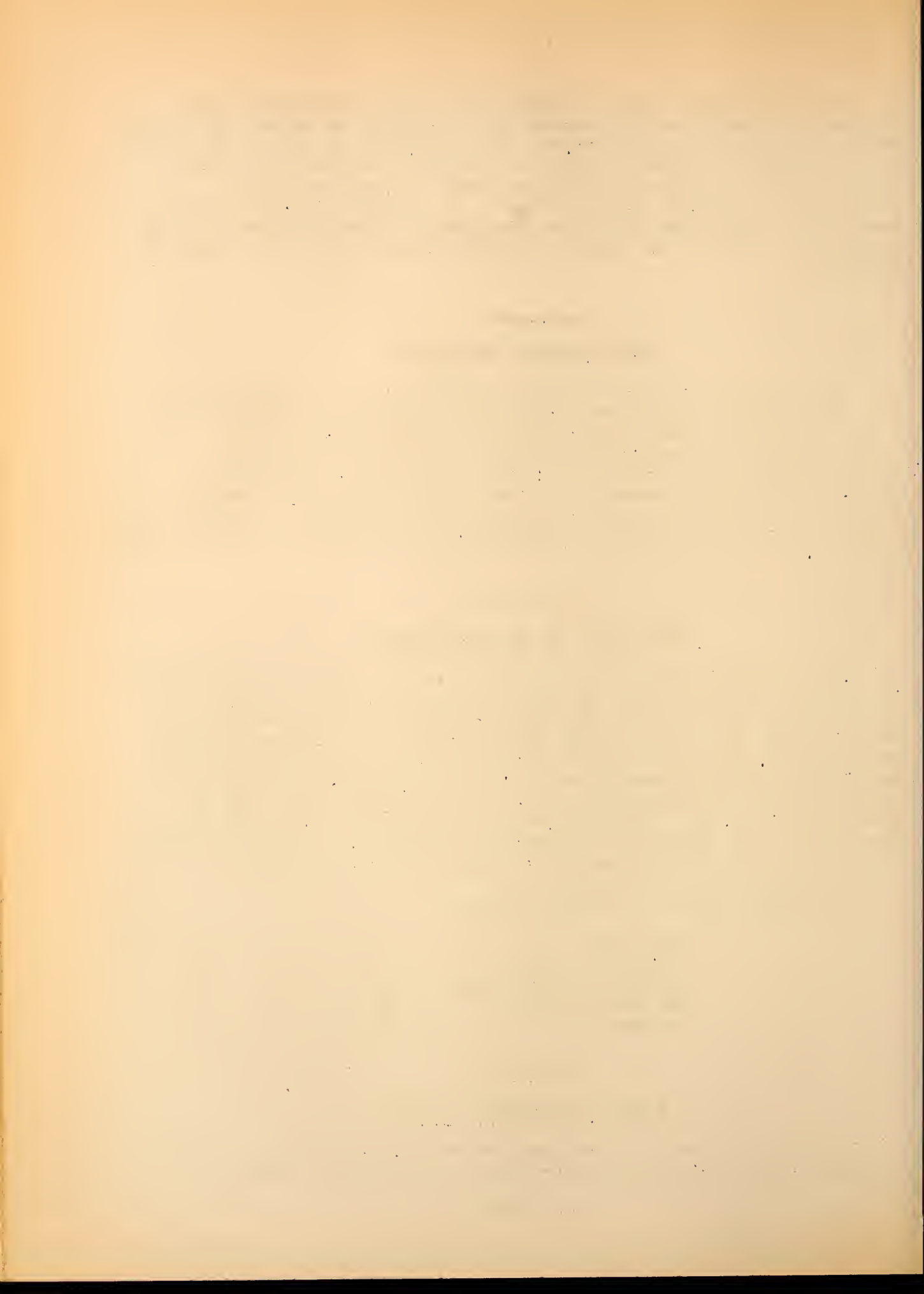
Mr. Neckers, President of the Faculty Senate, has brought in the final returns on the vote on the cut system taken in the faculty meeting last Monday. Forty-four of seventy people voted either for the present system or for a revision of the present system. This agrees exactly with my own view. I am asking the Faculty Senate to meet with the Student Council to work out some recommendations for any revision that may be thought favorable. These recommendations will be submitted to the faculty at the next meeting after they are ready for consideration, and subsequently for approval or disapproval.

A tabulation of the vote follows:

No cuts	2
Unlimited Cuts	5
Revise Present System	25
Present System	19
No System	19

Pension Payments are Due

Members of the faculty should not neglect to pay their Teachers' Fund contributions before the close of school on



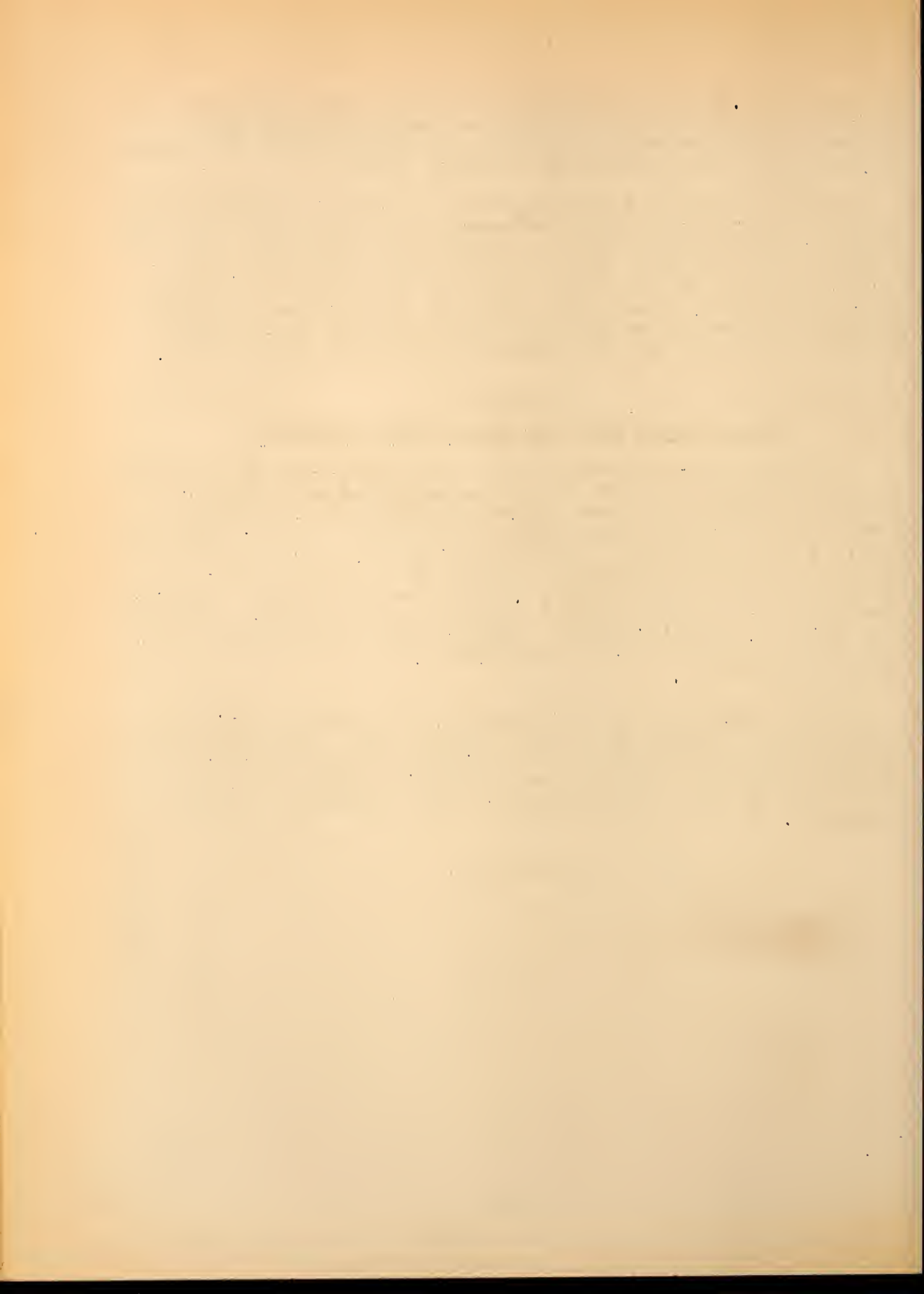
December 17. We are required by law to make this deduction from the teachers' pay checks each month. However, the policy followed in this school has been to permit members of the faculty to make their contributions by personal check.

Since it will be necessary for us to make a remittance to the State Treasurer during this month, it is necessary that each member of the faculty who is a contributor to the Fund make payment in the Business Office before school closes for the holiday period. All teachers who began teaching in any public school in Illinois since July, 1915 are required to make the payments, others may or may not elect to do so. Any further questions about it will be answered in the Business Office.

Observations from the North Central Report

In going over the various parts of a very long questionnaire we have had from the North Central Association dealing with several aspects of the work and organization of the College, I have come to the conclusion that we are doing a pretty good job here. I was particularly pleased with the way two enterprises that we have been developing recently showed up under the analysis of the questionnaire. These were our freshman orientation program and the work that is being done by Dean Lentz and Dean Woody. There is hardly a single aspect of personnel work that is asked about in the questionnaire that we cannot now answer favorably.

Great credit for the development of the orientation work is due to Miss Bowyer and to all who have had a part in helping her, more especially those who originally volunteered to add the job of sponsoring freshman groups to their other duties, and gave their thought and experience to the development of the program.



FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

January 3, 1938

Volume 3

Number 16

Meetings

The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

The Committee for the Improvement of Instruction will hold its next meeting at four o'clock on Tuesday, January 11, in the President's Office. Mr. Wham is chairman of the committee, and its members are the heads of all departments with three or more instructors.

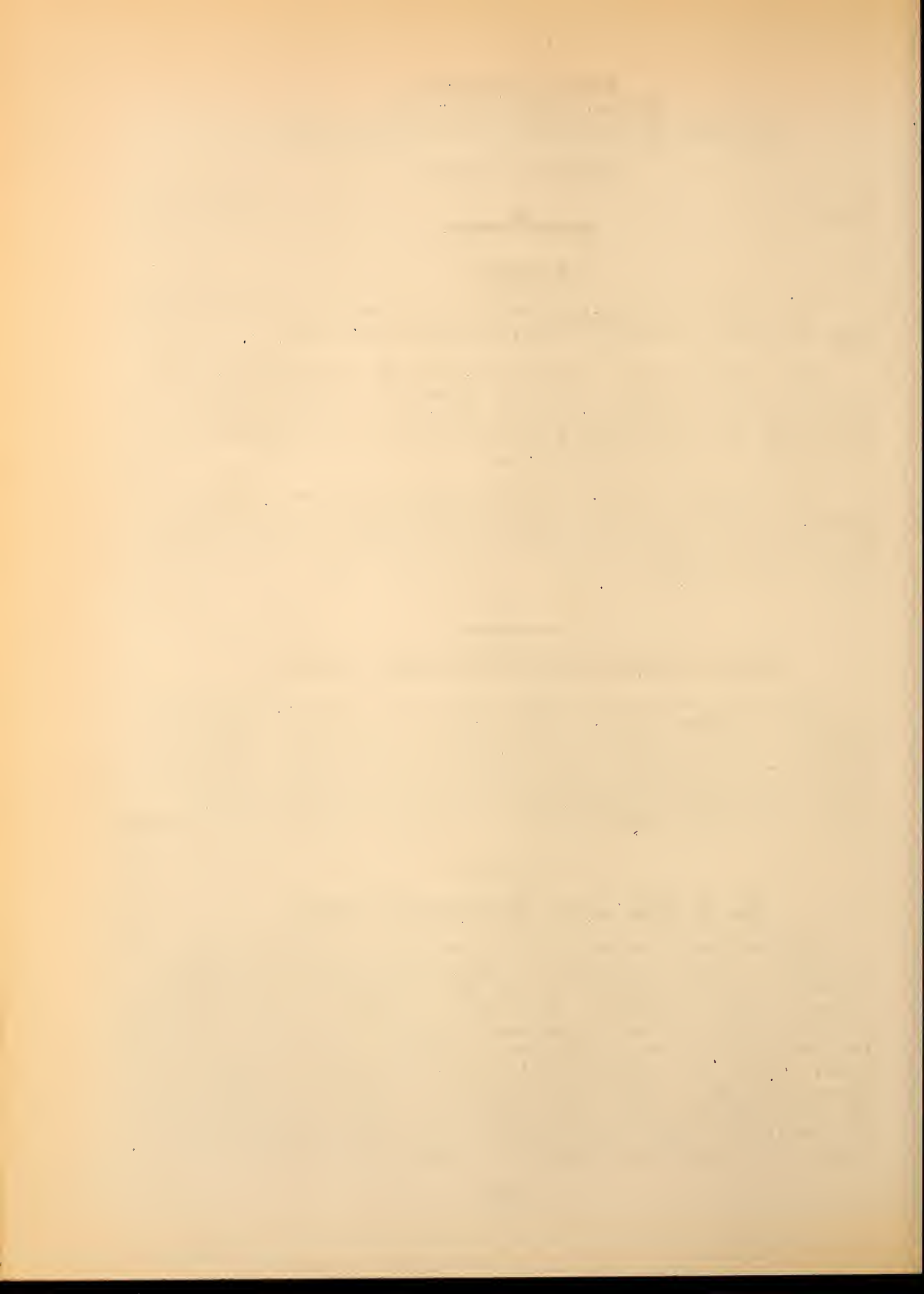
The regular monthly faculty meeting will be held next Monday, January 10, at four o'clock in the Little Theater. The Chemistry Department invites all members of the faculty to tea before the meeting. Tea will begin to be served about three-thirty.

Summer Session Bulletin Materials are Due

Faculty members are asked to turn in all materials for a summer session bulletin this week. It will be necessary for us to have a complete schedule of classes for each department. At the same time departments are asked to check spring and mid-spring schedules for any necessary changes, since mid-spring announcements are also included in the summer bulletin. Please give this matter immediate attention.

Why do Many of our Upperclassmen Leave?

In looking over some of the reports of the teachers colleges, I was interested in contrasting the following enrollment figures for Normal and for Carbondale: At Normal there are 670 freshmen. Here there are 652. In other words, there are only 18 more freshmen at Normal than there are here. The total fall term enrollment at Normal was 1250. Ours was 1527. Thus, the difference in total enrollment is 323. From these figures it would appear that the difference between the enrollments at the two schools consists not in the number of people who start their college work, but in the number of people who remain to complete it. Apparently Normal, at



present, has the power to hold more of its students through the four years than we have.

Now, I am not at all disturbed that Normal has a larger enrollment. Our enrollment is as large as it needs to be with the faculty and facilities that we have. What does disturb me is the probability that many of the students who leave this College are among the best students we have and that thus we suffer a depletion in ability which does do serious injury to the College. It could be true, of course, that we maintain stricter standards and therefore eliminate a larger number of the poor students than they do at Normal; but, lacking evidence to the contrary, I should assume that losses through elimination due to poor scholarship are about the same at both institutions.

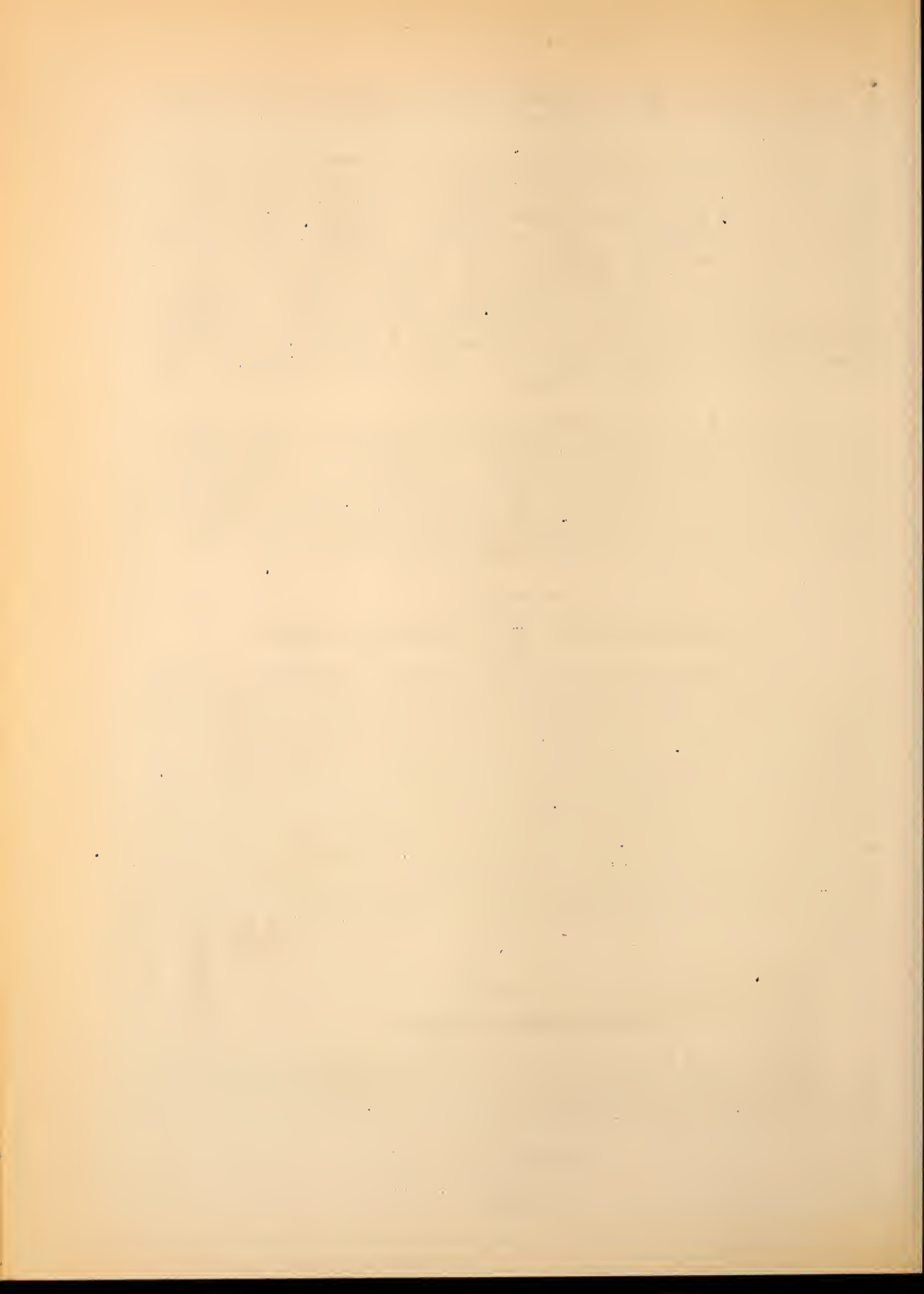
The moral of the matter is that we ought to be trying harder to retain our best students through the four years unless their aims are such that it would be a disadvantage to them to remain here. The task of inducing good students, who can do so to advantage, to remain can best be done in the department of each student's major interest by the faculty members in whom he has the greatest confidence.

On Teaching Students to do Independent Study

A new member of the faculty recently brought me a copy of an outline he has prepared for the writing of term papers in his field. This outline is very fine. The outline undertakes to show the student how to use the library and other sources to get the materials he needs for his purposes. It is training in research, not in original, creative research but in the much commoner and much more necessary kind of research for the average citizen, namely, research for securing accurate information on a problem in which he is interested. When any one of us goes to read a paper before the Women's Club or the State Teachers Association, he is remiss in his duty if he does not back up what he plans to say with some research of the kind that Mr. Friis's outline undertakes to teach.

Faculty Senate Meeting

The Faculty Senate will meet Thursday during the chapel and third periods in the usual place. This announcement came in too late to be included with the announcements of meetings on the first page of this Bulletin.



January 5, 1938

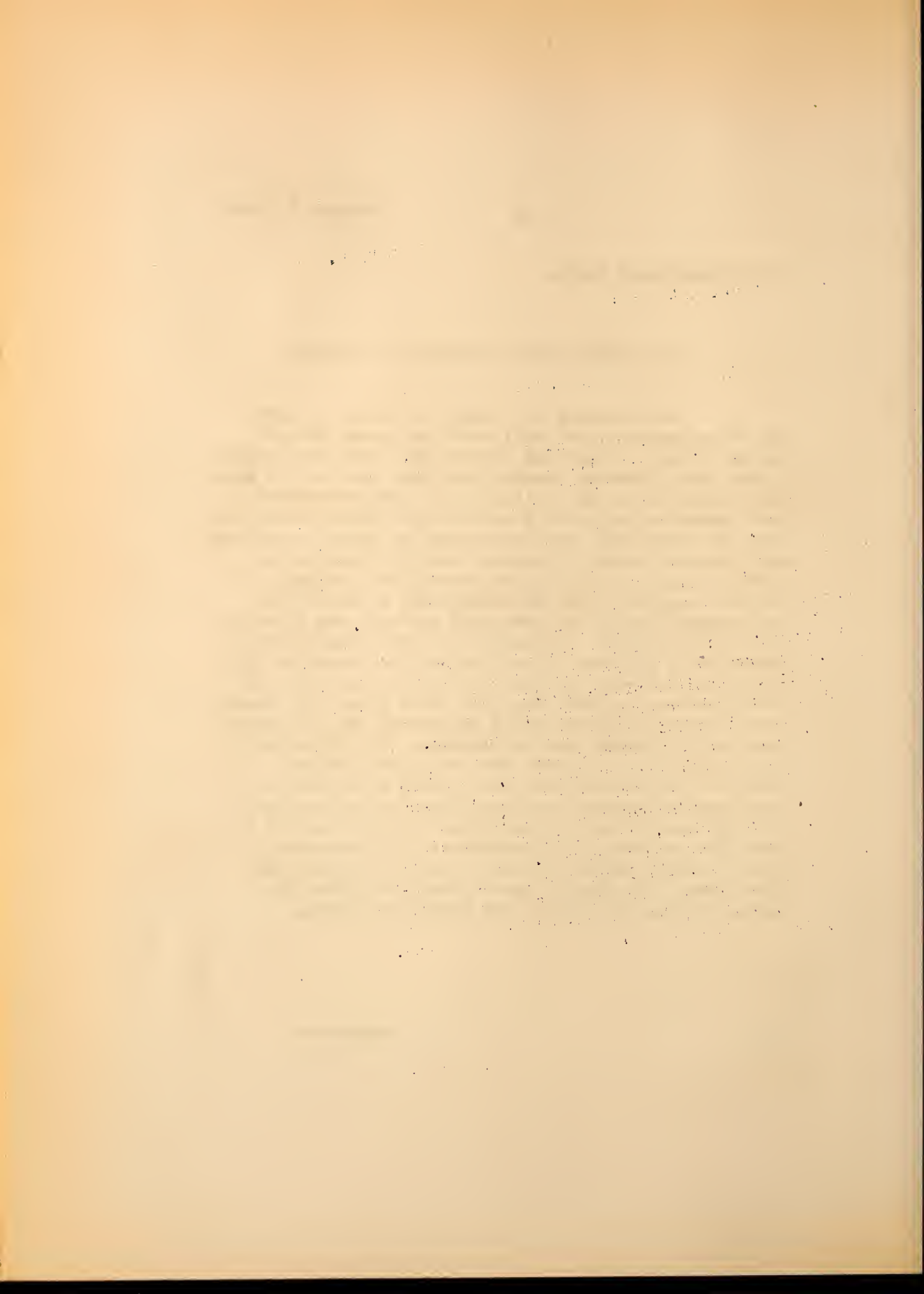
To All Department Heads:

THE SUMMER SESSION SCHEDULE OF CLASSES

In arranging the summer schedule, a course for three hours' credit will meet four sixty minute periods a week. Four-hour courses will meet five periods a week, and five-hour courses will meet six times a week. This will require two periods for a five-hour course. Last summer we suggested a uniform arrangement as to free days for three-hour courses in order to prevent conflicts with students taking five-hour courses. This was so arranged that classes met two consecutive periods. It has been suggested that an arrangement be worked out this summer whereby the two class meetings may be separated. In arranging the courses for this summer, in so far as it is feasible please follow this schedule. All first hour five-hour courses should meet every day the first hour and on Wednesdays the third hour. All second hour five-hour courses should meet every day the second hour and the fourth hour on Tuesdays. The third hour people will meet the extra hour the fifth hour on Mondays. The fourth hour courses will meet also the first hour on Fridays, and the fifth hour classes will meet the second hour on Thursdays. In order to fit in with this schedule, all laboratories and three-hour courses should arrange Friday as the free period the first hour, Thursday the second hour, Wednesday the third, Tuesday the fourth, and Monday the fifth.

MS:AT

Registrar



FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

January 10, 1938

Volume 3

Number 17

Meetings

The regular monthly faculty meeting will be held this afternoon at four o'clock in the Little Theater Auditorium. The members of the Chemistry Department will be hosts at the Faculty Senate Tea before the meeting, beginning at three-thirty.

The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

The Committee for the Improvement of Instruction will meet at four o'clock on Tuesday afternoon in the President's Office.

The Faculty Senate will meet during the chapel and third hours on Thursday at the usual place.

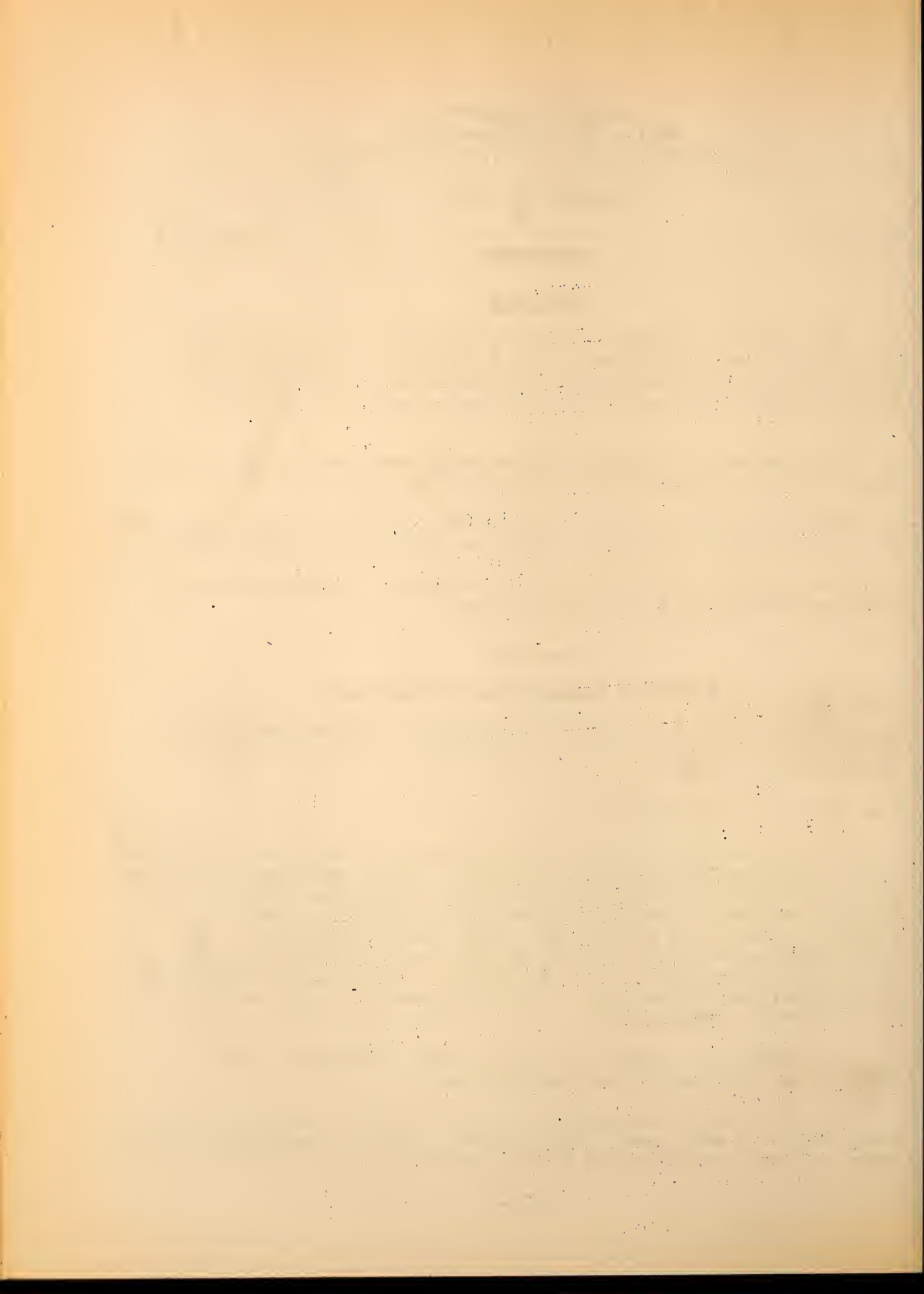
A Graduate Scholarship at Illinois

A few days ago I received a letter from Dean Carmichael of the Graduate School at the University of Illinois which I am presenting below:

Dear President Pulliam:

The University of Illinois, following a practice of several years, invites your faculty to nominate to a scholarship in the Graduate School for the year 1938-39, a member of your present Senior class or a graduate of not more than three years' standing engaged in educational work since graduation. The scholarship carries a stipend of \$300, with freedom from fees of all kinds for graduate work proper, except the matriculation and graduation fees of \$10 each; appointments being subject to the following conditions:

1. That the nominee be placed upon a basis of equal competition with all other applicants.
2. That those nominees who fail in that competition, but otherwise meet our usual requirements, shall be awarded scholarships without stipends but with exemption from tuition, in-



cidental and laboratory fees.

3. That candidates from Illinois colleges whose qualifications are equivalent to those of applicants from institutions outside of the State shall be given preference in the assignment of these scholarships.

The nomination shall be made by the majority of the faculty on the basis of character, personality and promise of intellectual development as well as on scholarship expressed in grades. The strongest student should be chosen regardless of rotation among departments or subjects. It is conceivable that the same department might be represented year after year. The nominee must have stood within the first fourth of his class during his Junior year and the first semester of his Senior year.

Another requirement made by the University for the appointment, in addition to those mentioned in the enclosed certificate of nomination, is a physician's certificate of good health which must accompany the student's application papers.

The Graduate School bulletin for 1937-38, a copy of which is being sent under separate cover, gives information under "Departments of Instruction," page 23, concerning the prerequisites for the major subject which the nominee intends to pursue in the Graduate School.

May I ask that your faculty act on this matter so that your nomination shall reach this office not later than March 1?

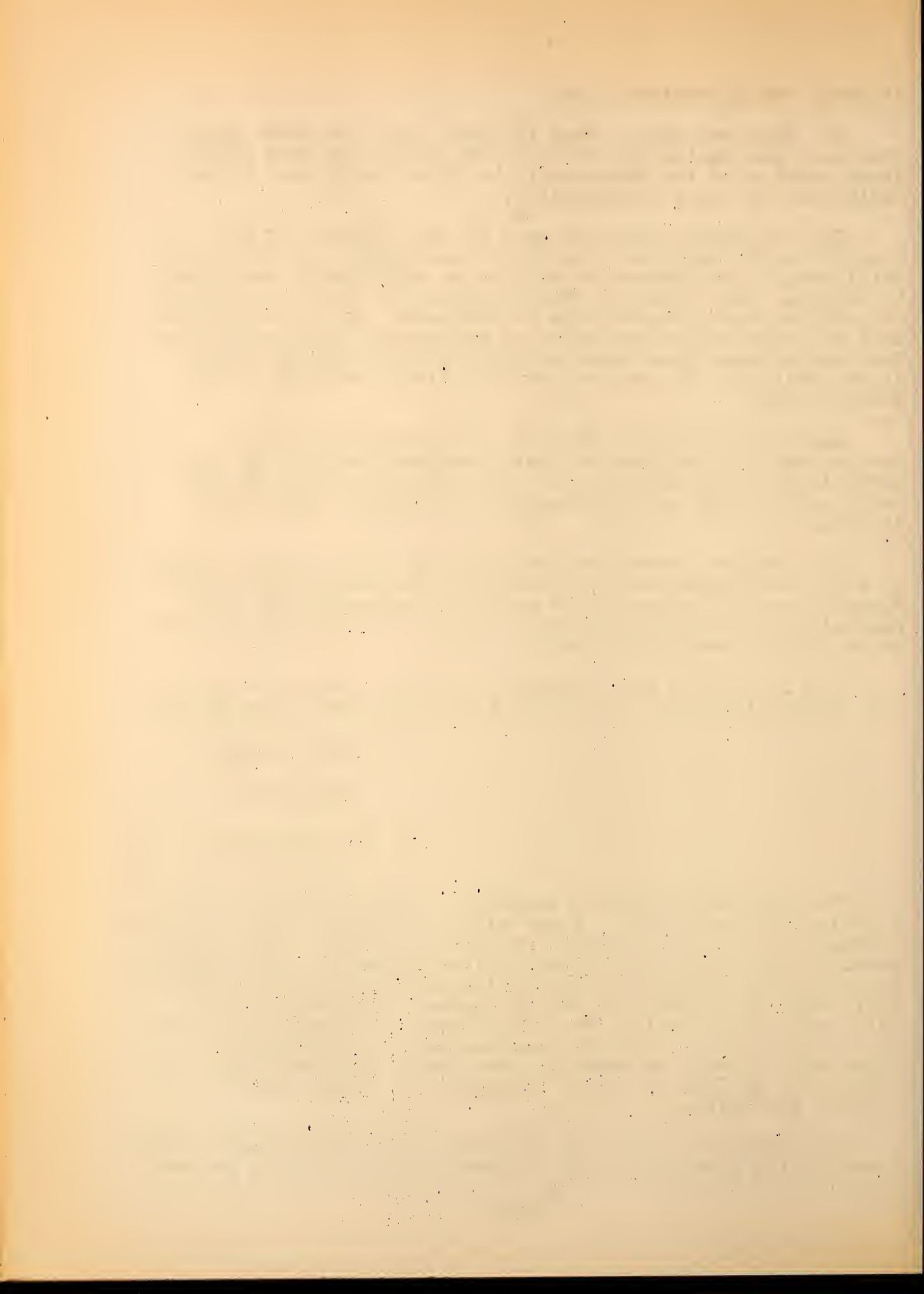
Very truly yours,

(Signed)

R. D. Carmichael
Dean

You will note that the nomination shall be made by the majority of the faculty. I am asking, therefore, that each department head ask each member of his department, without discussing the matter with any other faculty member, to check the names of three members of the senior class who, in his judgment, would make the finest showing as graduate students at the University of Illinois. For this purpose a mimeographed list of the names of all eligible seniors now in school who have a four point average or above is attached to this Bulletin. By University of Illinois rule, students over twenty-eight years old are ineligible.

In order to be fair and to follow the instructions of Dean Carmichael's letter, it will be necessary for faculty members



to disregard all departmental considerations in making this nomination. It will also be necessary to bear in mind that it would be useless to recommend an individual who would almost certainly not accept the scholarship. I should like to have the signed ballots returned to the President's Office not later than Friday of this week.

Office Hours

I find that under my present plan of working all of my time tends to be dissipated by conferences and that I never have an uninterrupted hour for other work. Now I am very glad to have these conferences and appointments; indeed I am anxious to have them. I want every faculty member and, for that matter, every student to feel perfectly free to come to the office to discuss any matter that he feels is important. But I believe that I can conserve my time better by setting certain regular hours of the day for appointments. Accordingly, I shall hold myself free for conferences each day the third, fourth, and sixth hours, and on Saturday from ten-thirty to twelve o'clock. Appointments that require only a few minutes are most conveniently held immediately after the chapel hour. This does not mean, of course, that I object to seeing anyone at other times of the day by special appointment, but that I would rather not do so unless the matter at issue is urgent.

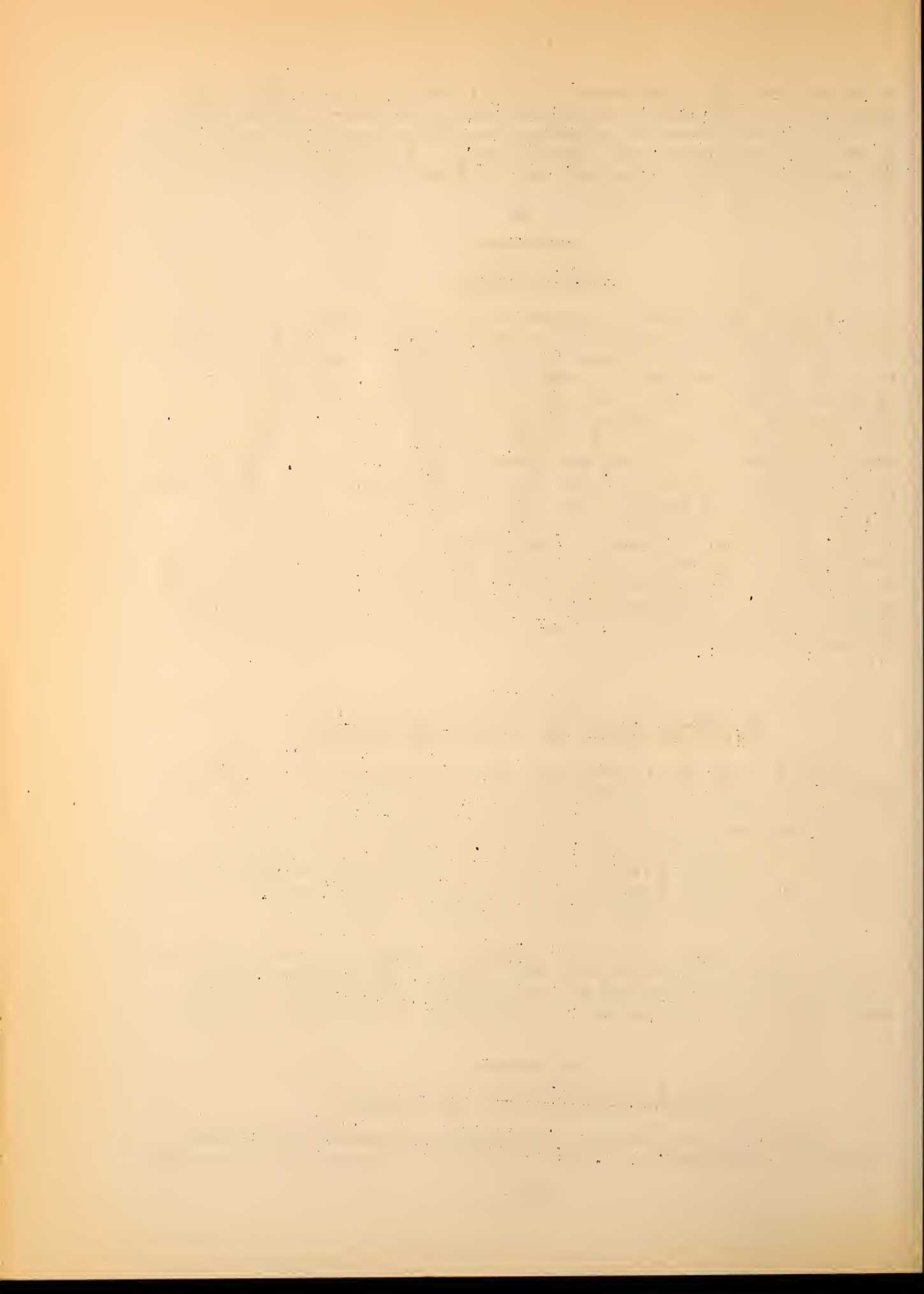
Who Want Places on the Summer Faculty?

May I urge again that all faculty members who are contemplating leaves of absence in the near future plan to take them this summer, since it appears that we are to have fewer faculty members away this summer than usual, and therefore, a larger staff than we will need. If it can possibly be managed, we should like to employ all resident faculty members who really want to teach for the summer term, but there is a limit to the money that is available for salaries.

It is necessary for us to know exactly who is to be here for the summer term because the copy for the summer term bulletin will have to go to the printer this week. Department heads will please make a re-check of their departments.

More Recognition for the College

Members of our faculty continue to receive fine recognition in many fields. I hesitate to name specific instances



for fear that there may be others quite as important that I may overlook, or that I may not even have heard about. But I shall risk mentioning two particularly significant recent items of recognition.

Mr. Swartz of the Political Science Department was elected a member of the Board of Directors of the American Association of University Professors, the first member of a teachers college faculty ever to receive this honor. With Professor T. V. Smith of the University of Chicago, he will represent the region of which Illinois is a part in the National Council of the Association.

The next announcement may be a bit premature, but it appears likely that Mr. Miles will receive the finest recognition that has yet come to a member of our staff since I came to the College. He has been tentatively invited to conduct an investigation and prepare a report dealing with teachers college accounting and business management for the American Council on Education.

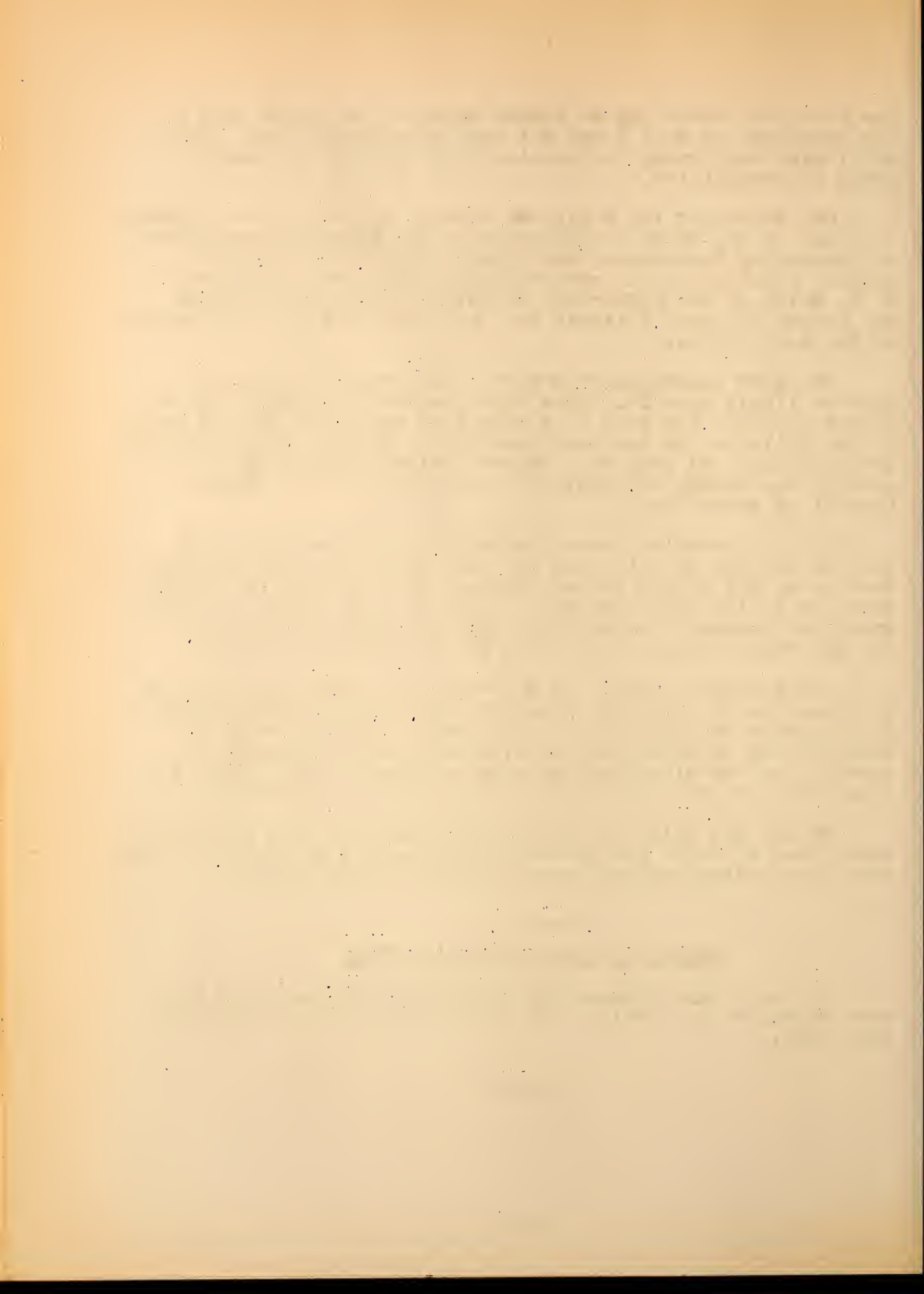
If the tentative arrangements that have been made are carried through it will mean that Mr. Miles has been selected from among all of the several hundred teachers college business managers in the United States as the one most likely to make a study and present a report that will set superior standards for the fiscal management of the State Teachers Colleges.

The American Council on Education is a privately endowed organization of which Mr. George F. Zook, former United States Commissioner of Education, is the head. Its purpose is to study phases of American education that seem to require investigation and direction and prepare reports that will set standards for the whole country in the areas investigated.

Should Mr. Miles be selected it would not mean that he would have to leave his present position, and it would certainly mean outstanding national recognition for this College.

Report of Dean of Men Next Week

I have a very interesting report from Mr. Lentz on the work of his office, which will be summarized in the Bulletin next week.



Scholarship Ballot

Candidates for graduation with a 4.0 average or better who are eligible for nomination for the University of Illinois Scholarship are listed below. These averages do not include transferred work.

Betty Lou Berry, 4.38
Margaret Irene Cisne, 4.97
Maurice P. Clark, 4.01
Milton Billings Cook, 4.12
Mary Keller Cox, 4.4
Irene E. Craig, 4.50
Sue C. Crain, 4.08
Joseph R. Dillinger, 4.91
George A. Franklin, 4.25
Martha Freeman, 4.68
Susan F. Frier, 4.15
Glen Fulkerson, 4.14
Charles Horace Harbison, 4.13
Velma A. Harvey, 4.54
Georgina Lockie Hicks, 4.66
Henry Theodore Lohrmann, 4.70
Ralph McBride, 4.04
Norman Meinkoth, 4.63
James Murphy, 4.02
Mary Sue Nelson, 4.12
Eva Oxford, 4.14
Goebbel Patton, 4.07
Winifred Stone, 4.83
Anthony Venegoni, 4.16
Joseph Wilkinson, 4.60
Mary Eleanor Wright, 4.25
Howard Yowell, 4.64
Elizabeth Zimmer, 4.74

Please check the names of three students whom you would recommend. Outstanding students of the three previous classes who are available and eligible may also be suggested.

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

January 17, 1938

Volume 3

Number 18

Meetings

The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

The Museum and Visual Education Committee will meet Tuesday at the chapel hour in Room 215 of the Main Building.

Freshman sponsors are asked to meet with their groups Tuesday, January 18, at the chapel period. Probationary freshmen are excused from the regular meetings as they are to meet with Mr. Ragsdale at this same time.

The Curriculum Committee will meet the chapel and third hours on Thursday, February 10.

The Faculty Senate will meet Thursday during the chapel and third hours at the usual place.

Announcement for the Egyptian Staff

The business staff of the Egyptian would like to put its relationship to the faculty on a more business-like basis. Members of the staff will canvas the faculty, taking subscriptions at the student rate of forty cents per term. Those who subscribe will have their papers delivered to their mail boxes on the morning of publication. It is understood, of course, that those who do not subscribe will refrain from taking copies of the paper from the Egyptian office.

A Little Help from the Professional Staff

The National Education Association each year makes an offer to the Senior classes in teachers colleges under which a Senior may receive a full membership in the National Education Association for the period from January to July of a senior year without any cost. In order to receive this, he obligates himself to join the Association if he is employed in a teaching position next year. If he is not employed in a teaching position there is no obligation at all.

This matter was presented to a called meeting of the

THE
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OF
THE
ROYAL ANTHROPOLOGICAL INSTITUTE

VOLUME 10

PART 1

1910

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VOLUME 10

PART 1

1910

Senior class last Thursday morning, but only about one-third of the members of the Senior class were present. We should like to have members of the Education Department and of the Practice Teaching Staff to help get this information to the students together with the sample copy of the National Education Association Journal and the blank which they are asked to fill out for the membership. Members of the professional staffs may also encourage the students to accept this offer as much as they think proper, although we would not want to resort to any degree of pressure whatsoever.

Change in Certification Rules

I have a letter from the State Examining Board from which I am quoting the following paragraph.

"After discussing the requirement for the limited state high school certificate at some length, the Board decided that it would accept three majors of sixteen semester hours each, or one major of sixteen semester hours and a double major of thirty-two semester hours as meeting the requirement for the limited state high school certificate.

"This requirement was reached after long and careful deliberation, and I am of the opinion that the teacher-training institutions of this state will feel that the Examining Board has made a progressive step in changing the requirement."

Department heads who make out schedules for students will notice that this new ruling removes the former requirement for three majors, which I believe most members of our faculty have considered unwise. I shall try to explain this situation to the students at the first opportunity in chapel.

Extract from Report of Dean of Men for Winter Term - 1938

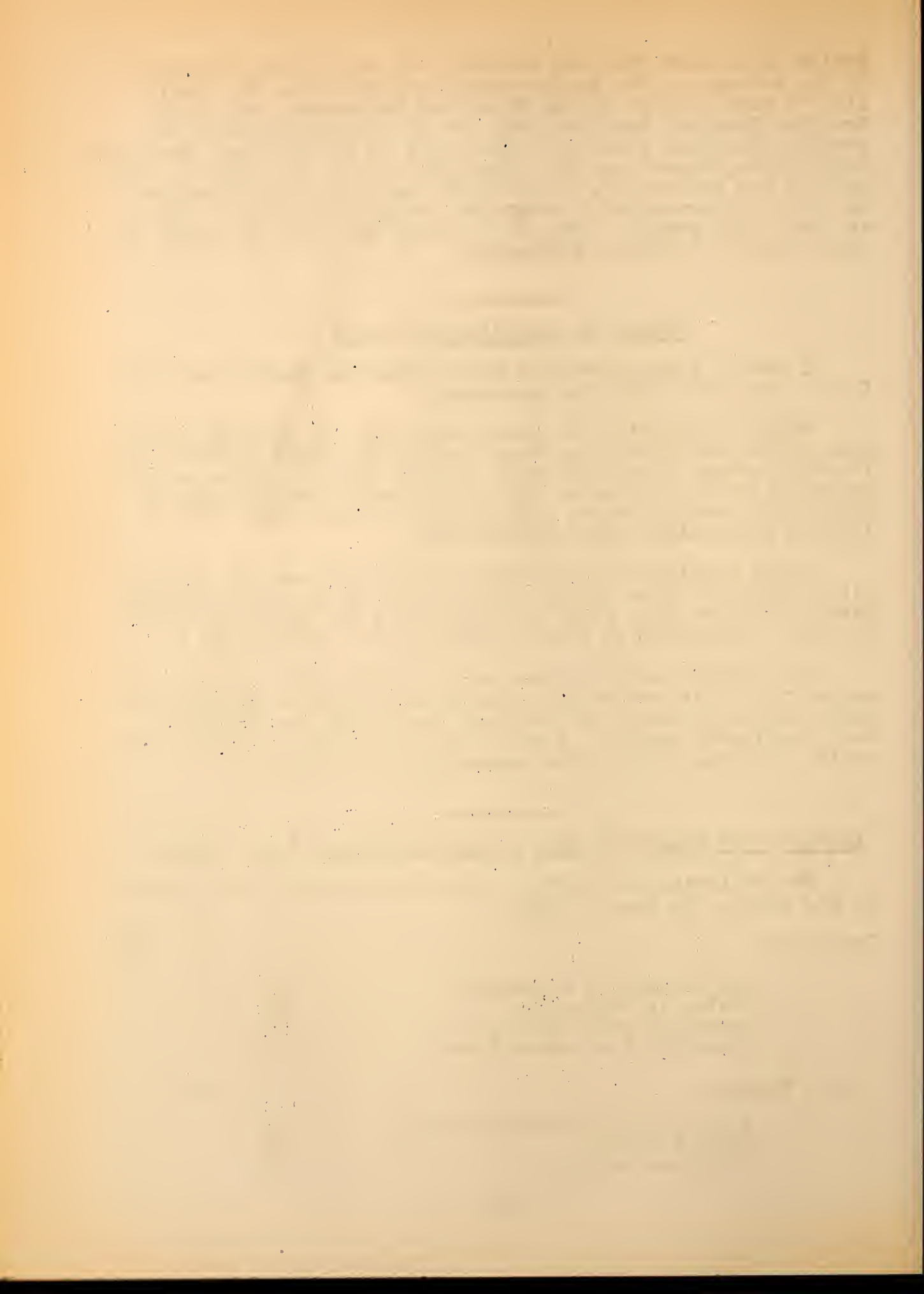
The following interesting data are taken from the report of Mr. Lentz, the Dean of Men:

Total Men 787

Men rooming in Carbondale	559
Living in Carbondale	94
Commuting from country	14
Commuting from other towns	119

Men Working 173

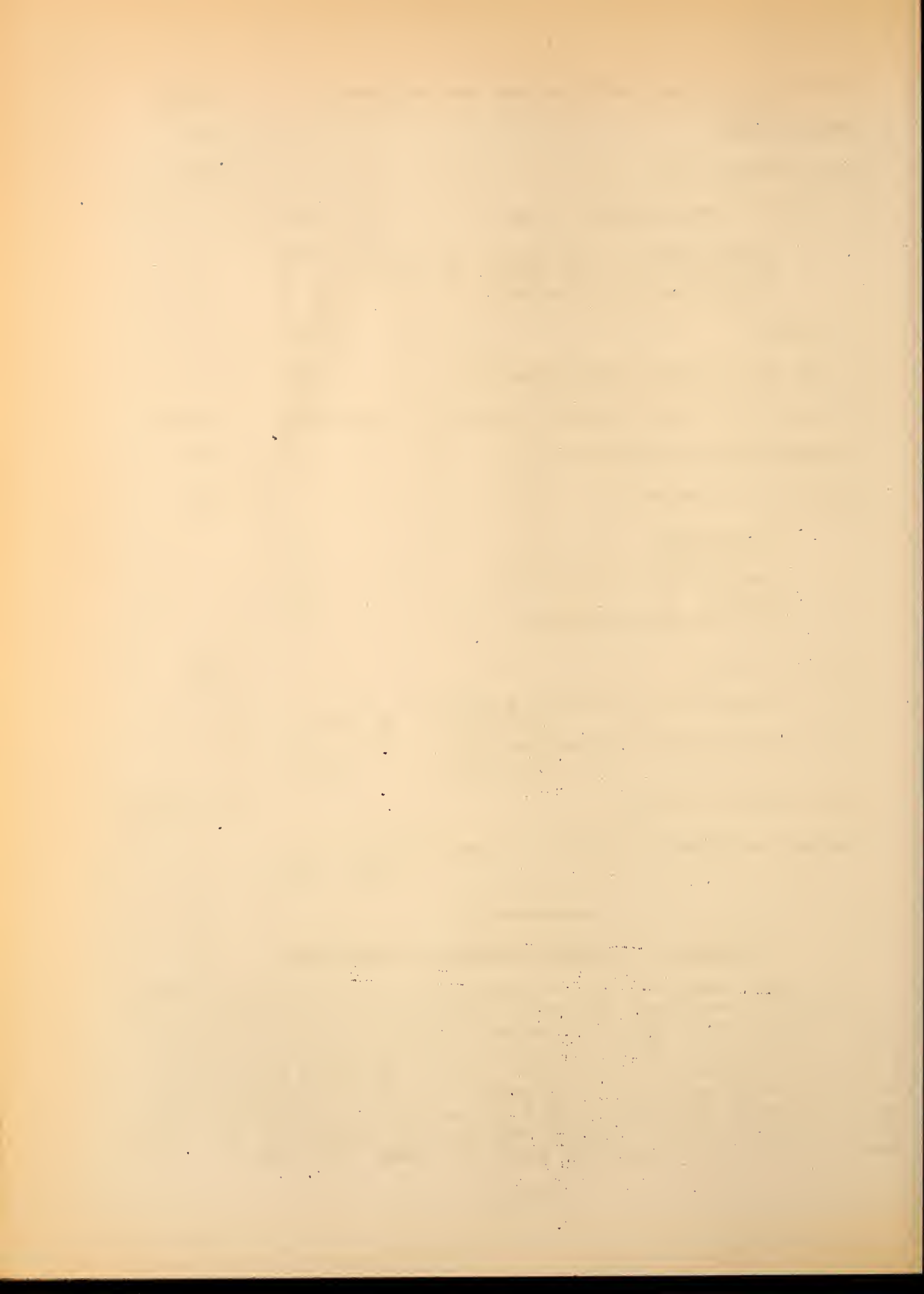
National Youth Administration	116
State Payroll	34
Otherwise Employed	23



Percentage of men enrolled who are employed	21.9%
Colored Men	30
Probationary Men	182
Admitted on probation	113
Registered for 12 weeks, full load	103
Registered for 12 weeks, 13 hours	3
Registered for 6 weeks	7
Dropped	44
Men who did not seek admission	25
Percentage of men enrolled who are on probation	22.9%
Rooming Houses Inspected	82
Personal Interviews	509
Compulsory	46
Voluntary	253
Rooming House Inquiries	67
Loans	113
Parents or guardians	30
Loans Granted	88
Amount of loans from Student Loan Fund	\$1,272.25
Amount loaned from Rotary Loan Fund	50.00
Total Amount Loaned	\$1,322.25
Letters written to parents of probationary men	188

Meetings of Faculty Standing Committees

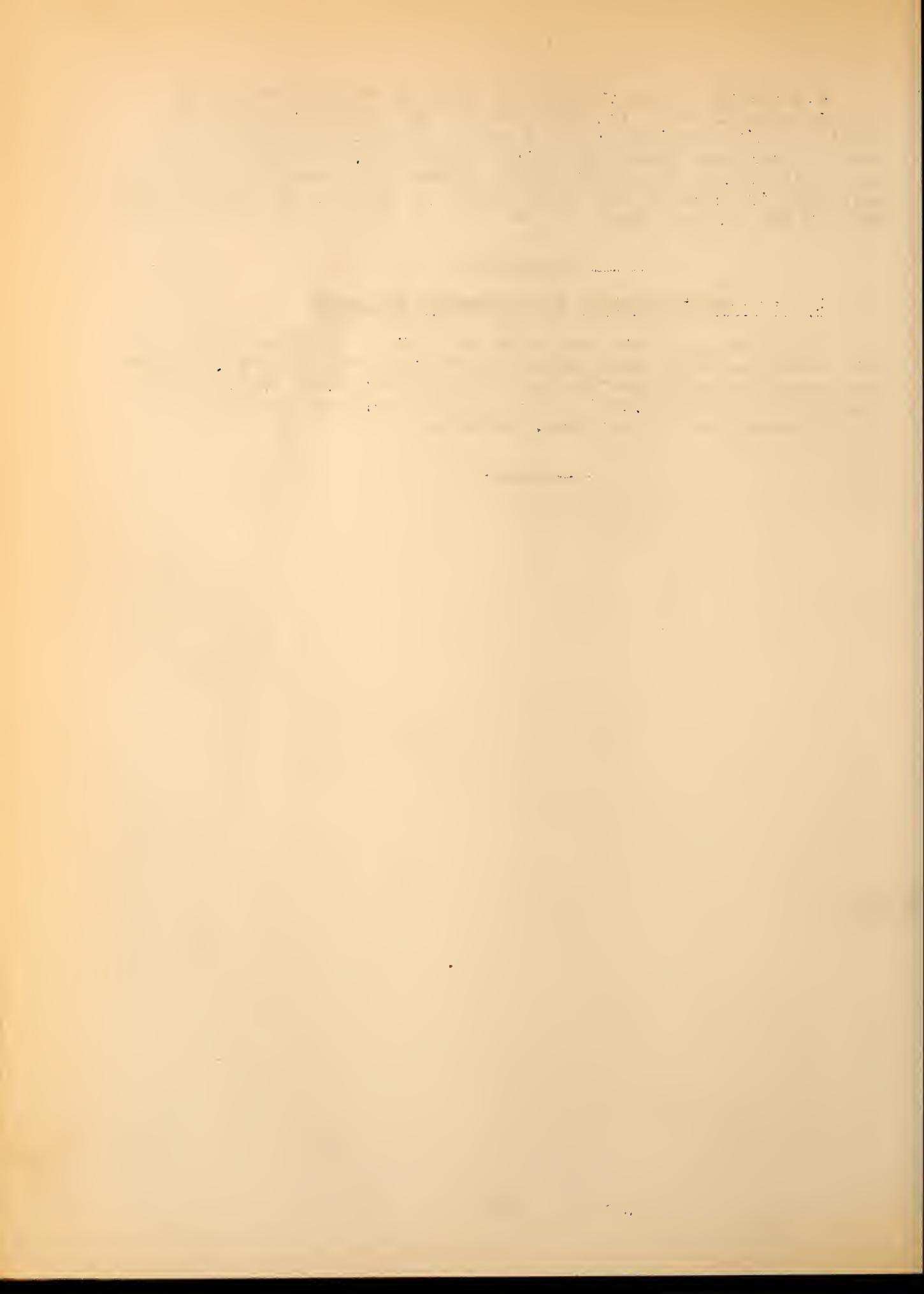
In going over the various activities of the College during the Christmas vacation, it was my thought that it would be wise for me to try to meet all standing committees of the faculty early in the year. With a view to carrying out this intention I recently looked over the whole list of standing committees of the faculty and was so impressed with the excellent showing that they have been making that I came to the conclusion there was no object at all in making any special effort to meet them. Some very fine work is being done all along the line.



I believe, however, that it would be helpful to me in keeping up with what is going on and understanding what the committees are working at if I could attend the meetings of some of the more important policy making committees. I am suggesting, therefore, that I be informed of committee meetings that will be held in the near future so that if my schedule permits, I may attend them.

Announcement for Freshman Sponsors

Freshman sponsors are asked to turn in to Miss Bowyer and her committee this week their reports on probationary freshmen. The reports should include any information about work, health, wrong living conditions, etc., that the sponsor has obtained in conference with his group members.



FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

January 24, 1938

Volume 3

Number 19

Meetings

The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

The Faculty Senate will meet Thursday during the chapel and third hours at the usual place.

The Science Club will meet Tuesday at the chapel hour in Mr. Bailey's recitation room. Miss Scott will speak on the subject, "Some Effects of Secretions of Endocrine Glands."

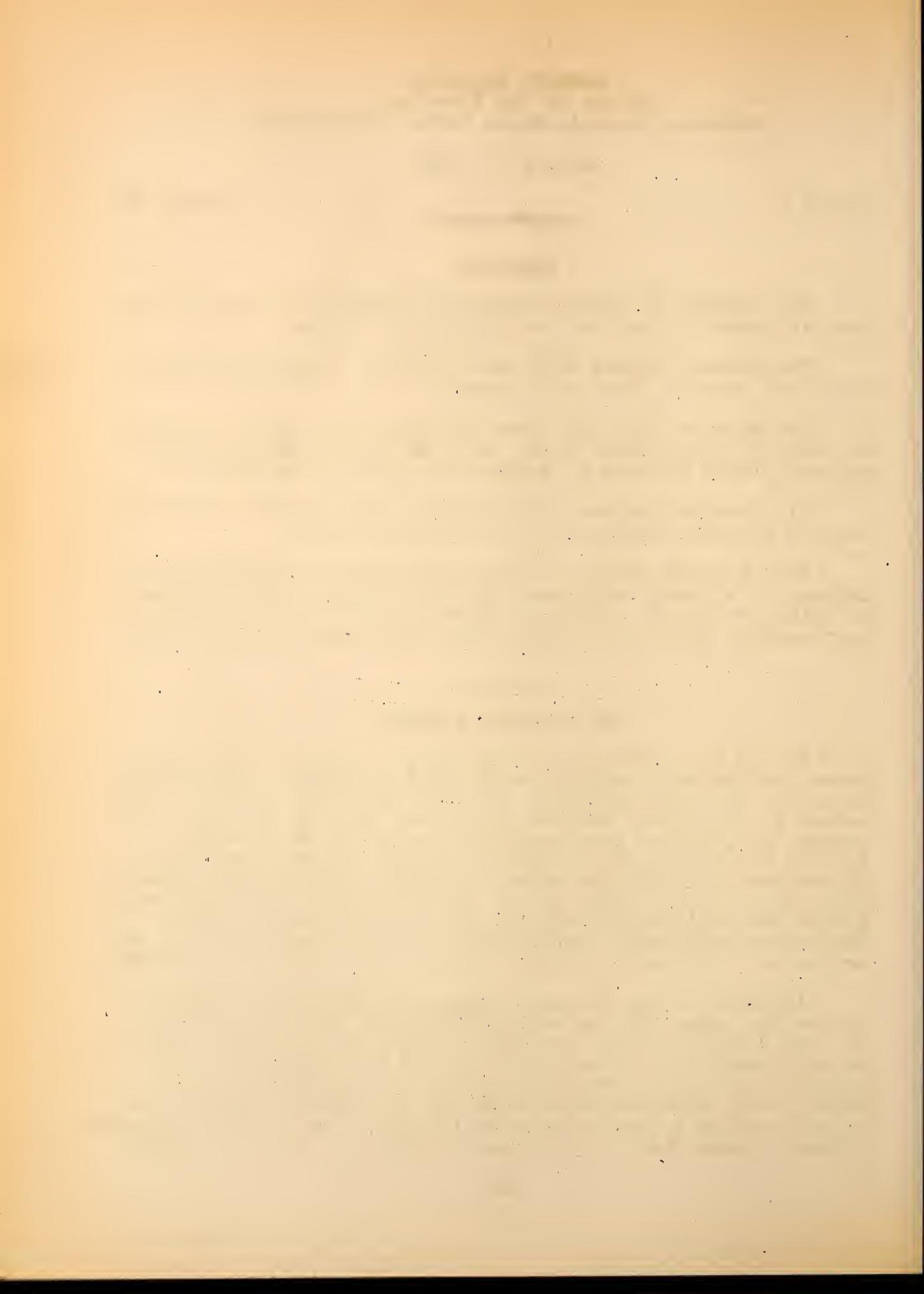
All freshman sponsors are asked to meet in Mr. Muckelroy's room on Tuesday, February 1, at the chapel hour.

Each faculty member who has been asked to represent the College in a county will meet all the students from his county on Friday at the chapel hour. Please leave the place where your meeting will be held with Mrs. DiGiovanna by noon today.

Our Building Program

As has been announced in the Egyptian and in the Free Press the Teachers College Board met last Monday, and finally allocated the million dollar permanent improvement fund. This school is to receive \$25,000 to buy the land for the new campus, \$23,000 for the rehabilitation of the Auditorium, \$16,000 for setting up a complete Physics Laboratory, and approximately \$6,000 for other incidental improvements about the campus. Nearly half of the million dollars was required to finish and equip major building projects now under way at Charleston and Macomb, and \$420,000 of the remainder is to be set aside to be used to build a new library building at Normal.

Although we are somewhat disappointed in not receiving either the money for the rehabilitation of the state farm or for the building of the training school, we appreciate what we have received. Having heard all of the discussions that preceded the allocation of the money, I am satisfied that Normal is in more desperate need for new building space than we are, and as a good citizen of Illinois I am, therefore, quite content, since there is not enough money for both, that they



should have their library building first, especially since the amount available for building is scarcely large enough to build an adequate training school. We shall hope for better luck in the next biennium.

We are Desperately Short of Money

The last quarterly requisition for the current fiscal year is now on Mr. Miles' desk. If we withdraw enough money from what remains available in the revolving fund to pay full salaries for the summer session, we will have \$2,000 less than enough to pay urgently necessary current operating costs. At two of the other schools they are not even making any quarterly requisitions at this time. Heads of departments and other members of the faculty will, therefore, understand that all supplies and new equipment that can possibly be spared are out of the question on this quarterly requisition. Incidentally, it will help us to balance our budget if several members of the faculty who are now scheduled for work would take summer leaves of absence.

As has been explained before, the predicament we are in results from a combination of two causes--first, because we have tied up a large amount of available cash in the revolving fund in the bookstore and second, because we made full salary restorations without having quite enough money in the appropriation to cover the cost.

So far as the bookstore problem is concerned, the financial report of the bookstore which is given below shows clearly that it is paying out very much better than the most optimistic of us ever hoped, and that by the middle of next year most of the money that is now tied up in it will be available again in the revolving fund.

In the meantime, members of the faculty, realizing that the substantial salary increase is responsible for the general stringency in standard accounts, will do all they can to help us save every possible dollar. Something can be done even on electric lights and water.

Let Us Help Stop the Epidemic Diseases

The State of Illinois seems to be suffering from the worst epidemic of contagious diseases that it has had for some years. Small pox, measles, and scarlet fever are all three prevalent. So far, the College has been comparatively fortunate although there have been a few cases of scarlet fever among the students. Dr. Hinrichs is asking that all faculty members cooperate to see to it that students who have severe colds or any other

symptoms or illness are excluded from class and sent at once to the school physician's office.

This is a matter of major importance and we hope all members of the faculty will cooperate, but especially those who have some responsibility for student rooming houses, fraternities, or other places of residence.

Changes in Chapel Schedule This Week

On Thursday of this week at the regular chapel hour the Commerce Department will present the world's champion typist, Albert Tangora, who will give a demonstration of his typing ability. Attendance at this exercise is, of course, voluntary. The Commerce Department is inviting shorthand and typing classes from neighboring high schools to be our guests on this day.

On Friday the regular chapel exercise will not be held at all, but students will be asked instead to attend county meetings. Each faculty member who has been asked to represent the College in a county will meet all students from his county on Friday at the chapel hour. Please leave the place where your meeting will be held with Mrs. DiGiovanna by noon today.

Financial Statement on Bookstore

Mr. Miles of the Business Office has compiled the following report on the operation of the bookstore. If there is anything about it that is not clear to any member of the faculty the Business Office will be glad to explain it. It will be observed that apparently our bookstore income at present is running far ahead of what we anticipated. We hope it will continue to do so. Incidentally, the sales of supplies and text books are producing almost enough gross profit to pay the salaries necessary for operating the enterprise. By giving the bookstore as much of this patronage as possible the faculty and students may even increase this extra income.

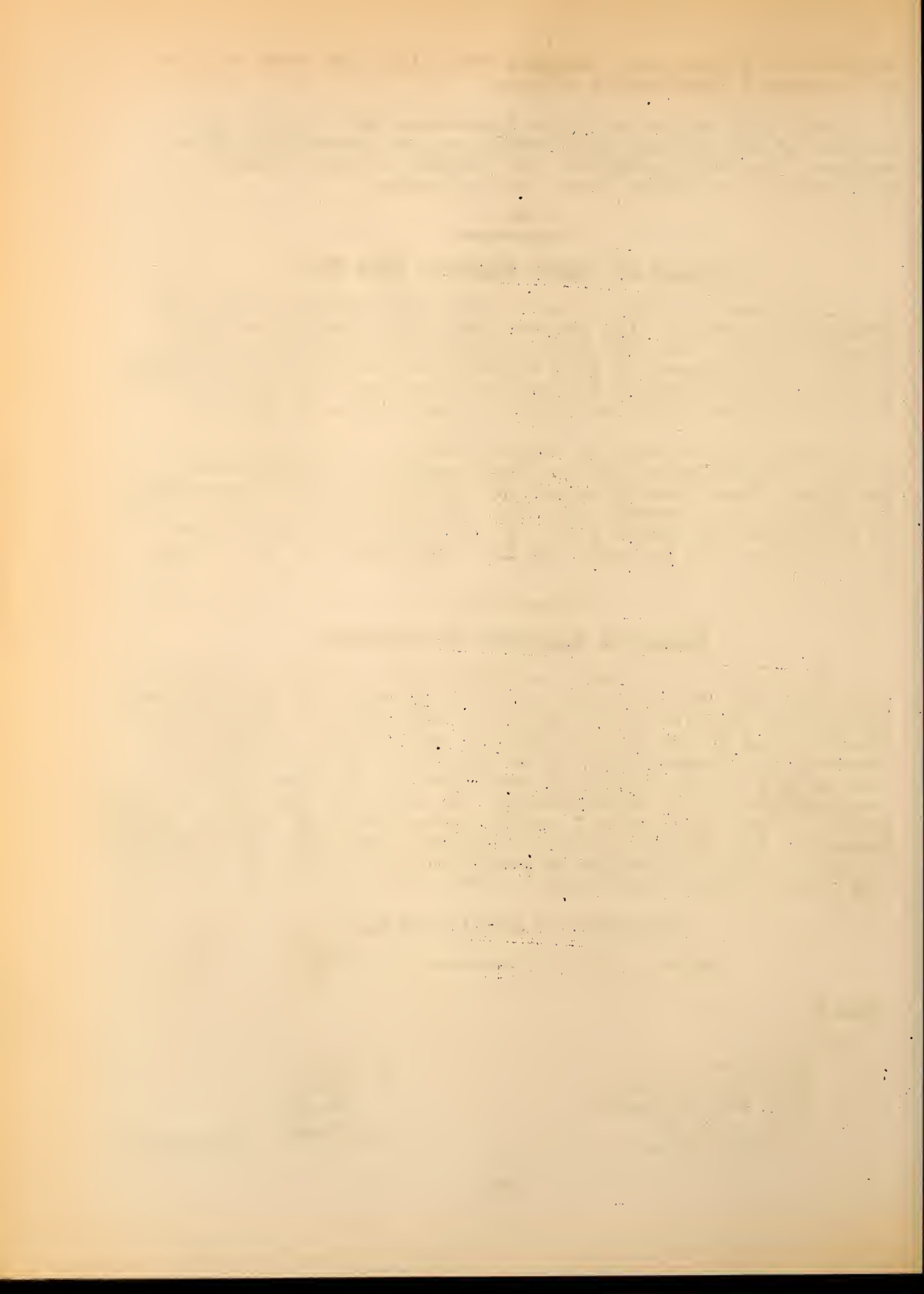
Statement of Profit and Loss

July 1, 1937 to December 31, 1937

INCOME:

Sales:

Supplies	\$1,803.84	
Elementary Texts	338.15	
High School Texts	545.95	
College Texts	56.63	
Total Sales		\$2,744.57



Cost of Sales:

Inventory, July 1, 1937	-----	
Add: Purchases	\$26,006.95	
Deduct: Inventory, December 31, 1937	<u>24,062.73</u>	
Cost of Sales		<u>\$1,944.22</u>
Gross Profit on Sales		800.35

Other Income:

Fines	-----	
Rental Fees	7,293.78	<u>7,293.78</u>
Gross Income		<u>8,004.13</u>

EXPENSES:

Salaries and Wages -Regular	750.00	
Salaries and Wages -Student Help	180.50	
Freight, Express and Drayage	105.10	
Office and Store Supplies Used	165.02	
Sales Tax	<u>66.59</u>	
		<u>1,267.21</u>

NET PROFIT BEFORE ALLOWANCE FOR DEPRECIATION: 6,826.92

Depreciation at rate of 33 1/3 per cent
per year on College Rental Books 3,714.69

NET PROFIT: \$3,112.23

Two Entertainment Numbers this Week

There will be two numbers on the entertainment course this week. The first of them will be a cooperative concert number on Wednesday evening, Emile Baume, a new French pianist, winner of important musical honors abroad.

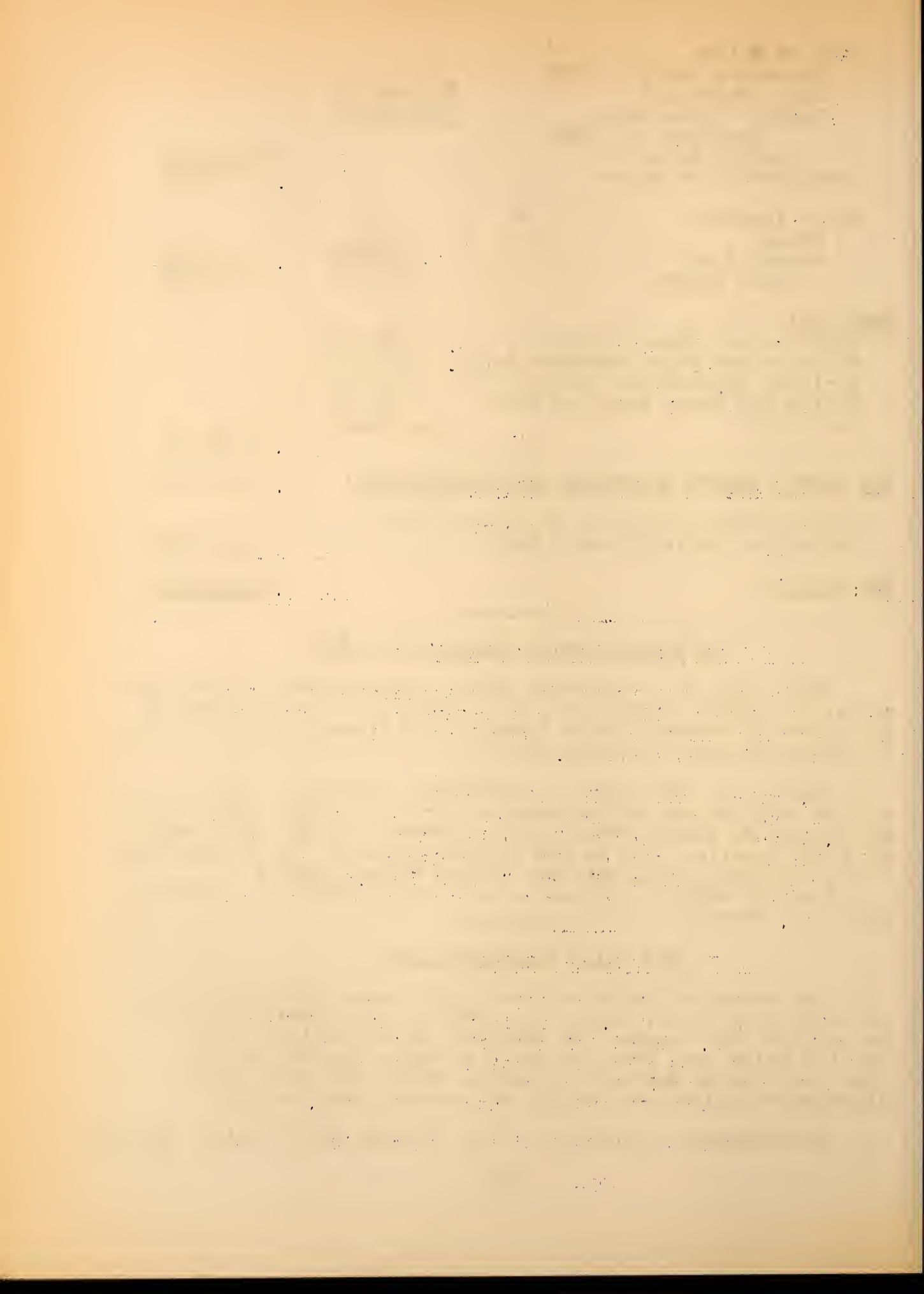
The other, which comes on Thursday evening at eight o'clock will be one of the regular series of forum discussions. Dr. Rupert B. Vance, Professor of Economics at the University of North Carolina, who is the leading authority on the problem of farm tenancy, will talk on, "Farms Without Land."

Faculty members will please see that students do not forget these events.

The Child Guidance Clinic

The Bureau of Child Guidance will conduct its next clinic on January 26 to 28, inclusive. This is the eighth clinic to be held on this campus. In addition to the various case studies which come from our local practice school and from other schools in Southern Illinois, there will be several lectures to which the faculty and students are invited.

On Wednesday afternoon at four o'clock in the Little Theater



Dr. Marvin Sukov will address the group on the topic, "The Structure and Function of the Human Brain." He will use a human brain for his demonstration, calling attention to the component parts and special functions of each part in human behavior. He will discuss items such as: "What parts of the brain are important in thinking?", "In which part is our emotional life located?", "How do we keep our equilibrium in space?". He expects to make reference also to two or three case studies involving pathological conditions. In order to facilitate a clear understanding of the brain structure, he will present slides of neurons of the cerebrum and of the cerebellum, as well as of certain sense organs. To this lecture both students and faculty members are invited. A forum will be conducted in connection with the lecture.

On Thursday afternoon at two-thirty, Dr. Sukov is lecturing to the Women's Club on the topic of, "Character Formation and Childhood". This address will be presented at the Elk's Lodge.

At four o'clock on Thursday afternoon, Mrs. Ethel Richardson, psychiatric social worker, will discuss a number of problem cases which the practice teachers under the direction of critics have investigated during the past two months. There will be eighteen such cases diagnosed. These will be reviewed and suggestions for treatment will be given at this seminar. This meeting also is to be held in the Little Theater. However, only the eighteen practice teachers who have prepared these case studies will be permitted to attend this particular session.

The Scholarship Vote

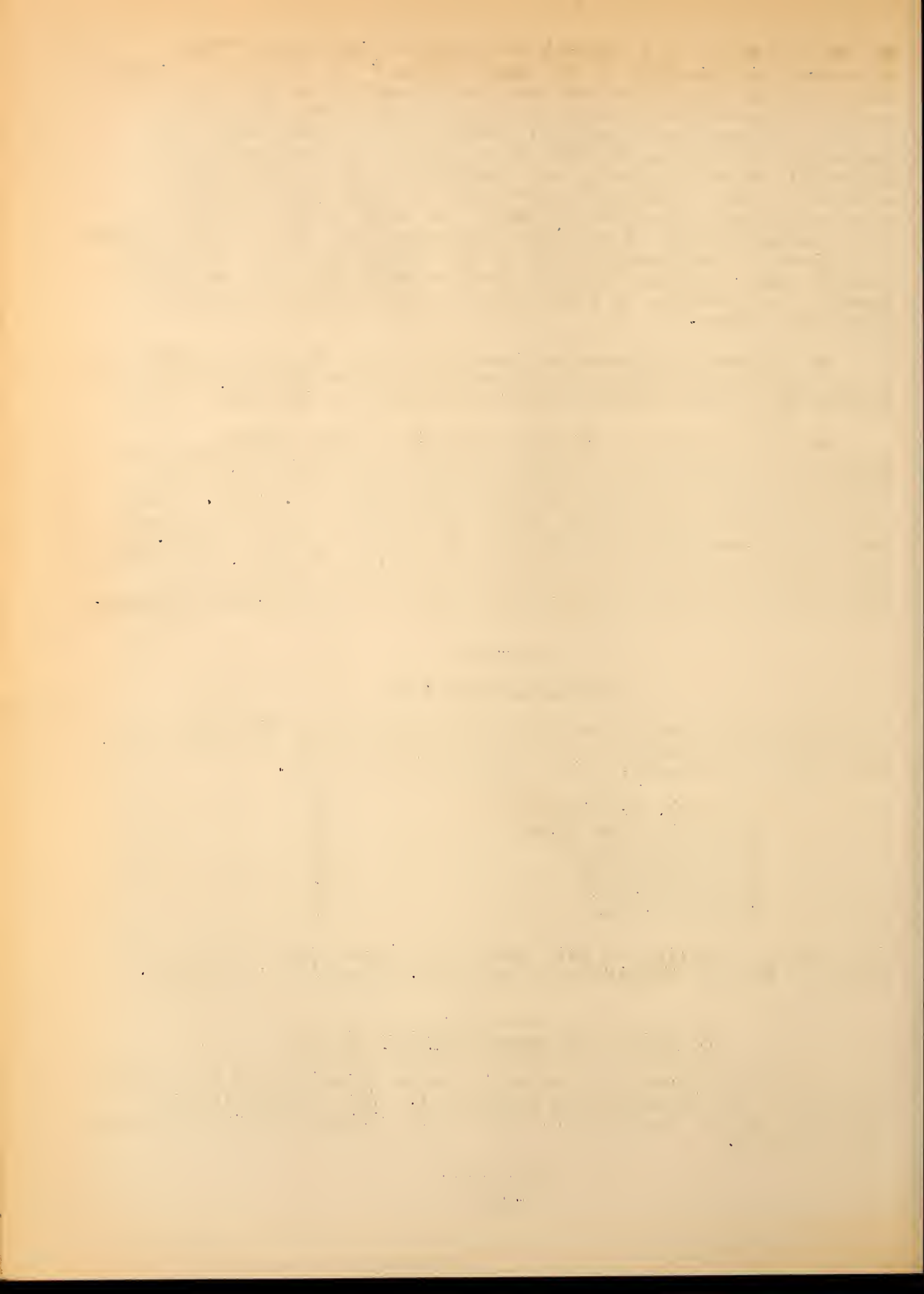
The six students receiving the highest vote from the faculty on the University of Illinois Scholarship are listed below with the number of votes received by each one.

Joseph R. Dillinger	42
Margaret Irene Cisno	34
Elizabeth Zimmer	13
Norman Meinkoth	10
Martha Freeman	9
Winifred Stone	9

The further handling of this matter has been turned over to the Graduate Studies Committee of which Mr. Ragsdale is Chairman.

Material for Annual Catalog is Due

Department heads are asked to bring material for the annual catalog to the Registrar by February 1. This should include tentative class schedules for the fall, winter, and spring terms of next year.



FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

January 31, 1938

Volume 3

Number 20

Meetings

The regular monthly meeting of the faculty will be held on Thursday of this week instead of Monday of next week. The reason for advancing the meeting is that next week we hope the campus will be crowded with visitors for the Farmers' Short Course, and the Little Theater will be in use for this meeting. We hope that this change in the time of the faculty meeting will not seriously discommode too many people.

The members of the Commerce Department will be hosts at the Faculty Senate Tea before the meeting, beginning at three-thirty.

The Council of Administration will meet this afternoon at three o'clock in the President's Office.

The Committee on the Improvement of Instruction will meet on Wednesday afternoon at four o'clock in the President's Office.

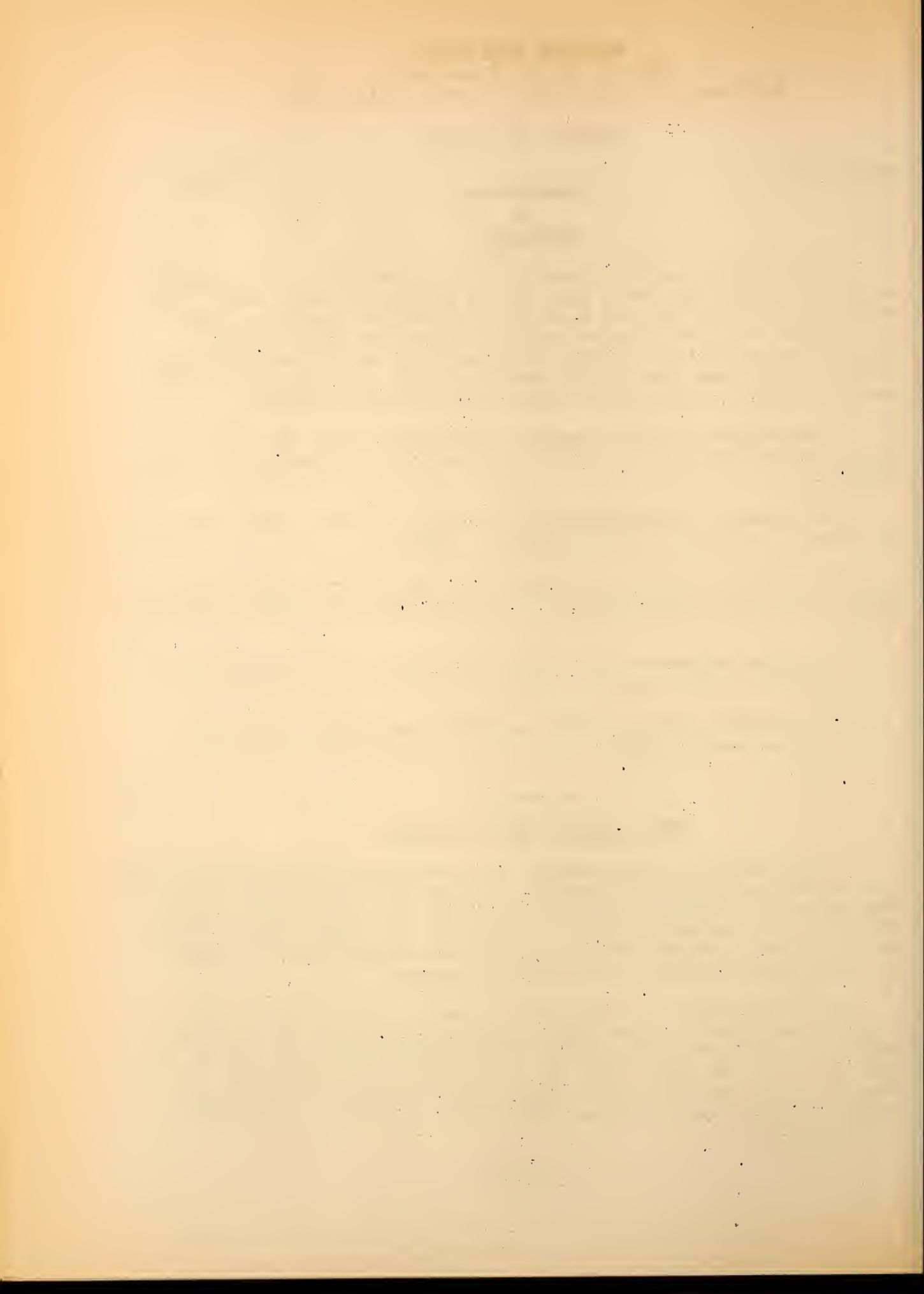
Freshman sponsors will meet Thursday at the chapel hour in Mr. Muckelroy's room.

The Faculty Senate will meet Thursday during the third hour at the usual place.

The Farmers Short Course

This week the Departments of Agriculture and Home Economics are promoting the second annual Farmers and Homemakers Short Course on the campus. The meeting last year was very successful, but it was marred by the fact that it came in the middle of the flood, and the whole campus was disorganized because of the refugees whom we had on the campus.

Mr. Muckelroy has arranged a really fine program which ought to attract a great many visitors and ought to do some good both to farming in Southern Illinois and incidentally to the College. We hope that all members of the staff and all students who happen to come into contact with the visitors will do their best to leave with them a good impression of the College.



Do We All Know What We Want?

I was interested in a statement which Dean Harno of the Law School of the University of Illinois made last week at the meeting of College Presidents which President Willard called. Dean Harno's statement was an extemporaneous response to a statement by the President of MacMurray College, in which he deplored the declining quality of the scholarship of entering freshmen. I think there is a great deal more implied in the statement than perhaps Dean Harno had in mind. The statement is a commentary on college teaching method as well as on the content of courses, since the first principle of good teaching is that the teacher should know where he is going.

The moral of the statement is that the liberal arts colleges must examine their assumptions of value in subject matter very critically and with open minds, they must define their objectives in terms that will appear reasonable to the students and the public, and then set to work to go as directly to the objectives as the limitations of time and the students' intelligence will permit.

Dean Harno's statement follows:

"Professional and technical schools have no trouble with poor freshmen. They know what they want and get it. The complaint about poor material at Illinois is in the liberal arts colleges. They don't know what they want and don't get it."

Three Important Faculty Senate Recommendations

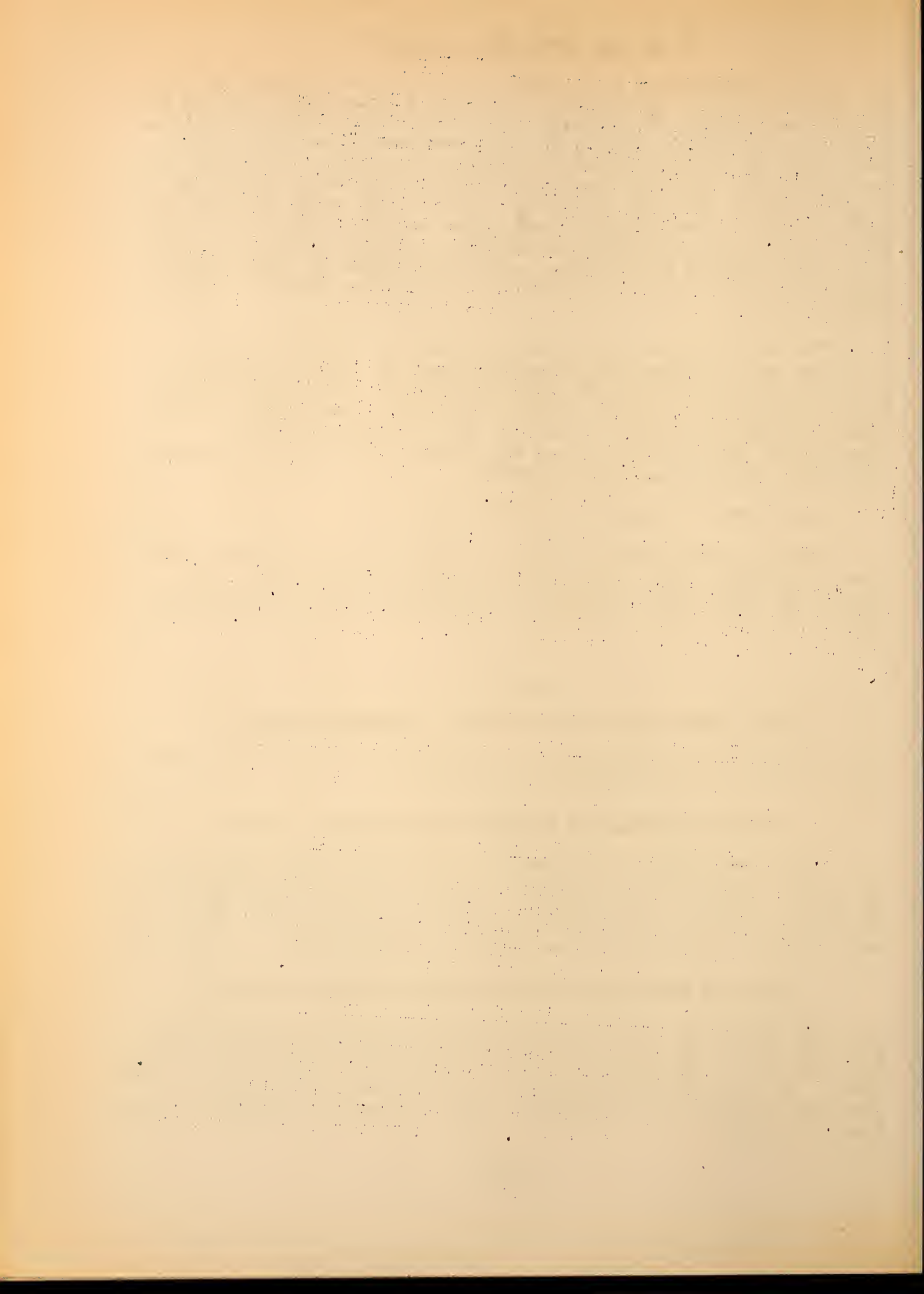
I have a communication from the Faculty Senate in which the following recommendations are made:

1. Catalog Listing of Courses Not Regularly Offered

The Faculty Senate recommends that each department head take from the catalog all courses in his department that are no longer offered, and that he designate in the catalog by the use of some notation that will be uniform for all departments those courses that are offered infrequently.

2. College Representative for Inter-Faculty Meeting

The Board at its last meeting approved the proposal to hold the biennial Inter-Faculty Meeting again next September. The College at Charleston will have charge of planning the program. Mr. Beu of Charleston has asked that a representative from our faculty be designated. The matter was referred to the Faculty Senate.



The Senate recommends that Dean Lentz represent Southern on the program committee for the meeting of the State Teachers College Faculties to be held in Springfield, September, 1938.

3. Coeducational Honorary Fraternity

At the beginning of the year the problem of organizing a purely honorary, scholastic fraternity was referred to the Faculty Senate for study and action. The Senate has engaged in a long correspondence with Phi Beta Kappa, Phi Kappa Phi, and Kappa Delta Pi. For reasons given in the correspondence but too involved to include here, we are unable to persuade either Phi Beta Kappa or Phi Kappa Phi to grant charters to this College.

The Faculty Senate at its last meeting made a definite recommendation that, with scholastic requirements placed as high as possible, a chapter of Kappa Delta Pi be instituted on this campus.

This matter should probably now be referred to the Student Council for further consideration at once.

I am very strongly in favor of establishing Kappa Delta Pi on this campus as soon as possible.

An Announcement for Mrs. Neely

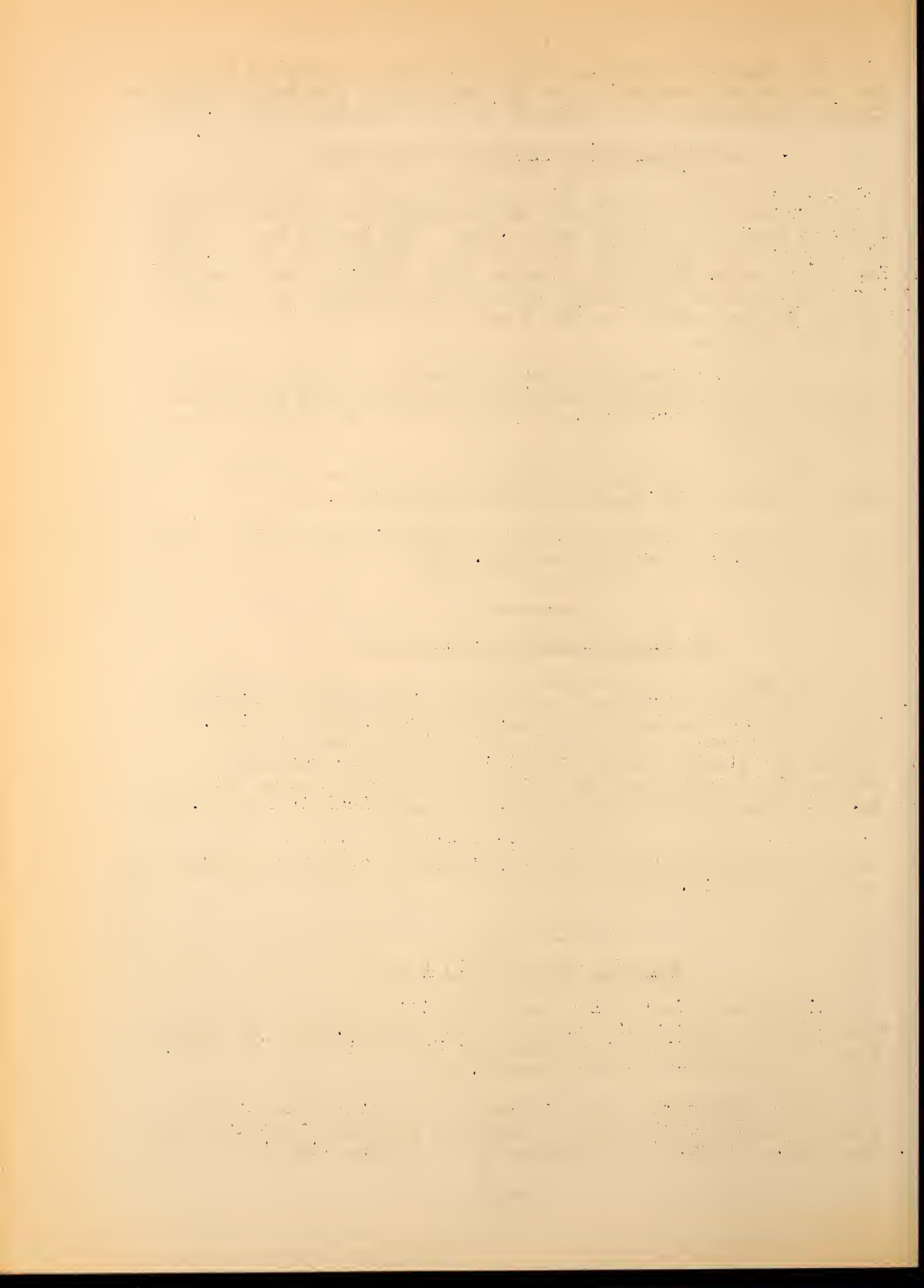
Dr. Spargo of Northwestern University, who is editing Mr. Neely's dissertation, would like additional information about most of the people who supplied the songs and stories. Since there are several hundred individuals who must be looked up, I shall be very grateful if county sponsors and others who visit towns in this area would make some inquiries for me. The information required is non-technical in nature.

If faculty members planning trips will let me know several days in advance, I can assemble the material involving the towns they visit.

Securing Educational Films

The Museum and Visual Education Committee has been apportioned a small sum of money for film rental. By buying a membership in the film library at the University of Illinois, we can secure films rather reasonably.

The departments who are interested in renting silent films from the University of Illinois are asked to turn in to Mr. Thomas F. Barton, Chairman of the Museum and Visual



Education Committee at least by February 7, 1938 a list of five films in the order of their preference. Film catalogs may be secured from Mr. Logan.

Any suggestions from department heads to the committee on visual instruction on the campus will be greatly appreciated.

University of Chicago Alumni Meeting

Mr. John Wright of the History Department has been asked by the Alumni Council of the University of Chicago to arrange a meeting next Friday night for the alumni of the University. Anyone who is interested in attending a dinner with Mr. Charlton T. Beck, Executive Secretary of the Alumni Council, ought to see Mr. Wright early this week.

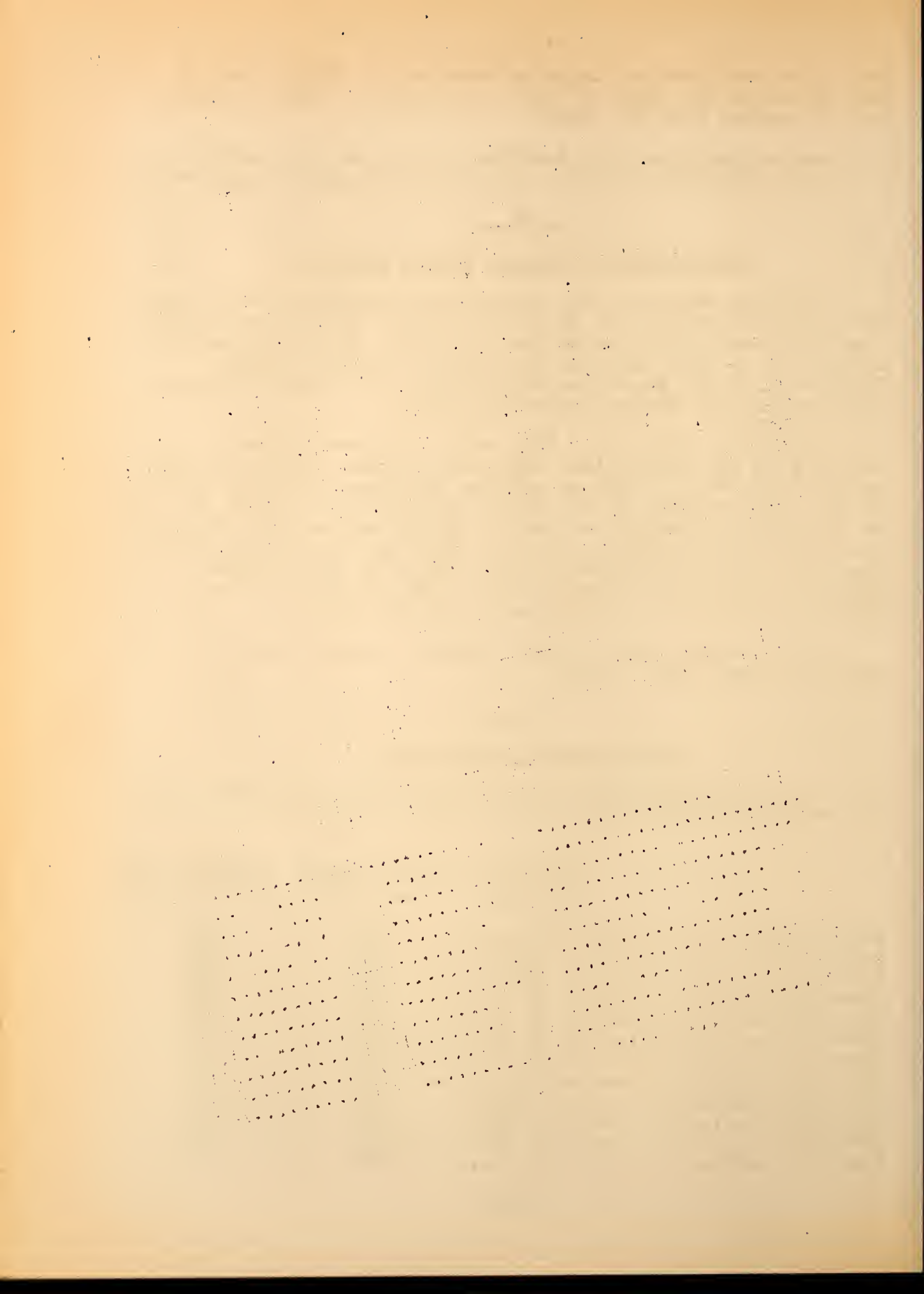
After the dinner, Mr. Beck will show some science pictures in the Auditorium. Quoting from Mr. Beck's letter he will have "five reels of science pictures, a fair sampling of the sort of thing we are doing in visual education; one on Volcanoes in Action; one on The Moon; one on Sound Waves; one on The Nervous System, and one on Body Defenses Against Disease. It is my suggestion that three of these films make a fair showing for an evening. Should there be insistence, however, we might show a fourth film."

The students, the faculty, and the general public are invited to see these films.

Departmental Teaching Load

I am presenting below an analysis of the enrollment of the College by departments for the winter term:

	Full Time Teachers	Total Number Credit Hours	Credit Hours per Teacher
Agriculture	1	384	384
Art.....	2 1/4	455	202
Botany.....	2	453	227
Chemistry.....	4	1248	312
Commerce	3	1164	388
Economics.....	2 1/4	1519	675
Education.....	3	1732	577
English.....	11	3305	300
Foreign Language.....	5 1/5	996	191
Geography.....	2 3/4	1405	511
History.....	5 3/4	2201	383
Houshold Arts.....	1.4	204	146



	Full Time Teachers	Total Number Credit Hours	Credit Hours per Teacher
Industrial Arts.....	1 1/3.....	196.....	147
Mathematics.....	3.....	1430.....	477
Music.....	2.6.....	745.....	287
Physical Education.....			
Men.....	3.....	662.....	221
Women.....	2.6.....	638.....	245
Physics and Astronomy.....	2.....	588.....	294
Physiology and Health Education	1 1/4.....	688.....	550
Political Science.....	1.....	697.....	697
Sociology.....	1.....	972.....	972
Zoology.....	2 1/3.....	510.....	219
Average credit hours per teacher.....			348

Extension classes were not included either in the student load or in the number of full time teachers. This will account for fractions that might otherwise not be understood.

The President's Infantile Paralysis Fund

As was announced in chapel last Monday, a local committee arranged to have the President Roosevelt Birthday Ball in the College gymnasium last Saturday night. The results were very disappointing.

The College had no official connection with the enterprise, but since the proceeds are used for increasing the endowment for a National Foundation for research and treatment of infantile paralysis, it is a worthwhile cause, and some members of the faculty who are in the habit of giving systematically to good causes will probably want to contribute. In order to make it convenient for those people, books of tickets have been placed in the Business Office. They may be purchased at any figure from \$1.00 up. This money will be kept separate from the funds received from the dance and will be forwarded direct to the National Foundation.

The February Harpers

I cannot refrain from commenting on the high quality of the February number of Harpers magazine. The Harper prize essay on The American Way by David Cushman Coyle ought to be required reading for every student in the country.

There is another article, this one anonymous, which should be of interest to a teachers college faculty, particularly to the Education and Practice Teaching Departments. It deals in a somewhat extreme way with some of the stupidities that have crept into the requirements for teachers' certificates.

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

February 7, 1938

Volume 3

Number 21

Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The Committee on Adult Education will meet during the chapel hour on Wednesday of this week.

The Curriculum Committee meeting will be held Thursday during the chapel and third hours in Room 105, Parkinson Laboratory.

Farm and Home Week

As was announced last week, the Agriculture Department and Home Economics Department are promoting Farm and Home Week on the campus, beginning today. We will do everything we can to help them make this enterprise a success, and those of us who are inconvenienced by it, as many of us will be, will bear with the inconvenience good-humoredly because nothing we will do this year will do more toward promoting good will than this meeting should do.

People who are not familiar with the field of agricultural education and organized agriculture in Illinois will not appreciate what a remarkable program the Agriculture Department is presenting. If all of the farm leaders who are scheduled to speak appear, one could hardly imagine a more distinguished program.

Campus Survey

Last week one day I had some time to make a little informal survey of the campus, observing what I thought perhaps a chance visitor to the campus might observe. Most of the things I saw were highly creditable to the College, and the general impression I took away from the survey was good.

I did see one thing in several different places on the campus that I believe ought to be and could be corrected. There are a number of offices and some classrooms that are very badly cluttered up. They need a thorough house cleaning. Books and

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equipment that are not in regular use should be put back in the library or in the laboratory where they belong. Work that has been too long neglected should be got out of the way some evening or should be thrown in the waste basket. Pieces of equipment that are out of place in the halls or classrooms ought to be returned to their places.

Department heads have the right to commandeer the services of janitors and other campus employees to get such things done and each department head ought to be responsible for the parts of the physical plant that he uses. In general, our janitor service is quite good. The responsibility for the sort of thing I am talking about is on faculty members entirely.

Institutional Research at S.I.N.U.

At the meeting of college presidents at the University of Illinois week before last, President Willard of the University offered the colleges of Illinois the results of some studies of problems of higher education in the state, that will be made by the Bureau of Institutional Research at the University. This Bureau of Institutional Research is a very interesting enterprise. Its function is to subject the various departments and agencies of the University to constant critical study. The director of the Institute is C. R. Griffith.

The function which the Bureau of Institutional Research performs at the University of Illinois needs to be performed in every college. However, there are two reasons why it is questionable whether in colleges like ours, it would be a good thing to have this work done by a specialized agency. It seems to me that it is much better to get it done as we are trying to do it here, by the departments themselves and by faculty committees. The first and least important reason is that it costs less and does not add to the administrative overhead, which should be kept as low as possible. The second and most important reason is that when the faculty does the work the problems involved are better understood and are subjected to critical scrutiny from divergent points of view; hence, the conclusions reached are much more likely to be acted upon intelligently and wholeheartedly.

My impression, gained from many observations, not least the reports in last week's faculty and freshman sponsors meetings, is that during the past eighteen months there has been a very large amount of very fine institutional research here; so much that I hesitate to name instances because I will almost certainly forget others that are quite as important. Of the work reported on in the meetings referred to above, we need say no more than has been said. Some other important projects will be reported in forthcoming faculty meetings.



We do not have, and probably will not have a Bureau of Institutional Research; but institutional research is certainly going on, in the best possible way on this campus. Let us keep up the good work.

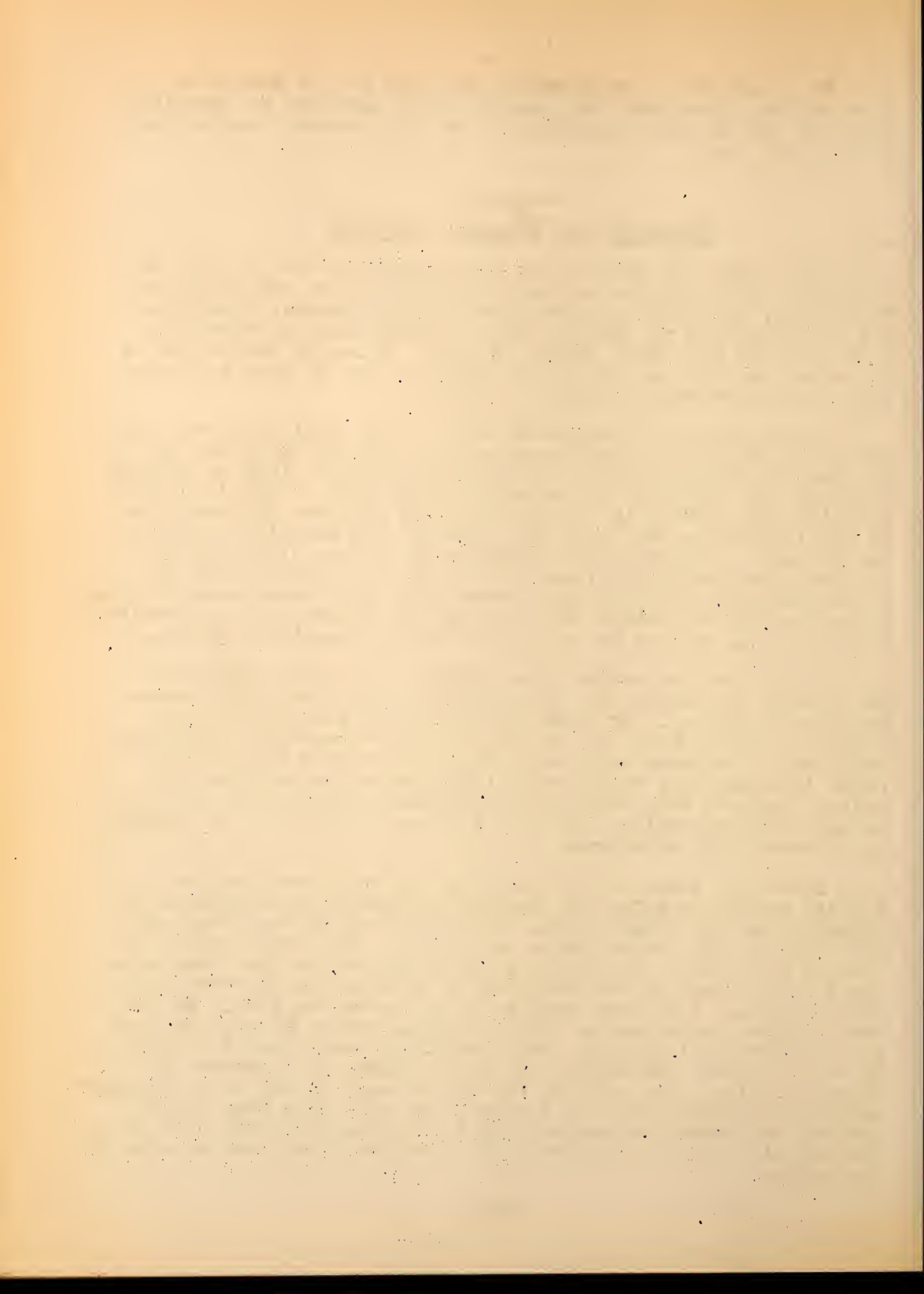
Improving the Students' English

Some weeks ago, one of the new members of the faculty, in a response to an inquiry of how things looked to him after the first term, expressed satisfaction with the general situation, but remarked that the English that students use, particularly on the papers that they write, is poor. This, of course, is an old story on this and all other campuses, but it does not mean that some improvement cannot be made in it.

Two years ago we undertook what I still believe is the most effective program for the improvement of student English, but the program failed because of an almost complete lack of faculty cooperation. The plan is to establish an English clinic class to which any student in any class at any time may be committed by the instructor who finds his written work unsatisfactory in any subject. The student is asked to enter the clinic class at once. No credit is given for work in the clinic class and he is permitted to leave it as soon as he has demonstrated to the instructor of the clinic class and to the instructor who committed him to the class that he is able to write respectable papers.

In most of the cases where student papers are very poor the trouble is simply that the student doesn't think it worthwhile to do better. It certainly is not that he hasn't been taught in high school and in college what reasonable, minimum standards of written work are. The problem that the College faces in connection with good writing is not so much one of having students take courses in elementary rhetoric as it is in making students really feel that they want to or have to measure up to reasonable standards.

Probably, there are two reasons why it is hard to get faculty members outside the English department to cooperate in carrying out the clinic idea. The first one is that they are preoccupied with other things and forget. The other, which is closely related to the first, is that instructors in other subjects have a feeling that English is of no great importance in their fields. I believe this to be an erroneous idea. We do our thinking in language. Good thinking cannot be done without good ability in language. Foggy writing, even when it is done by world famous authorities in other fields, is evidence of foggy thinking. Mr. Lord of Charleston used to say of a prominent educational philosopher of twenty years ago, whom many people admired but nobody understood, that the reason we failed to see through his material was not that it was deep but just because it was muddy.



I think the suggestion that comes from this new member of the faculty touches a most important matter.

The Meeting of the American Association of Colleges

The January 29 number of School and Society contains two articles summarizing the Chicago meeting of the Association of American Colleges. Those members of the faculty who are interested in the general problems of higher education in the United States will find these two articles most illuminating. I am asking Mr. Bosley to put this number of the magazine on reserve for two weeks so that any faculty member who is interested may glance through these articles in the library at his leisure.

The second one, in particular, by Raymond Walters summarizes the whole program of the meeting on which Secretary of the Interior Ickes, Dr. Heinrich Bruening, former Chancellor of Germany, Professor T. V. Smith, President Robert M. Hutchins, and Professor A. J. Carlson all of the University of Chicago, and a number of other distinguished speakers participated. What Secretary Ickes had to say on the subject of, "What's the Matter with Alma Mater?" was particularly challenging.

Meeting of Newspaper Editors Friday

On Friday afternoon, beginning at two-thirty, several newspapermen's organizations representing the small town newspapers of the State of Illinois will meet on this campus. The College is serving as host to this meeting. There will be a banquet at Anthony Hall, and some other features to the program. Mu Tau Pi, the journalistic fraternity, has charge of the arrangements for the meeting. Mr. Beyer is faculty sponsor and Mildred Walker is president of this organization.

Since the members of these organizations are the people upon whom we must depend for our newspaper publicity, it is important that we show them the College at its best. We are asking, therefore, that members of the faculty who come into contact with members of the group do all they can to make a good impression on them.

ORIGINAL ARTICLES

CONTENTS

1. The Effect of the Diet on the Blood Sugar in the Normal Individual and in the Diabetic Patient
2. The Effect of the Diet on the Blood Sugar in the Normal Individual and in the Diabetic Patient
3. The Effect of the Diet on the Blood Sugar in the Normal Individual and in the Diabetic Patient
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FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

February 14, 1938

Volume 3

Number 22

Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The Committee for the Improvement of Instruction will meet on Tuesday afternoon at four o'clock in the President's Office.

The Faculty Committee on Athletics will meet in Mr. McAndrew's office at the chapel period on Thursday.

The Curriculum Committee will meet Thursday during the chapel and third hours in Room 105, Parkinson Laboratory.

An N.C. is Still an N.C.

Some faculty members have apparently placed an interpretation that was not intended on something that was said in faculty meeting last week.

The N.C. has not been abandoned as a grade, and is to be given by faculty members just as it was always given. It is to be evaluated as a "D" in the student's average only when the student has evidently dropped the course for no good reason, and is suspected of having done so in order to save an honor letter average.

As a matter of fact, it is not necessary for faculty members to worry about this at all except to report suspicious circumstances to the Dean of Men or Dean of Women. They will decide, in any given case, whether or not the N.C. is to be evaluated as a "D" for determining a scholarship average.

Change in Chapel Schedule This Week

The chapel schedule this week will be irregular. On Wednesday Soo Yong, noted character actress who played character parts in the moving picture, "The Good Earth", will appear on the chapel program. In order to give her adequate time, the class schedule will be changed and shortened so that chapel

THE HISTORY OF THE

REPUBLIC OF THE UNITED STATES OF AMERICA

FROM 1776 TO 1876

BY

W. D. HOWARD

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will come at ten-fifty. The schedule of classes is as follows:

1st hour	-----	7:50 - 8:30
2nd hour	-----	8:35 - 9:15
3rd hour	-----	9:20 -10:00
4th hour	-----	10:05 -10:45
Chapel	----	10:50

The Drama Festival

On Wednesday, February 16, there will be about eighty-five members of the Egyptian Association of English Teachers on the campus, in connection with the Drama Festival. They are bringing with them twenty-five students selected to represent their high schools in a theme-writing contest. The English teachers of the Southern Illinois State Normal University staff hope that the faculty will join with them in making the visitors feel at home.

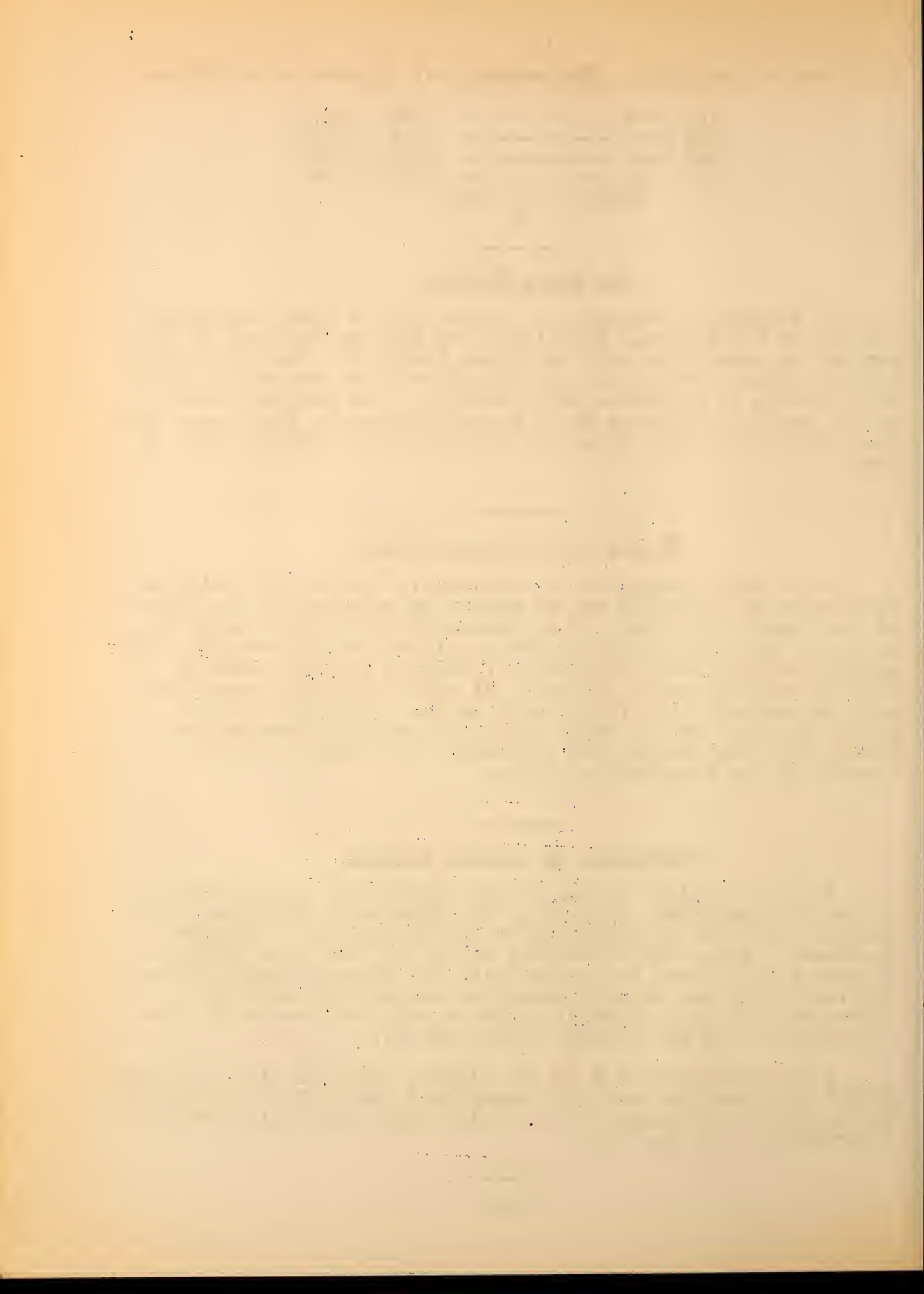
We Are Out of Travel Money

It is embarrassing to be continually calling attention to the continued depletion of our budget as we approach the close of the fiscal year; but, it is necessary to call attention to the fact that the travel account is already over-drawn and that unusual requisitions for travel allowances simply cannot be allowed from now until the first of July. The only money that will be available for travel will be that allowed for the people who work in the rural schools, a moderate amount for county representatives, and allowances for travel made at the request of the President's Office.

University of Chicago Syllabi

We have received a list of the syllabi for survey courses in the Undergraduate College at the University of Chicago that are now ready for distribution by the University of Chicago Bookstore. Since the University of Chicago has been trying to do some pioneer work in reorganizing the undergraduate college curriculum and has unquestionably succeeded very well in a number of fields, I think it might be well for some of the departments to get and examine these syllabi.

I have sent the list to the library where it will be either posted or placed on reserve. Department heads who are interested may go there and examine it and select what they think would be interesting from the list.



For the County Representatives

Several weeks ago several of the county representatives asked for a copy of the outline of suggested procedures which Mr. Lentz prepared a year ago. At that time we did not have copies of this outline available. We now have a small supply of copies of this outline. Any county representative who would like to have a new copy may get one by calling at the office.

Some of the lists of high school seniors from the various counties are already coming in to our office. These may also be had by the county representatives if they have use for them. Their chief use is for a mailing list for the promotion issue of the Egyptian.

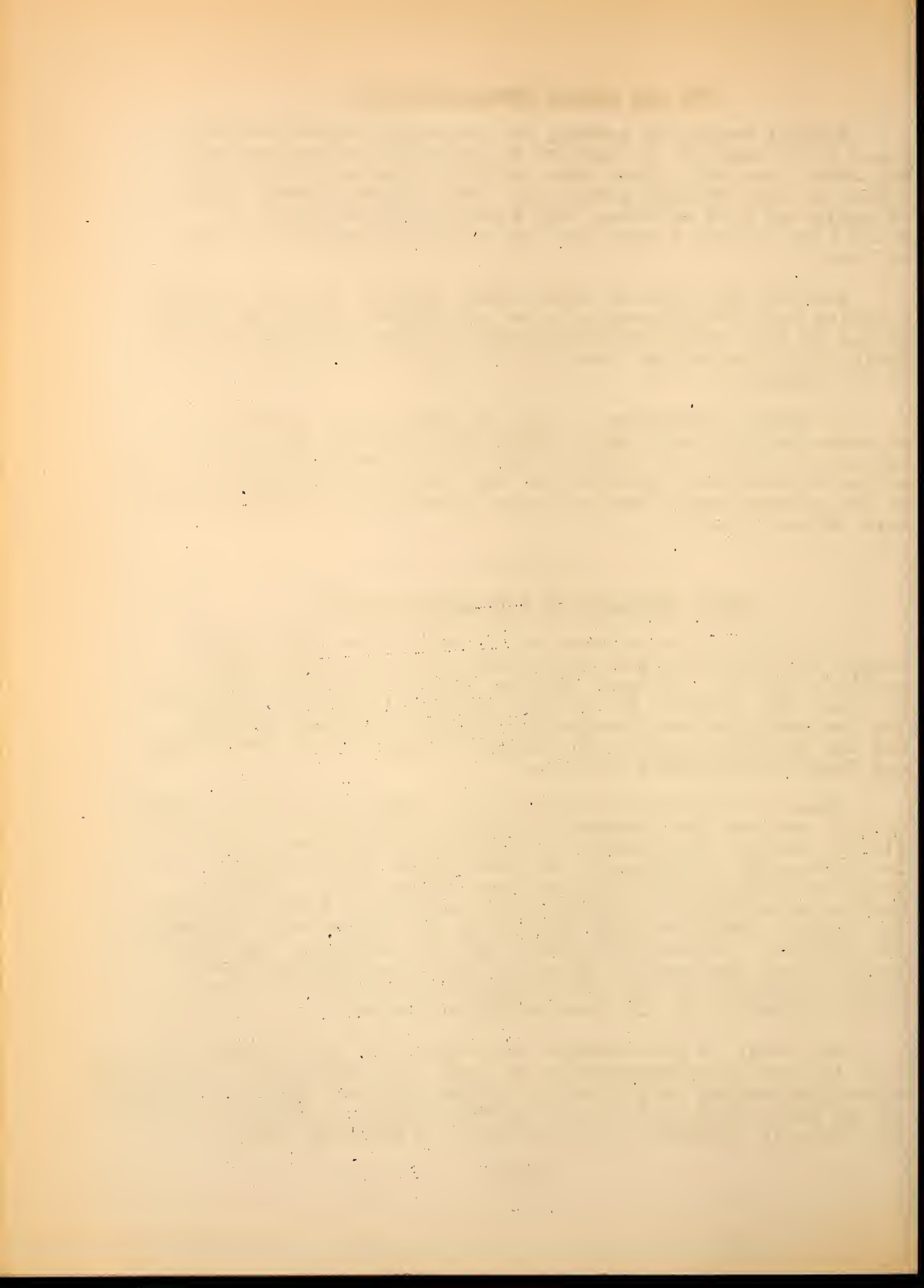
As spring approaches it will be time for the county organizations to begin more active work at their job. As in business, so with the College, the best advertisement is a satisfied customer, and the best way for us to do promotion work in the various towns from which we already have students is to work through them.

Campus Meetings of Non-College Groups

Last week two very important meetings were held on the campus and some important steps were taken to promote the prestige and the interests of this College in directions that, we hope, will promote the general welfare in Southern Illinois. The two meetings were the Annual Farm and Home Week Meeting and the joint meeting of the Illinois Weekly Press Association and Egypt's Associated Dailies.

These two meetings brought to the campus two distinguished college men who are leaders of national prominence in their fields, namely, Dean Mumford of the College of Agriculture at the University of Illinois, and Dean Olson, of the Medill School of Journalism at Northwestern University. The Farm Meeting brought other distinguished leaders in Agriculture to the campus. Both meetings brought to the campus many visitors who had never before had contact with the College. We hope and believe that the general effect of these meetings has been highly favorable to the College and that the more of them we have, the better it will eventually be for us.

The visit of Dean Mumford was especially significant in that it gave us an opportunity to work out a mutually advantageous, agreeable working relationship, between the College of Agriculture at the University of Illinois and this College. This arrangement will make it possible for us to offer to Southern Illinois a



high quality of leadership in agricultural education without spending a large amount of money in expanding our faculty or our facilities. This I regard as a very significant step forward in the development of this College. By means of it we will become the center for the dissemination in Southern Illinois of the services of one of the greatest colleges of agriculture in the United States.

Two other very important meetings are scheduled for the very near future, one the English Teachers Meeting and the Drama Festival, which is announced elsewhere in this bulletin, and the other the Southern Division of the Illinois Education Association. We hope the College may take full advantage of its opportunities in being host to both of these meetings.

What a University Is

"The University is, or should be, so great, its duties to society are, or should be, so diverse, that there is no man big enough to serve as the exclusive model. When able instructors and able administrators differ as to ways and means, it is largely on account of differences in experience. But there can be no difference between them as to the goal which is the increase of, and the diffusion of, understanding. In the joyous quest of this goal we can all join hands in speeding the day when, through this greater understanding, the university takes the lead in the ways of justice on the campus and in the mart."

From "So This is the University?" (Presidential address delivered before the annual dinner of the meeting of the American Association of University Professors, Indianapolis, Indiana, December 31, 1937) by A. J. Carlson, University of Chicago.

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

February 21, 1938

Volume 3

Number 23

Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The Committee for the Improvement of Instruction will meet Tuesday afternoon at four o'clock in the President's Office.

The Faculty Senate will meet Thursday during the chapel and third hours at the usual place.

Final Examination Schedule for Winter Term

The schedule of final examinations for the Winter Term will be as follows:

Wednesday, March 2

7th hour classes - 2:50-5:00

Thursday, March 3

Friday, March 4

1st hour classes - 7:30 - 9:30	2nd hour classes - 7:30 - 9:30
3rd hour classes -10:30 -12:30	4th hour classes -10:30 -12:30
5th hour classes - 1:30 - 3:30	6th hour classes - 1:30 - 3:30

The American Association Meeting

On Thursday of this week I shall leave for the meeting of the American Association of Teachers Colleges at Atlantic City, New Jersey, and shall be gone practically all of the following week. Mr. Miles, Mr. Merwin, and Miss Stein are also attending the meeting. Mr. Merwin is being sent by Kappa Phi Kappa because he is a member of the Board of Directors, and Mr. Miles is being sent by the American Council on Education in connection with the work that he has in hand preparing a system of accounting for state teachers colleges and Miss Stein goes as a national officer of the sorority, Delta Sigma

THE HISTORY OF

THE CITY OF BOSTON, FROM THE FIRST SETTLEMENT TO THE PRESENT TIME.

BY SAMUEL JOHNSON, ESQ. OF BOSTON.

IN TWO VOLUMES.

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Epsilon.

Any matters of urgent importance that require the attention of any of these members of the staff should be brought up before Wednesday noon.

For Sophomore Advisors for the Spring Term

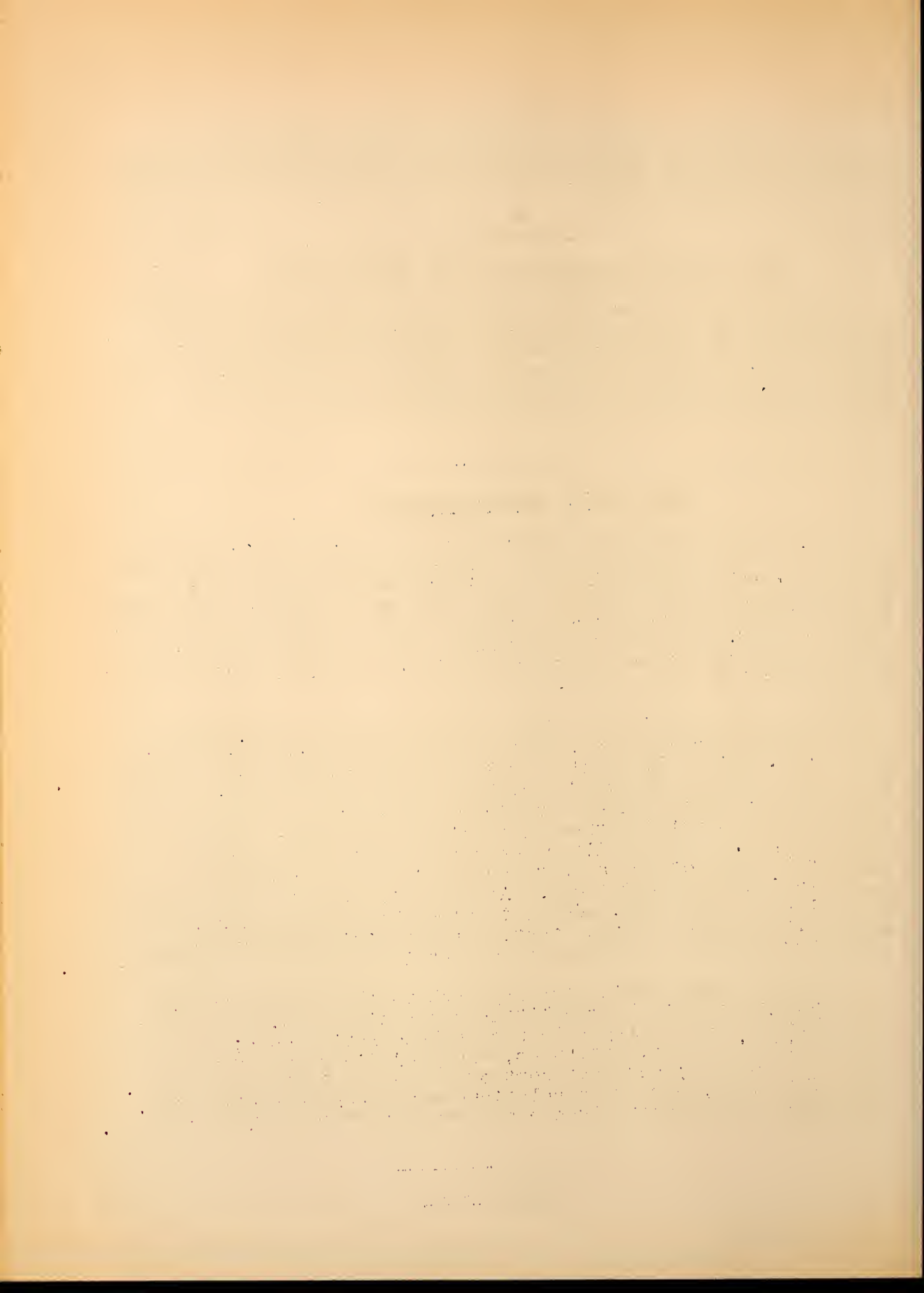
The Curriculum Committee at its meeting last week reduced the physical education requirement for women working in any of the two year courses for certification from six to five terms of work, which is the amount required by the certifying law. The requirement for students in any of the four year courses remains the same as it has been hitherto.

For County Representatives

One of the things not mentioned in the list of suggestions for county representatives which was prepared last year by Mr. Lentz, which I believe is very important, is that each county representative ought to make it a point to get acquainted with the proprietors of the newspapers in the towns of his county. These men are usually people who are by nature quite easy to meet and there should be no difficulty about getting acquainted with them.

The meeting should be very unostentatious. The College representative should not appear to be asking for anything at all. His call should simply be one of courtesy and good will. If an opportunity offers, he might ask how well the student in charge of college public relations is taking care of the job of providing the editor with college news about local people. If the editor seems to have ideas he might also be asked for other suggestions for improving the newspaper relations of the College. All of this depends on the trend of the conversation. The interview should, of course, be managed with the greatest of tact, without giving the appearance of trying to over-do the job of getting publicity for the school.

Before making the approach to the newspaperman, it is always well to know a little about him first: whether or not his paper is a Republican or a Democratic paper; what the editor's ideas, attitudes, and prejudices in reference to education are; and what sort of person he is in other ways. This year, our press relations have been unusually fine. The county representatives can do much to help us keep them so.

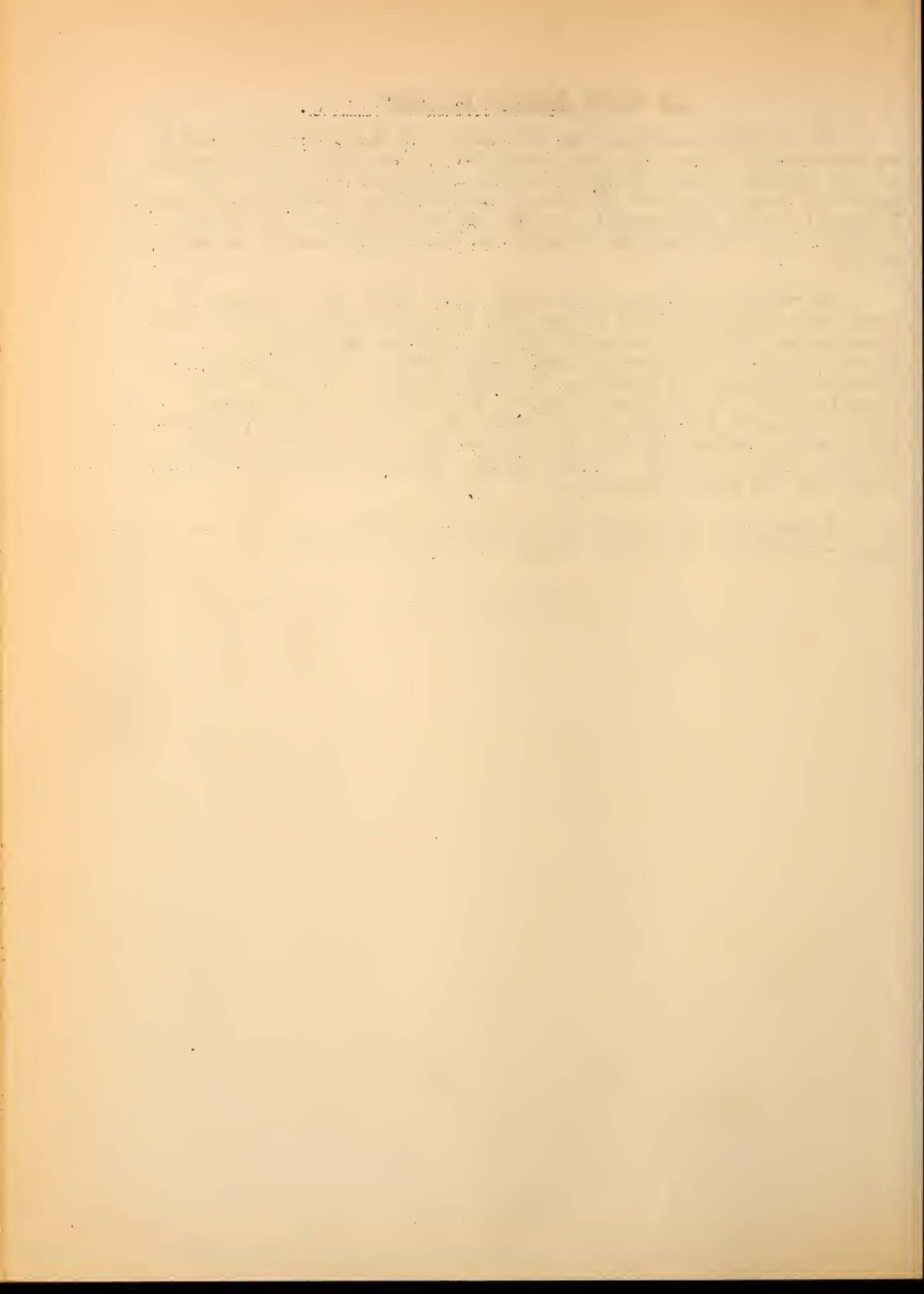


The March Faculty Meeting

The faculty meeting for the month of March will be held on Wednesday, March 16, the first Wednesday after the opening of the spring term. Faculty members will please note this date and keep it clear of other commitments. After this month I hope it will be possible for us to get back on a regular schedule for holding the meeting on the first Monday of each month.

At the March faculty meeting there will be a report on some recommendations on tenure and salary schedules which have come to us through the local chapter of the American Association of University Professors after having originated with the chapter at Normal. I shall want to discuss these frankly with the faculty. There will also be a ten minute report by Miss Kellogg on the work of the Curriculum Committee this year, another by Mr. Thalman on the work of the Child Guidance Clinics, and a third by Mr. Bowden on the work of the Committee on Adult Education.

Presumably the Economics Department will serve tea at three-thirty in the usual place.



FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

February 28, 1938

Volume 3

Number 24

Meetings

The Council of Administration will not meet this week.

The Science Club will meet Tuesday at the chapel hour in the Botany recitation room. The speaker will be Mr. Harry Gearhart of the Conservation Department. His subject will be "The Conservation and Management of Wild Game."

Calls for NYA Students

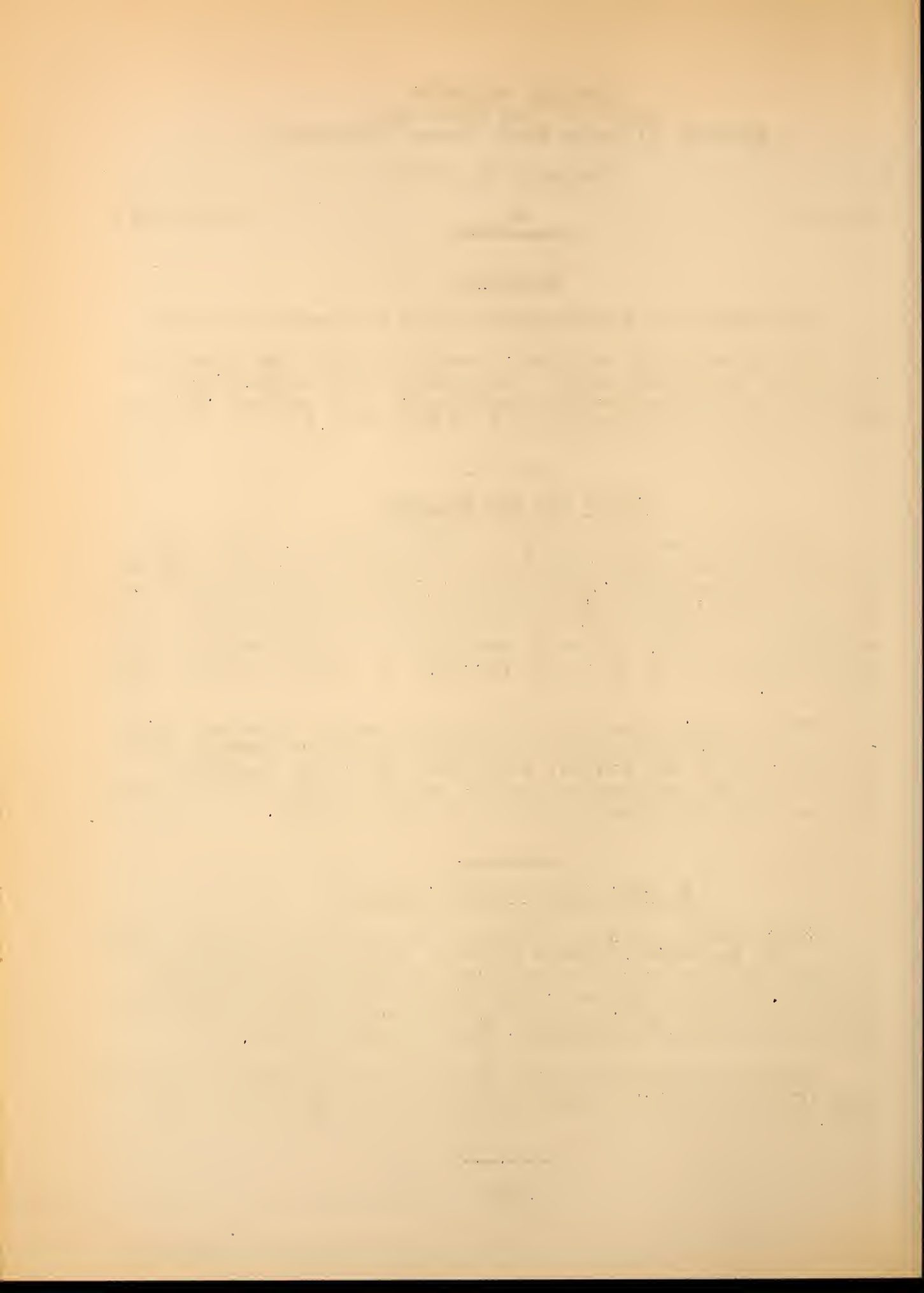
Frequently we have calls for NYA students to help with special emergency jobs that faculty members are called upon to do. The Student Employment Office tries to fill these calls, but it is difficult to do so since students have regular assignments. Sometimes we have rush calls for as many as ten students at a time, and we do not like to ask departments to lend students if it is at all possible to fill the request this other way.

We are asking that if any teacher finds he does not need all of the time assigned to a student for any one month, that he report it to the Student Employment Office so that the student may be assigned to special jobs if needed. This should help not only the student but all faculty members.

Special Call for NYA Students

Since the faculty is acting as host at the tea to be given during the Southern Illinois Teachers Meeting, ten girls and ten boys will be needed to help the committee on March 23rd and 24th. Most of the students will not be working during the spring vacation, and there may be some unused time that they will be glad to make up during the teachers meeting.

Faculty members are asked to report to the Student Employment Office the list of students who are available for such work.



Final Grades Due Tuesday, March 3

Final grades for the Winter Term are due in the Registrar's Office by noon Tuesday, March 3. It is important that they be turned in promptly in order that the office staff may have the grades of the students tabulated for use on registration day.

Registration Procedure for Spring Term

In order to avoid the large number of students standing in line and waiting in the Auditorium, arrangements have been made to register students in alphabetical order and by classes. Registration will begin at seven-thirty. Sophomores, juniors, graduates, and unclassified students will be admitted until eleven o'clock. After that time the freshmen will be registered in alphabetical order as announced in the Egyptian.

Heads of departments and sophomore examiners should be present at seven-thirty and may leave at the completion of their registration which should be before noon. Freshman examiners should be ready for work by ten-thirty, and should be through about three o'clock. Persons in charge of class tickets will need to be present from seven-thirty continuously until the close of registration, as no noon intermission has been arranged.

Faculty members should post grades as soon as they are completed on an announced bulletin board, in order for students to find out their status before registration. It will be impossible for the office to give out the grades on registration day. General registration will proceed in the Gymnasium as was done last term.

A sheet of minimum requirements for the Limited Elementary Certificate and general registration suggestions have been mimeographed and are now available to examiners.

Our Standing Among American Teachers Colleges

We have received a report from the American Association of Teachers Colleges which shows the standing of this school in comparison with the medians of all four-year teachers colleges in the United States. The composite graph showing our standing is shown on the next page. Some explanation is necessary about this graph since, on items III and Vb, a low percentile score is favorable rather than unfavorable. This is probably not a good way to make the graph, but it is the way the officials of the American Association of Teachers Colleges made it.

THE HISTORY OF THE UNITED STATES

The history of the United States is a story of growth and development. It begins with the first settlers who came to the continent, and continues through the years of exploration, settlement, and the struggle for independence. The story is one of a people who have built a great nation from a small group of pioneers.

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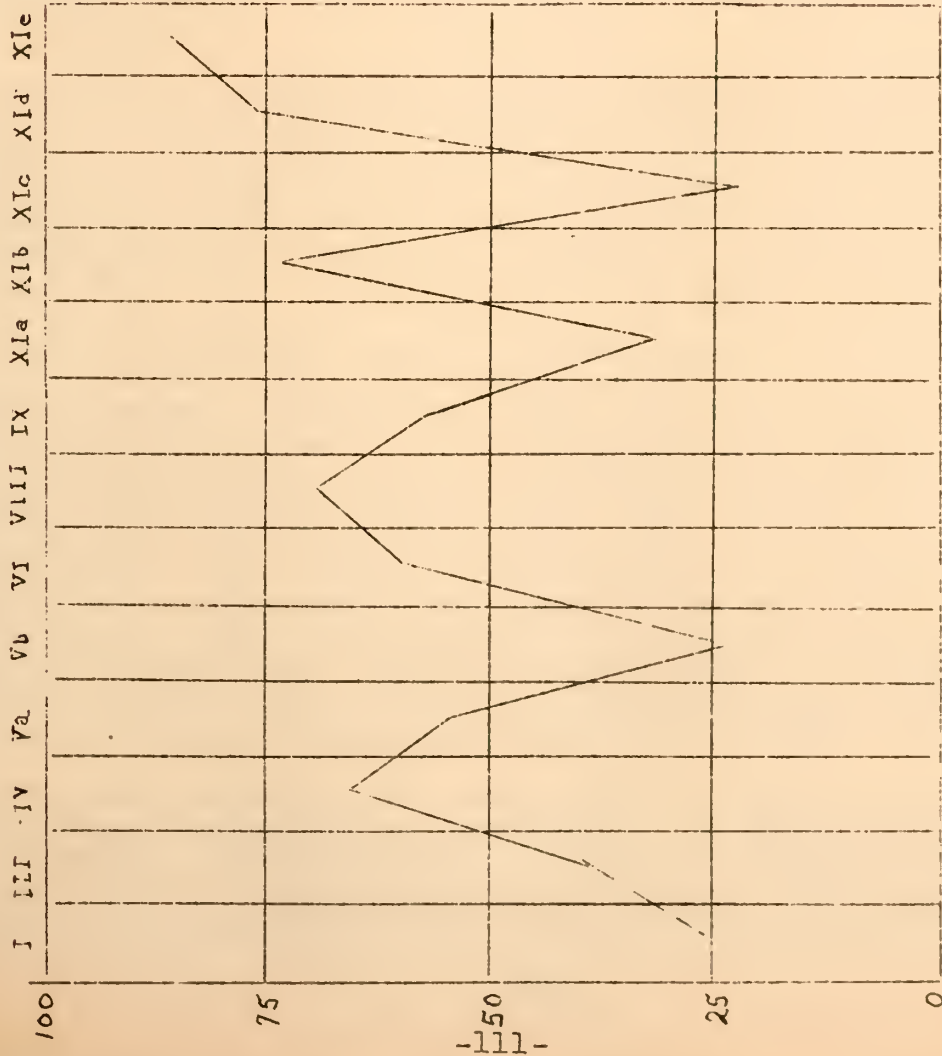
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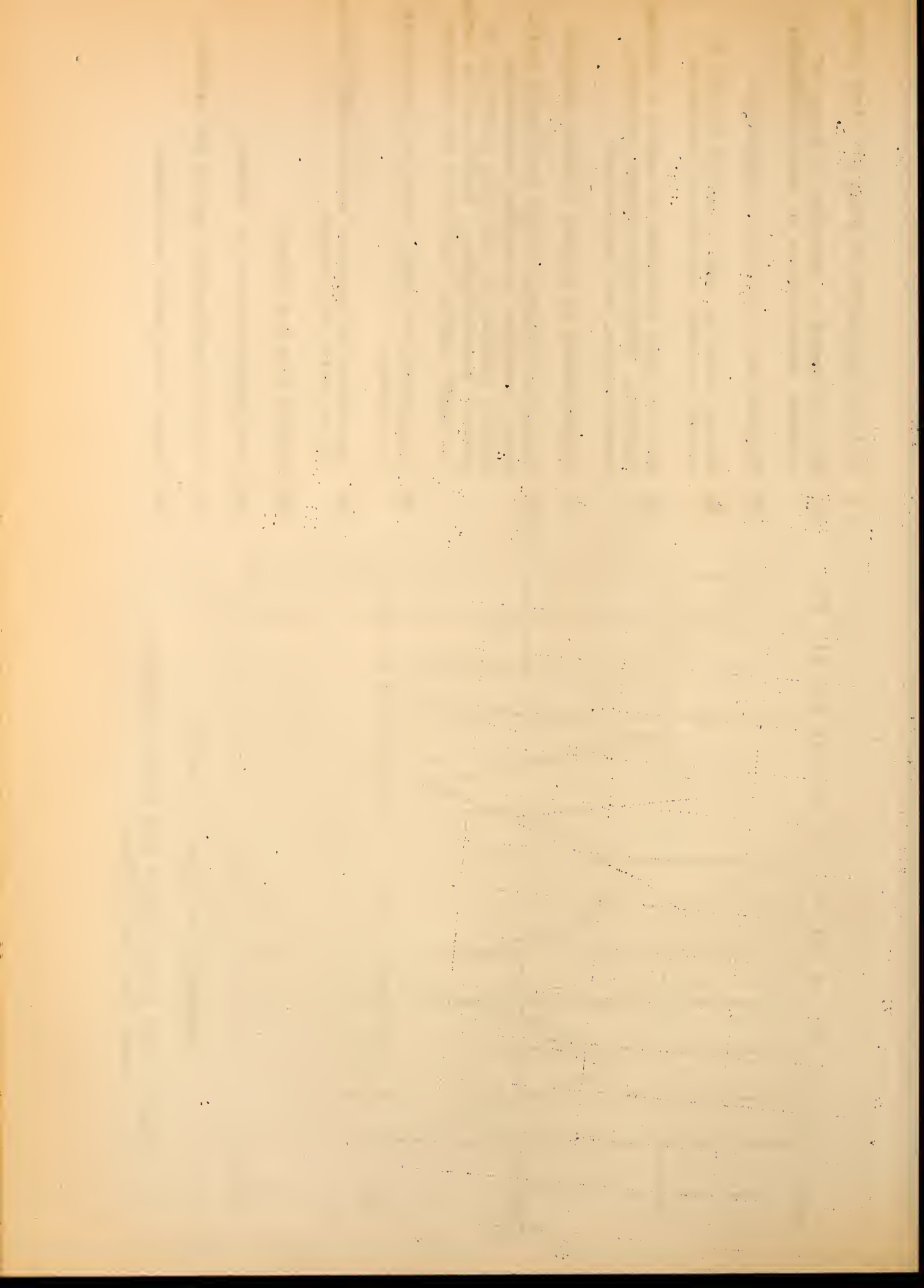
The history of the United States is a story of growth and development. It begins with the first settlers who came to the continent, and continues through the years of exploration, settlement, and the struggle for independence. The story is one of a people who have built a great nation from a small group of pioneers.

- I Ratio of enrollments of final and first years.
- III Ratio of number of schedules in excess of eighteen semester hours to total enrollment.
- IV Weighted score for faculty preparation.
- Va Average teaching load of college faculty in periods per week, exclusive of extension.
- Vb Ratio of total enrollment to number of college teachers. (Enrollment excludes extension, summer session, and duplicates.)
- VI Minimum amount of student teaching required.
- VIII Percent of following health facilities available: provision for medical examination, medical examination each year, correction of defects, hospitalization, doctor and/or nurse and health courses required of all students.
- IX Expenditure for library books and periodicals per student.
- XIa Expenditure for personal service, maintenance, and operation per student.
- XIb Student fees per student.
- XIc Loan funds available per student.
- XId Loans and scholarships granted per student.
- XIe Federal work grants per student.



PERCENTILE STANDINGS 1936-1937

Note: Items II and IIIa of last year's percentile chart have been omitted.



Bearing in mind, then, that we are better than average on items III and Vb, it will be observed that the only places where we are below the median of all the teachers colleges are on items I, XIa, and Xib. Item I is interesting and important since it indicates that we still lose too many of our entering students before they graduate. The Illinois certificating law and long standing habit in Southern Illinois are mostly responsible for this condition, but not entirely so. Some of the causes of our large mortality must be within the college itself. A better social and personnel program should help, the improved curriculum, more careful advisory service to upper classmen by department heads, a high student morale and strong loyalty to the school should all be means of counter-acting this tendency. This year our enrollment shows we have made some improvement on this score. Because of the way the American Association makes its computations and comparisons the real improvement will not show up for two more years. We should keep this standard in mind.

So far as item XIa is concerned, I am inclined to think that a small relative expenditure for maintenance and operation as against instruction and equipment, is not a bad thing, so long as the buildings are not absolutely neglected. In our case, however, our expenditures have been so small that our buildings are in a much worse state of disrepair than they ought to be.

Item XIc is not particularly important, especially since we have a very high rating on Xib, indicating that we are using all of the money we have to the best possible advantage. However, more loan funds and scholarships might well be provided here. We have made some substantial improvement on this matter in the last few years through the courtesy of the local Rotary Club, and through several campus organizations.

The full report, which is posted near the faculty mail boxes shows not only how we stand at present, but presents separate graphs and tables to show what our progress has been compared with national norms during the last five years on each of the following items: expenditure for library, faculty preparation, student teacher ratio, and teaching load in periods per week. On all of these items but one we are making improvement. On faculty preparation and on expenditures for library we are improving very much faster than the average of the colleges. The place where we are dropping off is on student teacher ratio, where our increases in faculty have not quite kept pace with our increases in enrollment. This, of course, calls for substantial increases in funds for salaries.

On many important matters, where I believe our school would stand very high, no comparisons are made by the American Association. Indeed, on some of the most important matters of all no objective comparisons are possible. The quality of the teaching, the morale of the faculty, the relations that exist



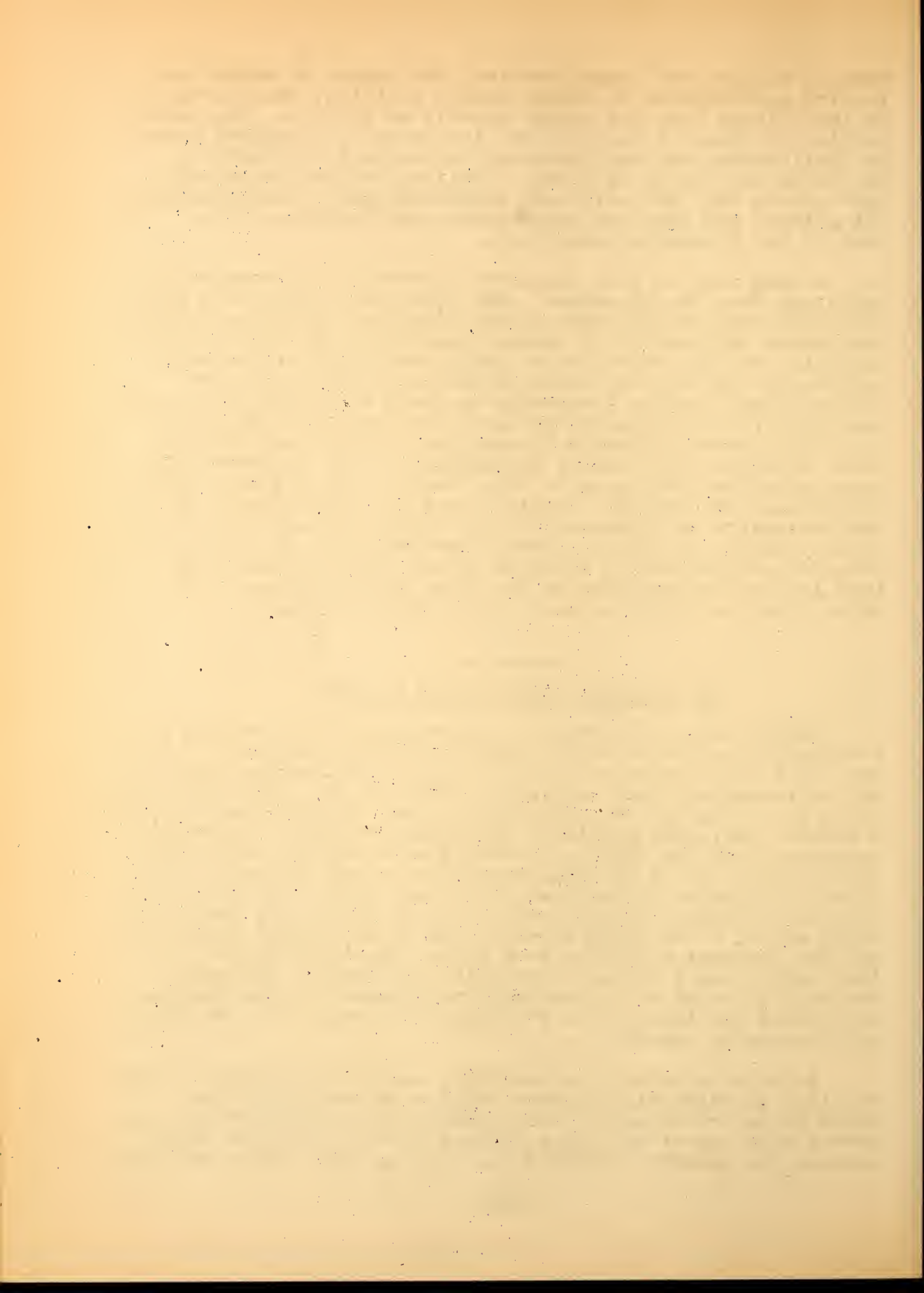
between faculty and administration, the degree to which the faculty participates in making school policies, the relations of the college with the public schools of its area, the general public relations of the college, its power as a general agent of civilization and enlightenment in the region it serves, all these and others in which, I believe, we are doing well, are matters that by their very nature escape the standardizers altogether, yet they are indubitably more important than most of the standards enumerated.

Coming back to more objective factors, some conspicuous omissions from the standards with which our college has been seriously concerned lately, are the character of the curriculum, the amount and quality of student personnel service, the exploration of such frontiers of public education as the child guidance clinic and the adult education movement, faculty publications, faculty leadership in state and national learned societies, the development of extension service to improve the public schools through classes for teachers and through other contacts, the careful development of the few promising young scholars who happen to come first to the college, the development of graduate extension work in cooperation with the University of Illinois, and the sound business management of the college as a tax supported institution. All these are also not definitely included in the standards used for this American Association of Teachers Colleges report. On these also, our college would not be found wanting.

Is Idealism Alive on Our Campus?

Within the last month two rather significant remarks have been made to me in which the word "idealism" was used. I am sure that the meaning in each case was the colloquial and not the philosophical one, and in what follows, the word will continue to be used in the colloquial sense. On the first occasion a rather ruthlessly practical individual who is not directly connected with the college, listened to a somewhat visionary speech which one of the representatives of the College made about its mission in Southern Illinois. After the speech was over, he remarked somewhat cynically that he thought that it might not be a bad thing to make such an idealistic appeal. I got the impression that he took it for granted that the idealistic appeal would of necessity be somewhat insincere, but that it might be a good thing to impress a naive public. I resented the implication for several reasons, some of which will presently appear.

A few days after this incident, one of the members of the faculty, in discussing another college in the Middle West where there has recently been a change in administration, reported that one of the older members of the faculty of that college was greatly disturbed because, he said, since the new



administration has taken charge, idealism is disappearing from the campus. This older faculty member felt that this was a dreadful thing to happen to the College. If it is true, I would feel so too. I do not think it likely that it is entirely true, for so basic a human intuition as the yearning for high purposes is not likely to perish so easily, least of all on a college campus. Still, even if idealism is only suffering a minor eclipse, the situation is serious enough.

These two incidents set me thinking about whether it might not be true that, on this campus, we also have emphasized too much the material development of the college and perhaps the immediate scholarly success of students and faculty to the neglect of the sort of things that Wordsworth had in mind when he wrote,

"Great God, I'd rather be
A pagan, suckled in a creed outworn
So might I, standing on this pleasant lea
Have glimpses that would make me less forlorn."

"Where there is no vision the people perish," and where else in all this region shall clear vision abide if not on our campus? Through our public relations work and through the county representatives and in several ways, we have been working hard in the last three years to follow the Biblical example that "Neither do men light a lamp, and put it under a bushel, but on a stand; and it shineth unto all that are in the house. Even so let your light shine before men;" I believe that it is extremely important, not only for our College but for all colleges to put up their light, if they have any, especially in these sorely troubled times. But while we are doing so, let us not forget that it is even more important that we first have a pure and clear light to put up. There is not much object in extending the influence of the school unless that influence shall be one that ennobles, enriches, and dignifies human life at every point at which it touches the region. It is our first job here to nourish the light of learning in all of its many facets, but especially in those facets where vision, idealism, high human values, and high human dignity are involved.

The great professions of law and journalism, that should share the responsibility for supplying vision and enlightenment, have been quite largely prostituted by the great interests whose servile agents they have become. The ministry labors under serious institutional and doctrinal handicaps in a world whose present mood does not give the church much chance, even if it had the vitality and the disposition to try to build its visions into realities. Our profession remains almost the only one which still is free enough, clear-headed enough, and disinterested enough to be trusted with the job of trying to show the way forward. We must guard the integrity of that profession jealously both from inner weakness and from outer attack.

1. The first part of the paper is devoted to a general discussion of the problem of the existence of a solution of the system of equations (1) for arbitrary values of the parameters α and β . It is shown that the system has a solution if and only if the condition $\alpha + \beta = 1$ is satisfied. This condition is also necessary for the uniqueness of the solution.

2. In the second part of the paper, the problem of the construction of the solution is solved. It is shown that the solution can be expressed in the form of a series in powers of the parameter α . The coefficients of this series are determined by the method of successive approximations.

3. In the third part of the paper, the problem of the stability of the solution is solved. It is shown that the solution is stable with respect to the initial conditions if the condition $\alpha + \beta = 1$ is satisfied.

4. In the fourth part of the paper, the problem of the asymptotic behavior of the solution is solved. It is shown that the solution tends to zero as $t \rightarrow \infty$ if the condition $\alpha + \beta = 1$ is satisfied.

5. In the fifth part of the paper, the problem of the construction of the solution for arbitrary values of the parameters α and β is solved. It is shown that the solution can be expressed in the form of a series in powers of the parameter α . The coefficients of this series are determined by the method of successive approximations.

6. In the sixth part of the paper, the problem of the stability of the solution is solved. It is shown that the solution is stable with respect to the initial conditions if the condition $\alpha + \beta = 1$ is satisfied.

7. In the seventh part of the paper, the problem of the asymptotic behavior of the solution is solved. It is shown that the solution tends to zero as $t \rightarrow \infty$ if the condition $\alpha + \beta = 1$ is satisfied.

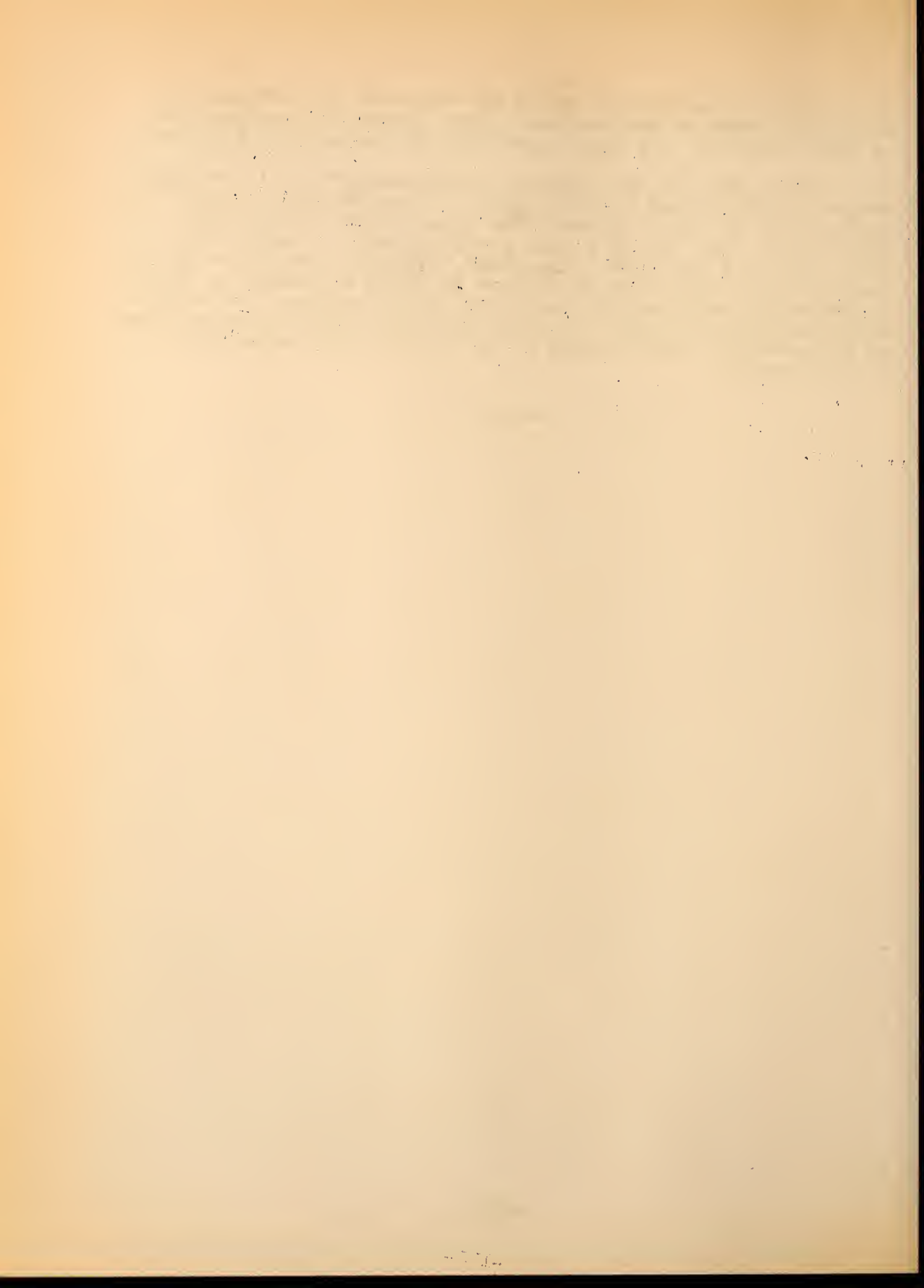
8. In the eighth part of the paper, the problem of the construction of the solution for arbitrary values of the parameters α and β is solved. It is shown that the solution can be expressed in the form of a series in powers of the parameter α . The coefficients of this series are determined by the method of successive approximations.

9. In the ninth part of the paper, the problem of the stability of the solution is solved. It is shown that the solution is stable with respect to the initial conditions if the condition $\alpha + \beta = 1$ is satisfied.

10. In the tenth part of the paper, the problem of the asymptotic behavior of the solution is solved. It is shown that the solution tends to zero as $t \rightarrow \infty$ if the condition $\alpha + \beta = 1$ is satisfied.

In a very real sense the ark of the covenant of civilization is in the hands of the teachers, more especially the teachers of North America, and most especially of the college teachers.

I hope that in our "getting and spending" for the visible, material college and for ourselves, we may not "lay waste our powers" to such a degree that it may also be said about this College that it is losing its idealism. I understand full well that the term, "idealism", requires definition in detail, but, whether it be defined in terms of beauty or truth or sanctity; civic righteousness or social justice, or in any other legitimate terms, I believe that the general connotations of the word are clear enough so that we may all understand what it means.



FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

March 14, 1938

Volume 3

Number 25

Meetings

Because of an unforeseen obligation, the March faculty meeting will be held on Thursday, March 17, instead of on Wednesday, March 16, as was previously announced.

List of Recent Faculty Recognitions

Miss Mildred Walker, who is handling the public relations work for the school, needs to have a complete list of publications by members of the faculty for 1937-1938 and also of other academic honors of national, state, or local scope that may have been received. In listing the publication, we will need the name of the publication, the name of the magazine, and the date; and in listing the academic honors, a reasonably full explanation of the recognition and its significance should be given.

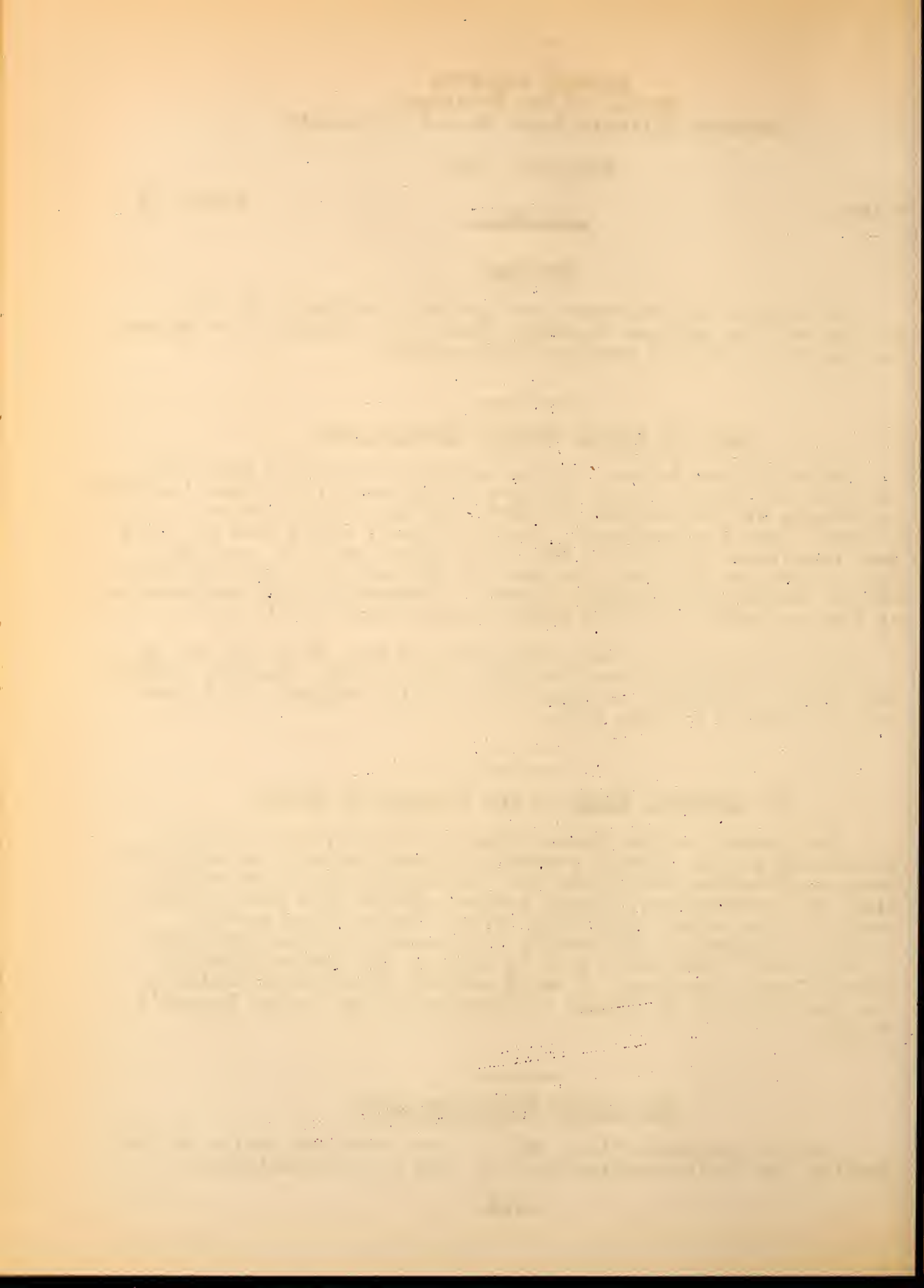
This information should be placed in Miss Walker's box in the Business Office before Thursday, March 17th. Faculty members will please cooperate in this. It is false modesty not to report on matters of this kind.

Mr. Lawson's Study of the Validity of Grades

Mr. Lawson, of the Brush School, has an article in the Elementary School Journal reporting a study made in an extension class at Waterloo concerning the validity of grades on essay types of examinations. Every teacher should find this article worth reading about examination time. One wonders whether faculty judgment of the quality of answers to questions given in their own tests would vary as much as the grades given by Monroe County teachers. I would predict that the variation on the faculty would be almost as great as it was in Mr. Lawson's study.

For County Representatives

County representatives who have not received copies of the Obelisk for their counties may get them in the President's



Office. If these books are to do us any good this year, they ought to be sent quite soon.

Incidentally, the Spring Term is the term in which the major part of our activity in the counties should be carried on. In carrying it on, we should be careful not to do anything of which the Principal of the high school in question does not fully approve. His good will over a period of years is very much more important to us than the good will of any or all the members of the present Senior Class.

Membership in the Illinois Education Association

The Southern Division of the Illinois Education Association will be held here in the College on March 24th and 25th. Membership blanks and receipts for the annual dues are to be had in the Business Office.

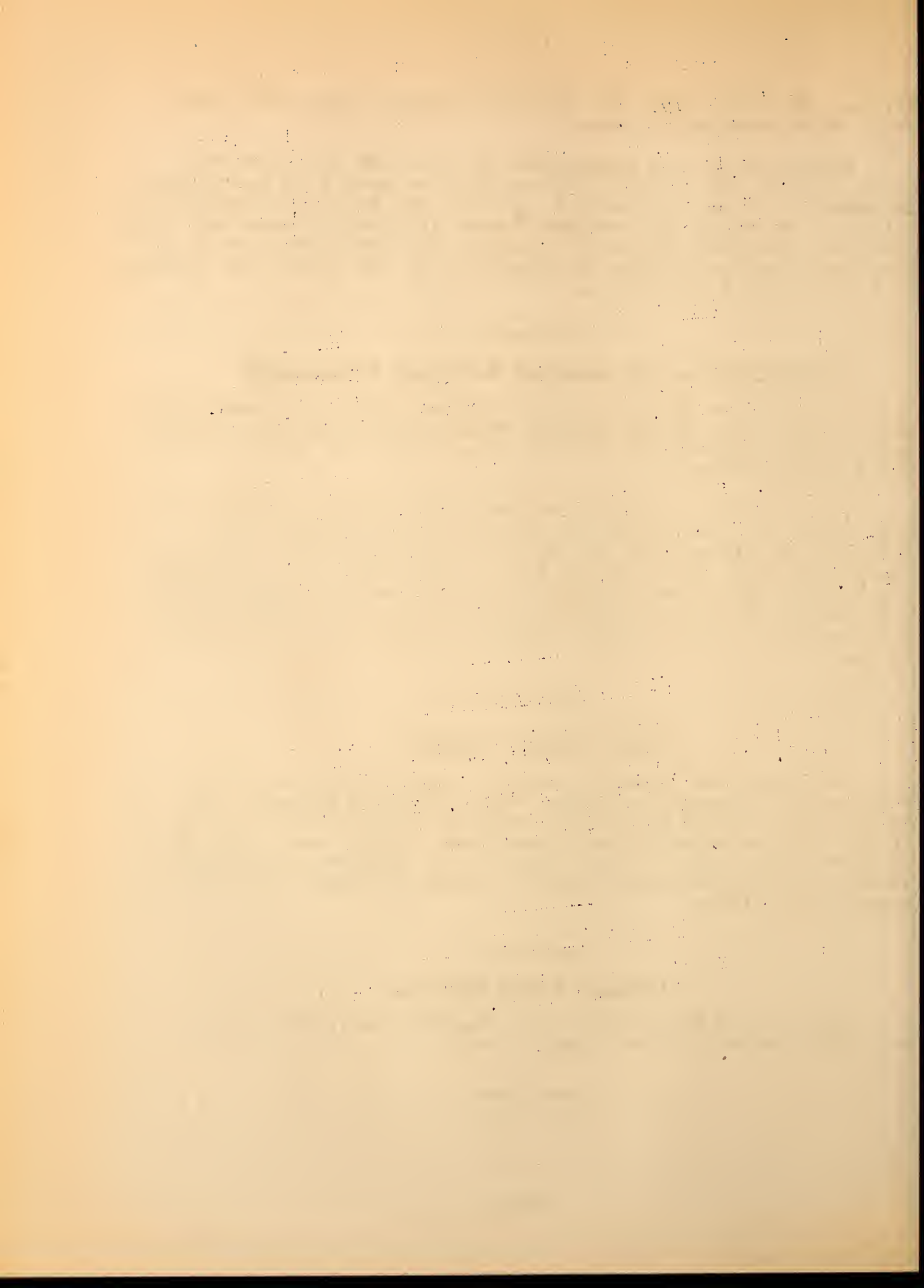
It has been the custom for many years for all members of the faculty of this College to join the Illinois Education Association. Since this school is a teachers college, with an especially close relationship to the public schools, and since the Illinois Education Association is the one organization that represents all of the schools of the state, it is only proper that members of the teachers college faculty should be members of it.

Jitney Players Tonight

On Monday and Tuesday evening, respectively, the Jitney Players will present the plays, "Lady Audley's Secret", and "Diplomacy". These plays are being given under the auspices of the College Entertainment Committee. It is hoped that the faculty members will do what they can to overcome the disadvantages of the dates by getting as many students interested in going as possible.

Faculty Senate Meeting

The Faculty Senate will meet Thursday during the chapel and third periods in the usual place.



FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

March 21, 1938

Volume 3

Number 26

Meetings

The Council of Administration will meet Tuesday afternoon in the President's Office.

Mr. Brown would like to meet the following people in the President's Office at four o'clock this afternoon: Mr. Abbott, Mr. Thalman, Mr. Ragsdale, Miss Barbour, Mr. Dallman, Mr. Mayor, Miss Stein, Mr. Schroeder, Mr. Schneider, Mr. Muckelroy, and Mr. Bosley.

The Faculty Senate will meet Thursday during the chapel and third hours at the usual place.

Change in Schedule Thursday and Friday

Due to the meeting of the Illinois Education Association on this campus Thursday and Friday, the class schedule for Thursday will be as follows:

Thursday, March 24

1st hour-----	7:50- 8:30
2nd hour-----	8:35- 9:15
3rd hour-----	9:20-10:00
4th hour-----	10:05-10:45
5th hour-----	10:50-11:30
6th hour-----	11:35-12:15
7th hour-----	12:20- 1:00

School will be closed on Friday.

A State Course of Study Committee

Mr. Stearns has been invited by the State Department of Education to prepare the natural science part of the new revision of the Illinois Course of Study for rural schools that is now in preparation. He has been asked to secure a committee to help him with this work. He is asking the following faculty members to serve on this committee: Mr. Gersbacher, Mr. Young, Mr. Bosley, Mrs. Barnes, Dr. Hinrichs, and Mr. Muckelroy.

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LIBRARY

Mr. Stearns will call this committee in due time. Preparation of these outlines for the State Course of Study is a fine opportunity for this school. I hope it will be possible for each of the members of the committee to give it all the time that it will require.

The Mexican Basketball Trip as Education

The basketball squad has returned from Mexico City after ten days in Mexico City as the guests of the Mexican government and the Mexican Y.M.C.A. They bring most enthusiastic reports. This trip is a conspicuous example of the kind of extra-class, non-textbook education that ought to be constantly promoted in any college. Everything that is important for students to learn is not found in the formal curricula of a college. Formal curricular education alone is not enough to insure civilized attitudes and outlooks. German scholarship seems to have failed to civilize the German people. Incidentally, it is interesting to speculate what might have been the effect on the politics of Europe if for a hundred years past there had been many contacts between the different peoples like the ones our basketball team made in Mexico.

Students in passing through college should have direct or indirect contact with as many other points of view and other cultures as it is possible for us to give them. Such experiences as the visit of the Chinese actress, the Mexican trip, the showing of the Bryan films of Nazi Germany and many others that could be named are not only good things to have, but they are essential to a complete college education. They are particularly so in a small college that is far removed from the great urban centers of the country and is therefore exposed to the danger of provincialism.

Activities of this kind make education a strenuous business but this is not necessarily an objection to them. We need more of them and better ones.

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FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

March 28, 1938

Volume 3

Number 27

Meetings

The Curriculum Committee will meet Thursday during the chapel and third hours in Mr. Thalman's recitation room.

The Council of Administration will not meet this week.

Report of the Federal Advisory Committee on Education

On September 19, 1936 the President of the United States appointed an Advisory Committee on Education to undertake a complete survey and appraisal of all the activities of the Federal Government in education. This committee consisted of twenty-two outstanding leaders in education in the United States.

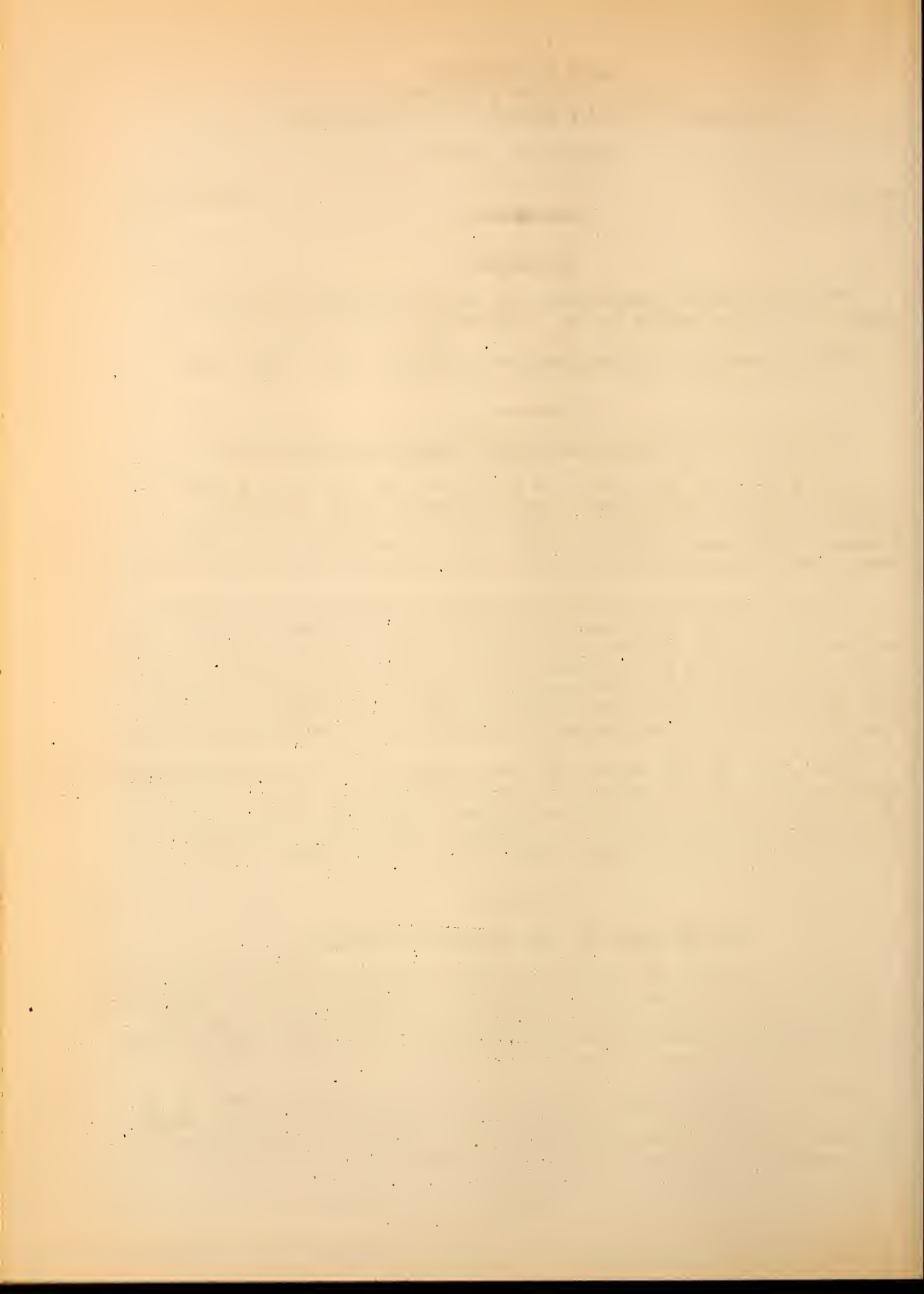
Floyd W. Reeves of the University of Chicago was chairman of the committee. The report of this committee was issued a few weeks ago and is now available in the library. It covers a great many matters of interest to both the public schools and the colleges. It also raises some highly controversial issues. Most important among these is the question of whether or not Federal aid should be granted to private and parochial schools.

One copy of the Report is now available in the library and other copies will be added as soon as possible. In the meantime, it is important for many of us to know about the Report and to know substantially what it recommends. This is particularly true in the fields of vocational education and of student aid.

The Meeting of the Southern Division

On the whole, the meeting of the Southern Division seems to have been quite satisfactory from the standpoint of the College. A large number, I hope practically all, of the members of the faculty participated in various parts of the meeting and attended social gatherings connected with it.

The reception which was given this year in the name of the College was the best attended of any we have had so far. Miss Crawford and her committee deserve the highest commendation for the manner in which it was handled. There might have been a



larger number of faculty members in attendance, although the representation was good.

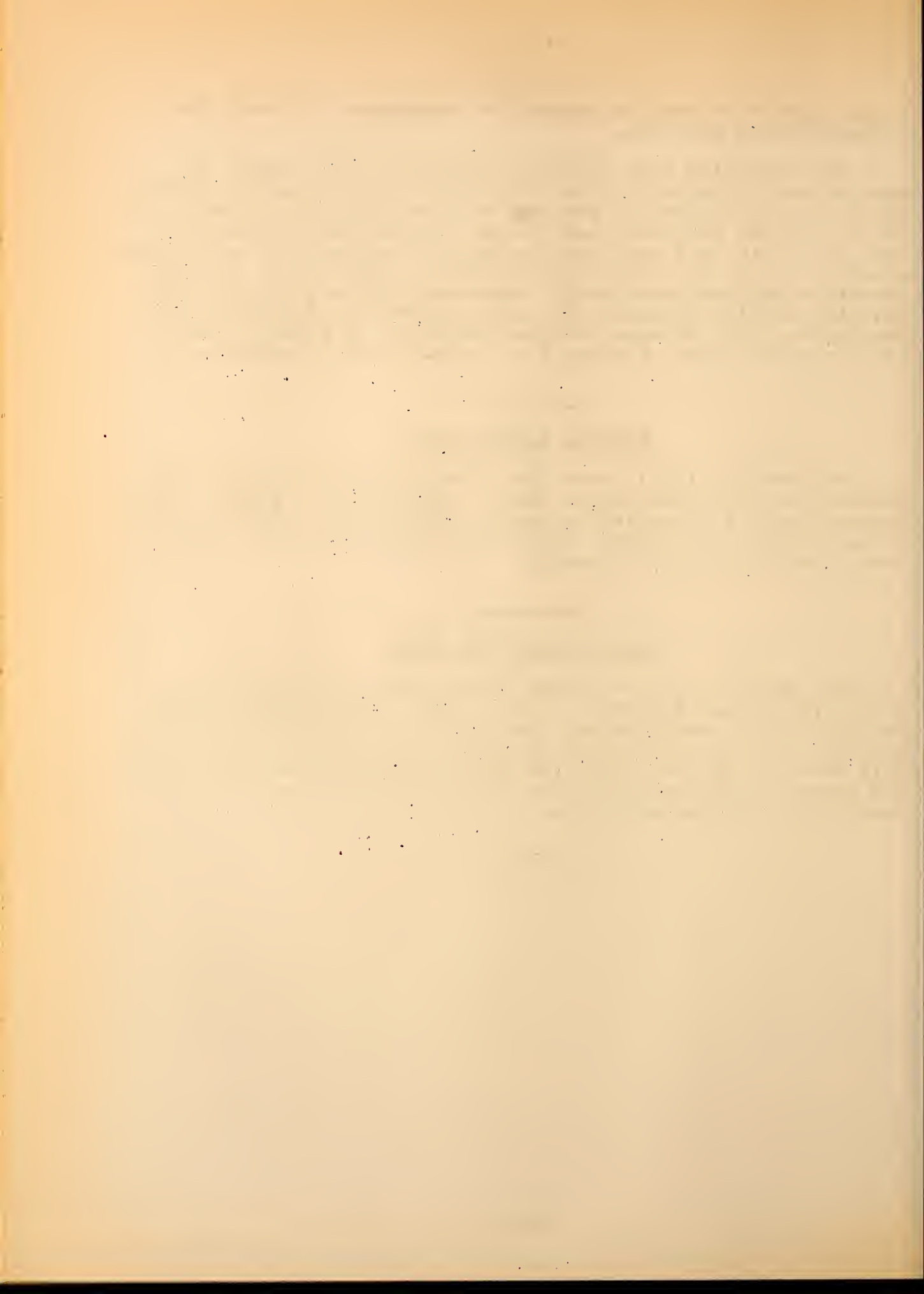
In connection with teachers meetings on the campus, we need to bear in mind that our relations with the public schools are extremely important, not only because our main job is to train teachers for them, but because we are also dependent on what they think and say about us for the opinion that prospective students get of the College. Therefore, such affairs as this reception and the other social opportunities that the Southern Division meetings present are quite important. Members of the faculty who have attended similar functions at Peabody College have seen this sort of thing done in the finest possible way.

Federal Theater Play

On Tuesday of this week the Federal Theater Project will present the play, "Boy Meets Girl." Admission for people other than students is twenty-five cents. I have seen several of the productions of the Federal Theater in Chicago and have found them excellent in all respects.

Band Contest This Week

The Southern Illinois Band Contest will be held on the campus Friday and Saturday of this week. Approximately thirty schools will be represented. The activities on Friday will all take place in the Old Science Building. On Saturday the available rooms in the Main Building will be required as well as the Old Science Building and the Auditorium. Mr. Margrave is in charge of local arrangements.



FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

April 4, 1938

Volume 3

Number 28

Meetings

The regular monthly meeting of the faculty will be held this afternoon at four o'clock in the Little Theater Auditorium. The members of the Education Department will be hosts at the Faculty Senate Tea before the meeting, beginning at three-thirty.

The Faculty Senate will meet Thursday during the chapel and third hours at the usual place.

There will be a business meeting of the American Association of University Professors on Tuesday during the chapel hour in the economics classroom on the first floor of the Main Building. Candidates for the scholarship award will be discussed.

A Good Summer Program for Physical Education

If there are those who feel that the Physical Education Department of the College does nothing but promote competitive athletics they might read the section on physical education which appears in the summer catalog. A thoughtful reading of this offering will convince anyone that competitive athletics are only a part of a broad fundamental program in physical education which the Physical Education Department of this College is promoting.

Bureau of Child Guidance Meeting This Week

The Bureau of Child Guidance will conduct its regular clinic on April 6, 7, and 8.

On Wednesday afternoon, April 6, at four o'clock in the Little Theater Auditorium, Dr. Andrew W. Brown will discuss the topic, "Psychological Mechanisms Involved in Treatment." This will be a general session and will be open to students and faculty.

On Thursday afternoon at four o'clock three seminars are scheduled. Each will be in charge of some member of the professional staff of the Institute for Juvenile Research. The seminar for the practice teachers and critics from Brush and

THE UNIVERSITY OF CHICAGO

IN THE DEPARTMENT OF THE HISTORY OF ARTS AND ARCHITECTURE

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Allyn Training Schools will be held in the Allyn Building Auditorium; the rural practice teachers and critics will meet in room 105, Parkinson Laboratory; Cartersville High School and University High School practice teachers and critics will meet in the Little Theater Auditorium.

In addition to those students who are taking practice this term, those who prepared special case studies from the group which they taught during the winter term are invited to attend. This will involve about six or eight from each one of the different units just mentioned. From each one of the units in the practice schools two or three case studies were accepted for consideration at each of these three seminars. They will serve as material for discussion at the seminar.

During the three days the professional staff will also be studying the more detailed cases which have been brought here from other towns and also from our own practice schools. These will receive detailed consideration and each case will be properly staffed.

The members of the professional staff coming here from the Chicago Institute for Juvenile Research are Dr. Marvin Sukov, psychiatrist; Dr. Andrew W. Brown, psychologist; and Miss Esther Clemence, psychiatric social worker.

New Bulletin Boards

In order to avoid so many chapel announcements, official bulletin boards have been placed on the first floor of the Main Building, Parkinson Laboratory, Library, Gymnasium, and Old Science Building. All announcements for the week should be in the President's Office by nine o'clock each Monday morning. These will be typed and posted and students will be asked to observe these for information concerning all campus meetings.

Mid-Spring Schedule

All heads of departments are requested to check the Mid-Spring schedule sometime this week. All beginning courses are double starred and others to which Mid-Spring students may be admitted are single starred.

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

April 11, 1938

Volume 3

Number 29

Meetings

The American Association of University Professors will meet Tuesday at the chapel hour in the Economics classroom.

The Faculty Senate will meet Thursday during the chapel and third hours at the usual place.

Schedule for Track Meet

On Friday afternoon at two-thirty there will be a track meet with Charleston. The class schedule for that afternoon will be as follows:

5th hour classes - 1:00-1:30
6th hour classes - 1:35-2:00
7th hour classes - 2:05-2:30

Records of Graduating Seniors

The Registrar reports that the records of seniors graduating in June are now complete. If heads of departments are interested in looking over and approving the courses taken by their majors, they may do so at any time.

Mid-Spring Registration

Registration for the Mid-Spring will be Monday, April 25. I am asking all Faculty Members to stay on the campus until three-thirty on that day so that those students who find it necessary to register late will be able to complete their registration.

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
WASHINGTON, D. C. 20250

OFFICE OF THE ASSISTANT SECRETARY

GENERAL INQUIRY

STATE OF CALIFORNIA

SUBJECT: LAND

1. I am interested in the following information regarding the public lands in the State of California:

2. I am interested in the following information regarding the public lands in the State of California:

3. I am interested in the following information regarding the public lands in the State of California:

4. I am interested in the following information regarding the public lands in the State of California:

5. I am interested in the following information regarding the public lands in the State of California:

6. I am interested in the following information regarding the public lands in the State of California:

7. I am interested in the following information regarding the public lands in the State of California:

8. I am interested in the following information regarding the public lands in the State of California:

Departmental Teaching Load

I am presenting below an analysis of the enrollment of the College by departments for the spring term:

	Full Time Teachers	Total Number Credit Hours	Credit Hours per Teacher
Agriculture.....	1	388	388
Art.....	1.85	343	185
Botany.....	1.75	515	294
Chemistry.....	4	944	236
Commerce.....	2.75	952	346
Economics.....	2.25	1272	565
Education.....	3.75	2252	600
English.....	10.75	3098	287
Foreign Language.....	5.40	837	155
Geography.....	2.5	1207	483
History.....	6	1896	316
Household Arts.....	1.66	192	116
Industrial Arts.....	1.25	169	135
Mathematics.....	3	1525	508
Music.....	3.1	735	237
Physical Education.....			
Men.....	3	624	208
Women.....	2.5	506	202
Physics.....	2	576	288
Physiology & Health Ed.....	1.25	550	440
Political Science.....	1	729	729
Sociology.....	1	1009	1009
Zoology.....	2.5	736	294
Average credit hours per teacher.....			365

Extension classes were not included either in the student load or in the number of full time teachers. This will account for fractions that might otherwise not be understood. These figures will be changed in some departments by the addition of mid-spring classes.

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

April 18, 1933

Volume 3

Number 30

Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The Physical Science Group will meet Tuesday at the chapel hour in the Chemistry lecture room.

The Faculty Senate will meet Thursday during the chapel and third hours at the usual place.

Schedule for Track Meet

On Wednesday afternoon at three o'clock there will be a track meet with Cape Girardeau. The class schedule for that afternoon will be as follows:

5th hour classes - 1:05-1:40
6th hour classes - 1:45-2:20
7th hour classes - 2:25-3:00

Regional Conference for Illinois Conference on Social Welfare

The Illinois Conference on Social Welfare will hold a Regional Conference for Southern Illinois on our campus on Friday and Saturday of this week. A copy of the program for the conference accompanies this Bulletin. All faculty members are welcome to attend any or all sessions of the conference. Mr. Bowden of our faculty had full responsibility for arranging the program.

Mu Tau Pi Conference of High School Journalists

The annual conference of high school students interested in journalism sponsored by Mu Tau Pi fraternity will be held on the campus on Friday of this week. This is an enterprise which affords us an opportunity to get in touch with some of the leaders among high school students in Southern Illinois.

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1643

BY

JOHN

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OF

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FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

April 25, 1938

Volume 3

Number 31

Meetings

The regular monthly meeting of the faculty will be held Monday afternoon, May 2, at four o'clock in the Little Theater Auditorium. The members of the English Department will be hosts at the Faculty Senate Tea immediately before the meeting, beginning at three-thirty.

The Council of Administration will meet Wednesday afternoon at three o'clock in the President's Office.

The Faculty Senate will meet Thursday during the chapel and third hours at the usual place.

We Need Classrooms for Mid-Spring Classes

Faculty members are reminded of Mid-Spring registration today. It will be necessary for us to have a list of available classrooms and the hours at which they are available. This need is critical. I am asking all heads of departments to report vacant rooms to the Business Office today.

The Tuberculosis Test Scare

Because of an unfortunate mistake in running some tests, fourteen students and three members of the faculty were reported to have had incipient tuberculosis. Subsequent examination by competent authorities reveals the fact that a large number of these people have no sign of the disease. The three faculty members have been returned to duty with a clean bill of health from the State Department of Public Health as well as from their own private physicians. As fast as it is possible to retest them, the students will also be returned unless subsequent, careful testing reveals that tuberculosis actually does exist in some of the cases.

In none of the cases where the students have been forced to remain out of school because of these tests is the student to be penalized, either by loss of credit or by the loss of wages that he might have earned had he been on duty. He is to be given a chance to make up both his college work and his state or FSA time.

THE UNIVERSITY OF CHICAGO
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AND ARCHITECTURE

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AND ARCHITECTURE
OFFICE OF THE DEPARTMENT

This mistake occurred in the performance of the duty of safeguarding the health of the student body. Everyone who has had anything to do with it regrets that it happened. Exactly how it happened is not yet understood.

Unfortunately, some of the newspapers picked up the story and it is possible that the College has received some adverse publicity because of it. Faculty members and other friends of the College will do anything they can to correct any wild erroneous rumors that always grow out of such incidents as this.

Last Call for Summer Term Salary Schedule

We shall make the final draft for the summer term salary schedule this week. Any changes that any faculty member wants to make from plans that have been previously announced to the office should be made today or tomorrow. Unusual arrangements for the summer about which there may be some uncertainty ought, also, to be called to Mrs. DiGiovanna's attention unless the faculty member is very sure that there already is a clear understanding about them in the office.

On the Importance of Academic Freedom

"Freedom to think, to discover and to report is more important than either government or society itself, for it was out of that freedom or its winning that there came ultimately the builders of our civilization, these United States, and the house of freedom we now inhabit.

"Propaganda for a government policy has already displaced scholarship in countries whose names are spread daily before us with infamous connotation. Do you want that kind of publicly directed scholarship? Do you want an armed soldier to lead you to a concentration camp and there, to the accompaniment of unspeakable brutalities, tell you what to think and to say? Could you hope by that means to find the truth, discover new scientific principles that create employment, reduce the risk of war, diminish poverty, defeat the yet unconquered diseases and move the world by ever so little toward ends that all desire? No! the business of which we speak is freedom's business, and this means in our modern world that it is scholar's business. If you want your society to improve and advance, then support the scholar, support universities where talent and genius are germinant in youth, and where ideas are the currency of a picked community."

(From School and Society, March 21, 1936, "A Design for Scholarship" by Dr. Isaiah Bowman, President, Johns Hopkins University.)

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DEPARTMENT OF THE HISTORY OF ARTS
AND ARCHITECTURE

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

May 2, 1938

Volume 3

Number 32

Meetings

The regular monthly meeting of the faculty will be held this afternoon at four o'clock in the Little Theater Auditorium. The members of the English Department will be hosts at the Faculty Tea immediately before the meeting, beginning at three-thirty.

The Council of Administration will meet Thursday afternoon at three o'clock in the President's Office.

The Faculty Senate will meet Thursday during the chapel and third hours at the usual place.

Change in Class Schedule for Friday

Due to the meetings of the Illinois Academy of Science the class schedule for Friday will be as follows:

1st hour classes- 7:50- 8:30
2nd hour classes- 8:35- 9:15
3rd hour classes- 9:20-10:00
4th hour classes-10:05-10:45
5th hour classes-10:50-11:30
6th hour classes-11:35-12:15
7th hour classes-12:20- 1:00

Election of Faculty Representative Today

I am in receipt of the following resolution from the Faculty Senate.

"We, the members of the Faculty Senate of Southern Illinois Normal University, fully cognizant of the fact that the five Illinois teachers colleges have an excellent record in practice in respect to security of faculty tenure, nevertheless feel that certain prevailing economic and political trends may eventually bring about a reversal of policy and practice with regard to faculty tenure.

"We feel, too, that some improvement could and should be made in the matter of salary schedule and promotions, and that



the general progress toward national economic recovery recommends these changes at the present time.

"We believe that the most practicable way of formulating these desired changes would be for representatives of the several faculties to meet with the five teachers college presidents for this purpose.

"We, therefore, recommend that you invite the presidents of the other four teachers colleges to cooperate in this joint endeavor and to arrange for the selection by each faculty of a faculty representative to serve on the joint committee."

I am ready to proceed with this matter informally with the other presidents of the colleges. In the meantime, it will be necessary for the faculty to select a representative to serve on the joint committee from this school. The Faculty Senate has nominated the candidates listed below and suggests that the faculty vote on them this afternoon. Ballots will be distributed at the meeting.

The nominations are:

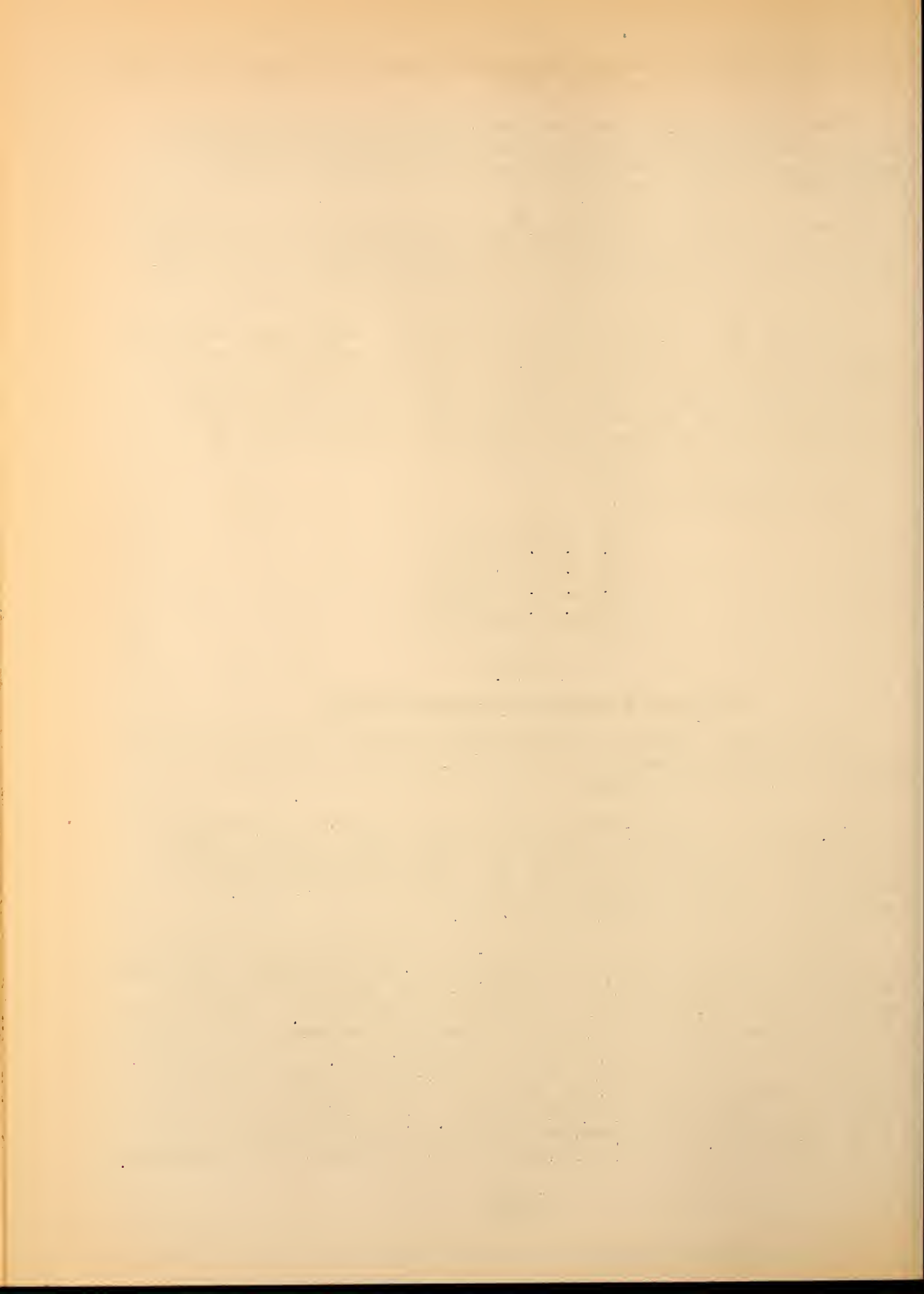
Mr. J. R. Mayor
Mr. J. W. Neckers
Mr. W. G. Swartz
Mr. W. A. Thalman
(Other nomination)

Illinois Academy of Science Meeting

On Thursday, Friday, and Saturday of this week the College and the City of Carbondale will be hosts to the Illinois Academy of Science Meeting.

Mr. Young, of the Physics Department, is the Chairman of the committee in charge of local arrangements. We hope that all members of the faculty will give him such cooperation as opportunity may offer in giving the people who attend this meeting the finest possible reception.

There are not nearly enough hotel accommodations to take care of the visitors whom we expect. It is, therefore, necessary for the College to take the responsibility for finding good rooms for the visitors whom the hotels cannot take. Since most of the visitors that come will be people of consequence, we do not want to offer them very poor accommodations. We are asking, therefore, that all members of the faculty and their friends who have rooms to spare list them with the committee who has charge of rooming house accommodations. Miss Woody is chairman of the committee. The committee has set a price which is to be charged for these rooms which in their judgment is reasonable.



Travel Expenses

The State Department of Finance requests that we voucher travel expenses once a month. Members of the faculty who incur travel expenses in behalf of the school should arrange for the preparation of their travel statements in the Business Office at the end of each month. Travel statements should not be permitted to accumulate, that is, not more than one travel statement for one particular month should be vouchered at a time.

Proof for the Catalog

All Department Heads are requested to call at the office within the day and read proof for the annual catalog.

For the County Representatives

Only a few more weeks are left in which work can be done by the county representatives in the high schools of the respective counties in which each representative is working. It is understood that the College will pay reasonable traveling expenses for as many visits as are necessary to the counties. Some very fine work is being done. I hope that no county is being neglected.

"The Student and His Knowledge"

I have sent to the Library a document issued by the Carnegie Foundation for the Advancement of Teaching entitled, "The Student and His Knowledge," which should be of interest to all of us who are speculating about the directions that changes in the high school and college curriculum are going to take. This is the final report of a ten year study of the relations of higher and secondary education in the State of Pennsylvania.

The chief purpose of the study was to find out exactly what education in school and college has done to the individual student. More than fifty-five thousand individuals were tested thoroughly, nearly three thousand more than once by the same tests. The results are not particularly encouraging to those of us who teach, but they are stimulating and highly interesting.

One of the concomitant conclusions of the study is that high school students who enter teachers colleges are in general inferior to those who enter other types of higher institutions of learning. Since the normal schools in Pennsylvania have not had the prestige and the standing in the state that the



normal schools of many other states have had, there is, of course, the question of whether or not a similar disparity would be found in states like Indiana, Missouri, Illinois, and New York.

At all events, the study is very interesting and thought provoking.

Southern Illinois Educational Conference

We are planning to have the Southern Illinois Educational Conference which was started here two years ago on June 7, 8, and 9 this year. This is inconveniently early in the summer term, but those dates seem to be the best dates because they come before most of the city superintendents and principals go away to summer school, and they also fit into the schedule of the publishing companies for our exhibit.

Mr. Bosley, since he has a wide acquaintance with the public school people of the area, has been asked to serve as Director of the conference this year. He has planned a very good program, and I should like to bespeak the general cooperation of the faculty for him at this time. Mr. Bosley has asked that the faculty members listed below be asked to serve on committees to prepare for the exhibit. If for any reason any one of these people cannot serve, we should like to know about it this week.

The chairman of each committee should probably consult Mr. Bosley about the general plan of the conference before calling his committee. We hope to make this the most successful conference we have had so far.

The list of committees is as follows:

General Arrangement

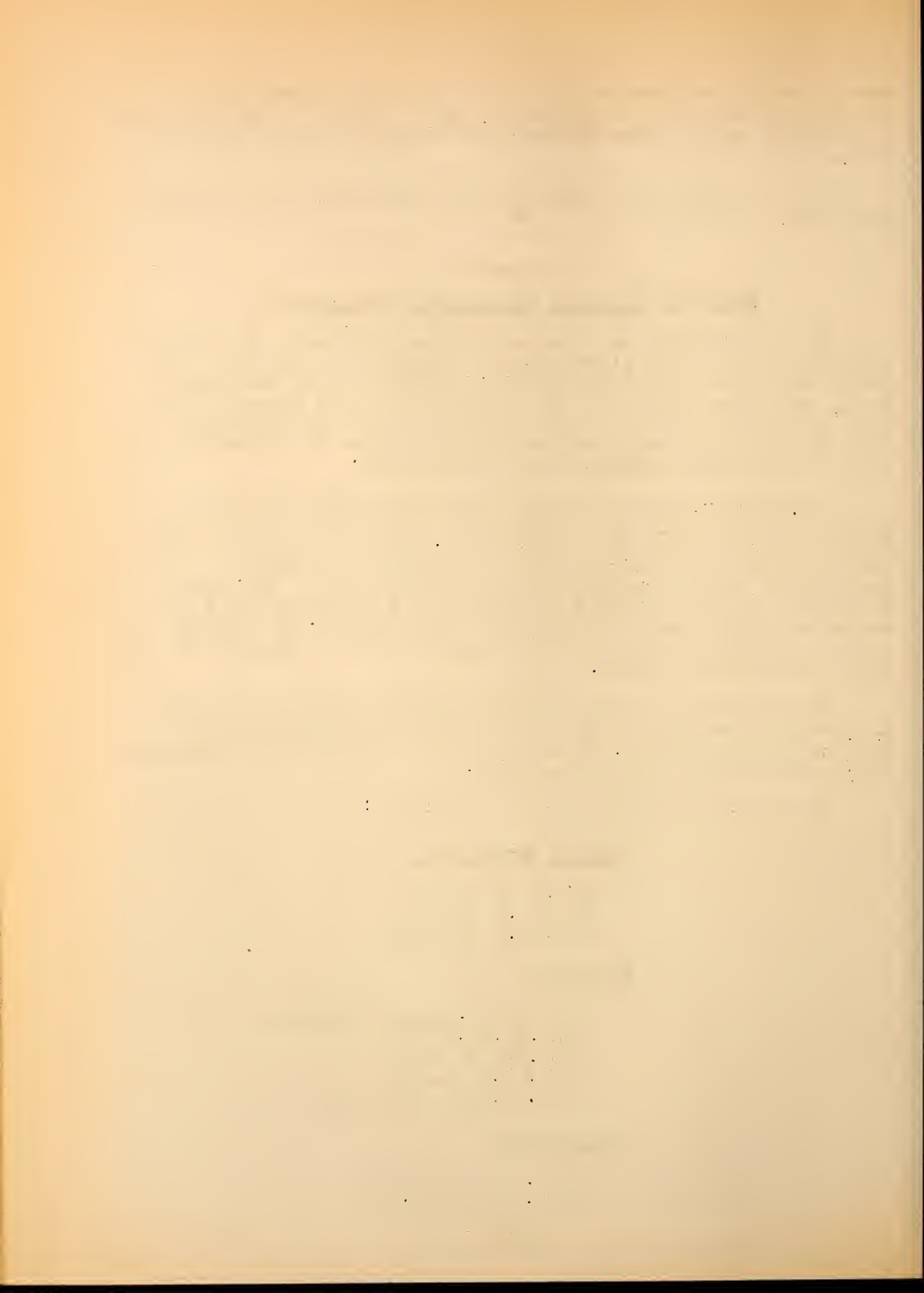
Mr. H. E. Bosley
Mr. B. W. Merwin
Mr. T. L. Stearns

Exhibits

Mr. B. W. Merwin, Chairman
Mr. C. C. Logan
Mr. John Tarrant
Mr. R. A. Scott
Mr. J. Henry Schroeder

Registration

Mr. Victor Randolph
Mr. Harley R. Teel



Meals and Entertainment

Mr. James Ward Dillow, Chairman
Mr. F. W. Cox
Mr. Emerson Hall
Mr. Louis W. Gellermann

Entertainment

Mr. W. G. Cisne, Chairman
Mr. John Wright
Mr. W. B. Schneider
Mr. Thomas F. Barton
Mr. David McIntosh

Area Publicity

Mr. R. D. Bowden, Chairman
Mr. Harry G. Brainard
Miss Mildred Walker
Mr. Troy L. Stearns
Mr. W. A. Thalman

Campus Publicity

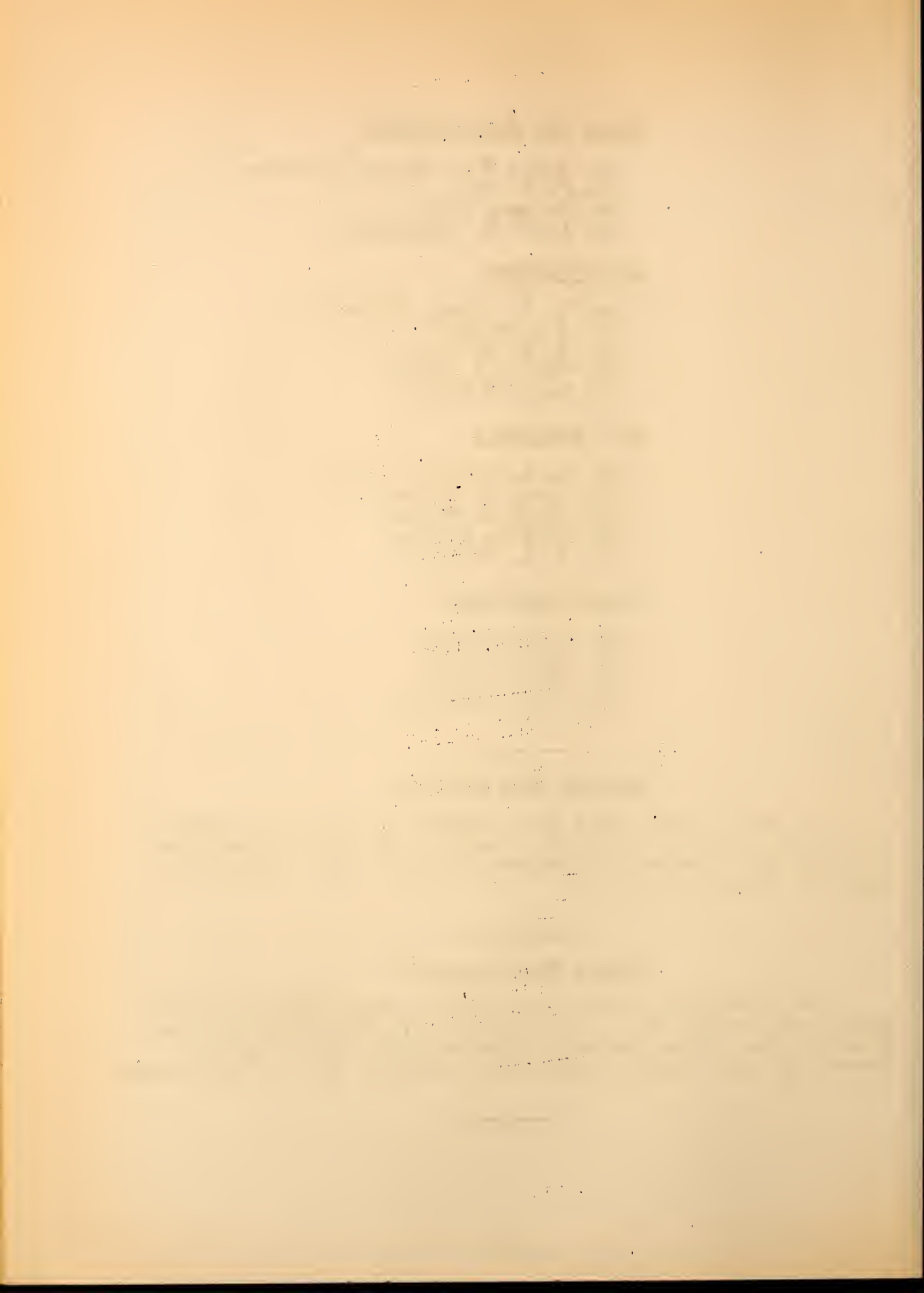
Mr. J. Cary Davis
Mr. Ted Ragsdale
Mr. John R. Mayor
Mr. Van A. Buboltz

Science Club Meeting

The Science Club will meet Tuesday at the chapel hour in the Botany recitation room to complete arrangements for the Illinois State Academy of Science Meeting. All members are urged to be present.

Annual Photo Exhibit

The Carbondale Camera Club and the Fotos (College Camera Club) are holding their annual exhibit in the Little Theater Tuesday, May 3 from twelve to nine o'clock. The work of several of our faculty members and students will be represented.



FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

May 9, 1938

Volume 3

Number 33

Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The Faculty Senate will meet Thursday during the chapel and third hours at the usual place.

Notice for Heads of Departments

All department heads are requested to call at the office within the next day or two to check the schedule of classes for the forthcoming summer session.

The Federal Aid for Education Bill

The Harrison-Thomas-Fletcher Bill, which is the Bill which embodies the recommendations of the President's Committee on Education, has been introduced in Congress and will be up for consideration during the next few weeks. This Bill, should it pass, would mark the greatest single step forward in education that has been made in my memory. Leaflets from the National Education Association summarizing its provisions are distributed in the faculty mail boxes with this Bulletin.

In the meantime, we have an immediate selfish interest in supporting the Bill since it makes certain provisions for subsidizing teacher training. A summary of these provisions is attached as a special supplement to the Bulletin. We are also attaching a list of the names and addresses of Illinois representatives in Congress.

I should like to urge all members of the faculty to take the responsibility for getting a few letters written to the Illinois representatives in Congress. These letters should be addressed to the Washington offices of these representatives rather than to their home addresses.

Lay organizations not composed entirely of teachers ought to be enlisted whenever possible. Such organizations as the American Association of University Professors, the American

THE UNIVERSITY OF CHICAGO
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AND ARCHITECTURE

Association of University Women, the League of Women Voters, the Parent-Teacher Associations, the School Board Associations, and some of the civic clubs ought to be especially interested in supporting this Bill since in general it stands for the improvement of public education.

I should like to call upon everybody to get to work at once to stir up support for the Bill. There will be plenty of opposition from two highly organized forces who have managed to kill previous bills with a similar purpose. These forces are especially strong in Illinois.

"The River" at the Gem this Week

A very good motion picture is to be shown at the Gem Theater on Wednesday and Thursday of this week. The picture is entitled, "The River". It presents the story of the Mississippi River in very dramatic form, emphasizing the conservation aspects of the problem. I have not seen the picture, but I have been told that it is a surprisingly interesting and dramatic portrayal. Sometime ago I suggested to the Entertainment Committee that they might arrange to have it shown at the Gem or bring it to the campus to be shown in the Auditorium.

Since it is booked for the Gem now, it might be well to recommend it to the students.

For County Representatives

I have the following excellent report from Mr. Abbott, who is the county representative in Marion County. Since his report contains some interesting suggestions I am reproducing some paragraphs from it. Much other very fine work is being done by the county representatives.

"More questions were asked about the Commerce Department than any other, with Household Arts Department second. This interest in Household Arts was surprising because during lunch I had been told by one of the Household Arts instructors that she advised all of her students who were planning to continue work in a Teachers College to go to Charleston. Her reason was that the department at Charleston has been growing and developing while the one here has not.

"I have found that the Special Issue of the Egyptian is very useful at these meetings. I have also found it helpful to take a student from the high school along with me. Last year I was accompanied by Mr. Hays and this year by Miss Foster, one of their honor students of last year. Mr. Corbell and several of the faculty members remarked that this gave me a decided advantage in meeting the students."

Some Observations on Enrollment

Final enrollment for the Spring Term has reached 1,604. This is about as large an enrollment as the College can take care of with its present facilities. There is no particular advantage with an absolute increase in the number of students, except that a publicly supported institution is not likely to be given money for the expansion of its facilities unless it is quite obvious that that money is seriously needed. For this reason, I believe that some continued effort in increasing the student enrollment is worthwhile.

There is another reason which has been discussed before for trying to increase the number of students who enter here, and that is that, with a good large number of entering students, the College can safely pursue a much more rigorous policy for the elimination of the poor students than would be possible if our enrollment were decreasing. I believe that we have considerably stiffened our policy in this regard within the past two years and work is now afoot in several quarters to go even farther. It goes without saying that we can stand a considerable increase in the average quality of our student body without doing the College any harm. We should make special efforts to bring in the better high school graduates. Here, also, we are making improvement, partly through the work of the faculty representatives in the counties and partly through the operation of the new Scholarship Law.

Critical Consideration of the Mid-Spring Term

The Mid-Spring Term is an institution which has come down from the time when short terms of training for teachers in service were almost the most important work of the normal schools. I believe the fact that there is still a place for it in Southern Illinois is evidenced by the substantial number of people who still come to enroll in it. However, as the term in the public schools lengthens, it becomes increasingly hard to get the teachers into school early enough to do a really good term's work.

Several faculty members have suggested that we ought to re-evaluate critically the Mid-Spring Term, and either make some improvements in the way we handle it or possibly abandon it altogether. It has even been suggested we might run our whole year's calendar on a two weeks later schedule, beginning in the middle of September and closing the middle of June. This suggestion does not strike me very favorably now, but I am willing to consider it.

Another suggestion is that we offer four weeks work instead of six, giving a chance to earn six or seven quarter hours instead of eight or nine.

CHAPTER IV. THE AMERICAN PEOPLE.

The American people are a people of the future. They are a people of the present. They are a people of the past. They are a people of the world. They are a people of the universe. They are a people of the God.

The American people are a people of the future. They are a people of the present. They are a people of the past. They are a people of the world. They are a people of the universe. They are a people of the God.

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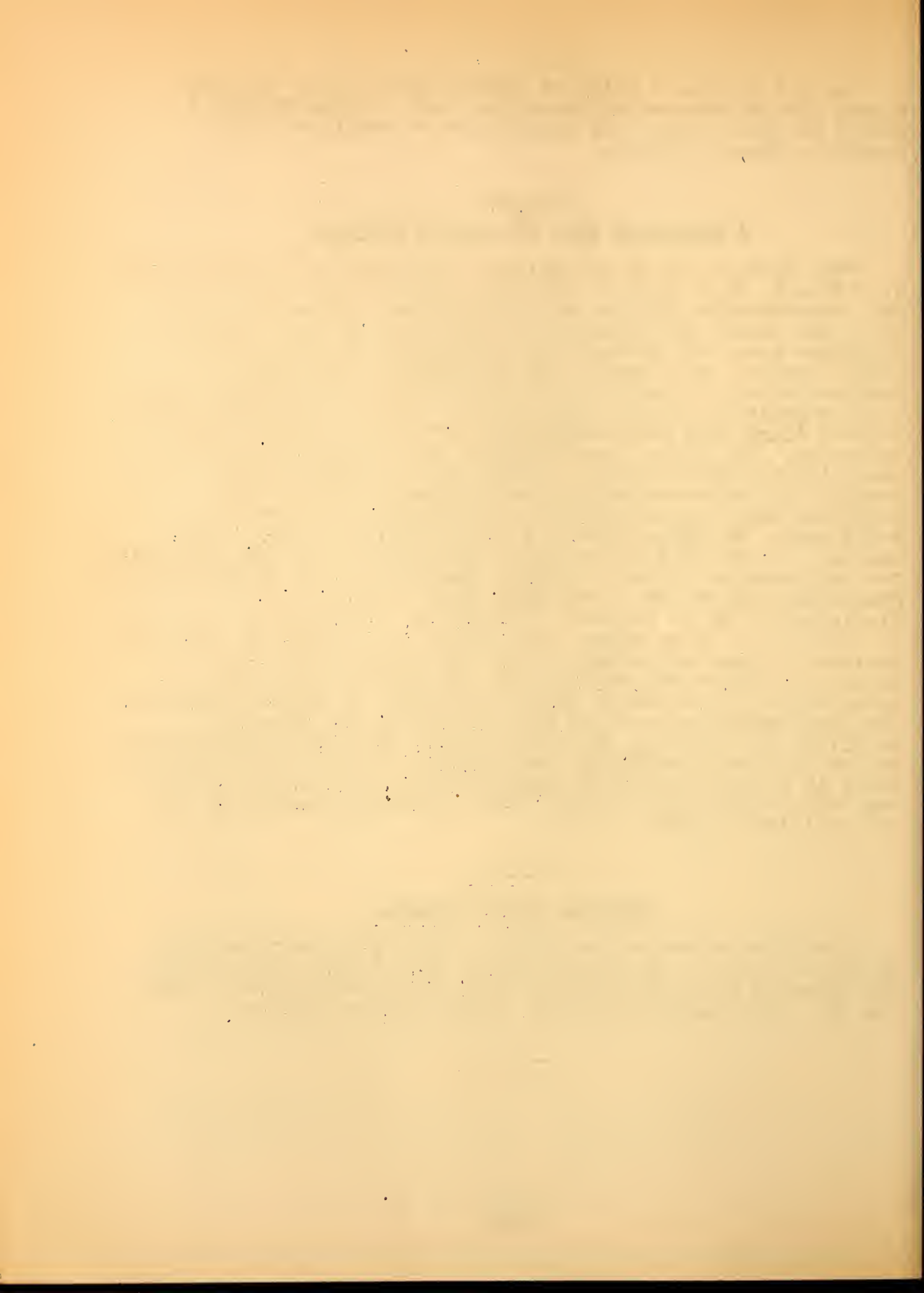
At all events, I think we should try to adapt the Mid-Spring Term to new conditions rather than abandon it, but I should be glad to hear any suggestions or criticisms that faculty members may have.

A Quotation from The Social Frontier

"The Head of the Social Science department in the Washington High School, East Chicago, Indiana, filed a declaration to run for representative in the state legislature. Shortly thereafter the school board imposed a rule that teachers must take a payless leave of absence when they become candidates for public office. Some states and communities demand the resignation of a teacher who has the temerity to exercise this basic constitutional and legal right. Such a policy is a short-sighted "fine upon public-spiritedness" and has no place in a democracy. It places a penalty upon the possession of superior educational qualifications and robs the community of the services of competent professional experts. Oxford and Cambridge send representatives, usually staff members, to Parliament. President Nicholas Murray Butler was Mr. Taft's running mate in 1912 and no one asked him to leave the university for the duration of the campaign. Professor T. V. Smith of the Philosophy Department of the University of Chicago is a distinguished State Senator of Illinois; his value as a teacher we believe has risen rather than fallen as a result of this experience. These precedents at the upper levels of the educational hierarchy must be made to apply to the political interests of the humblest village teacher. A special exclusion act disfranchising teachers is a vestige of the monastic tradition in learning. For good or ill, Education and Politics in our day are inextricably intertwined. No one will deny that there is politics in public (and private!) education; is there any valid reason why we cannot have educators functioning in our political life?"

Freshman Group Meetings

Freshman sponsors are asked to meet with their freshman groups tomorrow at the chapel hour. Miss Boyer suggests that the sponsors make arrangements to plan the programs for freshmen who are planning to enroll for the summer session.



HARRISON-THOMAS-FLETCHER BILL

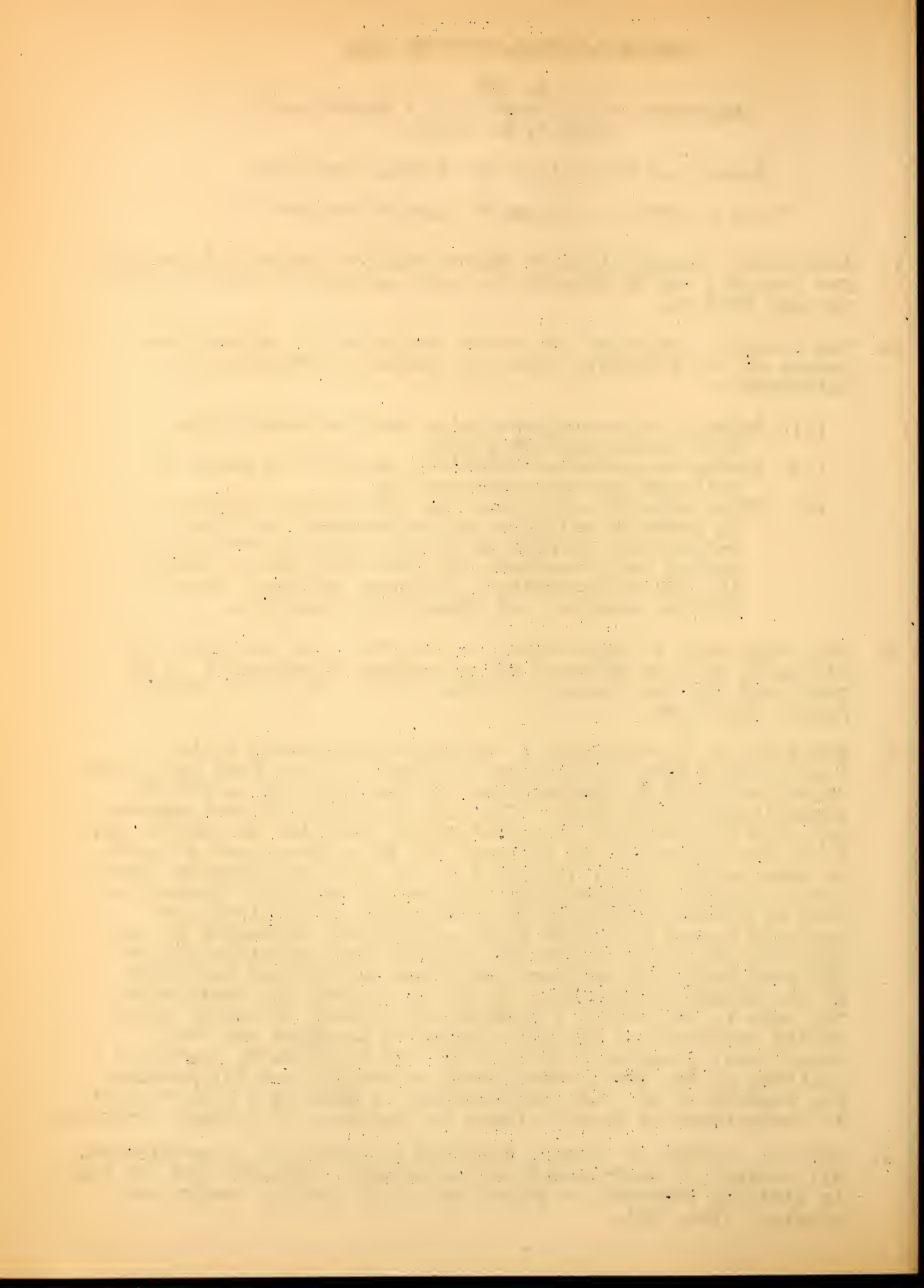
S. 419

(Amendment in the nature of a Substitute)
also H. R. 10340

Summary of Provisions for Teacher Training

Title 1, Part 2 - Improved Teacher Preparation

1. Authorizes appropriation of \$2,000,000 for 1939-40; \$4,000,000 for 1940-41; and \$6,000,000 for each succeeding fiscal year through 1944-45.
2. The amounts authorized are to be available for current expenses of the following types of publicly controlled institutions:
 - (a) Separate teacher-preparation institutions of more than junior college grade;
 - (b) Teacher-preparation divisions operated as parts of colleges and universities; and
 - (c) Other schools, colleges, and departments operated as parts of colleges and universities in which a substantial proportion of the students are preparing for elementary and secondary school teaching and administration, student guidance, school library service, and educational research.
3. The funds will be apportioned to the States on the basis of financial need as measured by the number of persons 5 to 19 years old and the financial ability of the State to support public education.
4. Funds are to be available to States which through their legislatures have accepted the benefits of this Part and which submit to the U.S. Commissioner of Education a plan for the expenditure of the funds. The U.S. Commissioner must approve any plan that fulfills the conditions specified in section 22. These conditions are as follows: (a) State treasurer to serve as trustee for funds; (b) provide method of apportioning funds among eligible institutions; (c) provide equitable apportionment of funds for benefit of institutions maintained for separate races; (d) chief State educational authority to administer plan; (e) reserve the control and administration of the preparation of teachers and other educational personnel to the agencies designated by law to control and administer the same in the State; (f) State educational authority shall submit estimates of probable needs for teachers and other educational personnel; (g) provide for an adequate system of auditing by the State educational authority; and (h) provide for reports to the U.S. Commissioner of Education with respect to expenditure of Federal funds and progress in teacher training.
5. Federal control of teacher training institutions is prohibited. All control of administration, personnel, curricula and the like is strictly reserved to States and their legally designated agents. (Sec. 51).



Present Illinois Senators and Representatives in Congress

Senators

Home Address

James Hamilton Lewis	Chicago
William H. Dieterich	Cooperstown

Representatives

District

Home Address

Edwin Van Meter Champion	At Large	Peoria
Lewis M. Long	At Large	Sandwich
Arthur W. Mitchell	First	Chicago
Raymond S. McKeough	Second	Chicago
Edward A. Kelly	Third	Chicago
Harry P. Beam	Fourth	Chicago
Adolph J. Sabath	Fifth	Chicago
Thomas J. O'Brien	Sixth	Chicago
Leonard W. Schuetz	Seventh	Chicago
Leo Kocialkowski	Eighth	Chicago
James McAndrews	Ninth	Chicago
Ralph E. Church	Tenth	300 E. Church, Evanston
Chauncey W. Reed	Eleventh	West Chicago
Noah M. Mason	Twelfth	Oglesby
Leo E. Allen	Thirteenth	Galena
Chester Thompson	Fourteenth	Rock Island
Lewis L. Boyer	Fifteenth	Quincy
Everett M. Dirksen	Sixteenth	Pekin
Leslie C. Arends	Seventeenth	Melvin
James A. Meeks	Eighteenth	Danville
Hugh M. Rigney	Nineteenth	Arthur
Scott W. Lucas	Twentieth	Havana
Frank W. Fries	Twenty-first	Carlinville
Edwin M. Schaefer	Twenty-second	Belleville
Laurence F. Arnold	Twenty-third	Newton
Claude V. Parsons	Twenty-fourth	Golconda
Kent E. Keller	Twenty-fifth	Ava

THE HISTORY OF THE
CITY OF BOSTON

FROM THE FIRST SETTLEMENT
TO THE PRESENT TIME
BY
JOHN HUTCHINGS
OF THE BOSTON BAR
IN TWO VOLUMES
VOL. I.
BOSTON: PUBLISHED BY
J. B. ALLEN, 1825.

THE HISTORY OF THE
CITY OF BOSTON
FROM THE FIRST SETTLEMENT
TO THE PRESENT TIME
BY
JOHN HUTCHINGS
OF THE BOSTON BAR
IN TWO VOLUMES
VOL. II.
BOSTON: PUBLISHED BY
J. B. ALLEN, 1825.

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

May 16, 1938

Volume 3

Number 34

Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The Curriculum Committee will meet on Thursday during the chapel and third periods. The personnel of the committee will be the same as in the past and the change to the new members will not be made until later. A number of important problems will come before the committee for consideration.

County Meetings Friday

On Friday of this week the regular chapel exercise will be suspended and the county representatives will be asked to meet the students from their counties in their regular meeting places for any business that they might have.

A survey that was made several years ago shows that the influence of students already in the College on high school graduates was the second most important factor that determined the choice of this College, convenience because of the nearness of the College being the first. We should like to have the county organizations put this factor to as good a use as possible.

Vote on Contribution to Institute
of International Education

Through an oversight last week, the vote at the faculty meeting on the question of whether or not the faculty should contribute to the Institute of International Education was not announced. The vote was 58 to 41 in favor of making the contribution. Mr. Ragsdale is responsible for the ballots and the count. The committee in charge of the faculty fund has met and allowed the bill, and the check has been drawn and mailed.

While I did not want to influence the faculty in favor of this particular enterprise, since I did not know too much about

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it, I am pleased with the result of the vote. We do our duty in discharging our civic responsibilities, which is what we should do.

Advance Registration of Late Entrants
for the Summer Term

People who cannot register for the Summer Term on registration day will be asked to register in advance, either by mail or on the Saturday prior to registration. Such registrants as we receive by mail will be asked to state their preferences for courses and the names of all who register in advance in their departments will be sent to the Heads of the Departments prior to registration day so that they may be counted in the number of people who will be in the classes.

These people will also be given the privilege of drawing their books, and it might be well for all instructors who are to have any of them in classes to send each student a brief assignment of reading for the first week or two of the term.

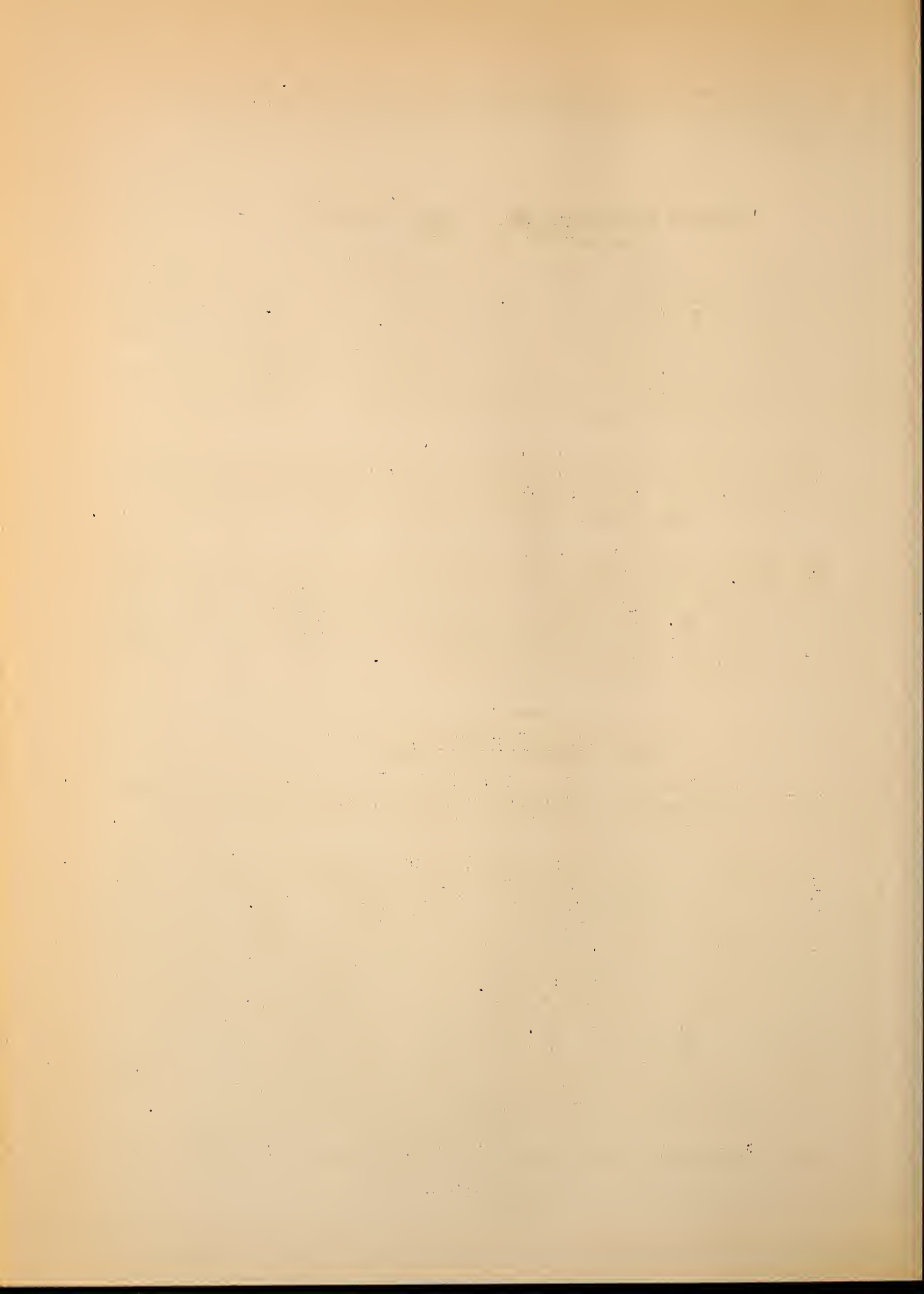
Our Summer Term opens two weeks before the schools in East St. Louis, Belleville, Granite City and Alton close. This is why it is necessary for us to make provision for early registration. It is my feeling that in the Mid-Spring Term, we were too generous with late registrations and, in some instances at least, greatly cheapened the work.

Music Festival Thursday

This is the week of the Music Festival. I have asked Mr. McIntosh to prepare the following announcement about an important event which is to be held on the campus this week:

"Thursday of this week is the day for the Music Festival. Participants in the Festival will begin arriving at 10 o'clock. Morning rehearsals will be held at the stadium. The individual choruses will present short programs during the afternoon in Shryock Auditorium. Bands and instrumental ensembles will present individual programs in the business district of Carbon-dale beginning at 2 o'clock. Twenty-one bands are scheduled to appear. There will be twelve mixed choruses and several glee clubs and quartets. In the evening, the activities will be confined to the stadium. Features in the evening program will be: The Dance of Nations by grade school children, massed chorus accompanied by the college orchestra, singing by the colored choir from Colp--150 voices, and a massed band.

"As chairman of the program I would like to acknowledge



the able assistance of Mrs. Helen Matthes, who has handled the details in connection with bringing the choruses to the campus, and Mr. Margrave, who has been in charge of bringing the bands."

I do not think that the activities of the day need interrupt the affairs of the College to the point where any change in the schedule will be necessary. Those faculty members who happen to be disturbed in one way or another by the people who are on the campus will bear with the disturbances as patiently as possible.

The Music Festival is a worthwhile enterprise. It is being promoted by the WPA organization with the cooperation of civic groups in many of the surrounding towns. We should give it our cooperation, and get what values we can out of it for the College.

Two Recommendations from the Senate

I have a communication from the Faculty Senate that deals with two matters, each of which is so important that I should like to deal with them separately.

Time Off for Track Meets

The first communication of the Faculty Senate concerns time off for track meets:

"The Faculty Senate wishes to recommend that, if it is necessary to schedule track meets on regular school days, classes shall not be excused before three o'clock."

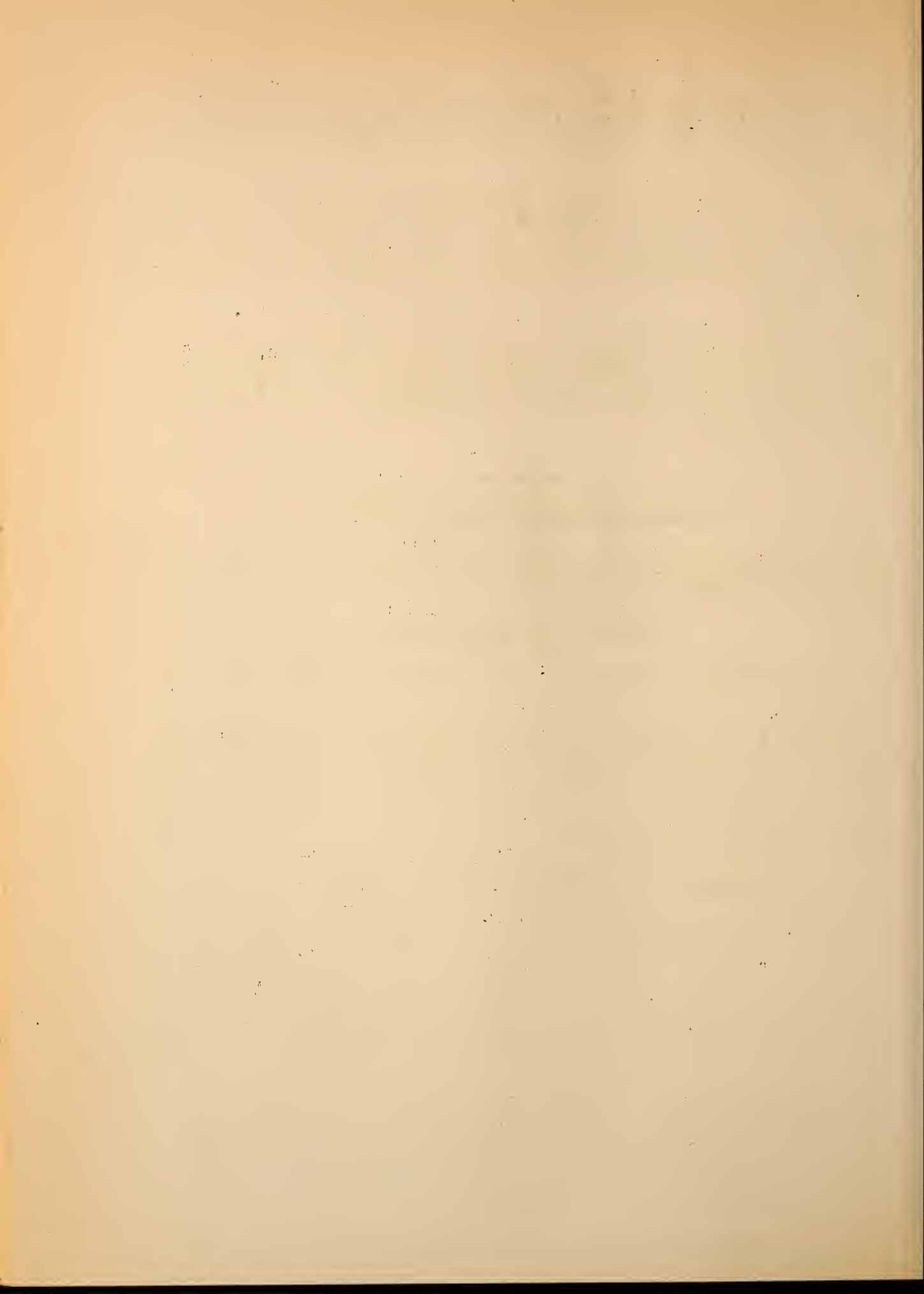
Since this recommendation seems altogether reasonable, we shall follow it hereafter.

Improper Use of Student Help in Teaching

The second recommendation of the Faculty Senate concerns a much more important matter. I quote the recommendation.

"In compliance with requests from several different sources, the Faculty Senate wishes to express its disapproval of the increasing use of students in the teaching of college classes, the continued use of students for grading examination papers, and the continued omission of written final examinations."

It is presumed that the professional integrity of a member of a college faculty together with his respect for the importance of the subject that he teaches will be sufficient to deter him from depreciating his work by turning it over to



undergraduate students to do. Certainly, no professor can expect his colleagues in other departments to take the importance of his field very seriously if nearly all his work can be done by student help.

Since much of a student's reputation and privilege still depends on the grades he makes, no argument should be necessary to establish that, for a faculty member not to read his own examination papers is grossly unfair to his students.

Final examinations that may reasonably be presumed to be "two-hour examinations" now are required by the College to be given in all courses. Not to do so is a clear case of outright refusal to conform to established college rules. It is also unfair to the majority of faculty members who give them.

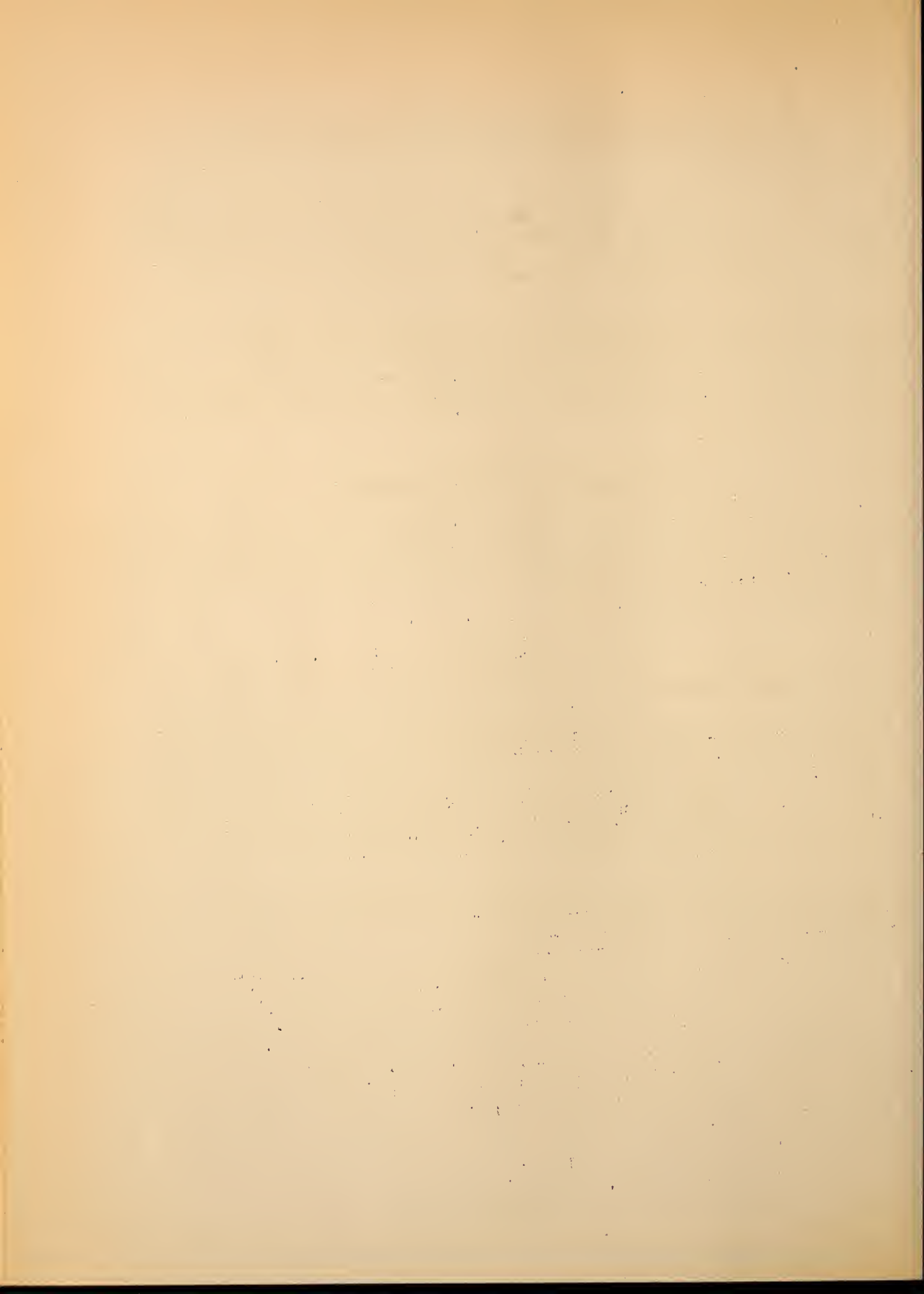
On Attendance at Commencement

For the information of new members of the faculty, the announcement is made that faculty participation in the academic procession at the Baccalaureate and Commencement Exercises is expected unless the faculty member has been specifically excused for a good reason.

Final Grades for Graduating Seniors Due May 26

Final grades for graduating seniors are to be turned in to the Registrar by eight o'clock Thursday morning, May 26. Blue cards for this purpose will be placed in faculty boxes. These grades must be final and agree with the grade cards turned in at the end of the term so far as C's, D's, and E's are concerned unless approval is given by the office indicating that the change of grade does not change the graduation status.

Spring term final grades for all students are due by ten o'clock Saturday morning, June 4.



FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

May 23, 1938

Volume 3

Number 35

Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The Museum and Visual Education Committee will meet Thursday during the chapel hour in room 215 in the Main Building.

The Curriculum Committee will meet during the chapel and third hours on Thursday in room 105, Parkinson Laboratory.

The members of the Division of Biological and Earth Sciences are asked to meet Wednesday at the chapel hour in the zoology lecture room.

Final Examination Schedule for Spring Term

The schedule of final examinations for the spring term will be as follows:

Tuesday, May 31

1st hour classes - 7:30- 9:30
2nd hour classes - 10:30-12:30
3rd hour classes - 1:30- 3:30

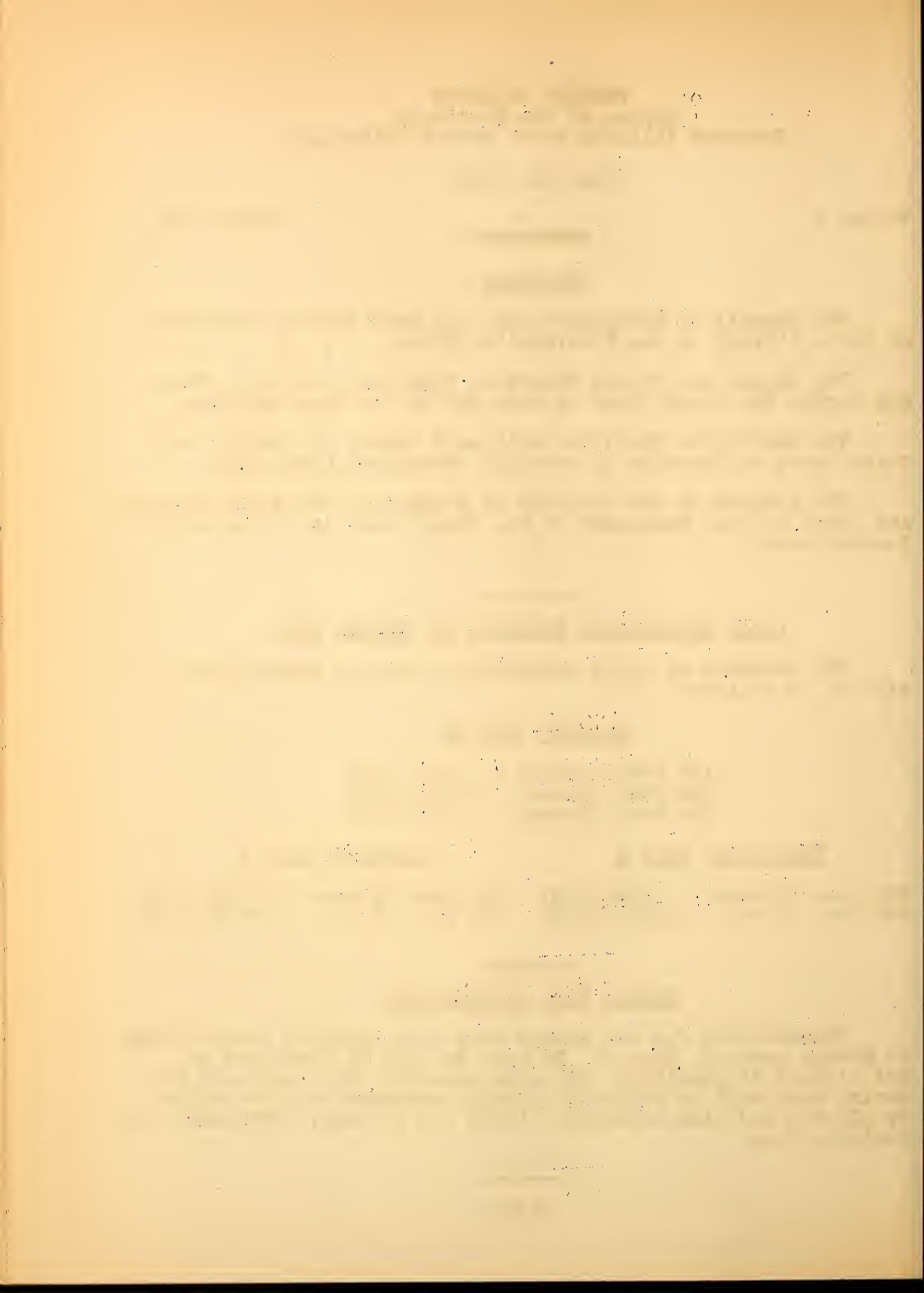
Wednesday, June 1

Thursday, June 2

4th hour classes - 7:30- 9:30 6th hour classes - 7:30- 9:30
5th hour classes - 10:30-12:30 7th hour classes - 10:30-12:30

Summer Term Registration

Registration for the summer term will begin at seven-thirty on Monday morning, June 6. We hope to have it completed by one o'clock if possible. The same procedure that was used the spring term will be followed, namely, students will be called by classes and alphabetically within the classes. Freshmen will register last.



School Closed on Memorial Day

The Council of Administration decided last Tuesday that school will be closed all day on Monday, May 30, for Memorial Day.

New Policy for Recognizing Honor Graduates

Upon the recommendation of the Faculty Senate, the Council of Administration decided last Tuesday that this year, and presumably hereafter until other plans are made, the names of the students who rank very high in scholarship will be printed on the Commencement program in three classes: Highest Honors will be given to those having a scholastic average above 4.90, High Honors to those having a scholastic average between 4.75 and 4.89, and Honors to those with a scholastic average between 4.50 and 4.74. This year two students will receive Highest Honors; one will receive High Honors, and nine will receive Honors. We trust this innovation will have the general approval of the faculty.

Three Interesting Books

During the past week I have read three very short and very readable books. Two of them are very serious discussions of the theory of education, one by Professor Boyd H. Bode of Ohio State University entitled Progressive Education at the Cross Roads and the other by Professor John Dewey of Columbia entitled Experience and Education.

The Bode book is a criticism of some of the more extreme aberrations in method of the Progressive educators and an elaboration of the idea that the Progressive Education movement has no clearly defined social philosophy. The Dewey book might also be taken to be a criticism of extreme applications of the doctrine of freedom for the pupil or the student in education.

The other book is a book of an altogether different kind. It is entitled Academic Procession written by James Reid Parker. It presents a not too flattering picture of life in the inner circle of the faculty of a middle-sized college. It is the kind of book in which it is hoped a few of us may see ourselves, and certainly most of us will be able to see each other, in slightly ridiculous pose. Among other things I gathered from the book that our faculty and our College are not altogether unique.

Departmental Meetings for High School Students

During the course of the Spring, there have been a number of meetings on the campus promoted by some of the departments that brought a great many high school students here. The Commercial Department had a chance to entertain the commercial contestants, the Music Department, the band contestants. The Women's Physical Education Department promoted a Play Day and the Mu Tau Pi, under the direction of Mr. Beyer, entertained a high school Press Conference. The latest event of this kind was an enterprise promoted last Saturday by the Language Department for high school students taking French. It was a highly successful affair.

All of these things are very good for the College for three reasons:

1. They bring high school students to the campus and into intimate contact with the faculty and the students of the departments in which the high school student has a major interest. Next to the work of the county sponsors, this is perhaps the most effective and the most defensible promotion work we are doing.

2. Properly planned and wisely managed, they cement cordial relations with the public schools of our area.

3. They have possibilities for improving the work of the high schools in the fields that are represented. In Commerce, for instance, which has been in this sort of thing longer than any other department except athletics, almost unbelievable improvement has been made in the quality of work that has been done in typewriting and in shorthand.

The Four Year Course for Elementary Teachers

A committee visited here from Normal last week and in the conversation with them, I found they are giving great stress to their four-year course for elementary teachers. Mr. Goodier reported that they have more demand for teachers with that kind of training than for any others. I can readily see why this would be true in the northern part of the state, and why it probably will be true here in a very few years. Already such cities as Centralia, Harrisburg, Belleville, and Alton are requiring four years of training for beginning elementary teachers.

I think it important, therefore, that the Curriculum Committee, and for that matter the whole College, should give much more emphasis to the four year course for elementary teachers than we have been doing hitherto.

Commencement Instructions

On Baccalaureate Sunday and Commencement Day the faculty will meet in the New Gymnasium to form in line for the academic procession. The members will march by departments in the order given in the catalog. The marshals responsible for the faculty line of march are Fred Baner and Curtis Smith. In case of rain the faculty will meet in the Old Gymnasium.

The candidates for the degree will meet in the Main Building; the June graduates on the second floor, and the July graduates on the first floor. Each group will form in alphabetical line beginning at the central stairway. The marshals in charge of the June group are John Gaines and Theodore Rodd. The marshals in charge of the July group are Frank Trobaugh and Fred Basolo.

The order will be the same for both Baccalaureate and Commencement. Be present by five-thirty on Sunday afternoon, May 29, and by nine o'clock on Friday morning, June 3. Doubtless everyone knows that Baccalaureate will be held in the Stadium.

In regard to academic costumes the cap is an essential part of the academic dress and is to be retained on the head throughout all academic exercises except during prayer.

At the end of the Processional everyone should remain standing until after the Invocation. When all have marched in and are in place, the President will remove his cap at which time all men should do the same. After the Invocation, all should be seated, the men replacing their caps.

Meeting of the Division of Professional Studies

The members of the Division of Professional Studies, including critic teachers and members of the education department, are asked to meet Tuesday at the chapel hour in room 204 in the Allyn Building.

Unpublished Manuscript

The first part of the manuscript is devoted to a general discussion of the subject. It is divided into three sections: the first section deals with the history of the subject, the second section deals with the present state of the subject, and the third section deals with the future of the subject.

The second part of the manuscript is devoted to a detailed discussion of the subject. It is divided into two sections: the first section deals with the theory of the subject, and the second section deals with the practice of the subject.

The third part of the manuscript is devoted to a detailed discussion of the subject. It is divided into two sections: the first section deals with the theory of the subject, and the second section deals with the practice of the subject.

The fourth part of the manuscript is devoted to a detailed discussion of the subject. It is divided into two sections: the first section deals with the theory of the subject, and the second section deals with the practice of the subject.

The fifth part of the manuscript is devoted to a detailed discussion of the subject. It is divided into two sections: the first section deals with the theory of the subject, and the second section deals with the practice of the subject.

The sixth part of the manuscript is devoted to a detailed discussion of the subject. It is divided into two sections: the first section deals with the theory of the subject, and the second section deals with the practice of the subject.

The seventh part of the manuscript is devoted to a detailed discussion of the subject. It is divided into two sections: the first section deals with the theory of the subject, and the second section deals with the practice of the subject.

The eighth part of the manuscript is devoted to a detailed discussion of the subject. It is divided into two sections: the first section deals with the theory of the subject, and the second section deals with the practice of the subject.

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

May 31, 1938

Volume 3

Number 36

Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The regular monthly faculty meeting will be held on Monday afternoon, June 13, at two o'clock in the Little Theater Auditorium. There will be no faculty teas during the summer term.

Registration Announcements

Summer Registration

Sophomore examiners, department heads, and those in charge of class tickets will report for summer term registration at seven-thirty on June 6. Upper-classmen should be through registering by twelve o'clock. Freshman sponsors will report at eleven o'clock and will stay until they are through, which should be about one o'clock.

Fall Registration

Freshman sponsors and those people giving out class tickets will report Wednesday, September 7, at twelve-thirty. Sophomore sponsors, department heads, and those in charge of class tickets will report at eight o'clock Thursday, September 8, for registration of upper class students. Registration will probably be completed by about twelve o'clock.

Mr. Charles Neely's Book is Published

When Mr. Neely of our faculty died a year ago, he left the manuscript of a book, which was based on his Doctor's dissertation. Mrs. Neely has gone ahead with the arrangements for publishing the book, and the book came out a few days ago. The title is Tales and Songs of Southern Illinois, Collected by Charles Neely.

The book is a genuine contribution to American folk literature. The College and all of Mr. Neely's friends have

THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES
DEPARTMENT OF CHEMISTRY

1954-1955

1954-1955

1. The first part of the report deals with the study of the properties of the various types of polymers which have been prepared in the laboratory. The results of these studies are presented in the form of tables and graphs, and are discussed in detail in the text.

2. The second part of the report deals with the study of the properties of the various types of polymers which have been prepared in the laboratory. The results of these studies are presented in the form of tables and graphs, and are discussed in detail in the text.

3. The third part of the report deals with the study of the properties of the various types of polymers which have been prepared in the laboratory. The results of these studies are presented in the form of tables and graphs, and are discussed in detail in the text.

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5. The fifth part of the report deals with the study of the properties of the various types of polymers which have been prepared in the laboratory. The results of these studies are presented in the form of tables and graphs, and are discussed in detail in the text.

6. The sixth part of the report deals with the study of the properties of the various types of polymers which have been prepared in the laboratory. The results of these studies are presented in the form of tables and graphs, and are discussed in detail in the text.

7. The seventh part of the report deals with the study of the properties of the various types of polymers which have been prepared in the laboratory. The results of these studies are presented in the form of tables and graphs, and are discussed in detail in the text.

8. The eighth part of the report deals with the study of the properties of the various types of polymers which have been prepared in the laboratory. The results of these studies are presented in the form of tables and graphs, and are discussed in detail in the text.

a right to be very proud of it. The ballads, the songs, and the tales that the book contains were collected from many sources all over the whole of Southern Illinois. Sources of each selection are given in the footnotes. Besides its value as a scholarly work the book is entrancingly interesting for its own sake.

Copies are to be had at the College Book Store; and a number of copies will be ordered for the College Library.

Minimum Hours for Majors and Minors

A few weeks ago the Curriculum Committee was asked to establish a policy for deciding exactly what should constitute the minimum number of hours required for a major and for a minor. Since our courses are no longer exactly four quarter hours long, some confusion was beginning to arise because of the instances where students had lacked just one or two hours of having completed the catalog requirements set down for the major.

The ruling of the Curriculum Committee on this matter appears below. Henceforth we shall consider this the settled policy of the College.

"Following considerable discussion, Mr. Beyer moved that in view of the increasing flexibility in the college curriculum and in view of the increasing amount of advising done by department heads that the minimum number of hours required for a minor be not less than twenty-four and for a major not less than thirty-six. Mr. Mayor seconded the motion, and it was unanimously carried.

"Miss Stein then moved that if a special case comes up in which it seems advisable that a student shall sit in a course and receive credit, the president and the department head shall consult and arrive at a decision. Mr. Bailey seconded the motion, which was carried."

Department heads and other advisors will please keep these regulations in mind in advising upper class students.

Requests for Student Help

Departmental requests for student help payable from state appropriations for the whole fiscal year, July 1, 1938 to June 30, 1939 (twelve months), should be left in the Student Employment Office not later than June 4.

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230 231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250 251 252 253 254 255 256 257 258 259 260 261 262 263 264 265 266 267 268 269 270 271 272 273 274 275 276 277 278 279 280 281 282 283 284 285 286 287 288 289 290 291 292 293 294 295 296 297 298 299 300 301 302 303 304 305 306 307 308 309 310 311 312 313 314 315 316 317 318 319 320 321 322 323 324 325 326 327 328 329 330 331 332 333 334 335 336 337 338 339 340 341 342 343 344 345 346 347 348 349 350 351 352 353 354 355 356 357 358 359 360 361 362 363 364 365 366 367 368 369 370 371 372 373 374 375 376 377 378 379 380 381 382 383 384 385 386 387 388 389 390 391 392 393 394 395 396 397 398 399 400 401 402 403 404 405 406 407 408 409 410 411 412 413 414 415 416 417 418 419 420 421 422 423 424 425 426 427 428 429 430 431 432 433 434 435 436 437 438 439 440 441 442 443 444 445 446 447 448 449 450 451 452 453 454 455 456 457 458 459 460 461 462 463 464 465 466 467 468 469 470 471 472 473 474 475 476 477 478 479 480 481 482 483 484 485 486 487 488 489 490 491 492 493 494 495 496 497 498 499 500 501 502 503 504 505 506 507 508 509 510 511 512 513 514 515 516 517 518 519 520 521 522 523 524 525 526 527 528 529 530 531 532 533 534 535 536 537 538 539 540 541 542 543 544 545 546 547 548 549 550 551 552 553 554 555 556 557 558 559 560 561 562 563 564 565 566 567 568 569 570 571 572 573 574 575 576 577 578 579 580 581 582 583 584 585 586 587 588 589 590 591 592 593 594 595 596 597 598 599 600 601 602 603 604 605 606 607 608 609 610 611 612 613 614 615 616 617 618 619 620 621 622 623 624 625 626 627 628 629 630 631 632 633 634 635 636 637 638 639 640 641 642 643 644 645 646 647 648 649 650 651 652 653 654 655 656 657 658 659 660 661 662 663 664 665 666 667 668 669 670 671 672 673 674 675 676 677 678 679 680 681 682 683 684 685 686 687 688 689 690 691 692 693 694 695 696 697 698 699 700 701 702 703 704 705 706 707 708 709 710 711 712 713 714 715 716 717 718 719 720 721 722 723 724 725 726 727 728 729 730 731 732 733 734 735 736 737 738 739 740 741 742 743 744 745 746 747 748 749 750 751 752 753 754 755 756 757 758 759 760 761 762 763 764 765 766 767 768 769 770 771 772 773 774 775 776 777 778 779 780 781 782 783 784 785 786 787 788 789 790 791 792 793 794 795 796 797 798 799 800 801 802 803 804 805 806 807 808 809 810 811 812 813 814 815 816 817 818 819 820 821 822 823 824 825 826 827 828 829 830 831 832 833 834 835 836 837 838 839 840 841 842 843 844 845 846 847 848 849 850 851 852 853 854 855 856 857 858 859 860 861 862 863 864 865 866 867 868 869 870 871 872 873 874 875 876 877 878 879 880 881 882 883 884 885 886 887 888 889 890 891 892 893 894 895 896 897 898 899 900 901 902 903 904 905 906 907 908 909 910 911 912 913 914 915 916 917 918 919 920 921 922 923 924 925 926 927 928 929 930 931 932 933 934 935 936 937 938 939 940 941 942 943 944 945 946 947 948 949 950 951 952 953 954 955 956 957 958 959 960 961 962 963 964 965 966 967 968 969 970 971 972 973 974 975 976 977 978 979 980 981 982 983 984 985 986 987 988 989 990 991 992 993 994 995 996 997 998 999 1000 1001 1002 1003 1004 1005 1006 1007 1008 1009 1010 1011 1012 1013 1014 1015 1016 1017 1018 1019 1020 1021 1022 1023 1024 1025 1026 1027 1028 1029 1030 1031 1032 1033 1034 1035 1036 1037 1038 1039 1040 1

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

June 6, 1938

Volume 3

Number 37

Meetings

The Council of Administration will meet Tuesday afternoon at two o'clock in the President's Office.

The regular monthly faculty meeting will be held on Monday afternoon, June 13, at two o'clock in the Little Theater Auditorium.

Summer Term Daily Schedule

The regular daily schedule for the summer term will be as follows. Each class period is sixty minutes long.

1st hour -- 7:05-8:05	3rd hour -- 9:50-10:50
2nd hour -- 8:10-9:10	4th hour -- 10:55-11:55
Assembly -- 9:15-9:45	5th hour -- 12:00- 1:00

Chapel Schedule for this Week

There will be two chapel exercises this week. On Tuesday morning we shall hold a regular routine chapel exercise at which time announcements for the summer term and other routine matters will be disposed of. It will be desirable to have full faculty and student attendance.

On Thursday morning there will be a special chapel exercise in commemoration of the organization of the Northwest Territory. The program for this meeting is announced elsewhere in this Bulletin.

The Chapel Schedule for the Remainder of the Summer Term

The chapel exercises for the summer term will be held on the regular Monday, Wednesday, and Friday schedule. The Monday morning chapel program will be exactly the same as it is during the regular year. Accordingly, faculty members will be expected to appear on the stage and student attendance will

THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES
DEPARTMENT OF CHEMISTRY

1951 - 1952

RESEARCH REPORT

NO. 10

THE STUDY OF THE CHEMISTRY OF THE
ATMOSPHERE IN THE
THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES
DEPARTMENT OF CHEMISTRY

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DEPARTMENT OF CHEMISTRY

THE STUDY OF THE CHEMISTRY OF THE
ATMOSPHERE IN THE

be required. On Wednesday and Friday chapel attendance will be voluntary. Programs for the Wednesday and Friday meetings will be announced from week to week. Next week Miss Mignon Spence will appear for a brief concert on Wednesday morning, and a representative of the Municipal Opera at St. Louis will speak on Friday.

Annual Educational Conference

Beginning on Tuesday and lasting through Wednesday and Thursday the College is sponsoring the Third Annual Southern Illinois Educational Conference. We feel that this conference is very important to the College as a public relations enterprise, and that it can be made a most important institution for the improvement of the public schools of Southern Illinois. This year Mr. Bosley is general chairman of the Conference. He has tried to enlist the help of all of the members of the education and practice departments and of some other members of the faculty. Those who have not been asked to serve on committees to do specific things should nevertheless take advantage of whatever opportunity they may have to help to make the visitors to the campus welcome and to make the meeting a success.

Members of our faculty who go away to conferences and to inaugurations and commencement exercises at other colleges almost invariably report that this College still has much to learn about showmanship in such matters as these. We are improving year by year. Our improvement depends upon the interest and the cooperation of individual members of the faculty.

A copy of the program of the conference has been sent to each member of the faculty. We trust the program will speak for itself.

The Annual Book Exhibit

One feature of our Annual Educational Conference is an exhibit of books, school supplies and other school equipment. This exhibit is held in the Old Gymnasium. The exhibits are, of course, commercial exhibits but they have items of interest to every department in the College.

All members of the faculty are urged to do all they can to encourage the members of their classes to take advantage of this opportunity to visit a good educational exhibit. The only value that the exhibitors get out of sending representatives and bringing materials is in the number of people who see them. We earnestly ask the cooperation of the whole faculty in

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF THE HISTORY OF ARTS
AND ARCHITECTURE
CHICAGO, ILLINOIS
1911

THE UNIVERSITY OF CHICAGO

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DEPARTMENT OF THE HISTORY OF ARTS
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CHICAGO, ILLINOIS
1911

making the exhibit a success.

State Superintendent Wieland's Meeting

On Tuesday of this week the State Superintendent of Public Instruction will hold his annual conference with county superintendents of Southern Illinois on the campus. The College has nothing to do with this meeting except that we are hosts to it and usually entertain the visiting superintendents and the representatives of Mr. Wieland's office who appear on the program as our guests at a luncheon at Anthony Hall. We shall all do our best to entertain them adequately.

Northwest Territory Pageant

On next Thursday evening the Northwest Territory Historic Pageant will be presented in the Stadium. Mr. Beyer has charge of general arrangements for the pageant and has arranged a program to supplement it. The events of the day are as follows:

- 9:15 A.M. Special chapel exercises to honor the Marietta pioneers, as well as the early settlers of this region. The speaker will be Mr. George W. Smith, Professor Emeritus of History.
- 5:30 P.M. Dinner, Anthony Hall. Reservations should be made with Mr. Beyer no later than 11:00 A.M., Wednesday, June 8. Fifty cents a plate. Open to anyone who cares to come.
- 8:00 P.M. Historic pageant, FREEDOM ON THE MARCH, Stadium. No admission charge. Pageant is given in eight episodes which depict American history from 1754 to the beginnings of American Territorial Government in the Old Northwest in 1788. The committee will appreciate it if the faculty would announce this in their classes.

The New NYA Resident Training School

Last Monday the National Youth Administration, working in cooperation with the College, began a highly significant new experiment in education. The NYA has rented the Dowdell house across the railroad track from the College power house, and in it they are housing and feeding about thirty young men.

ARTICLE

The first part of the article discusses the importance of maintaining accurate medical records. It emphasizes that these records are essential for patient care, legal protection, and research. The author notes that incomplete or inaccurate records can lead to medical errors and legal complications. The text also mentions the role of medical records in insurance claims and the need for standardization in record-keeping practices.

The second part of the article focuses on the challenges of managing medical records in a large hospital setting. It describes the difficulties of organizing vast amounts of data and the need for efficient filing systems. The author suggests the use of standardized forms and codes to facilitate the collection and analysis of medical data. The text also touches upon the importance of training medical staff in proper record-keeping techniques.

The third part of the article discusses the legal aspects of medical records. It highlights the physician's responsibility to maintain accurate and complete records. The author mentions the potential consequences of failing to do so, including malpractice lawsuits. The text also discusses the patient's right to access their medical records and the importance of maintaining confidentiality.

The fourth part of the article explores the use of medical records in research. It notes that well-maintained records are a valuable source of data for epidemiological studies and clinical trials. The author discusses the challenges of accessing and analyzing this data and the need for strict protocols to ensure the integrity of the research. The text also mentions the importance of obtaining patient consent for the use of their records in research.

The final part of the article provides a summary of the key points discussed. It reiterates the importance of accurate medical records for patient care, legal protection, and research. The author concludes by emphasizing the need for continuous improvement in record-keeping practices and the role of medical professionals in ensuring the quality of their records. The page number 71 is visible in the bottom right corner.

These young men are taken from the present rolls of the National Youth Administration. They are people who have for one reason or another been eliminated from the regular conventional school system, and have failed to find regular employment.

The new unit that is being established here is one of several that are being set up in the State of Illinois as experiments in providing a somewhat less conventional and more immediately expedient type of education for these men. If the experiment is successful presumably the type of work that we are undertaking here will supplant in part at least the CCC camps and the present unsatisfactory local NYA projects. The latter particularly are mere expedients for supporting the boys and keeping them employed. They do not promise anything in the way of development for the future. It is the purpose of the sponsors of these new projects to try to find better ways of taking care of the unemployed young people who are not in school.

As far as the College is concerned, this unit is set up as part of our practice teaching establishment. Mr. Merwin is in general charge of it and Mr. Schroeder is in direct charge of planning the vocational aspects of the work. Mr. DiGiovanna is planning the recreational program and Dr. Hinrichs has charge of the health program for the school.

The boys are to work on campus improvement projects in the morning for which the Federal Government will pay them wages at the regular NYA rate. Out of this the boys pay for their own subsistence. In the afternoon and during the evening they will engage in recreational and educational activities.

Mr. Tom Newton, a former student in this College and an instructor in the Fairfield High School on vacation, has been appointed by the NYA as local director of the project. Faculty members who know him know that a better man could hardly have been found to cooperate with the College and make a success of the enterprise.

We feel that in this new experiment the College has both an opportunity and a responsibility. We are fortunate in having been selected by the NYA as one of the institutions to try out the plan. I am sure that Mr. Merwin and the other members of the staff will be able to make a real contribution toward the development of new techniques for providing proper opportunity for growth for these young men. We have only to remember that the Fascist and Nazi madness in Europe began with the hopeless and desperate unemployed young men to realize how important it is that our society find civilized means for working these young men into normal regular employment and wholesome participation in social life.

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

June 13, 1938

Volume 3

Number 38

Meetings

The regular monthly meeting of the faculty will be held this afternoon at two o'clock in the Little Theater Auditorium.

The Council of Administration will meet on Tuesday afternoon at two o'clock in the President's Office.

The Faculty Senate will meet Thursday morning at nine-fifteen in Mr. Margrave's room.

Chapel Schedule This Week

The chapel program scheduled for Wednesday morning at which Miss Lignon Spence was to appear for a brief program has been cancelled since Miss Spence felt that not much was to be gained by it. The Music Department will plan the chapel exercise for Wednesday. On Friday a representative of the Municipal Opera at St. Louis will appear. Chapel will close on time each day.

Legal Requirements in Rhetoric for Certification in Illinois

The following extract from the minutes of the Curriculum Committee is important for all faculty members who make out student programs. I urge that it be read carefully and kept in mind henceforth.

"The original Curriculum Committee, in apportioning the number of hours of work to be done in each of the college divisions, allotted to the Division of Humanities fifteen hours, of which twelve was assigned to the English Department and the remaining three to the Departments of Music and Art. Of this twelve, the English Department allocated six to the study of composition and rhetoric and six to the study of literature. The Registrar has brought to the attention of Miss Bowyer the fact that the state regulations require nine quarter hours of Composition and Rhetoric for graduates who expect to teach in Illinois.

[Faint, illegible handwritten notes]

The English Department has devised several ways for caring for this situation. In addition to the two required terms of rhetoric, English 101 and 102, junior college students may take English 103 or 104; or Speech 210, which also may be offered in fulfillment of the state requirement. In the senior college the English Department offers to English majors and minors English 300, a review of composition and grammar. Now to take care of senior college students who have not fulfilled their requirements in the junior college, Miss Bowyer proposed to create English 390, Advanced Composition and Rhetoric, a three hour course to be required of all graduating seniors except English majors who have taken English 300.

"After some discussion, Mr. Margrave made the following motion:

"That a new course, English 390. shall be established to give opportunity for senior college students to comply with the certification law. This requirement shall not be construed to affect any student who has met the legal requirement with any one of these combinations:

- "1. Three terms of junior college rhetoric.
- "2. Two terms of junior college rhetoric plus one term of junior college speech.
- "3. Two terms of junior college rhetoric plus one term of senior college speech.
- "4. Two terms of junior college rhetoric plus one term of English 300."

This requirement is a requirement for certification and not for graduation.

The Zoology Department

A number of questions have come up with reference to Miss Steagall's position in the Zoology Department after her retirement. A new head of the Zoology Department will not be appointed for some time to come. When Miss Steagall is on the campus she will help with registration and act as head of the department even though she is on emeritus salary; but will do no teaching except in emergencies. When Miss Steagall is absent from Carbondale, Mr. Gersbacher will perform the duties which ordinarily devolve upon the head of the department, and will serve as chairman of departmental conferences.

Designating Entering Classes by Year of Graduation

One of the problems that the College ought to be working on is persuading more students to complete the four years of work without interruption. Mr. Neckers suggests that one indirect way of emphasizing the fact that a student should enter here to remain four years might be to follow the practice of most colleges in designating the entering freshman class by the year in which it would normally graduate. For example, the class that enters in September would be the class of 1942. The present freshman class would be the class of 1941. I think this suggestion might have some effect, and certainly there isn't any objection to it. Accordingly, we shall refer to the incoming class next year as the class of '42.

Recognition for University High in State Latin Contest

Word was received on Friday of last week that Mary Ellen Potts of University High School had been awarded second place in the State Latin Contest held at the University of Illinois on April 23.

Miss Potts competed for this distinction with other Latin I students coming from schools of under two hundred enrollment from all over the state. The honor carries with it a prize of five dollars from the Chicago Classical Club.

Stanley Hall of University High received fourth place in Latin II at the same contest. Our congratulations should go to Mrs. Riecke, who teaches the Latin classes in the University High School.

Some Fine Things in the June Harpers

I hesitate to be constantly recommending reading to the faculty, but there are two articles concerning college education in the current number of Harpers magazine that are so good that I cannot resist the temptation of saying a word about them. The first and the best one is an article by Alexander Meiklejohn on academic freedom; the other one is an article by Hubert Herring on President Neilson of Smith College. The Meiklejohn article ought to be widely reprinted.

Some Comparative Data on Teachers College Salaries

As a special supplement to the Bulletin, we are attaching a mimeographed sheet showing some comparative data on salaries in twenty-five state teachers colleges. This study was made

THE HISTORY OF THE UNITED STATES

OF THE UNITED STATES OF AMERICA
FROM 1776 TO 1876
BY
JAMES M. SMITH
VOLUME I
THE FOUNDING OF THE NATION
1776-1800

THE FOUNDING OF THE NATION

THE UNITED STATES OF AMERICA
WAS FOUNDED ON SEPTEMBER 17, 1776
AT PHILADELPHIA
BY THE SECOND CONGRESS OF THE UNITED STATES

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THE FOUNDING OF THE NATION

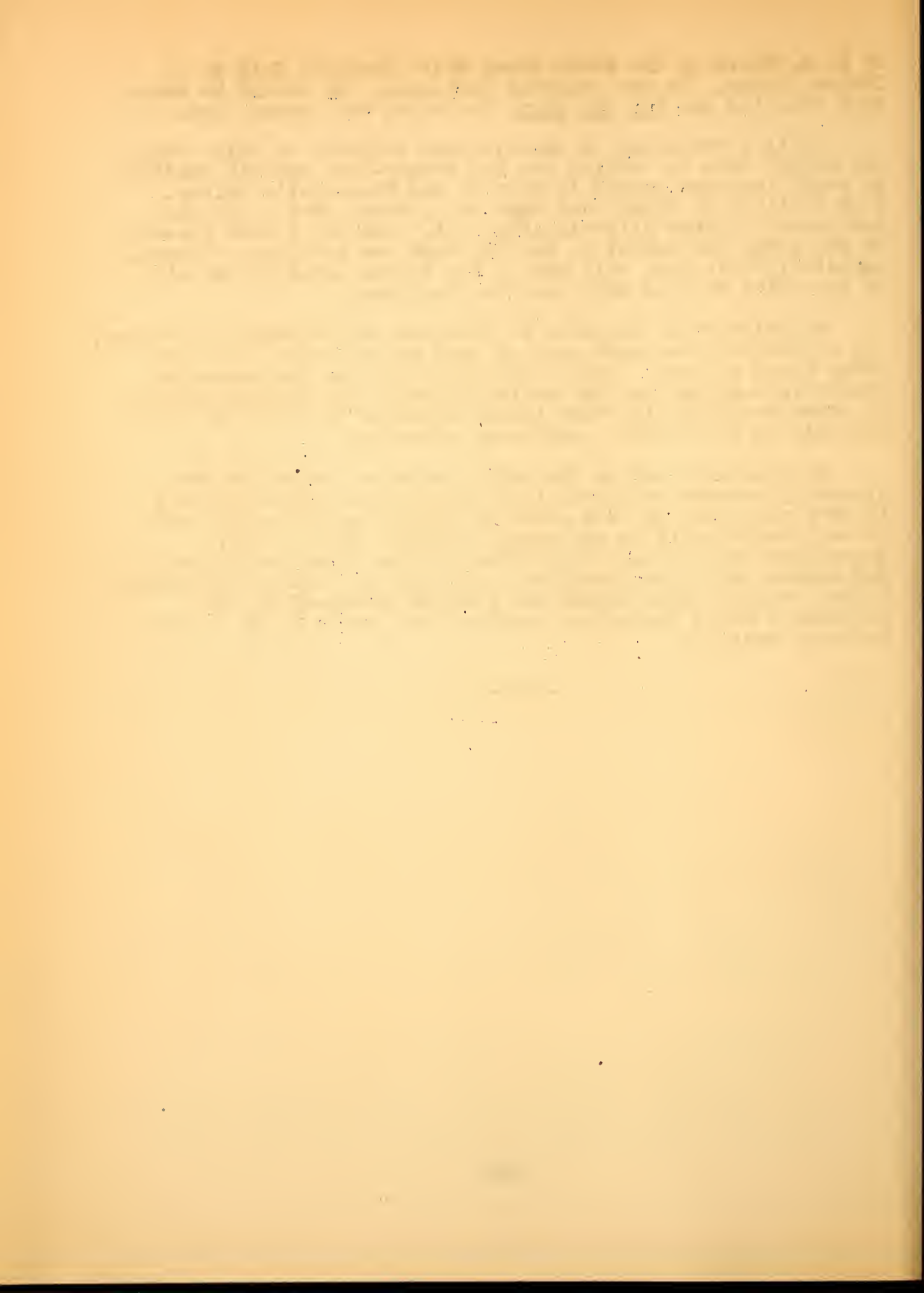
THE UNITED STATES OF AMERICA
WAS FOUNDED ON SEPTEMBER 17, 1776
AT PHILADELPHIA
BY THE SECOND CONGRESS OF THE UNITED STATES

by L. A. Sharp of the North Texas State Teachers College at Denton, Texas. It was recently published. It should be noted that salaries are for the year, including the summer term.

It is interesting to observe that salaries on this campus are higher than the median for the twenty-five schools studied in every instance except in that of the President's salary. I am inclined to think that this is, perhaps, not a serious indictment against Illinois after all. Indeed, I look forward to the time, and expect to see it, when our teachers colleges, especially this one, will have a few famous scholars who will of necessity be paid more than the President.

Administrative salaries in business and industry, of course, are notoriously too much greater than the salaries paid for other types of work. There, the ratio between the top-notch executive's salary and the median salaries for trained workers in other positions is often in the ratio of 50 or 100 to 1. But this is not at all a wholesome situation.

In education and in the public service, generally the disparity between administrative salaries and other salaries is very much smaller, but probably still larger than it ought to be, particularly in the public schools, where a city superintendent's salary will often be five times as high as the median salary for teachers. Perhaps our College is setting a good example, even though the present incumbent in the presidency would appreciate a salary that would be up to the national median.



Institution	Salary Presid.
San Diego, Calif.	\$7200
Greeley, Colorado	8000
Carbondale, Ill.	6750
Normal, Illinois	6750
Terre Haute, Ind.	7500
Muncie, Indiana	7500
Cedar Falls, Iowa	7000
Pittsburg, Kansas	5500
Emporia, Kansas	5500
Bowling Green, Ky.	5000
Richmond, Kentucky	5600
Natchitoches, La.	6000
Kalamazoo, Mich.	5000
Ypsilanti, Mich.	5000
Springfield, Mo.	7200
Montclair, N. J.	7500
Trenton, N. J.	8250
Albany, N. Y.	7500
Buffalo, N. Y.	7500
Greenville, N.C.	5197
Bowling Green, O	8500
Cleveland, O.	7500
Durant, Oklahoma	5000
E. Stroudsburg, Pa.	7000
Oshkosh, Wis.	5000
T. C., Denton, Texas	5000
Maximum	8500
Q ₃	7500
Median	7000
Q ₁	5347
Minimum	5000

* On nine-months basis.
Study made by L. A. Sharp - No

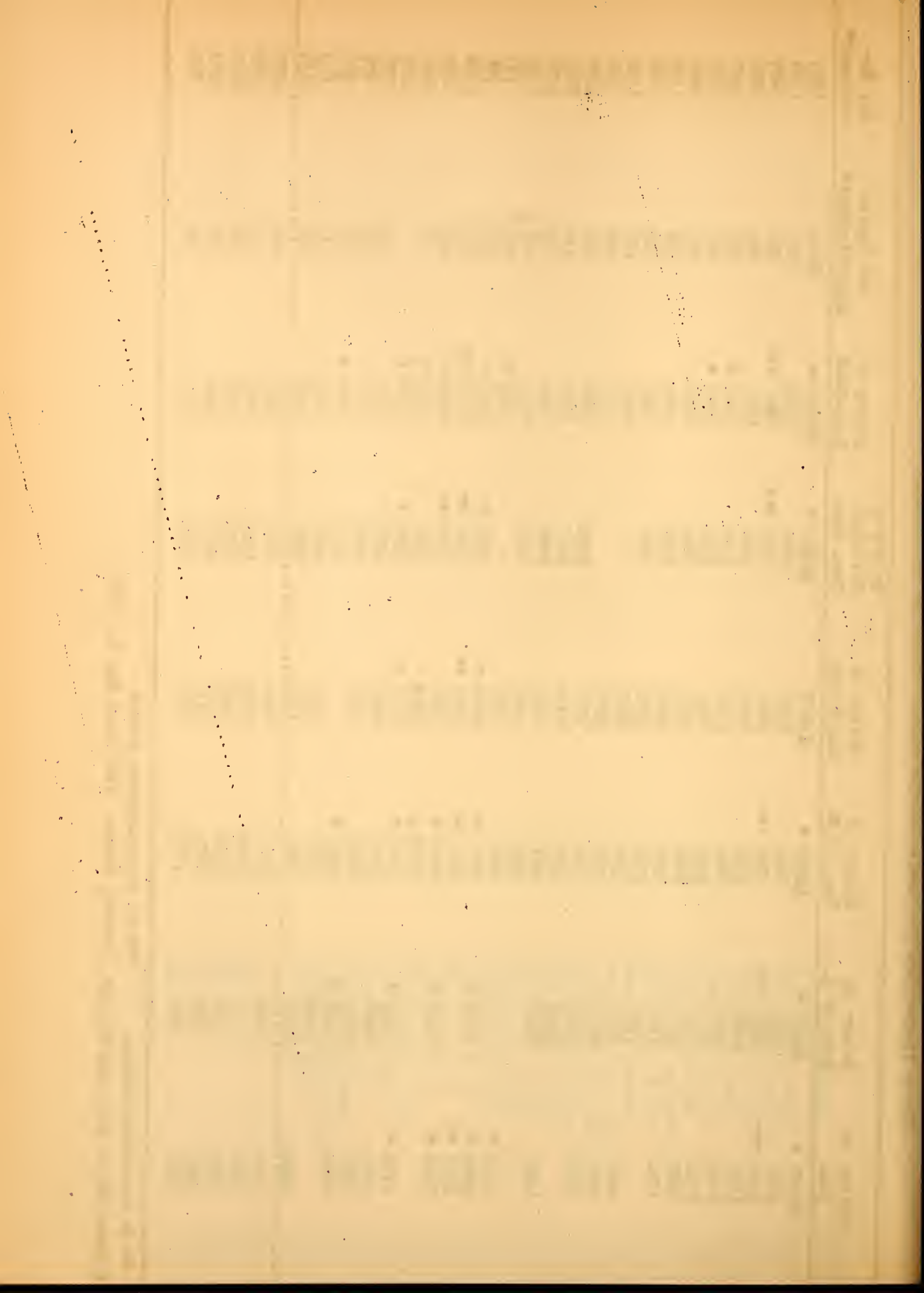
SOME COMPARATIVE DATA OF TEXAS STATE COLLEGE
(These figures are for twelve months unless otherwise indicated.)

Salary of Dean	Salary of Dean of M.	Salary of Dean of W.	Salary of Registrar	Salary of Director Dem. Sch.	Salary of Dept. Head	Per Capita Apportionment*	Av. Enrollment*
\$4300 *	\$4000 *	\$2850 *	\$3000	\$2860 *	\$4350 *	\$212	1835
6000 ***	3600	3600	3000	4600	5000	213	1364
5500 ***	4075 ***	3395 ***	3600	4180 ***	3532 ***	251	1489
6000	4680	3900	3000	5340	4890	269	1820
4350	3510	3400	4350	3510	3570 *	322	1250
4500	3000	3150	4450	3950	3800 *	290	1155
4800	3300	4200	3600	4400	4400	251	1850
3750	2100	3000	2925	3400	3750	236	1190
	2750	2500	3250	3820	3820	125	1566
4800	3000	1725	3600		4500	189	1352
4200	4000	2750	3600		4000	230	980
5000	3600	3240	3000	2520	3960	189	1200
4200	3216	2856	4000	4000	4000	334	1925
	4000	4000	4000	4000	4000	427	1530
		2600	1500		4000	181	1155
6140 *		2260	2700		5640 *	359	787
5240 *	3590 *	3400 *	2940 *	3640 *	5240 *	359	734
6000 **		4000 **	2250 **	5500 **	5500 **	247	1324
5000 *	4000 *	4000 *	3000	5000 **	5000 *	260	1195
		1958 *	3918	3781	4720 *	134	1102
4750 *	2940 *	3200 *	3600 *	3000 *	4750 *		1103
5000	4600	3750	4800	4800	4600	213	1975
3600	2700	2400	2700	3000	2700	164	872
4572	2520 *	3220 *		4219	4900 *	250	500
	4000	2800	3600	4200	4000	317	653
4680	4290	3900	3900	4680	4680	180	2134
		4200	4800	5500	5640	427	1975
6140	4680	4200	3759	4300	4895	303	1548
5374	4000	3675	3425	3950	4350	248	1200
4800	3590	3200	2970	3455	3980	200	1041
4325	2975	2675	1500	2520	2700	125	500
3600	2100	1725					

** On ten-months basis.

*** On eleven-months basis.

h Texas State Teachers College, Denton, Texas. Published May 8, 1938



FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

June 20, 1938

Volume 3

Number 39

Meeting

The Council of Administration will not meet this week.

Report Little Theater Classes

Each term the classes which meet in the Little Theater should be reported to Miss Woody, so that she will be able to make out a schedule of the hours the Little Theater is in use.

A Complaint from the Book Store

My attention has been called to the fact that several departments have ordered books to be bought by the Book Store that have been very little used. One department, so the Book Store Committee states, bought over \$100 worth of books that were used for only two assignments during the course. Such books should be in the Library and not in the Book Store. It might even be possible for the Book Store to order eight or ten copies to be placed in the Library, instead of ordering a copy for each student and issuing them through the Book Store.

The Book Store Committee has tried to be generous and not to go into the question to the degree to which books that are ordered really are needed, but it is possible to pursue so generous a policy that the \$2.50 fee will not cover the cost. The Book Store will then absorb revolving fund money that ought to be available for other purposes, among them, summer term salaries for next year. The moral is plain enough. I hope the department heads will be as conservative as possible during the next two or three years, until we have accumulated a reserve in the Book Store. We will need to refrain both from ordering books that ought to be put on reserve in the Library and from making changes in text books that will cause books in the Book Store to be discarded before they have been used long enough to have earned their cost in rental fees plus something besides to cover overhead expenses.

Cape Girardeau Invites Us

I am asked by the Secretary of the American Association of

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF THE HISTORY OF ARTS
AND ARCHITECTURE
OFFICE OF THE CURATOR

CHICAGO, ILLINOIS, U.S.A.

THE UNIVERSITY OF CHICAGO PRESS

CHICAGO, ILLINOIS, U.S.A.

THE UNIVERSITY OF CHICAGO PRESS
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CHICAGO, ILLINOIS, U.S.A.

University Professors to remind all members of our faculty, whether members of the local chapter or not, of the sight-seeing trip and tea arranged for them next Sunday by the Cape Girardeau chapter of the American Association of University Professors. Miss Entsminger and Mr. Tenney are in charge of transportation. They will try to find ways for faculty members, who do not have their own transportation, to get to Cape Girardeau.

All visitors are asked to be in front of the entrance of Academic Hall (the main building on the campus) at three o'clock on Sunday afternoon.

It ought to be a good thing for the faculties of these two, near-neighboring colleges to get better acquainted and to establish cordial relations with each other.

Copies of Mr. Neely's Book are at the Book Store

It was announced once before in the Bulletin that copies of Mr. Charles Neely's book are to be had in the Book Store. A more extended notice of this fine book appeared in a previous Bulletin.

The Personal Element in Teaching

One of the things that impressed me as I sat on the platform at Commencement and looked at the two groups seated on opposite sides of the aisle was that there are almost as many members of the faculty as there are seniors. The ratio, I believe, was 176 to about 126, or more than one faculty member for every two members of the graduating class.

Of course, as emphasis on four years of training for any kind of teaching in Illinois increases, the size of our graduating classes in relation to the total enrollment will increase. But this is not the point. As things are at present if every faculty member would make it his business really to know intimately two of the good students who remain through the four years, no student would ever be graduated from this College without having the benefit of close contact with a mature and trained person.

Education in the mass has its place and can accomplish many of the things that need to be accomplished in education very well, but there are some highly important, intangible values in education that can probably only be transmitted directly from person to person. When we have the ratio between the faculty and the graduating class that prevails here it ought to be very easy and not unduly burdensome on any one individual to establish these feelings of personal interest and direction and secure the intangible values involved.

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF THE HISTORY OF ARTS
AND ARCHITECTURE
OFFICE OF THE CURATOR
OF THE MUSEUM OF ARTS
AND ARCHITECTURE
CHICAGO, ILLINOIS

TO THE HONORABLE
THE PRESIDENT OF THE UNIVERSITY
OF CHICAGO
CHICAGO, ILLINOIS

YOUR HONORABLE LETTER OF THE
10TH INSTANT HAS BEEN RECEIVED
AND THE MATTER IS NOW
BEING CONSIDERED BY THE
COMMISSIONERS OF THE MUSEUM

OF ARTS AND ARCHITECTURE
AND IT IS THE POLICY OF THE
UNIVERSITY TO SUPPORT
THE MUSEUM IN THE
ACQUISITION OF ART
AND ARCHITECTURE
OF THE HIGHEST QUALITY

AND TO MAINTAIN
A COLLECTION OF
THE MOST IMPORTANT
WORKS OF ART
AND ARCHITECTURE
OF THE WORLD
AND TO MAKE IT
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New Division Officers to Assume Duties July 1

I believe that most of the divisions have elected their new chairmen and secretaries and their members of the Faculty Senate for next year. We shall take it for granted that these new officers take office on the first of July, which is the beginning of the college fiscal year. I should like to have from the present division chairmen a list of officers that have been elected for each division, if such a list has not already been turned in.

Faculty Fund Report

The following statement of receipts and disbursements from the Faculty Fund has been presented to me by Miss Crawford, who received it from the Business Office. More detailed information about this report may be had at the Business Office.

FACULTY FUND

Statement of Receipts and Disbursements

July 1, 1937 to June 10, 1938

BALANCE: - July 1, 1937 \$(21.67) O. D.

RECEIPTS:

Faculty Dinner	\$113.90	
Contributions - Faculty	157.76	
Music Festival - Contra	120.50	
Faculty Picnic	78.75	
Refund - Food	2.15	<u>473.06</u>
		451.39

DISBURSEMENTS:

Contribution - American University Union	50.00	
Picnic - Dr. Steagall	60.63	
Music Festival - Contra	120.50	
Flowers	72.02	
Faculty Party	106.50	
Telephone and Telegraph	<u>.40</u>	<u>410.05</u>
		<u>\$ 41.34</u>

I have been told that certain members of the faculty have protested that the Faculty Fund is to be used for no other purpose than to purchase flowers for the ailing or the dead. I also am a contributor to the Faculty Fund and, therefore, have a right to have ideas about it. It certainly is not my idea that the

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Committee in charge of the Faculty Fund is to be subject to any such restrictions. However, I should be glad to be guided in this matter by the Faculty Senate or the faculty as a whole. Large disbursements, like the one to the American University Union, probably always ought to be referred to the faculty as a whole for a vote, and possibly something more than a bare majority vote ought to be required.

These questions ought to be settled for next year so that the committee will know what to do. I hope that they may not be settled in too picayunish a fashion.

Regulation of Extra-Curricular Activity

Throughout the year the Faculty Senate and the Student Council have been working together on a plan for limiting and regulating participation in extra-curricular activities by members of the student body. In spite of the fact that I have certain congenital objections to the over-regulation of anything, I think something needs to be done to keep a few individual students from monopolizing the honors and offices on the campus. This is necessary not only for the good of the over active students' college work and sometimes of their health, but also in order to give some chance to other students who might share with them the training and the recognition that is to be got from such activities.

The proposed regulations are presented below. The Council of Administration has approved them and unless some very cogent reasons are presented why they should not be enforced, we shall consider them to be in effect on the first of September.

Extra-Curricular Organizations

(To apply only during academic year)
(To be administered by Dean of Men and Dean of Women)

Major Activity Organizations

Band- - 5 pts. per term	Men's Tennis team--10 pts. per season
Debate team--5 pts. per season	
Egyptian (Editor--10 pts. per term	Men's Track Team--10 pts. per season
(Business Manager--5 per term	
(Other staff members--3 per term	Men's Intramural Baseball--3 pts. per season
Little Theater--7 pts. per term	Men's Intramural Basketball--3 pts. per season
McDowell Club--5 per term	Interfraternity Council--1 pt. per term
Men's football team--10 pts. per season	Pan-Hellenic Council--1 pt. per term
Men's Basketball team--10 pts. per season	Obelisk (Editor--10 pts. per term
Men's Gym team--10 pts. per season	

THE UNIVERSITY OF CHICAGO

PHILOSOPHY DEPARTMENT

PHILOSOPHY 101

LECTURE NOTES

BY

PROFESSOR

JOHN

SMITH

CHICAGO

1980

Obelisk (Associate--5 pts.per term	Women's Hockey team--3 pts.
(Other staff members--3	per season
per term	Women's Ping Pong team-- 3 pts.
Orchestra--5 pts. per term	per season
Student Council--7 pts.per term	Women's Soccer team--3 pts. per
Roland Hayes Club--5 pts.per term	season
Women's Baseball team--3 pts. per	Women's Tennis team--3 pts. per
season	season
Women's Basketball team--3 pts.	Women's Volleyball team--3 pts.
per season	per season.

Minor Organizations

(Office of President to count 5 activity pts. per term)
 (Secretary, Treasurer, or other offices of equivalent importance
 and responsibility--3 activity points)

Agriculture Club	Mu Tau Pi
Art Sketch Club	Pan American Union
Chemoka	Pre-medic Fraternity
Chi Delta Chi	Radio Club
Commeree Club	Sigma Rho
Debate Club	Sigma Sigma Sigma
Delta Rho	Socratic Literary Society
Delta Sigma Epsilon	Straight Line Club
Der Deutsche Verein	Synton
Dunbar Society (C)	Young Men's Christian Association
Gamma Theta Upsilon (Geography)	Young Women's Christian Ass'n.
Kappa Delta Alpha	Zeta Sigma Pi (Social Science)
Kappa Phi Kappa	Zetetic Literary Society

Women's Athletic Association

Restrictions on Extra-Curricular Activities

Requirement of 4.0 average to engage in a maximum of 25 activity
 points per term
 " " 3.2 " " " " " maximum of 14 activity
 points per term
 " " 2.75 " " " " " maximum of 11 activity
 points per term
 Under 2.75 average may engage in a maximum of 8 activity points
 per term

(These rules shall in no way interfere with the rules for inter-
 collegiate athletic competition)

Special recognition for extra-curricular activity:
 Activity letter for 45 or more activity points per year.

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

June 27, 1938

Volume 3

Number 40

Meetings

The regular monthly meeting of the faculty will be held on Monday afternoon, July 11, at two o'clock in the Little Theater Auditorium.

The Curriculum Committee will meet on Monday afternoon at two o'clock in room 105, Parkinson Laboratory. This will be the last meeting of the college year, and the new committee will not go into session until after July 1.

The Council of Administration will meet on Tuesday afternoon at two o'clock in the President's Office.

The Curriculum Committee for Next Year

Sometime ago the problem of over-lapping tenure in the Curriculum Committee was presented to the Faculty Senate for consideration. The Senate has presented the following recommendations:

"The Faculty Senate recommends to the President that the Curriculum Committee continue to be composed of the Division Chairmen and the Faculty Senate and, to prevent the committee having its efficiency impaired by too large a number of new members each year, that Division Chairmen serve for a two-year term, election to alternate each year with the election of Senator."

This will mean that the divisions who elected a Senator this year will elect a new division chairman next year, but those divisions which did not elect a Senator this year will have their Division Chairmen elected this year hold office two years. Afterward, each division will elect either a Senator or Division Chairman each year and both Senators and Division Chairmen will hold office two years.

Mr. Thalman will continue as Chairman of the Curriculum Committee through next year.

It is also the feeling of the Faculty Senate that September 1 is a better time for new division officers to take office officially than July 1. Accordingly, the announcement in last week's Bulletin will be set aside and we will assume that the



new Division Chairmen and new Curriculum Committee will organize sometime in September.

Holiday Next Monday

School will be closed all day on Monday, July 4. All offices will also be closed.

For County Representatives

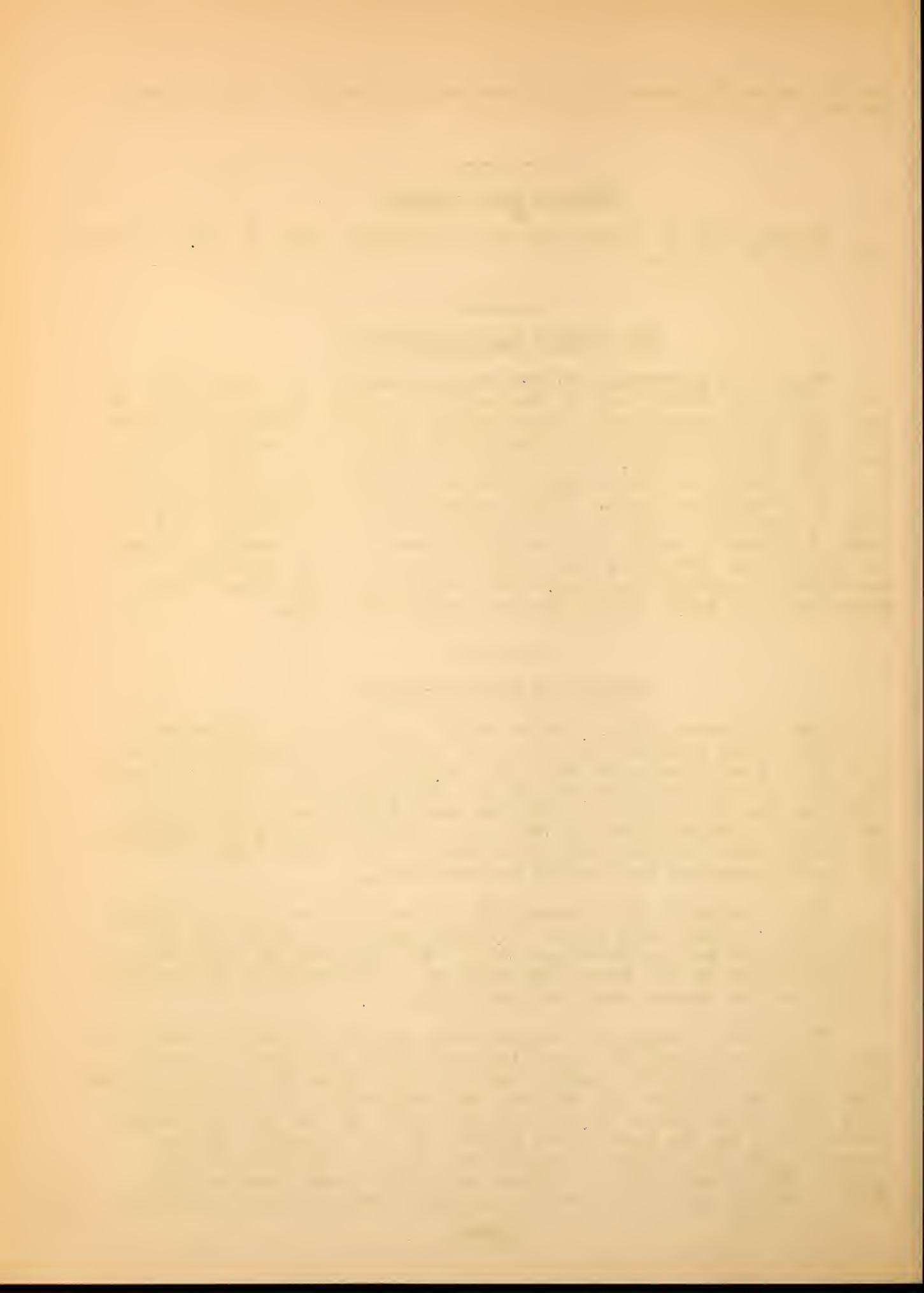
Since the personnel of the summer session is about sixty per cent different from that of the regular school year, it would be well for each county representative to have some sort of meeting with the representatives of his county during the summer term. In order that a definite date may be set aside for this meeting, we shall designate the chapel period on Wednesday, July 6, as the day for county meetings. Since school will be closed on Monday, July 4, and there will be no required chapel attendance that week, I think we shall require attendance at the county meetings on Wednesday. Students from counties to which we have not appointed a county representative, will meet with Miss Martha Scott and Mr. Segal in the Botany recitation room.

Report on Board Meeting

The Teachers College Board held a meeting for approving the budget and setting salaries and confirming appointments for next year last Monday in Chicago. Recommendations with reference to this school were approved by the Board without change. In spite of the fact that we will run some \$6000 over the salaries and wages appropriation, if the same amount of money is required for the summer session next year that we are using this year, the Board approved the budget as presented.

It is probable that unanticipated savings will be possible this year as they were last. If this does not happen and the appropriation now held in reserve is not released it will mean a severe strain on the Revolving Fund or a reduction in the amount spent for the summer session next year.

We do not anticipate any trouble, but we do need to bear in mind that the school is operating very close to the uttermost limit of its available funds, and that any economies we may effect that will not injure the work or the reputation of the College will need to be made. Money that is saved in general operating costs, that is, in the use of light, water, and other items where excess use is sheer waste, are the best places to save money. Since our bill for water and light alone runs nearly \$600 a month, there is room for saving. Every light that burns



unnecessarily, every faucet that is left running is draining away money that ought to be used for better purposes.

On the building and repair program nothing definite was done. The Board will meet again on August 22. In the meantime, the money has been released for work on the Auditorium, and on the Physics Laboratory on this campus. Since this is the only money of the appropriation for this biennium that has been definitely released for enterprises not already under way, I suppose this school has no reason to complain.

Parent-Teacher Association School This Week

Mrs. Jackson and Mrs. Graf representing the Illinois Congress of Parents and Teachers will spend the entire week, June 27 to July 1, on our campus.

During the week they will talk to some of the classes by special invitation of faculty members in charge. In these talks such special topics will be presented as how the Parent-Teacher Association may help the teacher in high school social problems, in the rural education program, the health program, home economics, and other matters. On Tuesday Mr. Lester Buford, Superintendent of Schools at Mt. Vernon, will address a special chapel exercise in the Auditorium on the general work of the Association.

Headquarters for the week will be established on the lower floor of the Old Gymnasium where conferences will be held with students and others at any hour convenient to them.

A meeting of general interest to Parent-Teacher Association workers will be held in the Old Gymnasium each afternoon at two o'clock. All who are interested are cordially invited. Mr. Cisne has charge of all arrangements for these meetings.

Junior Red Cross Representative

Miss I. O. Hendricks will be on the campus June 27 and 28 to meet groups interested in the work of the Junior Red Cross. Mr. Cisne has charge of arrangements for her work.



FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

July 5, 1938

Volume 3

Number 41

Meetings

The Council of Administration will meet Tuesday afternoon at two o'clock in the President's Office.

Members of the faculty are asked to announce in all classes today and tomorrow morning before chapel that all students are requested to go to their respective county meetings during the chapel hour on Wednesday.

The place of meeting for the various counties is posted on each of the official bulletin boards. Students who do not live in counties that are listed on the bulletin boards will meet in the botany recitation room with Miss Scott and Mr. Segal. County sponsors will please plan to make these meetings worthwhile to the College and to the students who attend them.

Check Fall Term Class Schedules Now

All Heads of Departments are asked to check the schedule of classes for the Fall Term, 1938, and to make any changes before the close of the summer session.

Final Examination Schedule

The following is the examination schedule for the closing days of the summer term. There will be no chapel exercises either on Thursday or Friday of the last week of school. Since we are devoting two whole days to the examinations, it is expected that every instructor will give a good stiff final examination which will be worth the time which we are giving to it.

Thursday, July 28

1st hour classes - 7:00 - 9:00
2nd hour classes - 9:30 - 11:30
3rd hour classes - 12:00 - 2:00

Friday, July 29

4th hour classes - 7:00 - 9:00
5th hour classes - 9:30 - 11:30

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Departmental Teaching Loads

I am presenting below an analysis of the enrollment of the College by departments for the summer term:

	Full Time Teachers	Total Number Credit Hours	Credit Hours per Teacher
Agriculture	1	290	290
Art	2.5	303	121
Botany	2.5	420	168
Chemistry	3.5	384	109
Commerce	3	768	256
Economics	2.5	602	240
Education	5.66	2072	365
English	7	1848	264
Foreign Language	4.33	496	114
Geography	3	1000	333
History	6	1303	217
Household Arts	1.5	280	186
Industrial Arts	1.5	151	100
Mathematics	3.33	795	238
Music	3.66	571	155
Physical Education for Men	3	346	115
Physical Education for Women ..	2	158	79
Physics	2	248	124
Physiology and Health Education	2	438	219
Political Science	2	652	326
Sociology	1.66	736	441
Zoology	2.25	272	121
Practice	17.5	288	16.4

Average per teacher, not including practice teaching .. 214

We realize fully that this analysis of enrollment by departments does not tell the whole story of the load actually carried by all members of the faculty. It is especially unfair to draw conclusions about it in such departments as those of physiology and health education, music, and physical education because each of these departments carries an extra-class load which is as much a part of the regular expected responsibility of the department as is the teaching which is done.

Reprints of Some Magazine Articles

At one of the monthly faculty meetings during last fall I presented a list of questions that I suggested it might be reasonable to ask about the education of prospective teachers for the public schools. This outline was published in the June number of the Elementary School Journal, a publication of the College of Education at the University of Chicago. I am sending with this week's Bulletin a reprint of the article.

A small stack of reprints of an article by Mr. Lawson on the Brush Training School which appeared in the March number of Educational Administration and Supervision has also been placed near the faculty mail boxes for anyone who is interested. There were not enough copies for general distribution.

When faculty members have articles or monographs published we should always like to have a reasonable number of reprints. At a minimum we should like five copies for the Library, and about twenty-five for distribution to members of the Board, and to the presidents and heads of corresponding departments at the other colleges in Illinois.

Where an article appears to have a possible appeal to a wide general interest, as for example, Miss Shank's recent article in the Journal of Geography on the "1937 Flood in Southern Illinois", we should have several hundred reprints for distribution to newspapers and other places where they will help the College or the author or both. When reprints are required in such large numbers, the College will pay for them. They do not cost much, if they are ordered in time.

A Definition of Teaching

"What, then, is teaching? It is, I think, the initiation of pupils into a fellowship. Teachers are members of a guild. Their lives are devoted to the practice of an art. It is the art of creating and using intelligence for the improving of human living. And the first duty of a teacher, prior to whatever he does in the classroom, is to cultivate his own mind. No one can be a genuine teacher unless he is himself actively sharing in the human attempt to understand men and their world. Teaching is not, primarily, a matter of tricks and devices and methods. It is the communication of intelligence. One cannot educate young people by bringing them into contact with uneducated teachers."

From "Teachers and Controversial Questions" by Alexander Meiklejohn, from Harper's Magazine for June, 1938



FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

July 11, 1938

Volume 3

Number 42

Meetings

The regular monthly meeting of the faculty will be held this afternoon at two o'clock in the Little Theater Auditorium.

The Council of Administration will meet Tuesday afternoon at two o'clock in the President's Office.

Bureau of Child Guidance

Mr. Thalman, Director of our Bureau of Child Guidance, presents the following announcement of the quarterly clinic which will be held on Tuesday, Wednesday, and Thursday.

On Tuesday afternoon, July 12 at one forty-five o'clock, Dr. Stanley Dulsky will conduct a forum in the Little Theater on the topic of vocational guidance as related to the problem child. This is a general session and will be open to the entire student body and to the public. Any faculty members who wish to attend are also welcome.

On Wednesday afternoon at one forty-five o'clock, two seminars are scheduled for the same time. Each will be in charge of some member of the professional staff which comes from the Chicago Institute for Juvenile Research. The seminar for the practice teachers from the Allyn Training School will be held in the Little Theater at the south end of the basement of the Allyn Building. The University High School practice teachers will meet in the Little Theater Auditorium. Critics are welcome at the seminars also, although the seminars are planned largely for the benefit of practice teachers.

In addition to those students who are taking practice teaching this term, those who prepared special case studies from the group which they taught during the Spring Term are invited to attend. From each one of the units in the practice school just mentioned, two or three case studies were accepted for consideration at each of those two seminars. They will serve as the material for discussion at the seminar. A member of the professional staff will present a verbal picture of the cases as worked out by the practice teachers so that all who are present for the seminar will know the details of the case. This is to be followed by suggestions from the group present as to how the case



should be handled, what remedial measures should be taken, and who should assume the responsibility of carrying out the suggested remedial program. Following this, the staff member in charge of the seminar will give a brief summary of the recommendations made including his own suggestions as well.

During the several days of the clinic the professional staff will also be studying the more detailed cases which are being brought here from other towns and also from our own practice schools. These will receive special consideration and each case will be properly staffed.

The members of the professional staff coming here from the Chicago Institute for Juvenile Research are Dr. Marvin Sukov, psychiatrist; Dr. Stanley Dulsky, psychologist; and Miss Esther Clemence, psychiatric social worker. Dr. Andrew W. Brown, who is head psychologist at the I.J.R. and who is generally here for the clinic, will be lecturing this summer at Columbia University. In connection with his regular work during the year at the Institute he also lectures on clinical psychology at the University of Chicago.

Two Announcements for the Curriculum Committee

At its last meeting on June 27, the Curriculum Committee, after considerable debate, approved the following ruling:

"It shall be the policy of the Curriculum Committee to approve the offering by any department of survey or methods courses for those who plan to teach in the elementary school, without requiring the department to count such a course on the major or minor in the field. In other words, such courses need not be required of majors and minors in the subject matter fields, but are recommended for those majoring or minoring in elementary or rural education."

This ruling has been duly approved and is now in effect.

The second matter concerns the over-lapping of courses among departments. I quote from the minutes of the meeting.

"Mr. Mayor, as chairman of a committee appointed for the purpose, presented the result of a study made regarding the over-lapping of courses at S.I.N.U. as indicated by their catalog descriptions. He pointed out that this apparent over-lapping may or may not be undesirable. The committee submitted only ten cases of course duplications which they felt was a very small number."

The whole matter of duplication of courses was laid over for consideration next year. It is the desire of the Curriculum



Committee to eliminate as much as seems desirable the over-lapping of courses between departments, but in all cases the matter will be taken up with the department heads who are concerned before anything is done.

In the meantime it might not be a bad idea for the heads of the departments to consult Mr. Mayor and members of his Committee to find out whether any of their own courses appeared to overlap courses in other departments.

The Summer Recreation Course

On Friday afternoon Mr. McAndrew took me around to visit the various groups who are taking the recreation course that we are offering this summer. This year the course is running for six weeks and gives credit for four quarter hours. It gives the students an opportunity to spend a week working on each of five different activities. More than a dozen members of the College staff, representing the Art, Music, Physical Education, Manual Arts, and Biology Departments, are giving portions of the course, and additional help is being given by the staff of the Recreation Division of the Works Progress Administration.

The whole project is an exceedingly well conceived and well managed one. It is developing a new and, I believe, a most important field of education for the enjoyment of leisure time. If we continue to advance in the machine age, we shall all have more and more leisure; hence, this kind of education will become to be more and more important. For that matter there never was a time when it was not important.

When the old arts and crafts and the old folk festivals and dances and games and the folk songs that our ancestors knew in Europe were lost during the pioneer period in this country off tailboard of the covered wagon, our country suffered a great cultural loss. The efforts that are now being made to replace these elements in our culture are not merely incidental side issues. They represent fundamentally important objectives of education. Mr. McAndrew and members of the staff of the Physical Education Departments are to be congratulated most heartily on the contribution they are making to the development of these phases of education in Southern Illinois.



FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

July 18, 1938

Volume 3

Number 43

Meetings

The Council of Administration will meet Tuesday afternoon at two o'clock in the President's Office.

The newly elected Faculty Senate will meet Tuesday at the chapel period in the Home Economics Laboratory.

The Committee on Graduate Study and Graduate Scholarships will meet Wednesday at the chapel period in Room 213 of the Main Building.

Final Grades Due Wednesday, August 3

Final grades for all students are due in the President's Office on Wednesday, August 3. Grades for students on the summer graduation lists are due Friday, July 29. Cards for graduating students will be placed in the boxes.

Music Festival This Week

On Tuesday evening at eight-fifteen the Music Department of the College with the cooperation of the County Choruses of Southern Illinois will present a musical program in the Auditorium. This project is promoted by the University of Illinois Extension Department of Rural Sociology. There will be an admission fee of twenty-five cents which will be used to cover traveling expenses for the various choruses.

Amendment to Rules Regulating Extra-Curricular Activities

Mr. Swartz, who is Chairman of the Committee of the Faculty Senate which prepared the rules for the regulation of extra-curricular activities, presents the following announcement of an amendment to the rules:

"As was anticipated by the joint student-faculty committee which prepared it, the recent publication in the Faculty Bulletin



of the Rules for the Regulation of Extra-Curricular Activity has caused several specific criticisms to be brought to the committee's attention.

"Perhaps the most serious criticism is that the maximum activity points for average students is too low, in comparison to the other limits established. The committee, therefore, suggests the following revised restrictions on extra-curricular activities:

Requirement of 4.0 average the previous term to engage in maximum of 25 activity points.

Requirement of 3.2 average of 18 activity points.	"	"	"	"	"	"
---	---	---	---	---	---	---

Requirement of 2.75 average " " " " " "
of 13 activity points.

Under 2.75 average may engage in a maximum of 8 activity points per term.

"Another criticism is that the list of campus organizations was not complete. The committee anticipated that, due to the rather high birth and death rate among such organizations, the list will have to be revised frequently. The committee assumed that any necessary revising of the list could be taken care of through the Deans' offices which administer the system."

We shall take it for granted that this amendment stands. I have heard some faculty members express the view that any attempt to regulate participation in extra-curricular activities represents a degree of regimentation that is not desirable on our campus. I have a great deal of sympathy with this idea in theory, but as a practical matter of sensible administration, I think that some regulation is necessary to protect both the students who over-do extra-curricular activities and those who, by virtue of the fact that others monopolize the opportunities, have no chance to get started at all.

We should remember that our job here is educating students, that extra-curricular activities must justify themselves, in part at least, by the contribution they make to the students' education, and that it is our duty to see to it that approximately equal opportunity is given to all students to receive the benefits of attending college. If we keep these principles in mind, I think we shall readily see that some regulation is desirable.

The questions that we now have to answer are first, what will be the most helpful and the least objectionable regulations, and second, how can they be most flexibly and most wisely administered. We shall welcome help from all quarters in working out our answers to these two questions.

THE HISTORY OF THE UNITED STATES

The history of the United States is a story of growth and change. It begins with the first people who lived on this land, and continues through the years of exploration, settlement, and the struggle for independence. The story is one of a people who have built a great nation, and who are still building it today.

The first people who lived on this land were the Indians. They were here long before the Europeans came. They lived in small groups, and they were very skilled at hunting and farming. They were the first to teach the Europeans how to live in this land.

The Europeans came to this land in the 15th century. They were looking for new places to settle, and they found this land. They were very interested in the land, and they began to settle here. They brought with them many new things, and they taught the Indians how to live in a different way.

The Indians and the Europeans lived together for many years. They learned from each other, and they grew to love each other. But in the 17th century, the Europeans began to fight with the Indians. They wanted more land, and they wanted to control the land. They fought many wars, and many people died.

In the 18th century, the Europeans began to fight with each other. They wanted to control the land, and they fought many wars. In 1776, the Americans declared their independence from Britain. They fought a war, and they won. They became a new nation, the United States of America.

The United States has grown very large since 1776. It has many states, and it has many people. It is a very powerful nation, and it has many things that are very good. But it is still a young nation, and it has many things that it needs to do. It needs to keep growing, and it needs to keep fighting for what is right.

"Progress is a Retail Job"

In protesting against the idea that the efforts that are now being made in this country to save democracy in Spain are feeble and futile, John Dewey is supposed to have said, "Progress is a retail job."

The quotation set me to thinking about two other stupendous jobs that have been done in the last two centuries that were very definitely "retail jobs." That is, they were not done by any great organizations mobilizing huge, disciplined forces, but they were done by the rather small, and at the moment apparently unimportant, individual efforts of a great many people. One of them was the occupation of North America by white people. This was a retail job which the most optimistic promoter in the year 1750 would not have guessed would be complete in less than a thousand years.

Another retail job, done in exactly the same way, was the advance in scientific knowledge and technical skill which has completely transformed the economic foundations of our society. This work also was done by thousands of individual scientists, inventors, and skilled craftsmen working here and there, some making small and some important advances in knowledge and improvements in technique until the cumulative effect of their work has produced the amazing results that are now apparent.

The idea for us to keep in mind is that, if progress on the social frontier is now urgently necessary, it also will be a retail job as was the establishment of the great public school system of this country, to cite one notable social achievement. Furthermore, we who teach are the retailers, and no amount of effort that we make to bring into being practices and principles that are more truly democratic and humane in spirit or form or function than those that are currently accepted is ever futile, however small its immediate effect may appear to be.

Most of the wholesale jobs that are now being attempted in the world in Russia, in Italy, in Germany, and possibly in a sharply different sense, in this country, do not promise to be particularly successful if they are to be measured by the principle of Heraclitus, that man is the measure of all things. We should be happy that in this country good retail jobs are still possible, and proud of working at an occupation which has the greatest imaginable opportunity to do such jobs.

THE HISTORY OF THE UNITED STATES

OF THE UNITED STATES OF AMERICA
FROM THE FIRST SETTLEMENTS TO THE PRESENT TIME

BY
JAMES M. SMITH
OF THE
UNIVERSITY OF CHICAGO

VOLUME I
FROM THE FIRST SETTLEMENTS TO THE
DECLARATION OF INDEPENDENCE

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SPECIAL FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

July 22, 1938

Change of Schedule for Monday

All members of the faculty will please notify their classes today that the time for each class on Monday will be shortened five minutes in order to give more time for the lecture at the chapel period. As was announced last Monday, the speaker is Walter Laves, who will speak on some currently interesting phase of international relations.

Faculty members will not be seated on the stage, but student attendance is requested.

The class schedule will be as follows:

1st hour	- 7:05 - 8:00	3rd hour	- 10:05 - 11:00
2nd hour	- 8:05 - 9:00	4th hour	- 11:05 - 12:00
chapel hour	- 9:00 - 10:00	5th hour	- 12:05 - 1:00

THE HISTORY OF THE CITY OF BOSTON

FROM THE FIRST SETTLEMENT TO THE PRESENT TIME

BY
JOSEPH NEALE

VOLUME I.

FROM THE FIRST SETTLEMENT TO THE
REVOLUTION OF 1776

The first settlement of the city of Boston was made by a party of Englishmen, who, in the year 1630, sailed from England, and landed at the point now called the North End. They were accompanied by a number of Puritan ministers, and were joined by a large number of other settlers, who came from England and other parts of the world. The city grew rapidly, and by the year 1690 it had become one of the largest and most important cities in the colony.

The city of Boston was the seat of the first colonial government, and it was here that the first colonial assembly was held. It was also the site of the first colonial university, and it was here that the first colonial newspaper was published.

The city of Boston was the center of the colonial movement for independence, and it was here that the first declaration of independence was signed. It was also the site of the first battle of the American Revolution, and it was here that the British evacuated the city in 1776.

The city of Boston has since that time continued to grow and prosper, and it has become one of the most important cities in the United States. It is the seat of the state government, and it is the site of many of the most important institutions of the state.

FACULTY BULLETIN
Office of the President
Southern Illinois State Normal University

July 25, 1938

Volume 3

Number 44

Meetings

The Council of Administration will meet Tuesday afternoon at two o'clock in the President's Office.

Departmental Reports

About a dozen of the departmental and major committee reports have been turned in. I am impressed with the excellence of them and with the excellence of the work of the College that they reveal. The reports differ somewhat in form but all have been painstakingly prepared.

I am going to have two copies of them made and bound. One of them will be placed in the Library where it may be examined by anyone who is interested, and one of them will be kept here for the record. The reports show quite clearly that we have a College that is doing its job well in every quarter.

Fall Term Opening

The College will open on Tuesday, September 6, the day after Labor Day. Tuesday and Wednesday will be used for freshman registration, upperclass registration will be on Thursday, and classes will meet on Friday and Saturday of that week. The Saturday session is necessary in order to get in the legally required number of days before Thanksgiving so that our inter-term vacation may include the Thanksgiving holiday. There will be only the one Saturday session during the term.

Freshman sponsors and those people giving out class tickets are asked to be at the Gymnasium at twelve-thirty on Wednesday, September 7. Sophomore sponsors and those in charge of class tickets should report at the Gymnasium at eight o'clock Thursday, September 8, for the registration of upper class students. Mr. Schroeder will be in charge of registration, since Mr. Scott will be away at the meeting of the American Chemical Society.

All members of the faculty are requested to be at their posts



on Tuesday morning even though they are not immediately concerned with freshman registration.

Request for Committee Chairmen

During the month of August the new Table of Organization for the College will be made. Among other things that it will contain will be a list of committees for 1938-39. I should like, therefore, for all chairmen of committees that were listed in last year's Table of Organization to come in and check the personnel of their committees this week and make any other suggestions about them that they would like to make. It is not the intention to change the personnel of committees except where it seems desirable for some good reason. Committee chairmen will please take care of this matter this week.

When the catalog was printed certain committees were printed in the catalog and others were not, and some of the members of committees that were not printed in the catalog came to the conclusion that their committees were not considered permanent standing committees. This is not the case at all. We simply printed as many committees as could be printed on one page and let it go at that. The ones we selected were the ones we felt were most important for students and others not connected with the faculty to know about. Committees whose business is solely confined to the faculty we did not think it necessary to put in the catalog. This is the only difference.

Request for Department Heads

I have a questionnaire from a teachers college in another state asking a number of questions about the College, among them how much floor space is in use by each major department. We do not know exactly how much floor space is used by each department and the information might be revealing to us. It will probably bring out some facts about over-crowding here on the campus that we will be able to use to good advantage in the campaign that we are now starting for an appropriation ~~for~~ a substantial building.

I am asking, therefore, that each department head, sometime during the week, have someone estimate roughly the amount of floor space (in classrooms and in offices and laboratories) which his department uses exclusively; and the amount of floor space which his department uses only one or two periods a day. We do not need to have absolutely accurate square footage. A person who is accustomed to doing this sort of thing may step off the area, but we would like to have the approximate answer to be not too far from correct.

This information, in order to be useful to the neighboring



college which has asked for it, will have to be in before we leave for vacation. I should like, therefore, for department heads to put somebody to work on it today and get the information in promptly.

Faculty Pictures for Obelisk

Any faculty member who is to be on leave of absence this year and would like a new picture made for the 1939 Obelisk may do so any time before leaving at the Grindle Studio. Otherwise, the picture used in the 1938 book will be printed. Other faculty pictures will be taken at a later date.

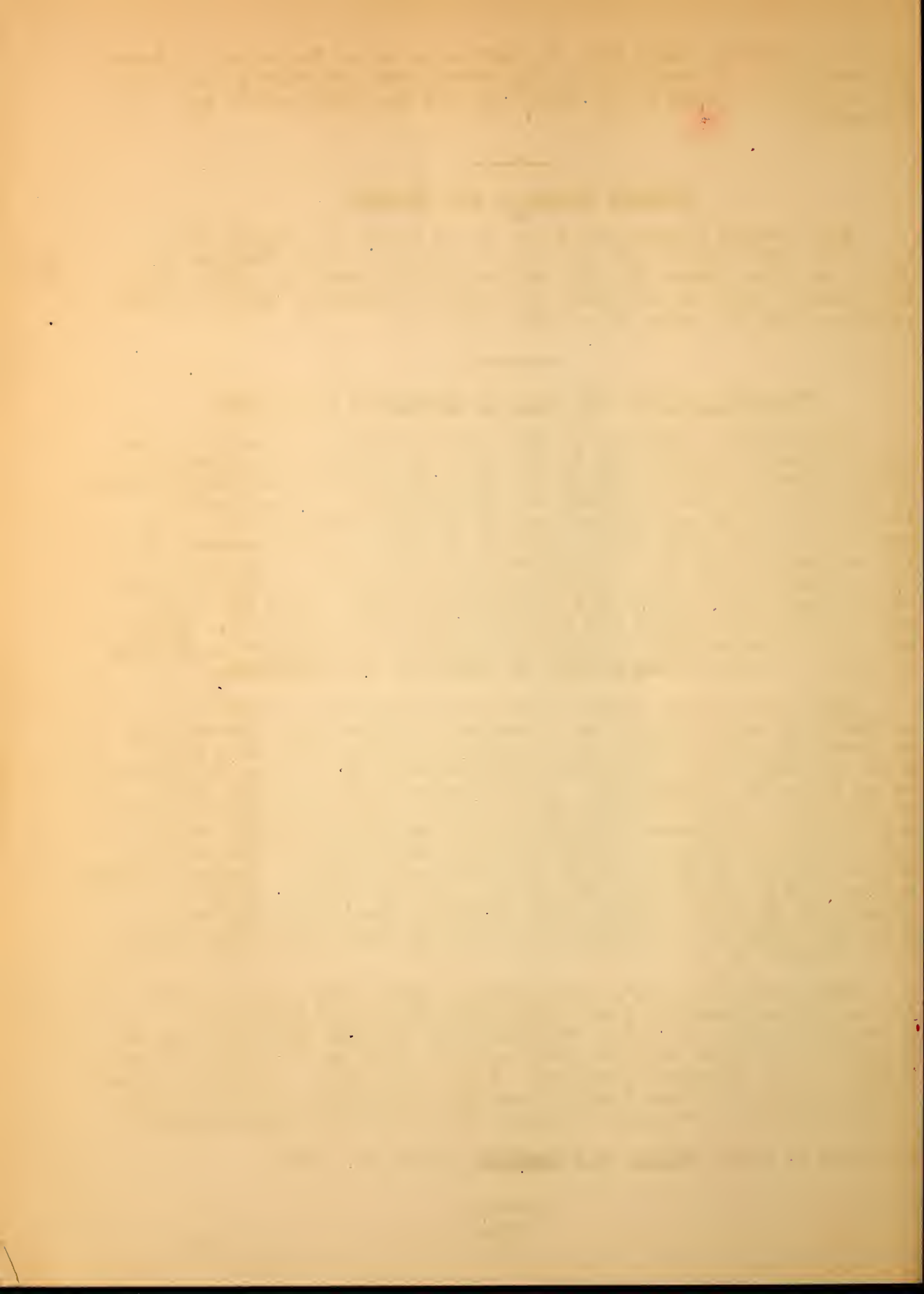
"Specialization, the Bane of Secondary Education"

"One special obstacle in the way of securing interest in the cultivation of flexibility is the fact that high-grade scholarship is always closely related to specialization. The universities of this country are committed to specialization. They want no intellectual Jack-of-all-trades. It is quite unthinkable to the typical academic mind that a student should be well grounded in two subjects which are not directly related. It is conceded that a scholar may know something about a subject closely related to his specialty. A chemist may know something about physics, and a student of French may know something about English. It is not to be expected that a historian should be competent in biology or that a mathematician should be competent in philology.

"I am not in any doubt as to the advantages of minute, specialized scholarship. As a student of psychology, however, I am aware of the consequences of specialization. For some years past the educational world has been informed that there is little or no transfer of training. The evidence which has been cited in support of this statement is drawn from an examination of the many examples of extreme specialization readily found in every school--specialization which has closed the minds of teachers as well as pupils to interest in more than one subject. Specialization builds a high wall around the mind. Any one who has grown accustomed to the sheltered life within a specialty will seldom take any risks by attempting to go outside the region with which he is familiar.

"Narrowness in one's intellectual life would not be so bad if one did not have to live with other people. I should be perfectly willing to allow my colleagues to shut themselves up in their fields if it were not for the fact that we have to meet together in the University Senate. I have observed a number of cases in the meetings of our Senate where the evidence seemed to point emphatically to a complete absence of transfer of intelligence."

(Charles H. Judd, School and Society, March 26, 1938)



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